

CASE# \_\_\_\_\_

# Belknap-Merrimack Community Action Program

## Self Declaration of No / Low Income

Please explain why there has been **no or low income** in the household for: \_\_\_\_\_

### Your current situation today:

### Documentation Needed

Unemployed?	Yes ___ No ___	
If yes, Date Unemployed	_____	Wage Verification form if employment ended in last 8 weeks
Last place of Employment?	_____	
Current Employer	_____	
Start Date	_____	
Applied for Unemployment?	Yes ___ No ___	DES Verification if unemployed for 1 year or less
Benefits Pending?	Yes ___ No ___	Date ended _____
Unemployment Ended?	Yes ___ No ___	
Receiving City Welfare?	Yes ___ No ___	Letter from City Welfare
Receiving State Welfare?	Yes ___ No ___	EBT Card Print out / Application
Receiving Food Stamps?	Yes ___ No ___	EBT Card Print out / State Letter / Application
Spouse left?	Yes ___ No ___	Date _____ / Address _____
Receiving Child Support	Yes ___ No ___	Proof of Amount
Eviction, heat included?	Yes ___ No ___	
Overdue rent, heat included?	Yes ___ No ___	
Utility Disconnect?	Yes ___ No ___	Disconnect Date _____
Help from Family/Friend?	Yes ___ No ___	Support Letter / Statement
Used Savings/Checking/Credit Card?	Yes ___ No ___	Bank/Credit Statement
Other help (churches etc.)?	Yes ___ No ___	Explain in comment section below

**Please explain how you provided for food, rent/mortgage, heat and utilities for the last 30 days. Documentation of this may be required.**

**Food:** \_\_\_\_\_

**Rent / Mtg:** \$ \_\_\_\_\_ / \_\_\_\_\_

**Heat:** \_\_\_\_\_

**Electric:** \_\_\_\_\_

**I have given a true and complete statement of facts necessary to allow determination of eligibility.**

I understand that if I knowingly give inaccurate or incomplete information about my household, I am breaking the law and can be prosecuted for fraud, conviction resulting in possible imprisonment and /or fine.

Applicant-please print, then sign your name here

Date

Client-Please print, then sign you name here

Date

**Intake worker** \_\_\_\_\_ **Phone #** \_\_\_\_\_ **Ext.** \_\_\_\_\_ **Fax#** \_\_\_\_\_