TOWN OF PITTSFIELD, N.H.
PROOF OF RESIDENCY POLICY

In accordance with the statutes requiring town clerks to ascertain residency of individuals before a municipal permit for registration is issued (RSA 261:148), or in the process of licensing dogs (RSA 466:1), or when processing a voter registration form (RSA 654:7), the following policy is adopted by the Board of Selectmen.

Section 1. Purpose
To ensure the accuracy in the functions of the Town Clerk’s office of verifying voter eligibility or collecting revenue accurately for municipal registration permits and dog licenses, all new registrants must establish their residency within the Town of Pittsfield.

Section 2. Proof of Residency Process
The registrant must complete the “Residency Statement” at the Town Clerk’s office and provide one of the following documents:
1. A current lease signed by the tenant and landlord
2. Signed statement from property owner/property manager
3. A current tax bill or statement with a Pittsfield billing address
4. A recently dated utility bill indicating full name and physical address

Section 3. Effective
This policy shall take effect upon its passage.

Section 4. Passage
Memorialized on May 14, 2019

James C. Allard

Carl E. Anderson

Gerard A. LeDuc

Carole A. Richardson

James H. Adams