

How do I sign up to receive paperless invoices?

You may choose this option when you pay an invoice online or you may contact the Town Clerk/Tax Collector's office directly. How it works: You would receive an e-mail message that you have a new invoice available for viewing on the tax kiosk ("property tax" button on home page or the Town Clerk/Tax Collector page) and will receive up to two reminder e-mails closer to the due date.

Can I make partial payments on my tax and/or sewer bills?

Partial payments towards property taxes and sewer invoices are absolutely acceptable and highly encouraged. Regularly made payments helps reduce the amount of interest accrued on your account, therefore, costing you less.

Can I make tax and sewer payments online?

Yes! Just click on the "property taxes" icon on the home page or the Town Clerk/Tax Collector page. This will take you to the "NH Tax Kiosk".

What is a tax lien?

The tax lien is placed on any property with an overdue balance. The process can begin any time after the due date of the second installment of the property taxes, but must be completed prior to September 30 in order to protect the Town's ability to collect all taxes due. It is a very time consuming process for the Tax Collector's office and ultimately very costly to the taxpayer. Following is a brief outline of the lien process.

A "Notice of Delinquency" is forwarded to the owner(s) of each delinquent tax account. If the account remains unpaid, a "Notice of Impending Lien" is mailed to the current owner(s), by certified mail, return receipt requested, at least 30 days prior to the lien date. The letter will include the amount of taxes owed, interest, and the cost of preparing and mailing the Notice, as well as the last date and time payment will be accepted. If the account is not paid by the deadline, a lien is placed on the property and recorded at the Merrimack County Registry of Deeds. Once the lien is placed, interest increases to 18% per annum.

Within 45 days of the execution of the lien, the lienholder must search the records at the Registry of Deeds to identify any mortgage holders on the properties that have been liened. A Notice is then forwarded to any mortgage holders, including, but not limited to, banks, mortgage companies, or individual persons. The notification is vital to insure the municipality's lien takes precedence over the mortgage. The cost of this procedure is calculated and added to the amount due on each account.

Partial payments may be made at any time. Whenever a taxpayer or person with a legal interest in a property pays the taxes, interest and costs in full, the Tax Collector must forward a Notice of Redemption to the Register of Deeds within 30 days of the payment date.

How do I apply for a tax credit or exemption?

Applications for property tax credits and exemptions are due by April 15th to the Selectmen's Office. Applications can be found on the town website and in the Selectmen's Office.

- Veterans' property tax credits in Pittsfield:
 - o \$300.00/year - for eligible Veterans
 - o \$1,400.00/year - Service Connected Total & Permanent Disabled Veterans
- Property Tax Exemptions in Pittsfield: Elderly & Blind
- The last day to appeal your property tax is March 1st following the final notice of tax.

How do I prove residency?

If you are a new resident or have changed your address, we need proof of residency.

Accepted proof of residency include:

- Copy of your lease agreement
- Letter from the property owner
- Copy of a utility bill in your name
- Copy of a tax bill in your name

What do I need to register my vehicle?

New Vehicle

1. 2000 or newer, require either the title made out to you, OR a certificate of origin, OR an application for title. RSA 261:3
2. 1999 and older, require a bill of sale AND an old title, OR a copy of the most recent NH registration, OR a NH VIN verification form no. TDMV 19A completed by NH Police or NH inspection station. RSA 261:2

Renewing Vehicle Registrations:

Previous registration and/or NH Driver's License is required. RSA 261:148 IV

Transferring Vehicle Registrations:

You must have the current registration that you are transferring off of.

A copy of the current registration may be purchased for a cost of \$18.00.
NO transfer will be done without it!

Information on Vehicle you are transferring to:

1. 2000 and newer, either the title made out to you, OR, an application for title, OR certificate of origin. RSA 261:3
2. 1999 and older, require a bill of sale AND an old title, OR a copy of the most recent NH registration, OR a NH VIN verification form no. TDMV 19A completed by NH Police or NH inspection station. RSA 261:2

How do I apply for a vanity plate?

The process to obtain vanity plates must begin at the Town Clerk's office. To apply for a new vanity plate, you must fill out the Application for Vanity Plates. Applications may be found on the DMV website or may be picked up at the Town Clerk's office. Once the town portion of the registration is completed, you would bring the application and that portion of the registration, to your nearest DMV office that processes registrations, or you may mail the application, town portion of the registration and a check for the appropriate fees to the Concord DMV at:

NH Dept. of Safety
DMV - Registration Bureau
23 Hazen Drive
Concord NH 03305

If you are changing your plate anytime other than the time of your renewal, please bring the Application for Vanity Plates along with your current vehicle registration and one of your current plates to your nearest DMV location.

For more information, please visit the DMV web page:
<https://www.nh.gov/safety/divisions/dmv/registration/vanity-plates.htm>

Can I register my vehicles online?

Yes! You may renew your vehicle registrations online provided they have been previously registered in Pittsfield. Click on the orange "e-reg" icon on the home page or the Town Clerk/Tax Collector page. You will be directed to pay for the registrations online (there is a convenience fee). Our office will receive notification of your payment and the vehicles you would like to register, and we will mail you the new registrations along with the decals. Please allow up to a week for the postal service to deliver the mailed registrations.

Can I register my dog online?

Yes! You may renew your dog license online provided they have been previously registered in Pittsfield and their rabies vaccinations are current. Click on the purple "dog license" icon on the home page or the Town Clerk/Tax Collector page. You will be directed to pay for the license online (there is a convenience fee). Our office will receive notification of your payment and the dog(s) you would like to register, and we will mail you the new license(s) along with the tag(s). Please allow up to a week for the postal service to deliver the mailed license(s).

What is the cost to register my dog?

Unaltered dog license is \$9.00

Spayed/neutered dog license is \$6.50

Kennel License (5+ dogs) is \$20.00

Owner 65 or older - first dog license is \$2.00

Can I register my boat at your office?

Yes!

Any boat with a motor and sailboats 12 feet+ in length must be registered.

New registration:

Please provide your photo ID and one of the following documents:

Bill of sale/purchase & sales agreement

title/certificate of origin/manufacturers state of origin

receipt from purchase

Renewal registration:

Please provide your photo ID and one of the following documents:

previous registration

renewal notice received from the Department of Motor Vehicles

Can I register my OHRV or snowmobile at your office?

Yes! We process snowmobile, trail bike and ATV registrations in the Town Clerk's office.

Can I purchase a hunting and/or fishing license at your office?

Yes! We issue hunting and/or fishing licenses in the Town Clerk's office.

How can I register to vote?

WHO CAN REGISTER

New Hampshire residents who will be 18 years of age or older on the day of the next election, and a United States Citizen, may register with the Supervisors of the Checklist or the Town Clerk up to 10 days before any election. You may also register on election day at the polling place. You will be asked to show proof of age, citizenship and domicile.

There is no minimum period of time you are required to have lived in the state before being allowed to register. You may register as soon as you move into your new community.

HOW TO REGISTER

- 1) Apply to your town clerk's office. You will be required to fill out a standard voter registration form and will be required to show proof of age, citizenship and domicile.
- 2) It may be easier for you to register with the Supervisors of the Checklist. By law, they are required to meet 10 days prior to each election. Check the local newspaper(s) or call your clerk's office for the date and time of such meeting.
- 3) Qualified individuals may also register to vote at the polling place on election day at all elections. You will be asked to show proof of age, citizenship and domicile.

For more details, visit: <http://sos.nh.gov/RegVote.aspx>

To check your voting information, you can go to the website: <http://app.sos.nh.gov> to be directed to the NH Voter's information page for your voting information or your absentee ballot status or you can always contact us at the Town Clerk/Tax Collector's office.