

# **Town of Pittsfield New Hampshire**



## **2017 Annual Reports**

# TOWN OF PITTSFIELD NEW HAMPSHIRE



## ANNUAL REPORTS FOR THE YEAR ENDING DECEMBER 31, 2017

Cover photograph courtesy of Taylor Clark  
Above photograph courtesy of Katie Bachelder

# DEDICATION



**LAWRENCE "LARRY" KONOPKA**

"Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in." — Author Unknown

Larry has volunteered and helped guide our town for the last 16 years; starting off on the Planning Board then on to the Board of Selectmen, having served at different times as Chair of both of those boards. As a Selectman, he took on the additional roles as Deputy Welfare Director, Deputy Building Inspector, Health Officer, assisted with Emergency Management, and even served as Acting Town Administrator.

Larry took his volunteer roles to heart. He always had time to listen to everyone's concerns and tried to keep a balance within town government. Thank you, Larry – your efforts are truly appreciated!

# IN MEMORY OF



## **Raymond W. Webber, Jr.**

Ray was born in Easton, Massachusetts. He attended school in Easton until his high school years. From Easton he went to Bristol County Agricultural School in Segregansett, Massachusetts, for high school.

Ray served in the National Guard for 8 years.

In 1964 he, his wife Donna and children moved to Pittsfield New Hampshire. From there, he started his life long career in the transportation industry and heavy equipment.

He and Donna purchased Volpe's store in 1981. As the business grew they decided to purchase the old Ford garage on Depot Street. They renovated that into a restaurant, convenience store, laundromat and small rental space. Their next purchase was Crown Point Campground in Strafford New Hampshire. He enjoyed all the activities associated with these businesses.

During the operations of his businesses, he found time to help others with their projects around town. Ray was one of the businesses that sponsored The Pittsfield Balloon Rally. It was a huge success and continues to this day.

Ray enjoyed working with Pittsfield Historical Society on many of their projects; Lyman Park, the Bell on Main Street, the Dam Gate on Factory Hill. If Ray wasn't available to help in person, he sent his equipment for them to use. Ray worked on the redesigning of Drake Field and his last project in Pittsfield was working on the ball field on Tilton Hill Road, providing his time and machines when needed.

Ray loved going to auctions. Didn't matter where, he would go. And his last love was living the winters in the warm climate of Florida. We will all miss him!

# CITIZENS OF THE YEAR

## 2017 PITTSFIELD'S CITIZENS OF THE YEAR



From The Suncook Valley Sun –

Pittsfield's 2017 Citizens of the Year are a couple that has been involved in our community for years – This couple has been business owners, elected officials, and members of many clubs and organizations – Congratulations to FRED & LIZ HAST!

Fred began volunteering in the late 50's - for the Fire Department and as a member of the Budget Committee. He was a member and past President of the Rotary Club. Fred had the prestigious honor of being selected a Paul Harris Fellow. Fred has always helped out at the Balloon Rally and Penny Sale. He was a past President of the Pittsfield Lions Club. While a member, Fred helped run the summer carnival and helped with the Christmas Lights on Main Street prior to the Chamber coordinating the task.

Fred was a member of the Fire Department for close to 30 years; he was the Fire Chief for almost 20 of those years. He was instrumental in the construction of the current fire station. Fred was the past President of NH Fire Chiefs Association. He is also a 40 plus year Forest Fire Warden, as well as serving on numerous fire-related boards throughout NH & NE. Fred represented Pittsfield and NH many times fighting wildfires in the Western states.

Fred has served on many committees for our town from Selectboard, Fire Department, Budget Committee, and Old Home Day Committee. Fred has also been very involved with the Food Pantry – many times driving to Manchester once a week to pick up the food.

# CITIZENS OF THE YEAR

Liz has also been very involved in our Pittsfield community. While raising their 6 children she was a Girl Scout leader and also a very active member of the PHS Booster Club. She is a long time member of the St. Stephen's Episcopal Church. Liz spends many hours volunteering at the Clothes Closet. It's been said that she has a great knack for putting together fabulous displays!

Many people know and remember Liz from her many years of service as our Town Clerk and Tax Collector. She currently serves as one of the Supervisors of the Checklist for the registered voters' list. Liz is also the Vice-Chair for the Housing Standards Agency. Some people may also remember her as the Avon Lady!

Liz was a member of the Women of Rotary and was always an active participant at any of their events. She was one of the first members of the Public Relations Committee and has been a longtime member of the Old Home Day Committee. She was very active in the Fireman's Auxiliary and while Fred was Fire Chief, she supported him in many ways.

We are sure there are many other things that Fred and Liz have been involved in, but one thing is for sure – they have contributed a lifetime to make Pittsfield a better place. They are now enjoying lots of family time with their children, 11 grandchildren, and 9 great-grandchildren, but still, make time to volunteer and we THANK THEM FOR ALL THEY DO! Congratulations to Fred and Liz Hast, 2017 Pittsfield Citizens of the Year!



Above photograph courtesy of Bob Legg

# TABLE OF CONTENTS

Dedication .....	1
Memoriam .....	2
Citizen of the Year .....	3
Table of Contents .....	5
Elected Officials.....	7
Appointed Officials.....	8
Appointed Boards, Committees, & Commissions.....	9
Advisory & Volunteer Committees .....	10
Department Personnel.....	11
2018 Town Warrant .....	12
2018 Budget Form MS-737 .....	21
Minutes of the 2017 Town Meeting March 18, 2017 .....	32
Minutes of the 2017 Special Town Meeting December 16, 2017.....	62

## **Financial Reports and Summaries**

Summary Inventory of Valuation .....	69
Tax Rate Calculation .....	70
Historic Tax Rate Information .....	71
Independent Auditor’s Report .....	72
Balance Sheet.....	74
Comparative Statement of Appropriations & Expenditures .....	75
Comparative Statement of Estimated & Actual Revenues .....	77
Summary Statement of Expenditures .....	79
Summary Statement of Revenues.....	81
Detailed Statement of Expenditures .....	82
Detailed Statement of Revenues.....	98
Statement of Bonded Debt.....	101
Compensation for 2017.....	102
Schedule of Town Owned Property.....	104
Schedule of Tax-Exempt Property .....	105
Tax Collector’s 2017 MS-61 Report.....	106
Town Clerk’s Reports.....	112
Treasurer’s Report .....	114
Trustees of Trust Funds Reports.....	116
Josiah Carpenter Library Financial Report .....	127
Josiah Carpenter Library Trustees Trust Funds Report.....	128
B.C.E.P. Solid Waste District .....	129

## **Department, Committee, and Agency Reports**

Fire Department.....	135
Housing Standards Agency .....	136
Police Department .....	137
Planning Board .....	138
Public Works .....	140
Welfare Department.....	141

# TABLE OF CONTENTS

Beautification Committee .....	142
Conservation Commission .....	144
Josiah Carpenter Library.....	145
Master Plan Committee .....	146
Old Home Day Committee.....	147
Parks & Recreation Commission.....	148
Website Committee .....	150
B.C.E.P. Solid Waste District .....	151
Capital Area Mutual Aid Fire Contract .....	152
Central NH Regional Planning Commission .....	155
Forest Fire Warden & State Forest Ranger Report .....	157
UNH Cooperative Extension .....	158

## Reported Vital Statistics

Births.....	161
Deaths.....	162
Marriages.....	163



TownMapsUSA.com



# ELECTED OFFICIALS

	<b>Term Ends</b>	<b>Year Elected</b>
<b>BOARD OF SELECTMEN</b>		
James C. Allard, Chair	2018	2017
James H. Adams (appointed 2017)	2018	
Lawrence J. Konopka (resigned 2017)	2018	2016
Carl E. Anderson	2019	2016
Carole A. Richardson	2019	2016
Gerard A. LeDuc, Vice Chair	2020	2011
<b>TOWN CLERK/TAX COLLECTOR</b>		
Erica A. Anthony	2018	2012
<b>MODERATOR</b>		
Frederick Okrent	2018	2016
<b>SUPERVISORS OF THE CHECKLIST</b>		
Roberta J. Maxfield	2018	1978
Elizabeth A. Hast	2020	2014
Faith A. Whittier	2022	2006
<b>TOWN TREASURER</b>		
Cindy M. Houle	2020	1999
<b>CEMETERY TRUSTEES</b>		
Cara M. Marston	2018	2012
John "Pat" Heffernan	2019	2017
Norma Konopka (resigned 2017)	2019	2016
Cedric H. Dustin, III, Chair	2020	2012
<b>LIBRARY TRUSTEES</b>		
William R. Tahnk	2018	2015
Carol L. Grainger	2019	2017
Leslie G. Vogt (resigned 2017)	2019	2016
Sandra J. Adams	2020	2017
<b>TRUSTEES OF TRUST FUNDS</b>		
Harry E. Vogt	2018	2012
Cara M. Marston	2019	2003
Scott R. Brown	2020	2017
<b>PLANNING BOARD</b>		
Clayton Wood, Chair	2018	2011
Daren S. Nielsen	2018	2015
James A. Pritchard	2019	2011
Paul Nickerson	2020	2017
Adam Gauthier, Alternate	2018	
James Hetu, Alternate	2019	
Carole A. Richardson, Selectman Rep.	2018	
James H. Adams, Selectman Alt. Rep.	2018	
<b>ZONING BOARD OF ADJUSTMENT</b>		
John "Pat" Heffernan	2018	2015
Philip Boncer	2018	2017
James Hetu, Chair	2019	2016
Jason Rokeach	2020	2017
Noreen Rollins (resigned 2017)	2020	2017
Deidre Benjamin, Alternate	2018	
Scot R. Palmer, Alternate	2019	

# APPOINTED OFFICIALS

	Year Appointed
<b>TOWN COUNSEL</b>	
Drummond Woodsum Attorneys at Law	2016
<b>TOWN ADMINISTRATOR</b>	
Cara M. Marston	2015
<b>CHIEF OF POLICE</b>	
Jeffrey M. Cain	2014
<b>EMERGENCY MANAGEMENT DIRECTOR</b>	
Robert A. Freese	2013
<b>FIRE CHIEF/HEALTH INSPECTOR</b>	
Peter J. Pszonowsky	2015
<b>SUPT. PUBLIC WORKS</b>	
George M. Bachelder	1986
<b>WASTEWATER TREATMENT</b>	
Utility Partners (department privatized)	2014
<b>ANIMAL CONTROL OFFICER</b>	
Anne T. Taylor	2003
<b>BUILDING INSPECTOR</b>	
Jesse J. Pacheco	2012
<b>HOUSING STANDARDS ADMINISTRATOR</b>	
Kimberly A. Simonds	2016
<b>HOUSING STANDARDS INSPECTOR</b>	
Eric R. Nilsson	2017
Sergei Berube (resigned 2017)	2016
<b>WELFARE DIRECTOR</b>	
Bernadette C. Theriault	2013
<b>LIBRARY DIRECTOR</b>	
Leslie G. Vogt	2017
Beverly A. Pietlicki (resigned 2017)	2013
<b>DEPUTY TOWN CLERK/TAX COLLECTOR</b>	
Ammy L. Ramsey	2013
<b>DEPUTY TREASURER</b>	
Roberta J. Maxfield	2011

# APPOINTED BOARDS, COMMITTEES, & COMMISSIONS

	Term Ends		Term Ends
<b>BCEP SOLID WASTE COMMITTEE</b>		<b>HOUSING STANDARDS AGENCY</b>	
Lisa Stevens, Administrator		Cedric Dustin, III	2018
Jill Lavin, Treasurer		Elizabeth Hast, Vice Chair	2018
Thomas E. Marston, Citizens Rep.	2018	Douglas Martin	2019
Gerard LeDuc, Selectboard Rep.	2018	Helen Schiff, Chair	2019
Frederick T. Hast, Alternate	2018	Kimberly Simonds, Administrator	
Joan Osborne, Budget Rep.	2019	Eric Nilsson, Inspector	
		Peter Pszonowsky, Fire Chief	
		Clayton Wood, Planning Board	
<b>BUDGET COMMITTEE</b>		<b>INSPECTORS OF ELECTIONS</b>	
Frederick Hast	2018	Laurie Houle	2020
Mary Paradise	2018	Cara Marston	2020
Helen Schoppmeyer	2018	Ammy Ramsey	2020
Faith Whittier	2018	Stanley Bailey, Alt.	2018
Adam Gauthier	2019	William Elkins, Alt.	2018
Helen Schiff	2019		
Robert Schiferle, Chair	2019		
Noreen Rollins (resigned 2017)	2019		
Randy Severance	2019	<b>PARKS &amp; RECREATION</b>	
Katie Bachelder	2020	Maryellen Plante	2018
Jeremy Everson	2020	Darrell Wages	2018
Richard Guild	2020	*vacant position*	2018
Thomas Hitchcock	2020	Sean Asdot	2019
Gerard LeDuc, Selectboard Rep.	2018	Bob Giegerich	2019
Carole Richardson, Selectboard Rep. Alt.	2018	Lynda Vogt	2019
Ralph O'Dell, School Board Rep.	2018	Tara Ash	2020
		David Stasiak	2020
		Marissa MacLellan	2020
<b>CONSERVATION COMMISSION</b>		<b>WEBSITE COMMITTEE</b>	
Christopher Hill, Chair	2018	Clayton Wood, Chair	2021
Diana Westgate	2018	Fallon Reed	2021
Gordon Hackett	2019	Robert Schiferle	2021
Bryan Mika	2020	Kathi Connors, Alt.	2021
Carl Wallman	2020	William Provencal, Alt.	2021
*vacant alternate position*		Cara Marston, Selectboard Rep	2021
*vacant alternate position*		Erica Anthony, Selectboard Alt. Rep	2021
<b>COMMUNITY DEVELOPMENT COMMITTEE</b>		<b>WELFARE FAIR HEARING BOARD</b>	
Ellen Barbasso	2018	Diane M. Vaughan (resigned 2017)	2018
Roland Carter, Chair	2019	Yvonne MacGlashing	2018
Heidi Asdot (resigned 2017)	2019	Raymond Ramsey	2018
Louis Houle, III	2020	Leslie Vogt	2018
Leroy Corson (resigned 2017)	2020	Stephanie Lamere, Alt.	2018
Fred Endler	2020		
James Allard, Selectboard Rep.	2018		

# ADVISORY & VOLUNTEER COMMITTEES

## MASTER PLAN COMMITTEE

Ralph Odell, Chair  
Theodore Mitchell  
Helen Schoppmeyer  
James Pritchard, Planning Board Rep  
Roland Carter, Planning Board Alt. Rep

## CENTRAL NH REGIONAL PLANNING COMM REP

### BROWNFIELDS COMMITTEE

### TRANSPORTATION ADVISORY COMMITTEE

Theodore Mitchell  
James Pritchard

## PITTSFIELD AQUEDUCT COMMITTEE

William Elkins  
John "Bill" Miskoe  
Ralph O'Dell  
Frederick Okrent  
Gerard LeDuc

## BEAUTIFICATION COMMITTEE

Diane Levesque, Chair  
Carol Lambert, Secretary  
Tina Fife, Treasurer  
Gail Allard  
Nancy Barto  
Paula Belliveau  
Theresa Endler  
Jason Isabelle  
Art Laro  
Wendy Laro  
Lucien Levesque  
Eleanor Lyons  
Ted Mitchell  
Matt Niolet  
Joyce Pearson  
Nick Penney  
Carole Richardson  
Pat Smith  
Ryan Wood

## OLD HOME DAY COMMITTEE

Sheila Bailey  
Stanley Bailey  
Eli English  
Lisa English  
Elizabeth Hast  
Frederick Hast  
Patricia Houle  
Louis Houle, III  
Stephanie Houle  
Linda Provencal  
William Provencal  
Andrea Riel  
Mark Riel  
Harry Vogt  
Leslie Vogt  
Judy Webber  
Ray Webber, III

# DEPARTMENT PERSONNEL

## TOWN OFFICE

Ammy L. Ramsey  
Bernadette C. Theriault  
Cynthia A. Hetu

## FLORAL PARK CEMETERY

Donald A. Fife, Superintendent

## BUILDING CUSTODIANS

Erica A. Anthony, town hall  
Richard S. Anthony, library  
Paul D. Gregoire, police station

## JOSIAH CARPENTER LIBRARY

Carmella Becker  
Holly Y. Brown  
Heather M. Dunagin  
Emma J. Fisher  
Carol L. Grainger  
Shayla L. Locke  
Judith G. MacLellan  
Sabrina A. Smith

## POLICE DEPARTMENT

Donna I. Stockman  
Jeannie M. Belanger  
Joseph P. Di George, Sergeant  
Joseph W. McCormack, Sergeant  
John R. Webber, School Resource Officer  
Brandon E. Walker  
Donald C. Wood  
Kristina C. Martineau  
Michael D. Clark  
Robert G. Gauthier, Jr.  
Justin D. Swift  
Jason H. Darrah  
Stephen P. Adams

## PUBLIC WORKS

Edward Cantara, Jr.  
Brian L. Eldredge  
Glen D. Vulner  
Scott A. Jackson

## FIRE DEPARTMENT OFFICERS

Michael S. Wolfe, Captain  
Lyle T. Deane, Lieutenant, FF/EMT  
Gary S. Mullen, Lieutenant  
Jeremy K. Yeaton, Lieutenant  
Kenneth White, Lieutenant, FF/EMT  
Donald F. Tyler, Inspector

## FIRE DEPARTMENT MEMBERS

James M. Girard, EMS Captain  
Kristen E. Ahearn, AEMT  
Karen A. Brown, Paramedic  
Joseph J. Anderson, FF/EMT  
David M. Simpson, FF/EMT  
Timothy M. Ahearn, FF/EMT  
Andrea G. Bertolino, FF/AEMT  
Robert J. Bousquet, FF/Paramedic  
Elliott T. Brown, FF/EMT  
Robert A. Freese, FF  
Jeffrey S. Gardner, FF/EMT  
Timothy B. Henninger, FF  
Howard D. Hill, FF/EMT  
Alex Lamere, FF  
Howard I. Mackenzie, FF/EMT  
Jason A. Nichols, FF/Paramedic  
Eric R. Nilsson, EMT  
Troy R. Normandin, FF/EMT  
Jennifer A. Tedcastle, FF/Paramedic  
Christopher L. Ward, FF  
Indigo P. Wearing, FF/EMT

## FOREST FIRE WARDENS

Michael S. Wolfe - Forest Fire Warden  
Peter J. Pszonowsky - Deputy Warden  
Jeremy K. Yeaton - Deputy Warden  
Gary S. Mullen - Deputy Warden  
James M. Girard - Deputy Warden  
Kristen E. Ahearn - Deputy Warden  
Karen A. Brown - Deputy Warden

## FIRE DEPT. SUPPORT COMPANY MEMBERS

Wanda Mullen  
Laura J. Okrent

# 2018 TOWN MEETING WARRANT

## STATE OF NEW HAMPSHIRE TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield in the County of Merrimack, in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 13, 2018, at 7:00 a.m. to act on Articles 1 through 9 below. The voting on Articles 1 through 9 will be by official ballot, and the polls will open at 7:00 a.m. and will remain open until 7:00 p.m. to receive your ballots.

You are hereby notified to meet at the Pittsfield Elementary School Gymnasium at 34 Bow Street in said Pittsfield on Saturday, March 17, 2018, at 10:00 a.m. to act on the remaining Articles below.

### TO BE TAKEN UP TUESDAY, MARCH 13, 2018

#### Article 1:

To choose by ballot the following officers:

- one Cemetery Trustee for a three (3) year term
- one Library Trustee for a three (3) year term
- two Planning Board members for a three (3) year term
- two Selectmen for a three (3) year term
- one Supervisor of the Checklist for a six (6) year term
- one Town Clerk/Tax Collector for a three (3) year term
- one Town Moderator for a two (2) year term
- one Trustee of the Trust Funds for a three (3) year term
- two Zoning Board of Adjustment members for a three (3) year term
- one Zoning Board of Adjustment member for a two (2) year term

#### Article 2:

Are you in favor of repealing, as proposed by the planning board, all of the building code provisions that the town meeting voted to adopt under article 2 of the March 10 and 14, 1998, town meeting warrant?

The purpose of repealing these building code provisions is to avoid conflicts with the state building code and the state fire code.

(Recommended by the Planning Board 5-0-0)

# 2018 TOWN MEETING WARRANT

## Article 3:

Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: amend article 2, definition of "agriculture," to add the words indicated following by underlining and to delete the words indicated following by strikethrough:

**AGRICULTURE:** "AGRICULTURE" means agriculture as defined in RSA 21:34-a, II, effective ~~August 10, 2014~~ June 16, 2016.

The purpose of Amendment No. 1 is to adopt the State of New Hampshire's most recent definition of "agriculture" and thereby remain in conformance to the state's right-to-farm law, RSA 674:32-a through RSA 674:32-d.

(Recommended by the Planning Board 5-0-0)

## Article 4:

Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Amend article 3, section 3, (b), (6), Table of Uses and Districts, as follows:

- (1) Change the permitting of home occupations to permitted by right in the Suburban District and in the Rural District, where home occupations are now permitted as special exceptions.
- (2) Change the permitting of bed-and-breakfasts to permitted by right in the Urban District and in the Suburban District, where bed-and-breakfasts are now permitted as special exceptions.

The purposes of amendment no. 2 are (1) to remove the zoning board of adjustment's review of home occupations in the Suburban and Rural zoning districts and (2) to remove the zoning board of adjustment's review of bed-and-breakfasts, which are a type of home occupation, in the Urban and Suburban zoning districts.

(Recommended by the Planning Board 5-0-0)

## Article 5:

Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows: Amend article 3, section 3, (b), (6), Table of Uses and Districts, as follows:

- (1) Change how the table shows the permitting of home occupations from permitted by right in the Commercial District to prohibited in the Commercial District.
- (2) Change how the table shows the permitting of bed-and-breakfasts from permitted as special exceptions in the Commercial District and in the Light Industrial/Commercial District to prohibited in the Commercial District and in the Light Industrial/Commercial District.

The purpose of amendment no. 3 is to comply with the state law of nonconforming uses because (1) home occupations and bed-and-breakfasts are by definition accessory uses of single-family dwellings, (2) existing single-family dwellings in the Commercial and Light Industrial/Commercial

# 2018 TOWN MEETING WARRANT

zoning districts are nonconforming uses because the zoning ordinance prohibits single-family dwellings in these two districts, and (3) the state law of nonconforming uses prohibits expanding a nonconforming use to the extent to which adding an accessory use to a principal use may expand the principal use.

(Recommended by the Planning Board 4-1-0)

## **Article 6:**

Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the town zoning ordinance as follows: amend article 4, Nonconforming Uses and Lots, to add quotations from New Hampshire Supreme Court case law on nonconforming uses and lots and to codify the New Hampshire state law of nonconforming uses into the zoning ordinance.

The purposes of amendment no. 4 are (1) to increase the use-it-or-lose-it time of abandonment of nonconforming uses from the current one year to two years to agree with the state law of abandonment of variances and special exceptions, (2) to provide guidelines for allowed expansion or change of nonconforming uses, (3) to provide guidelines for unlawful expansion or change of nonconforming uses, and (4) to add a process to correct unlawful expansion or change of nonconforming uses.

(Recommended by the Planning Board 5-0-0)

## **Article 7:**

Shall we allow the operation of keno games within the town of Pittsfield pursuant to the provisions of RSA 284:41 through 284:51?

(majority vote required)

## **Article 8:**

Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow the official ballot voting on all issues before the Town of Pittsfield on the second Tuesday of March?

(inserted by voters' petition)

(3/5 majority vote required)

## **Article 9:**

Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default budget to the municipal budget committee which has been adopted under RSA 32:14?

(inserted by voters' petition)

(3/5 majority vote required)



# 2018 TOWN MEETING WARRANT

TO BE TAKEN UP SATURDAY, MARCH 17, 2018

## **Article 10 – voters’ petition to remove position of building inspector**

---

Are you in favor to advise and beg the Selectmen to remove the position of building inspector, instead form a committee to come up with something that does not discourage the investment in Pittsfield, and tries to help people. God save the people.

(inserted by voters’ petition)

## **Article 11 - establish a municipal transportation improvement fund for sidewalks**

---

To see if the town will adopt the provisions of RSA 261:153, VI, authorizing the collection of an additional motor vehicle registration fee in the amount of \$5.00 to be deposited in a capital reserve fund established by this vote, to be known as the Municipal Sidewalks Improvement Capital Reserve Fund under the provisions of RSA 35:1, to be used for the purpose of supporting the maintenance and repair of the town’s sidewalk transportation system. In addition to being used for engineering, right-of-way acquisition, construction, and other costs related to improving the town’s sidewalks, these funds also may be pledged and expended as a local match to secure state or federal funds allocated for local sidewalk transportation system improvements, and further to name the Board of Selectmen as agents to expend from said fund.

The additional fee shall be collected from all vehicles, both passenger and commercial, with the exception of all-terrain vehicles as defined in RSA 215-A:1, I-b and antique motor vehicles or antique motorcycles as defined in RSA 259:4.

This fee shall be collected starting on June 1, 2018.

The estimated annual deposit based on 2017 registrations would be \$26,000.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 7-3-0)

## **Article 12 - establish a revolving fund for Old Home Day**

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To see if the town will vote to establish a recreation revolving fund pursuant to RSA 31:95-h, for the purpose of funding Pittsfield’s Old Home Day celebration. All revenues received for the Old Home Day activities will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered a part of the town’s general fund unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 10-0-1)

# 2018 TOWN MEETING WARRANT

## **Article 13 – raising matching funds for a Fire Department grant**

---

To see if the town will vote to raise and appropriate the sum of \$263,280 for the purchase of replacement of radios and self-contained breathing apparatus, with a grant revenue offset of \$250,116 to come from an Assistance to Firefighters Grant from the Federal Emergency Management Agency, leaving **\$13,164** required as matching funds and to authorize the withdrawal of \$5,000 from the Fire Department Small Equipment Capital Reserve Fund to put towards the matching funds amount. The balance of \$8,164 is to come from general taxation. The matching funds amount will be spent only if the grant is received.

This article is required to be written to show the entire appropriation and offsetting grant revenue, not just the net obligation, per the gross budgeting concept for transparency.

The balance of the Fire Department Small Equipment Capital Reserve Fund was \$5,005.48 on December 31, 2017.

(majority vote required)

Estimated tax impact is \$0.03 per thousand dollars of assessed value.

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 10-0-0)

## **Article 14 – purchase of a sidewalk tractor**

---

To see if the town will vote to raise and appropriate the sum of **\$120,500** for the purchase of a sidewalk tractor for the highway department and to authorize the withdrawal of \$103,000 to come from the Public Works Sidewalk Tractor Capital Reserve Fund created for that purpose. The balance of \$17,500 is to come from general taxation. The balance of the Public Works Sidewalk Tractor Capital Reserve Fund was \$103,354.65 on December 31, 2017.

Estimated tax impact is approximately \$0.07 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 9-0-1)

# 2018 TOWN MEETING WARRANT

## **Article 15 – cost items for patrolmen & admin. assistants in the Teamsters bargaining unit**

---

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the International Brotherhood of Teamsters Local Union #633, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$17,968
2019	\$ 7,254
2020	\$ 7,401

and further, to raise and appropriate **\$17,968** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

Estimated tax impact is approximately \$0.07 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-1)

(Not Recommended by the Budget Committee 3-9-0)

## **Article 16 – ability to call special meeting for cost items**

---

Shall the town of Pittsfield, if article 15 is defeated, authorize the governing body to call one special meeting, at its option, to address article 15's cost items only?

(majority vote required)

## **Article 17 – cost items for Pittsfield town employees in the AFT-NH bargaining unit**

---

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Pittsfield Town Employees AFT-NH Local #6214, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$23,177
2019	\$25,781
2020	\$26,517

and further, to raise and appropriate **\$23,177** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

Estimated tax impact is approximately \$0.09 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-1)

(Not Recommended by the Budget Committee 3-8-0)

## **Article 18 – ability to call special meeting for cost items**

---

Shall the town of Pittsfield, if article 17 is defeated, authorize the governing body to call one special meeting, at its option, to address article 17's cost items only?

(majority vote required)

# 2018 TOWN MEETING WARRANT

## **Article 19 – add to the Fire Department Small Equipment Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$1,000** to be added to the Fire Department Small Equipment Capital Reserve Fund previously established. The balance of the Fire Department Small Equipment Capital Reserve Fund was \$5,005.48 on December 31, 2017. Estimated tax impact is \$0.004 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

## **Article 20 – add to the Fire Department Pumper Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$50,000** to be added to the Fire Department Pumper Capital Reserve Fund previously established. The balance of the Fire Department Pumper Capital Reserve Fund was \$50,044.81 on December 31, 2017. Estimated tax impact is approximately \$0.19 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 10-0-1)

## **Article 21 – add to the Fire Department Tanker Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$20,000** to be added to the Fire Department Tanker Capital Reserve Fund previously established. The balance of the Fire Department Tanker Capital Reserve Fund was \$20,017.92 on December 31, 2017. Estimated tax impact is approximately \$0.08 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

## **Article 22 – add to the Fire Department Forestry Truck Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$5,000** to be added to the Fire Department Forestry Truck Capital Reserve Fund previously established. The balance of the Fire Department Forestry Truck Capital Reserve Fund was \$1,000.89 on December 31, 2017. Estimated tax impact is approximately \$0.02 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

# 2018 TOWN MEETING WARRANT

## **Article 23 – add to the Small Highway Truck Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$15,000** to be added to the Small Highway Truck Capital Reserve Fund previously established. The balance of the Public Works Small Highway Truck Capital Reserve Fund was \$50,371.15 on December 31, 2017.

Estimated tax impact is \$0.06 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

## **Article 24 – add to the Dump Truck Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$30,000** to be added to the Dump Truck Capital Reserve Fund previously established. The balance of the Public Works Dump Truck Capital Reserve Fund was \$62,231.24 on December 31, 2017.

Estimated tax impact is \$0.11 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 10-0-1)

## **Article 25 – add to the Loader Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$10,000** to be added to the Loader Capital Reserve Fund previously established. The balance of the Public Works Loader Capital Reserve Fund was \$22,984.08 on December 31, 2017.

Estimated tax impact is \$0.04 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

## **Article 26 – add to the Grader Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$15,000** to be added to the Grader Capital Reserve Fund previously established. The balance of the Public Works Grader Capital Reserve Fund was \$68,217.86 on December 31, 2017.

Estimated tax impact is \$0.06 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

## **Article 27 – add to the Backhoe Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$5,000** to be added to the Backhoe Capital Reserve Fund previously established. The balance of the Public Works Backhoe Capital Reserve Fund was \$86,427.73 on December 31, 2017.

Estimated tax impact is \$0.02 per thousand dollars of assessed value.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

# 2018 TOWN MEETING WARRANT

## **Article 28 – add to the Floral Park Cemetery Fence Expendable Trust Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$1,650** to be added to the Floral Park Cemetery Fence Expendable Trust Fund previously established. This sum is to come from the general fund unassigned fund balance and no amount is to be raised by taxation. The balance of the Floral Park Cemetery Fence Expendable Trust Fund was \$676.95 on December 31, 2017.

There is no estimated tax impact for this warrant article.

(majority vote required)

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee 11-0-0)

## **Article 29 – Municipal Budget**

---

To see if the town will vote to raise and appropriate the sum of **\$4,470,251** to fund the general municipal operations as Recommended by the Budget Committee. This sum does not include appropriations contained in special or individual articles addressed separately in this warrant.

Estimated tax impact is \$10.17 per thousand dollars of assessed value.

(majority vote required)

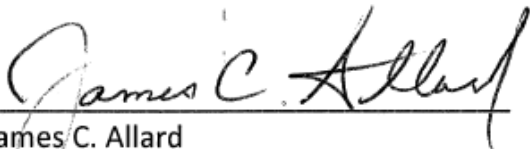
(Recommended by the Budget Committee 10-1-0)

(Recommended by the Board of Selectmen 5-0)

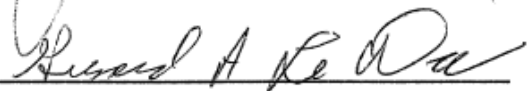
## **Article 30 – other business**

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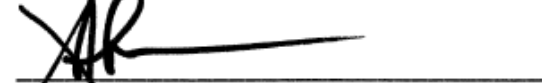
To transact any other business that may be legally brought before said meeting.



James C. Allard



Gerard A. LeDuc



James H. Adams



Carl E. Anderson



Carole A. Richardson

Pittsfield Board of Selectmen



Proposed Budget  
Pittsfield

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 2-26-2018

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mary Paradise	Vice-Chairman	Mary E. Paradise
Kieran Schiff	Member	Kieran Schiff
Farah Alchittar	Member	Farah Alchittar
Helena Schepmeyer	Member	Helena Schepmeyer
Randy Severance	Member	Randy Severance
Thomas Hitchcock	Member	Thomas Hitchcock
<del>THIS IS A DRAFT REPORT FOR REVIEW PURPOSES ONLY.</del>		
<del>THE PROPOSED BUDGET PROCESS MUST BE COMPLETED IN THE TAX RATE SETTING PORTAL BEFORE A FINAL REPORT CAN BE GENERATED FOR THE PURPOSES OF CERTIFICATION AND PUBLIC POSTING</del>		
Katie Parhildy	member	Katie Parhildy
Richard David	member	Richard David
Jeremy Everson	member/secretary	Jeremy Everson

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org>  
School Board

For assistance please contact:

NH DRA Municipal and Property Division

508-230-5890  
<http://www.revenue.nh.gov/mun-prop/>

Ralph Cole  
Frederick T. Clark  
Edward A. R. Dea



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	29	\$135,088	\$128,224	\$131,517	\$0	\$131,517	\$0
4140-4149	Election, Registration, and Vital Statistics	29	\$68,314	\$60,722	\$74,518	\$0	\$74,518	\$0
4150-4151	Financial Administration	29	\$150,977	\$134,883	\$147,645	\$0	\$147,645	\$0
4152	Revaluation of Property	29	\$23,833	\$22,935	\$24,447	\$0	\$24,447	\$0
4153	Legal Expense	29	\$30,000	\$21,447	\$30,000	\$0	\$30,000	\$0
4155-4159	Personnel Administration		\$27,500	\$25,397	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	29	\$10,422	\$6,397	\$12,167	\$0	\$12,167	\$0
4194	General Government Buildings	29	\$31,407	\$41,527	\$30,432	\$0	\$30,432	\$0
4195	Cemeteries	29	\$24,580	\$35,041	\$27,794	\$0	\$27,794	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association	29	\$7,399	\$7,508	\$7,748	\$0	\$7,748	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
					<b>\$509,520</b>	<b>\$486,268</b>	<b>\$0</b>	<b>\$486,268</b>
<b>General Government Subtotal</b>					<b>\$509,520</b>	<b>\$486,268</b>	<b>\$0</b>	<b>\$486,268</b>
<b>Public Safety</b>								
4210-4214	Police	29	\$1,018,717	\$918,727	\$973,224	\$0	\$973,224	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	29	\$821,711	\$800,535	\$808,590	\$0	\$808,590	\$0
4240-4249	Building Inspection	29	\$37,700	\$30,715	\$38,231	\$0	\$38,231	\$0
4290-4298	Emergency Management	29	\$9,407	\$1,511	\$9,433	\$0	\$9,433	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
					<b>\$1,887,535</b>	<b>\$1,829,478</b>	<b>\$0</b>	<b>\$1,829,478</b>
<b>Public Safety Subtotal</b>					<b>\$1,887,535</b>	<b>\$1,829,478</b>	<b>\$0</b>	<b>\$1,829,478</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
<b>Highways and Streets</b>									
4311	Administration	29	\$121,243	\$117,623	\$117,167	\$0	\$117,167	\$0	
4312	Highways and Streets	29	\$839,370	\$805,938	\$899,852	\$0	\$899,852	\$0	
4313	Bridges		\$2,100	\$0	\$0	\$0	\$0	\$0	
4316	Street Lighting	29	\$22,000	\$23,184	\$22,000	\$0	\$17,000	\$5,000	
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0	
					<b>\$946,745</b>	<b>\$1,039,019</b>	<b>\$0</b>	<b>\$1,034,019</b>	<b>\$5,000</b>
<b>Highways and Streets Subtotal</b>									
					<b>\$984,713</b>	<b>\$1,039,019</b>	<b>\$0</b>	<b>\$1,034,019</b>	<b>\$5,000</b>
<b>Sanitation</b>									
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0	
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0	
4324	Solid Waste Disposal	29	\$175,807	\$175,807	\$184,598	\$0	\$184,598	\$0	
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0	
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0	
					<b>\$175,807</b>	<b>\$184,598</b>	<b>\$0</b>	<b>\$184,598</b>	<b>\$0</b>
<b>Sanitation Subtotal</b>									
					<b>\$175,807</b>	<b>\$184,598</b>	<b>\$0</b>	<b>\$184,598</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>									
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0	
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0	
4335-4339	Water Treatment, Conservation and Other	29	\$177,411	\$178,470	\$221,210	\$0	\$221,210	\$0	
					<b>\$177,411</b>	<b>\$221,210</b>	<b>\$0</b>	<b>\$221,210</b>	<b>\$0</b>
<b>Water Distribution and Treatment Subtotal</b>									
					<b>\$177,411</b>	<b>\$221,210</b>	<b>\$0</b>	<b>\$221,210</b>	<b>\$0</b>
<b>Electric</b>									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric Subtotal</b>									
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	29	\$13,032	\$13,573	\$13,078	\$0	\$13,078	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$13,032</b>	<b>\$13,573</b>	<b>\$13,078</b>	<b>\$0</b>	<b>\$13,078</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	29	\$59,562	\$48,893	\$53,900	\$0	\$53,900	\$0
4444	Intergovernmental Welfare Payments	29	\$6,500	\$6,500	\$8,500	\$0	\$8,500	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$66,062</b>	<b>\$55,393</b>	<b>\$62,400</b>	<b>\$0</b>	<b>\$62,400</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	29	\$27,742	\$28,738	\$28,651	\$0	\$28,651	\$0
4550-4559	Library	29	\$81,916	\$82,165	\$83,242	\$0	\$83,242	\$0
4583	Patriotic Purposes	29	\$3,500	\$3,521	\$3,500	\$0	\$3,500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$113,158</b>	<b>\$114,424</b>	<b>\$115,393</b>	<b>\$0</b>	<b>\$115,393</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	29	\$1,000	\$690	\$1,000	\$0	\$1,000	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	29	\$1,715	\$322	\$1,715	\$0	\$1,715	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$2,715</b>	<b>\$1,012</b>	<b>\$2,715</b>	<b>\$0</b>	<b>\$2,715</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	29	\$17,950	\$17,950	\$17,950	\$0	\$17,950	\$0
4721	Long Term Bonds and Notes - Interest	29	\$10,681	\$10,680	\$9,918	\$0	\$9,918	\$0
4723	Tax Anticipation Notes - Interest	29	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$33,631</b>	<b>\$28,630</b>	<b>\$32,868</b>	<b>\$0</b>	<b>\$32,868</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	29	\$204,737	\$191,801	\$14,937	\$0	\$14,937	\$0
4903	Buildings	29	\$0	\$0	\$5,025	\$0	\$5,025	\$0
4909	Improvements Other than Buildings		\$35,250	\$34,661	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$239,987</b>	<b>\$226,462</b>	<b>\$19,962</b>	<b>\$0</b>	<b>\$19,962</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	29	\$460,250	\$405,749	\$468,262	\$0	\$468,262	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$460,250</b>	<b>\$405,749</b>	<b>\$468,262</b>	<b>\$0</b>	<b>\$468,262</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>			<b>\$4,663,821</b>	<b>\$4,381,834</b>	<b>\$4,475,251</b>	<b>\$0</b>	<b>\$4,470,251</b>	<b>\$5,000</b>



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)	
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	
4902	Machinery, Vehicles, and Equipment	13	\$0	\$0	\$263,280	\$0	\$263,280	\$0	
			<i>Purpose: raise matching funds for FD grant</i>						
4902	Machinery, Vehicles, and Equipment	14	\$0	\$0	\$120,500	\$0	\$120,500	\$0	
			<i>Purpose: purchase sidewalk tractor</i>						
4915	To Capital Reserve Fund	19	\$0	\$0	\$1,000	\$0	\$1,000	\$0	
			<i>Purpose: add to FD small equipment CR</i>						
4915	To Capital Reserve Fund	20	\$0	\$0	\$50,000	\$0	\$50,000	\$0	
			<i>Purpose: add to FD pumper CR</i>						
4915	To Capital Reserve Fund	21	\$0	\$0	\$20,000	\$0	\$20,000	\$0	
			<i>Purpose: add to FD tanker CR</i>						
4915	To Capital Reserve Fund	22	\$0	\$0	\$5,000	\$0	\$5,000	\$0	
			<i>Purpose: add to FD forestry truck CR</i>						
4915	To Capital Reserve Fund	23	\$0	\$0	\$15,000	\$0	\$15,000	\$0	
			<i>Purpose: add to Small Highway Truck CRF</i>						
4915	To Capital Reserve Fund	24	\$0	\$0	\$30,000	\$0	\$30,000	\$0	
			<i>Purpose: add to Dump Truck CRF</i>						
4915	To Capital Reserve Fund	25	\$0	\$0	\$10,000	\$0	\$10,000	\$0	
			<i>Purpose: add to Loader CR</i>						
4915	To Capital Reserve Fund	26	\$0	\$0	\$15,000	\$0	\$15,000	\$0	
			<i>Purpose: add to Grader CRF</i>						
4915	To Capital Reserve Fund	27	\$0	\$0	\$5,000	\$0	\$5,000	\$0	
			<i>Purpose: add to Backhoe CRF</i>						
4916	To Expendable Trusts/Fiduciary Funds	28	\$0	\$0	\$1,650	\$0	\$1,650	\$0	
			<i>Purpose: add to Floral Park Cemetery Fence EXT</i>						
<b>Total Proposed Special Articles</b>					<b>\$0</b>	<b>\$536,430</b>	<b>\$0</b>	<b>\$536,430</b>	<b>\$0</b>



Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	15	\$0	\$0	\$17,968	\$0	\$0	\$17,968
		<i>Purpose: Teamsters</i>						
0000-0000	Collective Bargaining	17	\$0	\$0	\$23,177	\$0	\$0	\$23,177
		<i>Purpose: AFT</i>						
<b>Total Proposed Individual Articles</b>					<b>\$0</b>	<b>\$41,145</b>	<b>\$0</b>	<b>\$41,145</b>



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	29	\$1,885	\$1,200	\$1,200
3186	Payment in Lieu of Taxes	29	\$10,381	\$10,380	\$10,380
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	29	\$218,820	\$140,000	\$140,000
9991	Inventory Penalties		\$0	\$0	\$0
			<b>\$231,086</b>	<b>\$151,580</b>	<b>\$151,580</b>
			<b>Taxes Subtotal</b>	<b>\$151,580</b>	<b>\$151,580</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	29	\$631,751	\$591,000	\$591,000
3230	Building Permits	29	\$29,291	\$27,815	\$27,815
3290	Other Licenses, Permits, and Fees	29	\$11,778	\$11,400	\$11,400
3311-3319	From Federal Government	13	\$0	\$250,116	\$250,116
			<b>\$672,820</b>	<b>\$880,331</b>	<b>\$880,331</b>
			<b>Licenses, Permits, and Fees Subtotal</b>	<b>\$880,331</b>	<b>\$880,331</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	29	\$209,901	\$209,900	\$209,900
3353	Highway Block Grant	29	\$116,168	\$116,169	\$116,169
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	29	\$111,628	\$12,769	\$12,769
3379	From Other Governments		\$6,597	\$0	\$0
			<b>\$444,294</b>	<b>\$338,838</b>	<b>\$338,838</b>
			<b>State Sources Subtotal</b>	<b>\$338,838</b>	<b>\$338,838</b>



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Charges for Services</b>					
3401-3406	Income from Departments	29	\$208,271	\$193,550	\$193,550
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$208,271</b>	<b>\$193,550</b>	<b>\$193,550</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$7,450	\$0	\$0
3502	Interest on Investments	29	\$421	\$200	\$200
3503-3509	Other	29	\$19,175	\$4,200	\$4,200
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$27,046</b>	<b>\$4,400</b>	<b>\$4,400</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$18,000	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	29	\$420,451	\$468,262	\$468,262
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	14, 13	\$150,055	\$108,000	\$108,000
3916	From Trust and Fiduciary Funds	29	\$0	\$5,000	\$5,000
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$588,506</b>	<b>\$581,262</b>	<b>\$581,262</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	28	\$14,095	\$1,650	\$1,650
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$14,095</b>	<b>\$1,650</b>	<b>\$1,650</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$2,186,118</b>	<b>\$2,151,611</b>	<b>\$2,151,611</b>



Budget Summary

Item	Prior Year	Selectmen's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$4,428,184	\$4,475,251	\$4,470,251
Special Warrant Articles	\$358,357	\$536,430	\$536,430
Individual Warrant Articles	\$35,250	\$41,145	\$0
Total Appropriations	\$4,821,791	\$5,052,826	\$5,006,681
Less Amount of Estimated Revenues & Credits	\$2,218,635	\$2,151,611	\$2,151,611
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,603,156</b>	<b>\$2,901,215</b>	<b>\$2,855,070</b>





Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$5,006,681</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$17,950
3. Interest: Long-Term Bonds & Notes	\$9,918
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$27,868
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$4,978,813</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$497,881
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$5,504,562</b>

# 2017 TOWN MEETING MINUTES

Town Moderator Frederick Okrent called the 2017 Town Meeting to order at 10:05 a.m. on Saturday, March 18, 2017 in the Pittsfield Elementary School Gymnasium. The Pittsfield Girl Scout Troop 10540 led the *Pledge of Allegiance*.

Moderator Okrent thanked those who came out to vote during the storm Tuesday, stating it was a testament to the dedication of the voters. He reviewed the "Rules of Procedure" he had made available to the public previously and the voting instructions for the meeting. He also asked newly elected officials to come to the front after the meeting to be sworn in.

Moderator Okrent introduced the people on the stage: Select Board Chairman Larry Konopka, Selectman Carl Anderson, Selectwoman Carole Richardson, Selectman Gerard LeDuc, Selectman James Allard, Fire Chief Peter Pszonowsky, Superintendent of Public Works George Bachelder, Police Chief Jeffrey Cain, Town Clerk/Tax Collector Erica Anthony and Town Administrator Cara Marston.

Moderator Okrent read the introduction to the posted 2017 Town Meeting Warrant:

To the inhabitants of the Town of Pittsfield in the County of Merrimack, in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 14, 2017, at 7:00 a.m. to act on Articles 1 through 7 below. The voting on Articles 1 through 7 will be by official ballot, and the polls will open at 7:00 a.m. and will remain open until 7:00 p.m. to receive your ballots.

You are hereby notified to meet at the Pittsfield Elementary School Gymnasium at 34 Bow Street in said Pittsfield on Saturday, March 18, 2017, at 10:00 a.m. to act on the remaining Articles below.

## TO BE TAKEN UP TUESDAY, MARCH 14, 2017

### Article 1:

To choose by ballot the following officers:

- one Cemetery Trustee for a three (3) year term
- one Cemetery Trustee for a two (2) year term
- one Library Trustee for a three (3) year term
- one Library Trustee for a two (2) year term
- one Planning Board member for a three (3) year term
- one Selectman for a three (3) year term
- one Selectman for a one (1) year term
- one Town Treasurer for a three (3) year term
- one Trustee of the Trust Funds for a three (3) year term
- two Zoning Board of Adjustment members for a three (3) year term
- one Zoning Board of Adjustment member for a two (2) year term

# 2017 TOWN MEETING MINUTES

Moderator Okrent read the results of the March 14, 2017 Town Elections:

**One Cemetery Trustee** for a three (3) year term –  
**Cedric Dustin, III elected** – 353 votes

**One Cemetery Trustee** for a two (2) year term –  
**John “Pat” Heffernan elected** – 330 votes

**One Library Trustee** for a three (3) year term –  
**Sandra Adams elected** – 334 votes

**One Library Trustee** for a two (2) year term –  
**Carol L. Grainger elected** – 269 votes  
J.W. “Bill” Miskoe – 105 votes

**One Planning Board Member** for a three (3) year term –  
**Paul A. Nickerson elected** – 301 votes

**One Selectman** for a three (3) year term –  
**Gerard A. LeDuc elected** – 196 votes  
Adam Gauthier – 172 votes

**One Selectman** for a one (1) year term –  
**James Conrad Allard elected** - 254 votes  
Eric R. Nilsson – 137 votes

**One Town Treasurer** for a three (3) year term –  
**Cindy M. Houle elected** – 356 votes

**One Trustee of Trust Funds** for a three (3) year term –  
**Scott Brown (write-in) elected** – 63 votes

**Two Zoning Board of Adjustment Members** for a three (3) year term –  
**Jason R. Rokeach elected** – 170 votes  
**Noreen S. Rollins elected** – 241 votes

**One Zoning Board of Adjustment Member** for a one (1) year term –  
**Philip Edward Boncer elected** – 178 votes  
John Buatti – 120 votes

# 2017 TOWN MEETING MINUTES

## Article 2:

Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows:

Amend the permitting conditions for an accessory apartment stated in article 2, definition of “accessory apartment,” by adding the following permitting conditions:

- (1) The ACCESSORY APARTMENT shall have an interior door between the PRINCIPAL DWELLING UNIT and the ACCESSORY APARTMENT, but this door is not required to remain unlocked. (RSA 674:72, III.)
- (2) The ACCESSORY APARTMENT shall have a gross floor area that is less than or equal to 750 square feet. (See RSA 674:72, VII.) In this condition, “gross floor area” of an ACCESSORY APARTMENT means the sum of the areas of all floors of the ACCESSORY APARTMENT, as measured from the exterior faces of the walls or from the center line of a wall separating the ACCESSORY APARTMENT from the PRINCIPAL DWELLING UNIT.
- (3) The ACCESSORY APARTMENT shall be in a DWELLING where the owner of the DWELLING has his principal place of residence. The owner’s principal place of residence may be either the PRINCIPAL DWELLING UNIT or the ACCESSORY APARTMENT. (See RSA 674:72, VI.)

The purposes of Amendment No. 1 are (1) to conform to state law (RSA 674:72, III) by requiring a door, which is not required to remain unlocked, between the principal dwelling unit and the accessory apartment and (2) to impose conditions of size and owner occupancy in order to ensure that a permissible accessory apartment is truly accessory to the principal dwelling unit and is not half of a duplex.

(Recommended by the Planning Board 4-0-0)

**Article 2 passed** – Yes (244) – No (95)

## Article 3:

Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows:

Amend article 2, definition of “open space,” to add the phrase “other than fences more than 50 years old and permanent boundary markers” as indicated following by underlining:

**OPEN SPACE:** “OPEN SPACE” means land where no STRUCTURES other than fences more than 50 years old and permanent boundary markers are on or in the land.

The purpose of Amendment No. 2 is to permit old fences and permanent boundary markers on or in land designated as open space.

(Recommended by the Planning Board 5-0-0)

**Article 3 passed** – Yes (289) – No (92)

# 2017 TOWN MEETING MINUTES

## **Article 4:**

Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows:

Amend article 2, definition of "street," as follows:

- (1) reorder the currently listed New Hampshire Supreme Court cases and
- (2) add the following citation of Gossler v. Miller: Gossler v. Miller, 107 N.H. 303, 221 A.2d 249 (1966) ("A sidewalk is a component part of the highway...")

The purpose of Amendment No. 3 is to make clear that a sidewalk is part of the adjacent highway. (Recommended by the Planning Board 5-0-0)

**Article 4 passed** – Yes (282) – No (91)

## **Article 5:**

Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the town zoning ordinance as follows:

- (1) Amend article 2, Interpretation Rules and Definitions, to add definitions for "nonconforming activity," "nonconforming structure," "conforming lot," and "nonconforming lot."
- (2) Amend article 2, definition of "nonconforming use," to delete superseding uses from the definition of "nonconforming use."
- (3) Amend article 4, Nonconforming Structures, Lots, and Uses, as follows:
  - (a) Rename the article as Nonconforming Uses and Lots.
  - (b) State the authority and purpose of the regulation of nonconforming uses and of nonconforming lots.
  - (c) Provide that the merger of every two or more lots shall be exempt from zoning requirements for area and frontage.
  - (d) Revise the requirements for building on contiguous nonconforming lots under common ownership so that contiguous nonconforming lots under common ownership cannot be separated in ownership and remain buildable.
- (4) Amend article 3, Zoning Districts, sections 3 and 4, to make the citations of article 4 consistent with the amended article 4.

The main purpose of Amendment No. 4 is to close the current loophole in the current zoning requirement that contiguous nonconforming lots under common ownership must be merged in order to be buildable.

(Recommended by the Planning Board 5-0-0)

**Article 5 passed** – Yes (258) – No (115)

# 2017 TOWN MEETING MINUTES

## Article 6:

Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the town zoning ordinance as follows:

Amend article 2, definition of “principal structure,” to add the words indicated following by underlining and to delete the words indicated following by strikethrough:

**PRINCIPAL STRUCTURE:** “PRINCIPAL STRUCTURE” means a DETACHED STRUCTURE where a ~~PRINCIPAL USE~~ is one or more PRINCIPAL USES are principally conducted.

The purpose of Amendment No. 5 is to clarify that the whole of a single connected principal structure may contain more than one principal use.

(Recommended by the Planning Board 4-0-0)

**Article 6 passed** – Yes (276) – No (96)

## Article 7:

Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Pittsfield on the second Tuesday of March?

(By Citizen Petition)

(3/5 majority ballot vote required)

**Article 7 failed** – Yes (232) – No (170)

Linda Small made a motion “to see if the Town will vote to discontinue the expendable trust fund established in 2008 under provisions of RSA 31:19a (known as the Property Acquisition and Redevelopment Expendable Trust Fund) with said funds and all accumulated interest to be transferred to the General Fund and used in its entirety to offset the tax rate. It is requested that this vote be taken by secret ballot in accordance with RSA 40:4a (Majority vote required).” Ms. Small presented a written request signed by five registered voters: Linda Small, Marilyn Roberts, Greta Sarte, Geoffrey Roberts and Danielle Roberts.

Budget Committee member Louis Houle called for a point of order. He questioned whether this motion should be addressed at the end of the meeting under Article 28 – “Other Business”.

Moderator Okrent explained any business contracted under Article 28 would be non-binding and advisory only. He stated this motion would have had to be on the original warrant in order to be legally binding. The voters need to have prior “warning” before binding articles are to be voted upon. He explained that this motion would have to be presented as a citizens’ petition on next year’s warrant or a special town meeting would have to be held in order for it to be legally binding.

Motion was not considered.

# 2017 TOWN MEETING MINUTES

## TO BE TAKEN UP SATURDAY, MARCH 18, 2017

### Article 8 – (citizen petition) Restore Two Police Officers

To see if the town will vote to raise and appropriate the sum of **\$150,654.00** to hire or retain, as applicable, two police officers so that the Pittsfield Police Department is staffed and funded at a level equal to or greater than the 2016 fiscal year.

(By Citizen Petition)

(Majority vote required)

Estimated tax impact is \$0.30 per thousand dollars of assessed value.

(NOT Recommended by the Board of Selectmen 3-2-0)

(NOT Recommended by the Budget Committee 4-9-0)

Budget Committee member Louis Houle called for a point of order. He felt the article should read “NOT Recommended by the Board of Selectmen 2-3-0”.

Moderator Okrent read Article 8. Motion made by Selectman Gerard LeDuc to move Article 8 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Keith Donovan presented a written request signed by five registered voters: Carl Anderson, Valerie Anderson, Keith Donovan, Kathy Traynor and Clayton Wood that the vote for Article 8 be taken by secret ballot.

Sandy Wingate stated he understood the need to watch the tax rate and recognized that the Selectmen and Budget Committee went through the budget for countless hours. Everyone should have reviewed the budget in the town report before now. He believed it would be very difficult to find anywhere in the budget to save more money. He believed it would be cost effective to keep the officer in the school. He encouraged people to support this article.

Moderator Okrent asked for a motion to allow non-voters and non-resident town employees to speak. Sandy Wingate made the motion, seconded by Dave Simpson. Moderator Okrent opened the floor for discussion. There being none, he called for a card vote. A card vote passed to allow non-voters and non-resident town employees to speak.

Clayton Wood asked if the noted tax impact was accurate and if the article passed, would it be legally binding.

Town Administrator Cara Marston responded there would be a \$72,000.00 revenue offset. Moderator Okrent stated he was not certain if a yes vote would be legally binding. It was confirmed that if the article passed, it would be added to the budget.

# 2017 TOWN MEETING MINUTES

Dan Schroth stated that while the Selectmen and Budget Committee were working hard on the budget, there were several people in the community and the school working together on the Wellness Coalition to address the opioid and substance abuse problem. He believed people need to either get involved with programs like the Wellness Coalition to address these issues or leave it to the Police Department to deal with it.

Merrill Vaughan asked if this article was approved, would the student resource officer position be restored. He also asked if the town would have to pay a penalty for breaking the contract with the COPS grant.

Town Administrator Cara Marston responded that the position was still in place and the COPS grant was still active. Any changes to be made depended on the results of the vote on this article.

Merrill Vaughan believed businesses would be hesitant to come to Pittsfield if there wasn't a full police force. He felt a flat line budget would hurt the town in the long run, and that common sense was needed.

Scot Palmer asked how many of the officers were full time and how many were part time.

Police Chief Jeff Cain answered the department currently has nine full time positions – the Chief, two sergeants, five patrolmen and the student resource officer. He explained if this article did not pass, two current full time positions would be eliminated, the student resource officer and one patrolman. He stated two full time positions were currently vacant. Sergeant Walter retired the end of last year and that position had not yet been filled, and Officer Webber recently resigned. He stated there were four part time patrolmen.

Carl Chapman stated he has seen officers on Route 28 and felt they should be patrolling in town instead and voiced a concern that some officers are not held to the same expectations as other drivers.

Police Chief Cain responded the officers spend 80% or more time in the downtown area. He explained his department is part of two federal highway safety grant programs aimed at the Route 28 and Route 4 corridor. He stated that a majority of the illegal drugs coming into Pittsfield are transported via Route 28. 2006 was one of the busiest years. His department made 406 arrests, 56 of which were felony level complaints. In 2016, 332 arrests were made, but 114 of those arrests were felony level complaints. A good portion involved drugs including methamphetamine and heroin which are embedded in our community. There have been a number of drug arrests resulting from vehicle stops made on Route 28. Police Chief Cain stated all police officers should be held to the same standards as other drivers.

Budget Committee Chairman Bob Schiferle explained the overriding reason the Budget Committee did not support this article was they felt the financial impact on the taxpayer and tax rate did not warrant approving this article and expenditure. It was about protecting the taxpayer.



# 2017 TOWN MEETING MINUTES

He acknowledged the COPS grant pays a portion of the expense, but that the grant is temporary and the Budget Committee was concerned about the long term tax impact.

Randy Severance voiced his concern about the wording of the article. He encouraged the Body to support the recommendation of the Budget Committee and Selectmen. He believed businesses were not coming to town because of the tax rate, not the size of the Police Department.

Victoria Marcotte stated she owns a home in Pittsfield, is a taxpayer, and a parent of children in the school system, but is not a citizen and therefore not a registered voter. She encouraged those that could vote to support this article. She and her children have benefited greatly by the presence of the Student Resource Officer in the school.

Cara Peterson expressed the same sentiment as Ms. Marcotte and asked if the loss of the Student Resource Officer would also mean the loss of the D.A.R.E. program.

Police Chief Cain responded that there would not be a D.A.R.E. program this year.

Tanner Van Nest stated he lives outside the downtown area and the police have been very present in his neighborhood. He believed with the current drug crisis it did not make sense to eliminate the student resource officer and reduce the police department.

Fallon Reed stated she works for the New Hampshire Department of Homeland Security and Emergency Management. She oversees numerous grant programs, including school preparedness programs. She stated that since the 2012 shooting at Sandy Hook Elementary School in Connecticut, there have only been four states that have not had an active shooter incident, and NH is one of those states. She believed eliminating the Student Resource Officer position could be detrimental. This position does not only involve law enforcement, but they also serve as educators and counselors and do emergency preparedness in schools. She believes that it is only a matter of time before there is a serious incident in NH and would hate for that to happen in Pittsfield because we took away this resource from the schools. She stated that forfeiting this grant may be looked upon unfavorably and hurt our chances of receiving other grant funding.

Ed Trzcinski felt the police were doing the best they could and need the voters' support. He stated the nine officers are not all on duty at the same time.

Martha Brennan stated the police have a very large area to cover and appreciates their presence. She believes the kids need a positive police presence.

Budget Committee member Noreen Rollins stated she voted against this article. She believed the Police Chief could place an existing officer in school with his existing budget.

Matt St George asked for a breakdown of the costs.

# 2017 TOWN MEETING MINUTES

Town Administrator Marston stated \$.12 of the cost comes from the school budget.

Sean Asdot encouraged the Body to support of the Student Resource Officer position.

Selectman Carl Anderson stated the Select Board discussions started with a proposal not to fill an officer position that had been vacant since August. They then learned the Student Resource Officer position would be eliminated in the process. He believed the Body needs to look long term and that the grant funds would not be available long term. He believed the budget numbers were a “shell game”, and that the town would not lose money by removing these two positions as has been implied. He believed the town would actually save more than \$500,000 over the next four years by not filling these positions. He stated the last thing the Select Board and Budget Committee were going to do was put friends and family in harm’s way.

Sharon Matras believed concerned parents could be the resource, and that they needed to come together. She felt common sense could go a long way. She felt as a parent she needed to make difficult choices of what they could and couldn’t afford to have, and the town has to make some of those same choices and operate under a balanced budget.

GEF Freese asked Police Chief Cain and Fire Chief Peter Pszonowsky of the potential impact of the loss of these officers.

Fire Chief Pszonowsky stated his department relies on police presence before responding to domestic violence situations.

Police Chief Cain explained if this article did not pass, it would bring the department down to seven full time officers. The voters approved the eighth officer in 2003 due to the increases in demand and call volume. He stated he did not have control over demand placed on the department, and that they could only respond. He explained the Merrimack County Sheriff and Merrimack County Attorney spoke of the high demand in Pittsfield during a Selectmen’s meeting. Police Chief Cain stated setting aside the potential loss of the student resource officer, which would be a loss to the youth in the community and the school, the additional loss of the full time patrolman would set the department staffing back to the early 2000 levels, which will spread the department resources thin. He believed the loss of these positions will result in the loss of other officers, and there isn’t a line item in his budget to offset increased overtime costs which could potentially mean a loss of 24 hour coverage. He agreed he did not need the COPS grant to put the Student Resource Officer in the schools, but the current demands do not allow for moving an existing officer off the street and into the school. Right now, he believes public safety for the community still outweighs having an officer in the school. Cutting the positions would not reduce the workload, it just spreads the resources thinner, and services will be affected.

GEF Freese expressed his concern for the safety of his employees. He did not believe businesses would come into Pittsfield if the town could not protect them adequately, and the town needs more business to reduce taxes.

# 2017 TOWN MEETING MINUTES

Select Board Chairman Larry Konopka stated his support for this warrant article. He did not see the cost savings by cutting the officers. He believed any savings would not offset the cost to pay back the grant and the increase overtime costs. He believed public safety was of the utmost concern.

Budget Committee member Mary Paradise stated she voted in favor of this article. She stated the people who attended the public hearing supported it, and she felt she needed to represent them. She called for the question.

Dave Simpson asked if the part time officers were limited to the number of hours they could work.

Police Chief Cain responded there are limits to the number of hours part time officers can work. He stated when he took this position he took an oath that he would present a budget that he believed was needed to provide the public safety for this community and that he would be as frugal as possible with that budget. Every year he has been Chief he has come in under budget and turned money back to the general fund. He believed the amount turned back in 2016 was \$77,000. This year in spite of increases in retirement and insurance costs, he submitted a budget that was less than last year. He stated he would support cutting \$105,456.00 elsewhere in his budget, which would reduce this request to less than \$50,000 in order to keep the department fully staffed.

Budget Committee member Mary Paradise reiterated her request to call the question. Helen Schoppmeyer seconded the motion. Moderator Okrent stated he would allow those already in line to speak before calling the question.

Dave Simpson spoke about the Wellness Coalition. He stated Pittsfield is above average in Merrimack County and the rest of the state for incidents involving drug and alcohol abuse and domestic violence. He urged everyone to support the article.

Eric Nilsson stated the majority of the Select Board rejected a \$75,000.00 gift from Globe Manufacturing that would have covered this cost.

Keith Donovan stated seven officers were enough to provide full time coverage in the town where he previously lived and felt it should be enough for Pittsfield.

Budget Committee member Louis Houle reminded the Body that the Budget Committee has explained each year the only way to significantly cut the budget is to cut personnel. He stated the Committee recommended these cuts along with reducing a full time position to part time in another department this year because taxes are high, and the only way to save money is to make these cuts. He explained these are not easy decisions, but that the town does not currently have the revenue to support this article.

# 2017 TOWN MEETING MINUTES

Ammy Ramsey reiterated that Police Chief Cain came in under budget, and that all the department heads work hard to keep a responsible budget. She believed if the voters did not support the dedicated town employees they have, they will lose them and will end up with employees that do not provide the same dedicated service. She stated the Budget Committee did not ask department heads what the potential impact of these proposed budget cuts would have on the community.

Chris Ward believed this article was a good value for the money. He applauded the efforts of the Selectmen and Budget Committee. He mentioned the Selectmen's meeting when the County Sheriff spoke, and voiced his concern of the length of time it would take the state police to respond should they have to provide coverage. He stated he has served as an on call fire fighter for the last five years, and that they rely on the police to keep them all safe when servicing a traffic accident. He expressed his concern regarding the motive to turn down a financial gift that would have supported these positions. He encouraged voters to support this article.

There being no further discussion, Moderator Okrent re-read Article 8 and reminded the voters that this vote would be by secret ballot. He asked that all voters check in with the Supervisors of the Checklist to receive their ballot.

**Article 8 failed** by secret ballot Yes - 99 No - 124

Keith Donovan made a motion to restrict reconsideration of Article 8, seconded by Clayton Wood.

Moderator Okrent explained per RSA 40:10, a vote to "restrict reconsideration" meant that no vote or warrant article subject to such restriction could be reconsidered until at least seven days after the adjournment of this meeting.

Moderator Okrent opened the floor for discussion on the motion to restrict reconsideration.

Selectman Larry Konopka asked if he could still propose an amendment to Article 25 to reduce the budget by \$36,000 and apply that same amount to reinstate these two positions, should this motion to restrict reconsideration pass.

Budget Committee member Louis Houle called for a point of order. He stated restricting reconsideration of Article 8 does not impact Article 25.

Clayton Wood called for a point of order. He stated people voted not to reinstate these two positions in this article, yet there is talk of bringing it up again under a different article. The people have a right to know what could happen later in the meeting.

There being no further discussion, Moderator Okrent called for the vote to restrict reconsideration of Article 8.

Card vote passed to restrict reconsideration of Article 8.

# 2017 TOWN MEETING MINUTES

## **Article 9 – discontinue Computer System Renewal & Replacement Capital Reserve Fund**

To see if the town will vote to discontinue the Computer System Renewal & Replacement Capital Reserve Fund created at town meeting on March 15, 2008. Said funds, which were \$459.20 at December 31, 2016, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 9. Motion made by Selectman Gerard LeDuc to move Article 9 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Budget Committee Chairman Schiferle reminded the Body that Budget Committee member Louis Houle recommended the Body not put money in capital reserve funds last year in order to reduce the overall tax impact after a large unanticipated expense was incurred. This year, however, after careful review by the Budget Committee, they recommend supporting these capital reserve funds. He explained that these capital reserve funds serve as a savings account toward very large purchases in the future, avoiding a big tax increase all at once.

There being no further discussion, Moderator Okrent called for the vote.

**Article 9 passed** by card vote.

## **Article 10 – lease/purchase of work truck for Highway Department**

To see if the town will vote to authorize the Board of Selectmen to enter into a long-term lease/purchase agreement in the amount of \$49,682.65 payable over a term of 5 years for a Ford F-250 with a plow, and to raise and appropriate the sum of **\$9,937** for the first year's payment for that purpose.

Estimated tax impact is approximately \$0.04 per thousand dollars of assessed value.

(2/3 ballot vote required)

(Recommended by the Board of Selectmen 4-0-0)

(NOT Recommended by the Budget Committee 2-11-0)

Moderator Okrent read Article 10. Motion made by Selectman Gerard LeDuc to move Article 10 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

# 2017 TOWN MEETING MINUTES

Phil Gordon stated he recently retired from the Highway Department, and that they have not had this plow for three years, and it is needed. He stated Superintendent of Public Works George Bachelder would not ask for the truck if he did not truly need it.

Scot Palmer asked why the Budget Committee did not recommend this article.

Budget Committee Chairman Schiferle responded that Superintendent Bachelder has been using his own truck. The Budget Committee did not feel it was prudent to purchase or lease a brand new truck and thought maybe a used truck would be more fiscally responsible.

Superintendent Bachelder explained he has been road agent since 1986. He started receiving a \$3900.00 stipend to use his own truck after eleven years of not receiving any compensation. He has since realized that it was not a good idea use his own truck, since it costs him more to maintain the truck than he receives from the stipend. He will retire at some point, and no one else would probably use their own vehicle. He stated no other town uses a personal vehicle. This truck would allow another employee to help clean the parking lots during the bigger storms. He also forewarned the voters that he planned to ask to amend Article 25 to get his full time employee back that was reduced to part time by the Budget Committee. He said his priority was his loader and his employee position.

Ammy Ramsey stated the Budget Committee did not speak with the department heads before making these recommendations. She felt decisions were made without getting all the information.

Budget Committee member Adam Gauthier stated he voted against this article in order to use the funds to put the employee position back to full time.

Fred Hast stated Superintendent Bachelder did not speak accurately. Mr. Hast stated the vehicle that would be purchased has 4 wheel drive and a plow, and that Superintendent Bachelder's current truck does not have 4 wheel drive nor a plow. He encouraged everyone to support this article.

There being no further discussion, Moderator Okrent explained there needed to be a 2/3 majority vote to pass this article and that it would be by secret ballot. He asked everyone to see the Supervisors of the Checklist at the back of the room to receive their ballots.

**Article 10 passed** by secret ballot vote Yes - 132 No – 58

## **Article 11 – purchase of loader**

To see if the town will vote to raise and appropriate the sum of **\$148,500** for the purchase of a loader for the highway department and to authorize the withdrawal of \$148,500 to come from the Public Works Loader Capital Reserve Fund created for that purpose. The balance of the Public Works Loader Capital Reserve Fund was \$171,282.76 on December 31, 2016.

There is no estimated tax impact.

# 2017 TOWN MEETING MINUTES

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 11. Motion made by Selectman Gerard LeDuc to move Article 11 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Budget Committee Chairman Schiferle stated this article was an example of planning ahead. He stated members of the Budget Committee visited each department at the beginning of the budget season. These visits helped them to make the decision to support this capital reserve articles.

Ammy Ramsey reiterated the Budget Committee only met with the department heads once at the beginning of the budget process and did not ask to meet with them again to find out what the impact the recommended cuts would have on the community.

Ed Trzcinski stated the town would soon have to pay for costly repairs on the current loader if the voters did not support purchasing the new loader now.

There being no further discussion, Moderator Okrent called for the vote.

**Article 11 passed** by card vote.

## **Article 12 – purchase of police cruiser**

To see if the town will vote to raise and appropriate the sum of **\$44,450** for the purchase of a police cruiser and to authorize the withdrawals of \$18,000 to come from the Police Special Detail Revolving Fund and \$1,093 to come from the Police Cruiser Capital Reserve Fund. The remainder of \$25,357 is to come from general taxation. The balance of the Police Special Detail Revolving Fund was \$18,528.34 on December 31, 2016. The balance of the Police Cruiser Capital Reserve Fund was \$1,093.06 on December 31, 2016.

Estimated tax impact is approximately \$0.10 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 3-1-0)

(Recommended by the Budget Committee 12-1-0)

Moderator Okrent read Article 12. Motion made by Selectman Gerard LeDuc to move Article 12 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

# 2017 TOWN MEETING MINUTES

No discussion.

Moderator Okrent called for the vote.

Moderator Okrent felt the card vote was too close to call and asked the Supervisors of the Checklist to do a physical count.

**Article 12 passed** by card vote Yes- 101 no- 90

## **Article 13 - discontinue Police Cruiser Capital Reserve Fund**

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### **Article 13 is not to be addressed if the preceding Article 12 fails**

To see if the town will vote to discontinue the Police Cruiser Capital Reserve Fund created at town meeting on March 8, 1983. The balance of \$0.06 after the approved withdrawal of \$1,093 from Article 12, with accumulated interest to date of withdrawal, to be transferred to the municipality's general fund.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 13. Motion made by Selectman Gerard LeDuc to move Article 13 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Lee Corson questioned whether this fund would be necessary for future cruisers.

Town Administrator Cara Marston responded that the special detail revolving fund was created during a previous town meeting that would help fund future cruisers.

There being no further discussion, Moderator Okrent called for the vote.

**Article 13 passed** by card vote.

## **Article 14 – LED street lighting upgrade**

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To see if the town will vote to raise and appropriate the sum of **\$35,250** for the purpose of converting the street lights to LED fixtures.

Estimated tax impact is approximately \$0.13 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)



# 2017 TOWN MEETING MINUTES

Moderator Okrent read Article 14. Motion made by Selectman Gerard LeDuc to move Article 14 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Scot Palmer asked of the projected savings, and asked if all the street lights would be upgraded.

After conferring with Town Administrator Marston, Moderator Okrent responded that an energy audit would be conducted. It is not known what the actual savings would be at this point.

Budget Committee Chairman Schiferle stated Eversource proposed the project. There is currently grant money available to help fund the project that may not be available at a later date. He stated that this project would pay for itself within three years. He projected the town would save approximately \$12,500.00 in electricity costs after that three year period.

Dan Schroth thanked those who proposed the article. He is happy with the effort to address the global warming issue. The school district has already invested in upgrading to LED lighting.

Sharon Matras stated global warming is still being debated. She asked why the lights would be replaced if they are still working. She stated LED lights are expensive.

Teresa Palmer stated incandescent bulbs are being phased out. She changed over the bulbs in her home and is saving money. She believed it would also save the town money, and strongly recommended that all the lights be upgraded at once.

There being no further discussion, Moderator Okrent called for the vote.

**Article 14 passed** by card vote.

## **Article 15 – establish Floral Park Cemetery Fence Expendable Trust Fund**

To see if the town will vote to establish a Floral Park Cemetery Fence Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of maintaining, replacing, and erecting new sections of the fence at the Floral Park Cemetery and to raise and appropriate the sum of **\$14,470** to put in the fund, with this amount to come from the general fund unassigned fund balance; further to name the Board of Selectmen as agents to expend from said fund.

There is no estimated tax impact as \$14,095 was received as unanticipated revenue and \$375 was specifically not expended from the 2016 Board of Selectmen budgeted stipend to be applied to this fund's creation.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

# 2017 TOWN MEETING MINUTES

Moderator Okrent read Article 15. Motion made by Selectman Gerard LeDuc to move Article 15 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Linda Small asked where the \$14,095 unanticipated revenue came from.

Selectwoman Carole Richardson responded she has collected \$74,000.00 in private funds for the cemetery fence. \$14,095 of the \$74,000 was collected after the town took over ownership of the cemetery. \$59,905 was collected when the cemetery was owned by the private cemetery association. She is still collecting funds in hopes to reach her \$80,000 goal. The \$375 is the stipend she receives as Selectwoman.

Linda Small commented on how nice the new fence looks. She wanted to make sure the funds were raised through donations and not through taxation.

Selectwoman Richardson confirmed that these funds were given as private donations and were not raised through taxation.

The Body thanked Selectwoman Richardson for her efforts.

Dave Simpson felt these funds should go back to the general fund.

Selectwoman Richardson reiterated that the funds were private donations sent to her to complete phase four of the project and not taxpayer money.

Fred Hast encouraged people to support this article.

There being no further discussion, Moderator Okrent called for the vote.

**Article 15 passed** by card vote.

## **Article 16 – establish Fire Department Pumper Capital Reserve Fund**

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To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a Fire Department Pumper and to raise and appropriate the sum of **\$50,000** to be placed in this fund.

Estimated tax impact is approximately \$0.19 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 16. Motion made by Selectman Gerard LeDuc to move Article 16 as read, seconded by Selectman Jim Allard.

# 2017 TOWN MEETING MINUTES

Moderator Okrent opened the floor for discussion.

No discussion.

Moderator Okrent felt the card vote was too close to call and asked the Supervisors of the Checklist to do a physical count.

**Article 16 passed** by card vote. Yes – 114 No – 57

## **Article 17 – establish Fire Department Tanker Capital Reserve Fund**

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To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a Fire Department Tanker and to raise and appropriate the sum of **\$20,000** to be placed in this fund.

Estimated tax impact is approximately \$0.08 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 17. Motion made by Selectman Gerard LeDuc to move Article 17 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Budget Committee Chairman Schiferle stated there would have been a \$.06 reduction in the tax rate if only the articles recommended by the Budget Committee passed, including these Capital Reserve articles. With the approval of the purchase of a new truck in Article 10, the reduction is \$.02 of the current tax rate if the rest of the Budget Committee recommended articles pass. He clarified that the tax impact is an estimate, as the tax rate is not set until the fall.

There being no further discussion, Moderator Okrent called for the vote.

**Article 17 passed** by card vote.

## **Article 18 – establish Fire Department Forestry Truck Capital Reserve Fund**

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To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a Fire Department Forestry Truck and to raise and appropriate the sum of **\$1,000** to be placed in this fund.

Estimated tax impact is approximately \$0.01 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

# 2017 TOWN MEETING MINUTES

Moderator Okrent read Article 18. Motion made by Selectman Gerard LeDuc to move Article 18 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

No discussion.

**Article 18 passed** by card vote.

## **Article 19 – add to Fire Department Small Equipment Capital Reserve Fund**

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To see if the town will vote to raise and appropriate the sum of **\$5,000** to be added to the Fire Department Small Equipment Capital Reserve Fund previously established. The balance of the Fire Department Small Equipment Capital Reserve Fund was \$1.00 on December 31, 2016. Estimated tax impact is \$0.02 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 12-1-0)

Moderator Okrent read Article 19. Motion made by Selectman Gerard LeDuc to move Article 19 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

No discussion.

**Article 19 passed** by card vote.

## **Article 20 – add to Small Highway Truck Capital Reserve Fund**

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To see if the town will vote to raise and appropriate the sum of **\$15,000** to be added to the Small Highway Truck Capital Reserve Fund previously established. The balance of the Public Works Small Highway Truck Capital Reserve Fund was \$35,256.92 on December 31, 2016.

Estimated tax impact is \$0.06 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 12-1-0)

Moderator Okrent read Article 20. Motion made by Selectman Gerard LeDuc to move Article 20 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

# 2017 TOWN MEETING MINUTES

Scot Palmer asked if this would be a different truck from the one voted upon in Article 10.

Superintendent Bachelder confirmed it would be a different truck.

There being no further discussion, Moderator Okrent called for the vote.

**Article 20 passed** by card vote.

## **Article 21 – add to Dump Truck Capital Reserve Fund**

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To see if the town will vote to raise and appropriate the sum of **\$30,000** to be added to the Dump Truck Capital Reserve Fund previously established. The balance of the Public Works Dump Truck Capital Reserve Fund was \$32,112.56 on December 31, 2016.

Estimated tax impact is \$0.11 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 21. Motion made by Selectman Gerard LeDuc to move Article 21 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

No discussion.

**Article 21 passed** by card vote.

## **Article 22 – add to Grader Capital Reserve Fund**

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To see if the town will vote to raise and appropriate the sum of **\$15,000** to be added to the Grader Capital Reserve Fund previously established. The balance of the Public Works Grader Capital Reserve Fund was \$53,052.75 on December 31, 2016.

Estimated tax impact is \$0.06 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 12-1-0)

Moderator Okrent read Article 22. Motion made by Selectman Gerard LeDuc to move Article 22 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

No discussion.

**Article 22 passed** by card vote.

# 2017 TOWN MEETING MINUTES

## **Article 23 – add to Backhoe Capital Reserve Fund**

---

To see if the town will vote to raise and appropriate the sum of **\$5,000** to be added to the Backhoe Capital Reserve Fund previously established. The balance of the Public Works Backhoe Capital Reserve Fund was \$81,191.17 on December 31, 2016.

Estimated tax impact is \$0.02 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee 13-0-0)

Moderator Okrent read Article 23. Motion made by Selectman Gerard LeDuc to move Article 23 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Lee Corson asked the cost of a new backhoe.

Superintendent Bachelder responded it would be approximately \$150,000 – \$160,000.

There being no further discussion, Moderator Okrent called for the vote.

**Article 23 passed** by card vote.

## **Article 24 – add to Sidewalk Tractor Capital Reserve Fund**

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To see if the town will vote to raise and appropriate the sum of **\$10,000** to be added to the Sidewalk Tractor Capital Reserve Fund previously established. The balance of the Public Works Sidewalk Tractor Capital Reserve Fund was \$103,111.74 on December 31, 2016.

Estimated tax impact is \$0.04 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Board of Selectmen 4-0-0)

(NOT Recommended by the Budget Committee 6-7-0)

Moderator Okrent read Article 24. Motion made by Selectman Gerard LeDuc to move Article 24 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

No discussion.

Moderator Okrent felt the card vote was too close to call and asked the Supervisors of the Checklist to do a physical count.

**Article 24 failed** by card vote. Yes – 80 No - 102

# 2017 TOWN MEETING MINUTES

## **Article 25 – Municipal Budget**

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To see if the town will vote to raise and appropriate the sum of **\$4,428,184** to fund the general municipal operations as recommended by the Budget Committee. This sum does not include appropriations contained in special or individual articles addressed separately in this warrant. Estimated tax impact is \$10.12 per thousand dollars of assessed value.

(Majority vote required)

(Recommended by the Budget Committee 11-3-0)

(Recommended by the Board of Selectmen 3-2-0)

Moderator Okrent read Article 25. Motion made by Selectman Gerard LeDuc to move Article 25 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Linda Small stated she came up with a figure of \$10.88 instead of \$10.12.

Town Administrator Marston responded that the total, with the articles that have passed and if this article passes as is, would be \$10.92. She explained that the \$10.12 references only this article and does not include any other article. The \$10.88 is what the total would have been if only the Budget Committee recommended articles passed. The passage of Article 10 is in addition to the \$10.88. Ms. Small still found a discrepancy. Town Administrator Marston offered her a copy of her spreadsheet to help clarify.

Keith Donovan presented a written request signed by six registered voters: Keith Donovan, Clayton Wood, Carl Chapman, Carl Anderson, Peter Osborne and Tracy Huyck that the vote for Article 25 be taken by secret ballot.

Budget Committee Chairman Schiferle reiterated that after the votes taken so far, the tax rate is currently at  $-.02$  from last year. He stated the Budget Committee worked very hard to keep this budget manageable.

Select Board Chairman Konopka stated he had decided not to request an amendment.

Superintendent Bachelder stated he would not ask to increase this budget based on the assurance from the Select Board that they would find the funds elsewhere in the budget to retain his full time employee.

There being no further discussion, Moderator Okrent reminded the voters that this vote would be by secret ballot. He asked that all voters check in with the Supervisors of the Checklist to receive their ballot.

**Article 25 passed** by secret ballot Yes – 136 No - 57

# 2017 TOWN MEETING MINUTES

Linda Small made a motion to use \$529,468 from undesignated fund balance to offset the tax rate. Seconded by Steve Adams.

Sandy Wingate suggested that this motion be addressed under Article 28.

Moderator Okrent stated Town Administrator Marston was contacting legal counsel to advise whether or not the motion was allowable.

Budget Committee member Mary Paradise made a motion to restrict reconsideration of Article 25.

Moderator Okrent responded Ms. Small's motion needed to be addressed first.

Town Administrator Marston was advised by legal counsel that the motion to use undesignated fund balance could be considered but would be an advisory measure to the Selectmen only, and not legally binding. It would be up to the Select Board to take this motion into consideration when they set the tax rate in the fall.

Budget Committee member Houle stated the Select Board withdrew approximately \$399,000 from fund balance a few years ago. The fund ended up with a negative balance after all expenses were paid that year. That began the tax problems we had over the past years. That issue has finally been corrected. He strongly believes careful consideration needs to be given as to the use of those funds at the time the tax rate is set. He doesn't believe just suggesting an amount at this time is prudent. He believed the town would end up in the same predicament as before.

Linda Small explained her rationale of using this fund balance. She stated as the Legislative Body, we have the responsibility to hold our elected officials accountable. She stated it is recommended by the NH Government Finance Officers Association that between 8% - 17% be kept in fund balance to account for any emergencies and keep taxes stable, and we currently have 19% in fund balance. She stated our taxes had been fairly stable until last year. She recommended 13% remain in the fund balance, which would be in the middle of the recommended amount. This would be a solution to keep our finances stable. She asked the voters to encourage the Selectmen use this fund balance amount.

Select Board Chairman Konopka mentioned \$120,000 of fund balance was used last year to offset the tax rate.

Superintendent Bachelder voiced his concern if too much was taken from fund balance the town could be caught in a very difficult financial position should an unforeseen major weather event or other crisis occur.

Linda Small stated she is fiscally conservative as well, but there are many in a very difficult financial situation now.



# 2017 TOWN MEETING MINUTES

Matt St. George asked how much was currently in the fund balance and what would be left if the recommended funds were taken out.

Town Administrator Marston responded that the financial records for 2016 had not yet been audited, but there is approximately \$1,600,000 in the fund at this time. If \$500,000 was used it would leave \$1,100,000.

Budget Committee member Houle stated the fund balance also includes uncollected taxes, it is not all cash and readily available. He stated both he and Town Administrator Marston worked together at the last minute before the town meeting last year to come up with recommendations for the Body after unanticipated costs surfaced. The Police Chief graciously gave up vehicles last year and we cut most of the warrant articles to keep the tax rate down. Fund balance and surplus funds were still used to keep the tax rate increase down to \$1.00. He stated everyone worked hard to keep the tax rate down responsibly. There is no way to know what the fund balance will be when the tax rate is actually set in the fall.

There being no further discussion Moderator Okrent called for the vote on the motion to use \$529,468 from undesignated fund balance to offset the tax rate. He stressed this request was advisory only and not legally binding.

Card vote failed to advise Select Board to use \$529,468 from the undesignated fund balance to offset the tax rate.

Budget Committee member Mary Paradise restated her motion to restrict reconsideration of Article 25, seconded by Budget Committee member Louis Houle.

Moderator Okrent opened the floor for discussion.

No discussion.

Card vote passed to restrict reconsideration of Article 25.

## **Article 26 – adopt All Veterans’ Tax Credit**

Shall the Town of Pittsfield vote to adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States *and* was honorably discharged or was an officer honorably separated from services *and* is not eligible for, or receiving a credit under, RSA 72:28 (Standard or Optional Veterans’ Tax Credit) or RSA 72:35 (Tax Credit for Service-Connected Disability).

If adopted, the credit granted shall be \$300, the same amount as the Optional Veterans’ Tax Credit voted by the Town of Pittsfield under RSA 72:28 on March 15, 2008.

# 2017 TOWN MEETING MINUTES

Moderator Okrent read Article 26. Motion made by Selectman Gerard LeDuc to move Article 26 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Paul Nickerson asked for an explanation of this article.

Selectman Gerard LeDuc explained this article would include those veterans that served in between the war time eras.

Budget Committee member Houle explained the credit would be deducted from the tax bill of those who apply and qualify. The amount deducted would be redistributed over the remaining tax bills.

Chris Hill stated he served for 23 years in the NH National Guard working in homeland defense, so he fell in between the qualifying years and never deployed. He believed all who have enlisted are prepared to go wherever asked to protect this country, and that this article should be approved as a small token of thanks to all who have served.

Mitch Emerson stated though he is a 100% disabled combat veteran, he has not taken advantage of this credit. He reminded voters that those who serve are in harm's way regardless of whether or not we are technically at war. He stated this credit would benefit surviving spouses as well. He encouraged the voters to support this article.

Merrill Vaughan asked for all veterans to stand and be recognized. He believed this credit was a small token of thanks to our veterans.

Paul Nickerson asked if there were State funds set aside for this credit.

Town Administrator Marston clarified there was not and the estimated cost to taxpayers was \$65,000.

There being no further discussion, Moderator Okrent called for the vote.

**Article 26 passed** by card vote.

# 2017 TOWN MEETING MINUTES

## Article 27 – amend Animal Control Ordinance

To see if the town will vote to adopt the following amended Animal Control Ordinance as follows:

### ANIMAL CONTROL ORDINANCE

#### Section 1: Definitions

- a) **Compact Area of the Town:** Shall be any area where dwellings are located less than 500 feet apart.
- b) **Dog:** Shall be intended to mean both male and female.
- c) **Owner:** Shall be intended to mean any person, group, association, firm, corporation or organization maintaining, keeping, harboring or owning a dog.
- d) **Running at Large:** Shall be intended to mean off the premises, residence or property of the owner and not under the control of a responsible individual.
- e) **Livestock:** Poultry, cattle, (cows, bulls etc.) pigs, goats or any other animal or fowl which is domestically raised for the purpose of food or a food by product, as a pet or a mode of transportation such as a horse.

#### Section 2: Licensing

All dogs over three (3) months of age within the Town of Pittsfield shall be licensed and collared in accordance with NH RSA 466:1 on or before April 1 of each year.

#### Section 3: Dogs running at large

- a) The Town of Pittsfield hereby adopts a leash law in accordance to NH RSA 466:30.
- b) The Town of Pittsfield hereby enacts an ordinance prohibiting dogs from running at large in accordance to NH RSA 466:30-b.
- c) No dog shall be permitted to run at large within the compact area of the Town of Pittsfield.

#### Section 4: Impounded Dogs

- a) Any properly licensed dog found running at large **off the property of its owner** and within the compact area of the town shall be impounded by the Pittsfield Police Department. The police department shall promptly **attempt to** notify the owner of such dog and how the owner may reclaim the dog. **Impounded dogs not claimed by the owners within twenty four (24) hours may be taken to the SPCA in Concord.**
- b) Any owner claiming an impounded dog shall pay to the town of Pittsfield a fee of \$35.00, plus \$5.00 for each day the dog has been impounded.
- c) Any dog found running at large that is not properly licensed will be impounded as above. **The police department will attempt to identify and notify the owner of such dog and how the owner may reclaim the dog. Any dog whose owner cannot be identified or who is not claimed within twenty four (24) hours may be taken to the SPCA in Concord.**
- d) An owner reclaiming a dog not properly licensed in accordance with RSA 466:1 shall be issued a summons therefore to appear in **Concord District Court**; and, further, shall pay to the town the impounding fee of \$35.00, plus \$5.00 for each day the dog has been impounded.

# 2017 TOWN MEETING MINUTES

## **Section 5: Animal Defecation**

Owners of dogs must pick up any defecation deposited by their dogs in or on any public way, street, park, common, sidewalk or public property. Owners walking their dogs in public areas must have in their possession the means to remove any defecation deposited by their animals in such public areas specified herein. Failure of the owner of a dog to remove any defecation shall be a violation of the provisions of this section.

## **Section 6: Animals excluded from certain town properties**

No owner of a dog shall allow the same to be **on any town owned or public property**, unless under the control of the owner by leash.

## **Section 7: Noise**

With the exception of typical livestock noise in the rural zone, the keeping of any animal or bird which, causing frequent or long-continued noise, disturbs the comfort and repose of any person in the vicinity.

## **Section 8: Livestock**

No person, persons, company or corporation shall **knowingly and willingly** allow any livestock as defined above to roam unconfined.

## **Section 9: Penalty**

Any person found in violation of this ordinance shall be guilty of a violation and upon conviction shall be fined not less than \$25.00 for the first offense and not more than \$100.00 for each subsequent offense.

## **Section 10: Passage**

- a) Section(s) 2, 3, 4 adopted by a vote of Annual Town Meeting on March 16, 1973
- b) Section(s) 2, 3-c, 4 amended by the Board of Selectmen on July 6, 1999
- c) Section(s) 5 & 6 adopted by a vote of Annual Town Meeting on March 14, 1998

(Public Hearings were held by the Board of Selectmen on this proposed amended Animal Control Ordinance on August 9, 2016 and September 27, 2016)

Moderator Okrent read Article 27. Motion made by Selectman Gerard LeDuc to move Article 27 as read, seconded by Selectman Jim Allard.

Moderator Okrent opened the floor for discussion.

Ed Trzcinski asked for clarification of "compact area". He lives in a very rural area, but his neighbor's house is 500 feet away.

Dan Schroth voiced his concern about his free range chickens and dog who watches over them.

# 2017 TOWN MEETING MINUTES

Tanner Van Nest asked what would happen if his dogs get out while he is out of town and can't be reached within 24 hours.

Police Chief Cain stated he does not have the facility or means to keep animals for an extended period of time. The SPCA has the facilities to keep animals longer term.

Michael Drew expressed his appreciation for this article. His neighbor's chickens come into his yard and ruin his gardens. He has not had recourse for this issue up until now. He believed this article was not directed toward those who have an occasional loose animal. It is for those who do not have consideration for their neighbors or neighborhood.

Dan Mullen asked about the definition of a compact area.

Selectman Carl Anderson stated no one should have to tolerate other people's animals on their property. He believed everyone has a right to own animals, but under their control. He suggested amending the phrase "compact area" to "urban zone".

Police Chief Cain offered the definition of a "compact area" as six or more residential dwellings that are within a 300 foot area.

Selectman Anderson withdrew his amendment based on the definition provided by Police Chief Cain.

Budget Committee member Gail Nickerson questioned the fees if the police department was not going to house the animals more than 24 hours.

Jim Pritchard suggested not defining compact area, unless it was made clear which state statute was referenced.

Steve Adams asked for confirmation of what sections included proposed changes.

Police Chief Cain clarified that the items in gray (red) were the changes made after the public hearing. He explained the original ordinance did not include the new sections 7 & 8. Areas in gray (red) are changes made after the public hearing.

Robin Doucette questioned the date to register dogs. She noted the ordinance states by April 1<sup>st</sup>.

Town Clerk/Tax Collector Erica Anthony responded that per state statute, the date to register dogs is before May 1<sup>st</sup>.

Sandy Wingate made a motion to amend the ordinance as follows: Section 1. a.) to read "Compact area of the town shall be as defined by State statutes governing NH Fish & Game.

# 2017 TOWN MEETING MINUTES

Section 4. d.) in the 6<sup>th</sup> Circuit - District Division – Concord. Section 7. Add “shall be prohibited.”  
Selectman Gerard LeDuc seconded the motion.

Moderator Okrent opened the floor for discussion on the amendment.

Jim Pritchard suggested not amending the ordinance and that it should go back to the drawing board.

There being no further discussion, Moderator Okrent called for the vote on the amendment.

**Card vote passed to amend Article 27 with the changes Section 1. a.) to read “Compact area of the town shall be as defined by State statutes governing NH Fish & Game. Section 4. d.) in the 6<sup>th</sup> Circuit - District Division – Concord. Section 7. Add “shall be prohibited.”**

Budget Committee member Adam Gauthier made a motion to amend Section 2 removing “on or before April 1 of each year.” Seconded by Town Administrator Cara Marston.

Moderator Okrent opened the floor for discussion on the amendment.

Dan Schroth asked if this would remove the deadline.

Town Clerk/Tax Collector Erica Anthony responded that the noted statute references the deadline.

There being no further discussion, Moderator Okrent called for the vote on the amendment.

**Card vote passed to amend Article 27 removing “on or before April 1 of each year” From Section 2.**

There being no further discussion, Moderator Okrent called for the vote of Article 27.

**Amended Article 27 passed** by card vote.

## **Article 28 – other business**

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To transact any other business that may be legally brought before said meeting.

Moderator Okrent read Article 28. Motion made by Selectman Gerard LeDuc to move Article 27 as read, seconded by Selectman Jim Allard.

Moderator Fred Okrent asked all elected and appointed officials to come to the front to be sworn in. He expressed his thanks to the website committee for the new and approved town website.

No further discussion.

# 2017 TOWN MEETING MINUTES

Motion made to adjourn by Scot Palmer. Seconded by Teresa Palmer.

Meeting adjourned at 3:20pm

Respectfully Submitted,

Erica B. Anthony  
Town Clerk

# 2017 SPECIAL TOWN MEETING

## TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT

Moderator pro tempore Cedric Dustin III called the 2017 Special Town Meeting to order at 10:15 a.m. Saturday, December 16, 2017, in the Pittsfield Elementary School Gymnasium. Moderator pro tempore Dustin explained he was appointed to be moderator pro tempore to fill in for Town Moderator Fred Okrent. Mr. Okrent had recused himself, as he was acting in his role as Chairman of the Pittsfield Aqueduct Committee. Moderator pro tempore Dustin led the *Pledge of Allegiance*.

Moderator pro tempore Dustin explained the rules of procedure for the meeting, and read the introduction to the posted 2017 Special Town Meeting Warrant:

To the inhabitants of the Town of Pittsfield in the County of Merrimack, in said State, qualified to vote in Town affairs:

“The Board of Selectmen received a petition to establish a village water district as described in NH RSA 52. On October 24, 2017, the Board of Selectmen voted to fix the boundaries of the proposed village water district. The next step required in this process is to call a meeting of the voters domiciled in the proposed village water district, therefore:

You are hereby notified to meet at the **Pittsfield Elementary School Gymnasium** at 34 Bow Street in said Pittsfield on **Saturday, December 16, 2017, at 10:00 a.m.** to act on Articles 1 and 2 below.”

### **Article 1:**

Shall those domiciled within the proposed village water district, vote to establish the Pittsfield Village Water District for the purpose of the supply of water for domestic and fire purposes, which may include the protection of sources of supply, as described in RSA 52:1 (d)?

Motion made by Pittsfield Aqueduct Committee Chairman Fred Okrent to accept Article 1 as read. Seconded by Pittsfield Aqueduct Committee member Bill Elkins.

Moderator pro tempore Dustin opened the floor for discussion.

Pittsfield Aqueduct Committee Chairman Okrent made a motion to amend Article 1 as follows:

“Shall those domiciled within the proposed village water district, vote to establish the Pittsfield Village Water District as bounded by the list of proposed boundaries, approved by the Pittsfield Aqueduct Committee on 9/5/17, and submitted to the Board of Selectmen on 9/6/17, for the purpose of the supply of water for domestic, commercial, municipal, institutional and fire purposes, which may include the protection of sources of supply, as described in RSA 52:1 (d)? Said list was posted on the town website.”



# 2017 SPECIAL TOWN MEETING

## TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT

Selectman Carl Anderson called for a point of order. He stated RSA 52:1 clearly states the boundaries of a village district shall be set by the Board of Selectmen, which was confirmed by our Town legal counsel, Matthew R. Serge of Drummond Woodsum. He further stated the Select Board set the boundaries to include all the properties in Pittsfield because they believed everyone would be impacted, not just water rate payers. He encouraged everyone to vote against the proposed amendment.

Selectman Gerard LeDuc asked that the town counsel opinion be read for the public. Moderator pro tempore Dustin read the legal opinion:

“The Board of Selectmen is the body authorized to set the boundaries of the proposed village district. See RSA 52:1. Once the boundaries are set, those voters residing within those boundaries are provided notice of the organizational meeting to see if they will vote to establish that district and choose officers. See RSA 52:2. The state law then goes on to specify what powers the voters have at the meeting to establish the district. These powers are to vote to establish the district, give it a name, and choose necessary officers to hold office until the first annual meeting of the district. See RSA 52:3. RSA 52:3 is silent with respect to allowing the voters to change the designated boundaries at the meeting. This is because there is a separate statutory provision for changing district boundaries found at RSA 52:5. This statutory section states as follows:

- I. The selectmen of towns in which any such district has been established upon petition, after notice to parties interested and a hearing, may change the boundaries thereof; and the district shall cause the petition and the return of the selectmen's proceedings and decision thereon to be recorded in the records of the district, and of the towns in which it is situated, within 60 days after the decision.
  
- II. In the case of any district formed for the purpose of impoundment of water, any such change of boundaries shall be ratified before taking effect by the voters domiciled in the district and in any area proposed to be added to the district in the same manner as is required for the initial establishment of the district.
  
- III. In the case of any district formed for the purpose of the supply of water for domestic and fire purposes, which may include the protection of sources of supply, any such change of boundaries shall be ratified before taking effect by the voters domiciled in the district and in any area proposed to be added to the district in the same manner as is required for the initial establishment of the district.

Thus, the legislature has again signified its intent to have the Selectmen be the body authorized to change the district boundaries, with that Selectmen's vote having to be ratified by those living within the changed district if the purpose for the district is impoundment of water or supplying water for domestic or fire purposes, just as it is done at the initial organizational meeting.

# **2017 SPECIAL TOWN MEETING**

## **TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT**

Indeed, aside from being contrary to the statutory authority, if the voters were to amend district boundaries on the floor of the meeting to establish the district that change would be null and void since notice would not necessarily have been provided to everyone who would be domiciled within the changed boundaries, thereby denying those people due process.

The most practical solution for people not satisfied with the proposed district boundaries, is to vote to establish the district, as defined, and then petition the Selectmen for a change to the boundaries consistent with RSA 52:5. Otherwise, the voters can reject establishing the district and start the process over.”

Cindy Hayden asked for confirmation that the proposed amendment to the boundaries would only include the existing water customers. Moderator pro tempore Dustin confirmed it would.

Steve Adams called for a point of order. He stated the motion to amend Article 1 was not seconded. Moderator pro tempore Dustin called for a motion to second the proposed amendment.

The motion to amend the boundaries of the proposed village district was seconded by Pittsfield Aqueduct Committee member Bill Miskoe.

Pittsfield Aqueduct Committee Chairman Okrent explained the proposed amendment would reduce the boundaries of the proposed water village district to those properties currently served by Pennichuck Corporation and those properties on the service route from Berry Pond into town. It would limit the liability to just those properties within the proposed amended boundaries and relieve the rest of the town of any financial obligation.

Matt St. George asked if voters did not live in the proposed amended district, would they still have a vote on the matter. Moderator pro tempore Dustin responded that only the voters who lived within the approved village district boundaries would have a vote on village water district matters.

Steve Adams asked if the financial feasibility of the proposed purchase of the Aqueduct was based on the district including the entire town, or the proposed reduced boundaries. Pittsfield Aqueduct Committee Chairman Okrent responded that the committee’s proposal was based on the amended, condensed boundaries. Steve Adams expressed his concern that if the study was based on certain boundaries and then the boundaries were changed, the financial feasibility findings would be flawed.

Scot Palmer reminded the body that property owners who do not use the water system would still be paying for it if this Article passed.

Dawn Calley-Murdough asked if the boundaries were changed, would everyone in town pay for the water, or only the users. Pittsfield Aqueduct Committee Chairman Okrent responded only the property owners within the approved village water district would pay for the water system.

# **2017 SPECIAL TOWN MEETING**

## **TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT**

Dawn Calley-Murdough asked what the financial impact would be to those within the water district should the article pass as amended. Pittsfield Aqueduct Committee Chairman Okrent responded the financial impact would be determined by the village district voters.

Selectman Jim Adams stated the purchase of the Aqueduct Company was projected to be approximately \$4,000,000.00 - \$5,000,000.00, and that everyone's property tax bills would be affected, not just the water rate payers. He also stated that the Aqueduct Company is currently not for sale, so there could be significant legal fees if taken by eminent domain.

Beverly Drolet stated it was already stated that it was illegal to amend the warrant. She questioned whether the amendment should be considered.

Adam Gauthier made a motion to move the question. Teresa Palmer seconded the motion.

Moderator pro tempore Dustin re-read the proposed amendment to Article 1 to change the boundaries of the proposed village district and called for the vote on the amendment.

The amendment failed by card vote.

Moderator pro tempore Dustin re-read Article 1 as originally presented and opened the floor for discussion.

Bob Schiferle asked what the next steps would be should Article 1 pass.

Pittsfield Aqueduct Committee Chairman Okrent explained the voters would vote on the officers noted in Article 2. The first order of business would most likely be to contact the city of Nashua in regard to the purchase of the Aqueduct. The cost doesn't matter at this time. The reason the Aqueduct Committee wanted to reduce the size of the boundaries was to limit the liability of the cost. The cost would not be added to the property tax bills but would be rolled into a bond that would be the responsibility of the water rate payers. There would also be a search for grants and state funding to offset some of the costs.

Selectman Anderson stated that it was mentioned in the public hearing during a Selectmen's meeting that in addition to the \$143,000.00 already spent, there would be approximately \$200,000.00 or more needed to establish the village district and move forward with the preparation to purchase, not to mention the millions that would be needed to actually purchase the aqueduct. Selectman Anderson felt that after going through all the information he could find, there wasn't a lot to show for the money already spent.

Mike Wolfe asked if this article passed, was there any more money left to spend that was previously appropriated, and how much more would it cost to get clear answers as to whether or not we should purchase the aqueduct. He felt it was too bad to spend what we had so far and not move forward, but that it did not make sense to continue to spend money on something that did not make sense at this time.

## **2017 SPECIAL TOWN MEETING**

### **TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT**

Selectman Adams answered that if this article did not pass, it would be the end of the discussion and the process would stop. If the article passed, there would be more trickle-down spending on more engineering and legal expenses. He believed we should stop spending money on this issue and focus on more pressing needs. He believed if the aqueduct was purchased it would add \$2.50 - \$3.00 to the property tax rate. He stated the Select Board and the School Board have been working hard to keep the taxes down. Purchasing the Aqueduct would be a "wild card". The liability insurance is an unknown. He stated the water main issue on Broadway on December 15<sup>th</sup> is a case in point. If the town owned the Aqueduct that would have been our responsibility. There are a lot of unknowns. He stated hypothetically, if the water main along Catamount Road were to burst and take out one mile of the road, it would be approximately \$1,000,000.00 to replace it and it would be the town's responsibility. As it stands now it would be Pennichuck's responsibility. He believed we already have a large responsibility with the sewage treatment plant and that we did not need to add to it at this time. He agreed that it was a lot of money to spend, but stated that the \$143,000.00 already spent was since 2004. However, there wasn't much more information than when we started.

Stuart Hooker asked for the upside of approving this article. What is the financial case for this enterprise?

Ed Patterson asked if the article passed, would there be more votes needed to make the purchase happen. He also asked for clarification regarding the comment addressing the potential loss of property tax income. He believed that the property taxes that the Pittsfield Aqueduct Company currently pays are raised by the water rate payers and that if the town purchased the Aqueduct Company, that money charged by Pennichuck Corporation would go to the town instead.

Selectman Anderson responded that the \$200,000.00 currently paid by Pittsfield Aqueduct Company would no longer be paid by the water rate payers resulting in a shortfall in our general operating budget. The entire town would need to make up that shortfall, which would result in an increase in the tax rate.

Ed Patterson asked whose decision it would be to cut that revenue.

Selectman Anderson responded that it would be up to the Village District to decide what to charge those using the water system.

Ed Patterson voiced his concern about the current management of Pennichuck Corporation.

Pittsfield Aqueduct Committee member Bill Miskoe spoke to the question regarding the benefits of purchasing the Aqueduct Company. He stated that if the district was formed, the Commissioners would look into the feasibility of acquiring the assets of Pennichuck Corporation for the village district, paid for by a bond to be returned by payments from the water users. The immediate benefits would be that we would stop paying the transfer to the city of Nashua, which for 2018 is budgeted at \$70,000.00. Another benefit would be because all the customers would

# **2017 SPECIAL TOWN MEETING**

## **TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT**

be within the town, the Public Utilities Commission (PUC) would no longer have a say in district decisions. If the district wanted to expand, for example, it would not need to contact the PUC. A third benefit would be the elimination of hydrant fees, which is approximately \$100,000.00 a year. He believed moving forward would give the town charge of a major portion of its destiny. He encouraged the voters to think about these benefits.

Selectman Anderson stated that the hydrant fees are actually \$176,000.00, and only \$12,000.00 actually goes toward the maintenance of the hydrants, the remaining \$164,000.00 goes toward the general operating fund of the water system. Therefore, there would only be a savings of \$12,000.00. The \$164,000.00 would need to be raised to support the water system.

Paul Nickerson shared some history of when Pittsfield Aqueduct was privately owned prior to the acquisition by Pennichuck Corporation. He believed the system has been managed very well by Pennichuck Corporation. He did not feel the town should proceed with the purchase of the aqueduct system.

Diane Vaughan asked who owned Berry Pond.

Moderator pro tempore Dustin responded most of the property around Berry Pond is owned by Pittsfield Aqueduct Company. He explained it was his understanding that if a body of water was a certain size it was owned by the State, and believed Berry Pond fell under the State's ownership.

Pittsfield Aqueduct Committee member Miskoe stated Pennichuck (aka Pittsfield Aqueduct Company) owns about 95% of the lots around Berry Pond. It is public water, but there is some privately owned land around the pond.

Scot Palmer asked if this article passed and there was another water main break, who would service the problem.

Pittsfield Aqueduct Committee member Miskoe stated all those details have not yet been addressed, but the water commissioners would most likely contract with a company similar to the partnership the town has with Utility Partners, who manage our waste water treatment facility. It would be more economical to contract that work out. It would not be the responsibility of our public works department.

Scot Palmer responded there would be more costs to the taxpayers to contract with an outside company.

Mike Wolfe asked if there were many privately owned water companies currently in the state.

Moderator pro tempore Dustin responded there appeared to be 23 privately owned water companies.

# 2017 SPECIAL TOWN MEETING

## TO CONSIDER A PETITION FOR A PROPOSED VILLAGE WATER DISTRICT

Pittsfield Aqueduct Committee member Miskoe responded to Scot Palmer's concern regarding additional management costs, stating those costs are already incorporated into the water users utility bills. If the Aqueduct was purchased by the village district and it was managed by a contracted company, he believed it would be a cost savings to the water users because they would not be paying for maintaining staff and equipment.

Gail Nickerson stated she believed "the devil you know is better than the one you don't". We do not know what the costs would be in the long run.

Scot Palmer reiterated that the entire town is within the proposed village district and therefore everyone would be paying for the water system, not just the water users.

Scot Palmer made the motion to move the question. Seconded by Teresa Palmer.

Moderator pro tempore Dustin called for the vote.

Article 1 failed by card vote.

### **Article 2:**

If Article 1 establishes a village water district, choose by ballot the following officers:

- one Clerk for a one (1) year term
- three Commissioners for a one (1) year term
- one Moderator for a one (1) year term
- one Treasurer for a one (1) year term

Moderator pro tempore Dustin explained that because Article 1 did not pass, Article 2 need not be addressed.

Meeting was adjourned at 11:05 a.m.

Respectfully Submitted,

Erica Anthony  
Town Clerk

# SUMMARY INVENTORY OF VALUATION

## FIVE-YEAR ASSESSED VALUATION COMPARISON

	2013	2014	2015*	2016	2017
<b>TAXABLE LAND</b>					
Current Use (RSA 79-A)	1,220,081	1,189,497	944,340	998,517	1,014,255
Residential	77,319,600	77,520,000	66,670,000	67,024,200	67,309,100
Commercial	<u>6,586,900</u>	<u>6,543,200</u>	<u>5,754,300</u>	<u>6,305,000</u>	<u>6,407,700</u>
<b>TOTAL OF TAXABLE LAND</b>	<b>85,126,581</b>	<b>85,252,697</b>	<b>73,368,640</b>	<b>74,327,717</b>	<b>74,731,055</b>
<b>TAXABLE BUILDINGS</b>					
Residential	139,194,400	140,404,300	138,461,700	132,556,400	132,870,600
Manufactured Housing (RSA 674:31)	6,581,800	6,724,000	4,771,900	4,801,100	4,841,800
Discretionary Preservation Easement (RSA 79-D)	6,000	6,000	6,000	6,000	6,000
Commercial/Industrial	<u>29,399,400</u>	<u>29,186,800</u>	<u>35,308,800</u>	<u>38,432,600</u>	<u>38,890,400</u>
<b>TOTAL OF TAXABLE BUILDINGS</b>	<b>175,181,600</b>	<b>176,321,100</b>	<b>178,548,400</b>	<b>175,796,100</b>	<b>176,608,800</b>
<b>PUBLIC WATER UTILITY</b>	<b>3,369,100</b>	<b>3,528,000</b>	<b>10,968,100</b>	<b>6,729,700</b>	<b>5,441,400</b>
<b>PUBLIC ELECTRIC UTILITIES</b>	<u><b>4,436,000</b></u>	<u><b>5,170,500</b></u>	<u><b>9,112,700</b></u>	<u><b>8,795,000</b></u>	<u><b>8,795,000</b></u>
<b>TOTAL ASSESSED VALUATION</b>	<b>268,113,281</b>	<b>270,272,297</b>	<b>271,997,840</b>	<b>265,648,517</b>	<b>265,576,255</b>
<b>PROPERTY TAX EXEMPTIONS</b>					
Blind Exemptions (RSA 72:37)	30,000	30,000	30,000	30,000	45,000
Elderly Exemptions (RSA 72:39-a&b)	<u>2,248,200</u>	<u>2,156,700</u>	<u>1,862,400</u>	<u>2,078,492</u>	<u>2,203,919</u>
<b>TOTAL OF EXEMPTIONS</b>	<b>2,278,200</b>	<b>2,186,700</b>	<b>1,892,400</b>	<b>2,108,492</b>	<b>2,248,919</b>
<b>Net valuation for Municipal, County, &amp; Local Education Tax is computed</b>	<b>265,835,081</b>	<b>268,085,597</b>	<b>270,105,440</b>	<b>263,540,025</b>	<b>263,327,336</b>
Less Public Utilities	7,805,100	8,698,500	20,080,800	15,524,700	14,236,400
<b>Net valuation less utilities for State Education Tax is computed</b>	<b>258,029,981</b>	<b>259,387,097</b>	<b>250,024,640</b>	<b>248,015,325</b>	<b>249,090,936</b>
<b>TAX CREDITS</b>					
Totally & Permanently Disabled					
Veterans, Spouses & Widows	11,200	15,400	15,400	15,400	19,600
Other War Service Credits	60,600	59,100	56,100	53,100	50,700
<b>TAX EXEMPT VALUATION</b>					
Tax Exempt & Non-Taxable Land	6,904,400	6,931,900	7,420,900	3,929,500	2,485,300
Tax Exempt & Non-Taxable Buildings	<u>22,672,700</u>	<u>22,869,900</u>	<u>22,883,100</u>	<u>21,703,900</u>	<u>22,712,800</u>
<b>Tax Exempt Totals</b>	<b>29,577,100</b>	<b>29,801,800</b>	<b>30,304,000</b>	<b>25,633,400</b>	<b>25,198,100</b>

\* 2015 TOWN-WIDE REVALUATION

# 2017 TAX RATE CALCULATION

## Town

Voted Appropriations	4,821,791	
Less Revenues	(1,918,842)	
Subtotal	2,902,949	
Use of Fund Balance	(400,000)	
Add War Service Credits	70,300	
Add Overlay	29,907	
Approved Town Tax Effort	2,603,156	
Divide by Local Assessed Valuation	263,327.336	\$ <b>9.89 Town Rate</b>

## Local School

Voted Appropriations	11,535,763	
Less Revenues	(1,858,405)	
Less Revenues	(78,929)	
Subtotal	9,598,429	
Less Education Grant	(4,139,095)	
Less State Education Tax (below)	(561,693)	
Approved School Tax Effort	4,897,641	
Divide by Local Assessed Valuation	263,327.336	\$ <b>18.60 Local School</b>

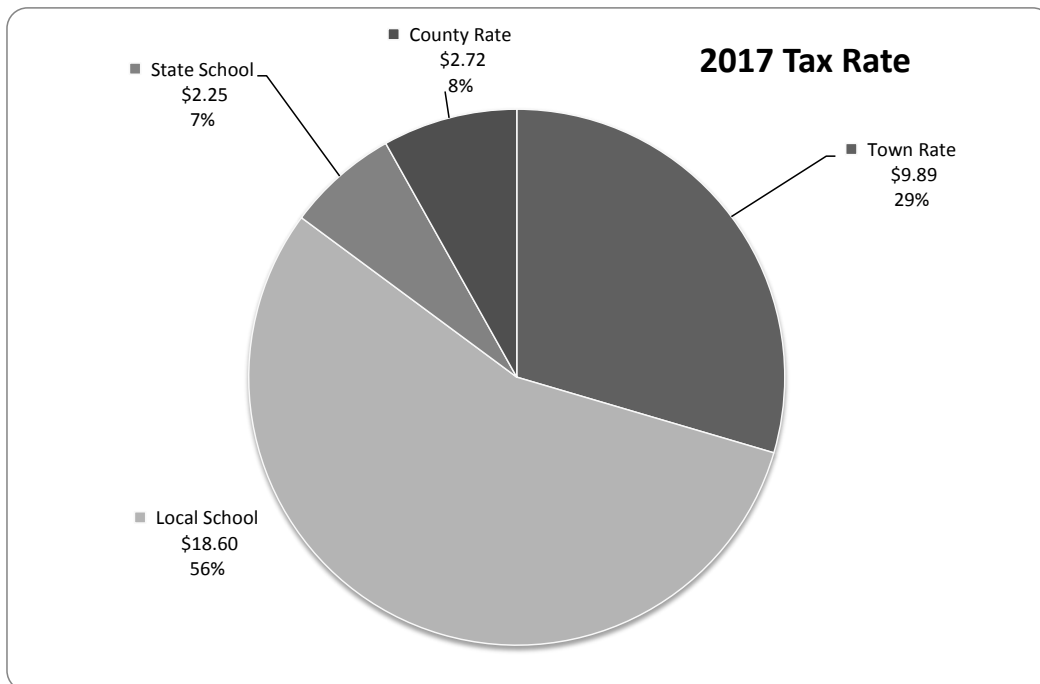
## State Education Tax

Equalized Valuation (no utilities)	248,536.708	
multiply by \$	2.260	
State Education Tax	561,693	
Divide by Local Assessed Valuation (no utilities)	249,090.936	\$ <b>2.25 State School</b>

## County

Approved County Tax Effort	716,410	
Divide by Local Assessed Valuation	263,327.336	\$ <b>2.72 County Rate</b>

**\$ 33.46 Total Tax Rate**



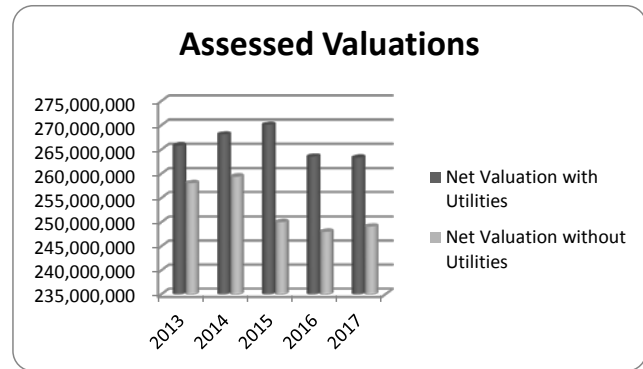
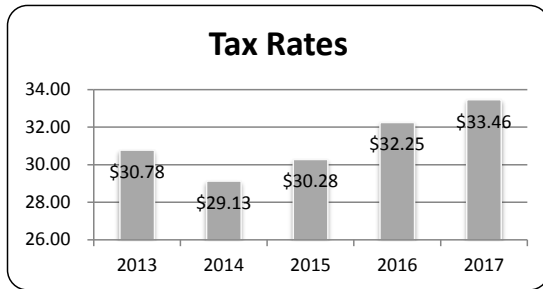


# FIVE-YEAR TAX RATE INFORMATION HISTORY

## SUMMARY OF TAX RATES

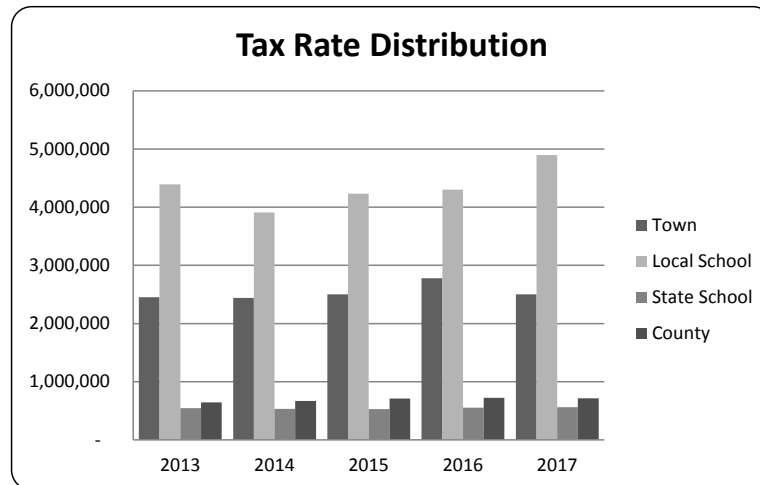
	2013	2014	2015	2016	2017
Town	9.73	10.00	9.89	10.95	9.89
Local School	16.52	14.58	15.66	16.32	18.60
State School	2.11	2.05	2.11	2.23	2.25
County	2.42	2.50	2.62	2.75	2.72
	<u>30.78</u>	<u>29.13</u>	<u>30.28</u>	<u>32.25</u>	<u>33.46</u>
Equalization Median Ratio	122.70%	105.44%	100.50%	100.30%	92.30%

The State of NH Department of Revenue Administration conducts an annual statistical study, comparing the recorded values that properties sell for to the values that the properties are taxed. This study is done for the purpose of equalizing the local assessed valuations of municipalities and unincorporated places across the state. One of the statistical ratios that are determined from this study is the median ratio, which can be used to modify a property's current market value to the town's assessed value. This is an important ratio as most towns do not annually adjust their property values to market.



## ASSESSED VALUATIONS USED FOR SETTING TAX RATE

	2013	2014	2015	2016	2017
Net Valuation for Town, County, & Local School Tax	265,835,081	268,085,597	270,105,440	263,540,025	263,327,336
Net Valuation (without utilities) for State School Rate	258,029,981	259,387,097	250,024,640	248,015,325	249,090,936



## TAX RATE DISTRIBUTION

	2013	2014	2015	2016	2017
Net Town Appropriation	2,453,081	2,438,478	2,501,952	2,778,533	2,502,949
Local School Appropriation	4,391,777	3,908,583	4,230,188	4,300,092	4,897,641
State School Appropriation	544,235	532,487	527,769	553,647	561,693
County Tax Assessment	642,872	670,799	708,552	723,805	716,410
War Service Credits	74,500	71,500	68,500	67,500	70,300
Overlay	59,470	169,655	99,461	40,968	29,907
<b>Property Taxes to be Raised</b>	<u>8,165,935</u>	<u>7,791,502</u>	<u>8,136,422</u>	<u>8,464,545</u>	<u>8,778,900</u>



# PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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## INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Pittsfield  
Pittsfield, New Hampshire

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Pittsfield as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

### *Basis for Adverse Opinion on Governmental Activities*

As discussed in Note 16 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

*Town of Pittsfield  
Independent Auditor's Report*

***Adverse Opinion***

In our opinion, because of the significance of the matters described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Pittsfield, as of December 31, 2016, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Pittsfield as of December 31, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

As discussed in Note 1-F to the basic financial statements, effective January 1, 2016, the Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement, and Application*. As a result of the implementation of GASB Statement No. 72, the Town disclosed its investments in accordance with fair value hierarchy. Our opinion is not modified with respect to this matter.

***Other Matters***

**Management's Discussion and Analysis** - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Schedule of Town's Proportionate Share of Net Pension Liability (page 31), and the Schedule of Town Contributions (page 32) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pittsfield's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Blodzik & Sanderson  
Professional Association*

October 25, 2017

# BALANCE SHEET

## FOR THE YEAR ENDED DECEMBER 31, 2017

Assets	General Fund	Waste Water Facility	Capital Projects Fund	Conservation Fund	Police Detail Fund	Ambulance Fund	Escrow Accounts	All Funds Total
<b>Cash Accounts</b>								
Citizens - General Fund Checking	\$ 3,021,806.80							\$ 3,021,806.80
TD Bank - General Fund Checking	70,276.88							70,276.88
Citizens - Welfare Emerg. Debit	400.62							400.62
Citizens - Ambulance Checking	251,685.96							251,685.96
Citizens - Ambulance Account						\$ 119,297.57		119,297.57
TD Bank - Ambulance CD						269,857.02		269,857.02
NHPDIP - General Fund	43,285.63							43,285.63
NHPDIP - WWTP		\$ 305,401.48						305,401.48
NHPDIP - Cons. Commission				\$ 20,162.64				20,162.64
Citizens - PD Asset Forfeiture	1,563.96							1,563.96
Citizens - Catamount Rd Escrow							\$ 603.02	603.02
Citizens - Governors Rd Escrow							639.81	639.81
Citizens - Laconia Rd Escrow							51.05	51.05
<b>Total Cash Accounts</b>	<b>3,389,019.85</b>	<b>305,401.48</b>	<b>-</b>	<b>20,162.64</b>	<b>-</b>	<b>389,154.59</b>	<b>1,293.88</b>	<b>4,105,032.44</b>
<b>Accounts Receivable</b>								
Property Taxes	521,665.47							521,665.47
Yield Taxes	238.37							238.37
Allow. for Uncoll. Receivables	(250,000.00)							(250,000.00)
Elderly Liens	1,643.43							1,643.43
Allowance for Elderly Liens	(1,643.43)							(1,643.43)
Tax Liens Receivable	403,605.84							403,605.84
Sewer User Charges		181,778.47						181,778.47
Ambulance Service Billings	122,801.58							122,801.58
Police Detail receivables	650.00				\$ 1,755.00			2,405.00
Library	4,174.62							4,174.62
<b>Total Accounts Receivable</b>	<b>803,135.88</b>	<b>181,778.47</b>	<b>-</b>	<b>-</b>	<b>1,755.00</b>	<b>-</b>	<b>-</b>	<b>986,669.35</b>
<b>Due from Other Funds &amp; Govts.</b>								
Due from State of NH			\$ 603,541.00					603,541.00
Due from Capital Reserve Funds			65,000.00					65,000.00
Due from Trust Funds								-
Due from General Fund		42,551.45			7,262.99	30,000.00		79,814.44
Due from Capital Projects Fund	50,358.90							50,358.90
<b>Total Due from Other Funds &amp; Govts.</b>	<b>50,358.90</b>	<b>42,551.45</b>	<b>668,541.00</b>	<b>-</b>	<b>7,262.99</b>	<b>30,000.00</b>	<b>-</b>	<b>798,714.34</b>
<b>Other Current Assets</b>								
Prepaid Expenses								-
<b>Total Assets</b>	<b>\$ 4,242,514.63</b>	<b>\$ 529,731.40</b>	<b>\$ 668,541.00</b>	<b>\$ 20,162.64</b>	<b>\$ 9,017.99</b>	<b>\$ 419,154.59</b>	<b>\$ 1,293.88</b>	<b>\$ 5,890,416.13</b>
<b>Liabilities &amp; Fund Balance</b>								
<b>Current Liabilities</b>								
Accounts Payable	\$ 73,064.11							\$ 73,064.11
Payroll Deduction Payables	2,608.89							2,608.89
<b>Total Current Liabilities</b>	<b>75,673.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,673.00</b>
<b>Due to Other Funds &amp; Govts.</b>								
Due to General Fund			\$ 50,358.90					50,358.90
Due to WWTP	42,551.45							42,551.45
Due to Ambulance Fund	30,000.00							30,000.00
Due to Police Detail Fund	7,262.99							7,262.99
Due to Trust Funds	550.00							550.00
Due to NH SOS Vitals	(8.00)							(8.00)
Due to School District	1,584,334.00							1,584,334.00
<b>Total Due to Other Funds &amp; Govts.</b>	<b>1,664,690.44</b>	<b>-</b>	<b>50,358.90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,715,049.34</b>
<b>Total Liabilities</b>	<b>1,740,363.44</b>	<b>-</b>	<b>50,358.90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,790,722.34</b>
<b>Fund Balance</b>								
<b>Restricted Fund Balance</b>			618,182.10					618,182.10
<b>Assigned Fund Balance - Special Purpose Accts</b>	1,563.96							1,563.96
<b>Assigned Fund Balance - Encumbrances</b>	636,988.48							636,988.48
<b>Unassigned Fund Balance</b>	1,863,598.75							1,863,598.75
<b>Committed Fund Balance - Specific Purpose</b>	-	\$ 529,731.40	-	\$ 20,162.64	\$ 9,017.99	\$ 419,154.59	\$ 1,293.88	979,360.50
<b>Total Fund Balance</b>	<b>2,502,151.19</b>	<b>529,731.40</b>	<b>618,182.10</b>	<b>20,162.64</b>	<b>9,017.99</b>	<b>419,154.59</b>	<b>1,293.88</b>	<b>4,099,693.79</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 4,242,514.63</b>	<b>\$ 529,731.40</b>	<b>\$ 668,541.00</b>	<b>\$ 20,162.64</b>	<b>\$ 9,017.99</b>	<b>\$ 419,154.59</b>	<b>\$ 1,293.88</b>	<b>\$ 5,890,416.13</b>

# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 Budgeted	2017 Expended	2017 Encumbered	Unspent/ (Overspent)
<b>General Fund (01)</b>				
Executive	\$ 130,088.00	\$ 128,223.69		\$ 1,864.31
Elections, Registrations, & Vital Statistics	68,314.00	60,722.21		7,591.79
Financial Administration	150,977.00	134,882.90		16,094.10
Revaluation of Property	23,833.00	22,935.31		897.69
Legal	30,000.00	21,447.04		8,552.96
Personnel Administration	27,500.00	25,396.68		2,103.32
Planning & Zoning	10,422.00	6,397.32		4,024.68
General Government Buildings	31,407.00	41,526.77		(10,119.77)
Cemeteries	24,580.00	35,041.43		(10,461.43)
Advertising & Regional Association	7,399.00	7,508.00		(109.00)
Police Department	1,026,217.00	918,726.98		107,490.02
Fire Department	821,711.00	800,534.99		21,176.01
Building Inspection	20,445.00	17,611.70		2,833.30
Housing Standards	17,255.00	13,103.12		4,151.88
Emergency Management & Forest Fire	9,407.00	1,511.12		7,895.88
Highways Administration	119,989.00	117,623.06		2,365.94
Highways, Streets, & Bridges	842,724.00	493,563.13	\$ 312,375.00	36,785.87
Street Lighting	22,000.00	23,183.88		(1,183.88)
Solid Waste Disposal	175,807.00	175,807.29		(0.29)
Pittsfield Aqueduct Hydrants & Dam Fees	177,411.00	178,470.16		(1,059.16)
Animal Control	13,032.00	13,572.67		(540.67)
Welfare Administration	29,562.00	39,063.68		(9,501.68)
Welfare Direct Assistance	30,000.00	9,829.04		20,170.96
Intergovernmental Welfare Payments	6,500.00	6,500.00		-
Parks & Recreation	27,742.00	28,738.33		(996.33)
Library	81,916.00	82,164.79		(248.79)
Patriotic Purposes	3,500.00	3,520.84		(20.84)
Conservation Commission	1,000.00	690.25		309.75
Economic Development	1,715.00	322.02		1,392.98
Debt Service - Principal Long Term Bonds	17,950.00	17,950.00		-
Debt Service - Interest Long Term Bonds	10,681.00	10,680.24		0.76
TAN Interest	5,000.00	-		5,000.00
Capital Outlay				
Machinery, Vehicles, & Equipment	204,737.00	191,801.33		12,935.67
Buildings & Other Improvements	35,250.00	34,660.60		589.40
to Capital Reserve Funds	141,000.00	141,000.00		-
to Expendable Trust Funds	14,470.00	14,470.00		-
<b>Subtotal Budgeted General Fund (01)</b>	<b><u>\$ 4,361,541.00</u></b>	<b><u>\$ 3,819,180.57</u></b>	<b><u>\$ 312,375.00</u></b>	<b><u>\$ 229,985.43</u></b>
Encumbrances from previous years				
Highway Block Grant		-	\$ 225,400.93	
Highway Block Grant - 2017 SB38		-	99,212.55	
Pittsfield Aqueduct purchase study		6,713.50		
Highway Garage paving (2016 budget)		21,000.00		
Financial Audit contract (2016 budget)		8,309.00		
Paid to School District		5,459,334.00		
Paid to County		716,410.00		
<b>Total General Fund (01)</b>	<b><u>\$ 4,361,541.00</u></b>	<b><u>\$ 10,030,947.07</u></b>	<b><u>\$ 636,988.48</u></b>	

# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 Budgeted	2017 Expended	2017 Encumbered	Unspent/ (Overspent)
<b>Sewer Fund (02)</b>				
Waste Water Treatment Facility Operating	\$ 431,619.00	\$ 377,118.42		\$ 54,500.58
Waste Water Treatment Facility Debt Service	28,631.00	28,630.26		0.74
<b>Total Sewer Fund (02)</b>	<b><u>\$ 460,250.00</u></b>	<b><u>\$ 405,748.68</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 54,501.32</u></b>
<b>Capital Projects Fund (03)</b>				
Safe Routes To School Grant	\$ -	\$ 560.00	\$ -	
Shaw Road Bridge Project	-	-	-	
<b>Total Capital Projects Fund (03)</b>	<b><u>\$ -</u></b>	<b><u>\$ 560.00</u></b>	<b><u>\$ -</u></b>	
<b>Conservation Fund (04)</b>				
Conservation Fund				
<b>Total Conservation Fund (04)</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	
<b>Police Detail Fund (05)</b>				
Police Detail Fund		\$ 74,711.15		
<b>Total Police Detail Fund (05)</b>	<b><u>\$ -</u></b>	<b><u>\$ 74,711.15</u></b>	<b><u>\$ -</u></b>	
<b>Ambulance Fund (06)</b>				
Ambulance Fund				
<b>Total Ambulance Fund (06)</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	
<b>Escrow Accounts (Fund 11)</b>				
Escrow Withdrawals		\$ 15,001.15		
<b>Total Escrow Accounts (Fund 11)</b>	<b><u>\$ -</u></b>	<b><u>\$ 15,001.15</u></b>	<b><u>\$ -</u></b>	
<b>Grand Total All Funds</b>	<b><u>\$ 4,821,791.00</u></b>	<b><u>\$ 10,526,968.05</u></b>	<b><u>\$ 636,988.48</u></b>	

# COMPARATIVE STATEMENT OF REVENUES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	Estimated Revenue	Actual Revenue	Over/(Under)
<b>General Fund (01)</b>			
<b>Taxes:</b>			
Property Taxes Committed	\$ 2,550,638.00	\$ 2,550,638.00	\$ -
Land Use Change Taxes	-	-	-
Yield Taxes	1,200.00	1,884.59	684.59
Excavation Taxes	-	-	-
Payment in Lieu of Taxes	10,270.00	10,380.86	110.86
Interest & Penalties on Taxes	140,000.00	218,819.54	78,819.54
Overlay	-	103,816.29	103,816.29
<b>Licenses, Permits, &amp; Fees:</b>			
Motor Vehicle Decal Fees	17,000.00	16,197.00	(803.00)
Motor Vehicle Permit Fees	550,000.00	615,553.60	65,553.60
Building Permit Fees	4,500.00	5,721.40	1,221.40
Electrical Permit Fees	3,000.00	2,863.00	(137.00)
Plumbing Permit Fees	500.00	505.00	5.00
Mechanical Permit Fees	3,000.00	3,393.00	393.00
Building Code Violations	100.00	-	(100.00)
Housing Standards Agency Fees	17,255.00	16,809.00	(446.00)
Other Licenses, Permits, & Fees	11,475.00	11,777.60	302.60
<b>From Federal Government</b>	-	-	-
<b>From State:</b>			
State of NH - Meals & Rooms Tax Dist.	210,820.00	209,900.54	(919.46)
State of NH - Highway Block Grant	116,169.00	116,167.89	(1.11)
State of New Hampshire - Other	13,500.00	111,628.42	98,128.42
<b>From Other Governments</b>			
Pittsfield School District	-	6,597.23	6,597.23
<b>Charges for Services:</b>			
Income From Departments	146,000.00	208,271.42	62,271.42
<b>Miscellaneous Revenues:</b>			
Sale of Town Property	-	7,450.00	7,450.00
Rent of Town Property	3,200.00	3,200.00	-
Insurance	-	1,202.18	1,202.18
Interest on Deposits	200.00	420.84	220.84
Assigned Interest on Deposits	-	0.12	0.12
Other Miscellaneous Revenues	800.00	14,522.60	13,722.60
Bad Checks	200.00	250.00	50.00
<b>Interfund Operating Transfers In:</b>			
Operating Transfers In - Ambulance Fund	18,000.00	18,000.00	-
Operating Transfers In - Capital Reserves	150,052.00	150,055.32	3.32
Operating Transfers In - Special Purpose Funds	10,000.00		(10,000.00)
Voted from Fund Balance	14,470.00	14,095.00	(375.00)
<b>Subtotal Budgeted General Fund (01)</b>	<b><u>\$ 3,992,349.00</u></b>	<b><u>\$ 4,420,120.44</u></b>	<b><u>\$ 427,771.44</u></b>
Property Taxes Collected & Remitted to the School District		\$ 5,459,334.00	
Property Taxes Collected & Remitted to Merrimack County		716,410.00	
<b>Total General Fund (01)</b>	<b><u>\$ 3,992,349.00</u></b>	<b><u>\$ 10,595,864.44</u></b>	

# COMPARATIVE STATEMENT OF REVENUES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	Estimated Revenue	Actual Revenue	Over/(Under)
<b>Sewer Fund (02)</b>			
Waste Water Treatment Facility	\$ 460,250.00	\$ 420,451.24	\$ (39,798.76)
<b>Total Sewer Fund (02)</b>	<b><u>\$ 460,250.00</u></b>	<b><u>\$ 420,451.24</u></b>	<b><u>\$ (39,798.76)</u></b>
<b>CAPITAL PROJECTS FUND (03)</b>			
Sidewalk Repairs - SRTS Grant	\$ -	\$ -	\$ -
Shaw Road Bridge Project	-	-	-
<b>TOTAL CAPITAL PROJECTS FUND (03)</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>Conservation Fund (04)</b>			
Conservation Fund	\$ -	\$ 180.80	\$ 180.80
<b>Total Conservation Fund (04)</b>	<b><u>\$ -</u></b>	<b><u>\$ 180.80</u></b>	<b><u>\$ 180.80</u></b>
<b>Police Detail Fund (05)</b>			
Police Detail Fund	\$ -	\$ 65,200.80	\$ 65,200.80
<b>Total Police Detail Fund (05)</b>	<b><u>\$ -</u></b>	<b><u>\$ 65,200.80</u></b>	<b><u>\$ 65,200.80</u></b>
<b>Ambulance Fund (06)</b>			
Ambulance Fund	\$ -	\$ 32,335.09	\$ 32,335.09
<b>Total Ambulance Fund (06)</b>	<b><u>\$ -</u></b>	<b><u>\$ 32,335.09</u></b>	<b><u>\$ 32,335.09</u></b>
<b>Escrow Accounts (Fund 11)</b>			
Escrow Deposits	\$ -	\$ 15,001.15	\$ 15,001.15
<b>Total Escrow Accounts (Fund 11)</b>	<b><u>\$ -</u></b>	<b><u>\$ 15,001.15</u></b>	<b><u>\$ 15,001.15</u></b>
<b>Grand Total All Funds</b>	<b><u>\$ 4,452,599.00</u></b>	<b><u>\$ 11,129,033.52</u></b>	<b><u>\$ 500,690.52</u></b>
Less Municipal Property Taxes Committed	<u>(2,550,638.00)</u>		
<b>Total (estimated) revenue used to set tax rate</b>	<b><u>\$ 1,901,961.00</u></b>		



# SUMMARY STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>GENERAL FUND (01)</b>			
Executive Office	\$ 127,070.44	\$ 128,223.69	\$ 1,153.25
Elections, Registrations, & Vital Statistics	68,505.31	60,722.21	(7,783.10)
Financial Administration	149,628.82	134,882.90	(14,745.92)
Revaluation of Property	10,946.98	22,935.31	11,988.33
Legal Expense	25,756.71	21,447.04	(4,309.67)
Personnel Administration	27,487.32	25,396.68	(2,090.64)
Planning & Zoning	6,746.85	6,397.32	(349.53)
General Government Buildings	62,287.85	41,526.77	(20,761.08)
Cemeteries	35,734.25	35,041.43	(692.82)
Advertising & Regional Associations	7,399.00	7,508.00	109.00
Police Department	993,817.52	918,726.98	(75,090.54)
Fire Department	785,680.21	800,534.99	14,854.78
Building Inspection	22,252.34	17,611.70	(4,640.64)
Housing Standards	9,809.78	13,103.12	3,293.34
Emergency Management & Forest Fire	4,651.06	1,511.12	(3,139.94)
Highways & Streets Administration	117,858.76	117,623.06	(235.70)
Highways & Streets	810,823.41	805,938.13	(4,885.28)
Street Lighting Electricity	22,700.14	23,183.88	483.74
Solid Waste Disposal - BCEP	149,960.68	175,807.29	25,846.61
Hydrant & Dam Fees	174,026.32	178,470.16	4,443.84
Animal Control	14,378.05	13,572.67	(805.38)
Welfare Administration	27,156.02	39,063.68	11,907.66
Rental Assistance	8,357.49	7,339.00	(1,018.49)
Electricity Assistance	1,097.81	1,980.04	882.23
Fuel Assistance	-	400.00	400.00
Medical Assistance	223.00	-	(223.00)
Other Assistance	1,500.00	110.00	(1,390.00)
Community Action Program & CASA	6,000.00	6,500.00	500.00
Parks & Recreation	25,918.19	28,738.33	2,820.14
Carpenter Memorial Library	80,904.87	82,164.79	1,259.92
Patriotic Purposes	3,555.59	3,520.84	(34.75)
Conservation Commission	874.02	690.25	(183.77)
Economic Development	5,520.51	322.02	(5,198.49)
Principal - Long Term Bonds	17,950.00	17,950.00	-
Interest - Long Term Bonds	11,443.00	10,680.24	(762.76)
Interest - Tax Anticipation Notes	7,506.11	-	(7,506.11)
Capital Outlay - Machinery, Vehicles, & Equipment	22,245.01	191,801.33	169,556.32
Capital Outlay - Buildings & Other Improvements	59,546.95	34,660.60	(24,886.35)
Additions to Capital Reserve Funds	10,001.00	141,000.00	130,999.00
Additions to Expendable Trust Funds	-	14,470.00	14,470.00
<b>TOTAL BUDGETED GENERAL FUND</b>	<b>\$ 3,917,321.37</b>	<b>\$ 4,131,555.57</b>	<b>\$ 214,234.20</b>
Total Encumbrances from Previous Years	100,518.27	36,022.50	(64,495.77)
Paid to School District	4,853,739.00	5,459,334.00	605,595.00
Paid to County	723,805.00	716,410.00	(7,395.00)
<b>TOTAL GENERAL FUND (01)</b>	<b>\$ 9,595,383.64</b>	<b>\$ 10,343,322.07</b>	<b>\$ 747,938.43</b>

### SEWER FUND (02)

Not Yet Audited

# SUMMARY STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>WASTE WATER TREATMENT FACILITY OPERATING BUDGET</b>			
Waste Water Operating Budget	\$ 394,966.88	\$ 377,118.42	\$ (17,848.46)
Waste Water Debt Service	29,393.24	28,630.26	(762.98)
Waste Water Capital Outlay	-	-	-
<b>TOTAL SEWER FUND (02)</b>	<u>\$ 424,360.12</u>	<u>\$ 405,748.68</u>	<u>\$ (18,611.44)</u>
 <b>CAPITAL PROJECTS FUND (03)</b>			
Sidewalk Repairs - SRTS Grant	\$ 386,541.00	\$ 560.00	\$ (385,981.00)
Shaw Road Bridge Project	325,000.00	-	(325,000.00)
<b>TOTAL CAPITAL PROJECTS FUND (03)</b>	<u>\$ 711,541.00</u>	<u>\$ 560.00</u>	<u>\$ (710,981.00)</u>
 <b>CONSERVATION FUND (04)</b>			
Project Expenditures	\$ -	\$ -	\$ -
<b>TOTAL CONSERVATION FUND (04)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 <b>POLICE DETAIL FUND (05)</b>			
Detail wages & payroll costs	\$ 86,319.63	\$ 56,711.15	\$ (29,608.48)
Transfer out - General Fund	-	18,000.00	18,000.00
<b>TOTAL POLICE DETAIL FUND (05)</b>	<u>\$ 86,319.63</u>	<u>\$ 74,711.15</u>	<u>\$ (11,608.48)</u>
 <b>AMBULANCE FUND (06)</b>			
Insurance/Medicare Adjustments	\$ 108,307.51	\$ -	\$ (108,307.51)
Transfer out - General Fund	117,734.23	-	(117,734.23)
<b>TOTAL AMBULANCE FUND (06)</b>	<u>\$ 226,041.74</u>	<u>\$ -</u>	<u>\$ (226,041.74)</u>
 <b>ESCROW ACCOUNTS (FUND 11)</b>			
Project Expenditures	\$ 364.75	\$ 15,001.15	\$ 14,636.40
<b>TOTAL ESCROW ACCOUNTS</b>	<u>\$ 364.75</u>	<u>\$ 15,001.15</u>	<u>\$ 14,636.40</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u><u>\$ 11,044,010.88</u></u>	<u><u>\$ 10,839,343.05</u></u>	<u><u>\$ (204,667.83)</u></u>

# SUMMARY STATEMENT OF REVENUES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Received	2017 Received	Increase / (Decrease)
<b>GENERAL FUND (01)</b>			
Taxes Committed	\$ 8,519,232.70	\$ 9,061,283.28	\$ 542,050.58
Licenses, Permits, & Fees	624,065.14	672,819.60	48,754.46
From Federal & State & Other	435,906.27	444,294.08	8,387.81
Charges for Services	62,580.86	208,271.42	145,690.56
Miscellaneous	347,846.91	27,045.74	(320,801.17)
Other Financing Sources	127,734.23	182,150.32	54,416.09
<b>TOTAL GENERAL FUND (01)</b>	<u>\$ 10,117,366.11</u>	<u>\$ 10,595,864.44</u>	<u>\$ 478,498.33</u>
<b>SEWER FUND (02)</b>			
Revenues from Waste Water Treatment Facility	\$ 439,426.31	\$ 417,640.40	\$ (21,785.91)
Interest on Deposits	1,570.36	2,810.84	1,240.48
<b>TOTAL SEWER FUND (02)</b>	<u>\$ 440,996.67</u>	<u>\$ 420,451.24</u>	<u>\$ (20,545.43)</u>
<b>CAPITAL PROJECTS FUND (03)</b>			
Sidewalk Repairs - SRTS Grant	\$ 386,541.00	\$ -	\$ (386,541.00)
Shaw Road Bridge Project	325,000.00	-	(325,000.00)
<b>TOTAL CAPITAL PROJECTS FUND (03)</b>	<u>\$ 711,541.00</u>	<u>\$ -</u>	<u>\$ (711,541.00)</u>
<b>CONSERVATION FUND (04)</b>			
Land Use Change Tax 20%	\$ 400.00	\$ -	\$ (400.00)
Interest on Deposits	99.56	180.80	81.24
<b>TOTAL CONSERVATION FUND (04)</b>	<u>\$ 499.56</u>	<u>\$ 180.80</u>	<u>\$ (318.76)</u>
<b>POLICE DETAIL FUND (05)</b>			
Special Details	\$ 96,663.55	\$ 65,200.80	\$ (31,462.75)
<b>TOTAL POLICE DETAIL FUND (05)</b>	<u>\$ 96,663.55</u>	<u>\$ 65,200.80</u>	<u>\$ (31,462.75)</u>
<b>AMBULANCE FUND (06)</b>			
Revenues from Ambulance Service	\$ 318,029.51	\$ 30,000.00	\$ (288,029.51)
Interest on Deposits	2,454.93	2,335.09	(119.84)
<b>TOTAL AMBULANCE FUND (06)</b>	<u>\$ 320,484.44</u>	<u>\$ 32,335.09</u>	<u>\$ (288,149.35)</u>
<b>ESCROW ACCOUNTS (FUND 11)</b>			
Escrow Deposits	\$ 364.75	\$ 15,001.15	\$ 14,636.40
<b>TOTAL ESCROW ACCOUNTS (FUND 11)</b>	<u>\$ 364.75</u>	<u>\$ 15,001.15</u>	<u>\$ 14,636.40</u>
<b>TOTAL ALL FUNDS</b>	<u>\$ 11,687,916.08</u>	<u>\$ 11,129,033.52</u>	<u>\$ (558,882.56)</u>

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>GENERAL FUND</b>			
<b>EXECUTIVE OFFICE</b>			
Board of Selectmen	\$ 875.00	\$ 1,000.00	\$ 125.00
FICA	54.25	62.00	7.75
Medicare	12.68	14.50	1.82
Insurance Property/Liability	1,409.75	1,701.48	291.73
Town Administrator	66,999.92	70,615.23	3,615.31
Board Secretary	5,687.79	2,449.35	(3,238.44)
Office Assistant	444.71	-	(444.71)
Health Insurance	24,568.80	26,214.96	1,646.16
Life Insurance	27.00	27.00	-
FICA	4,565.00	4,560.93	(4.07)
Medicare	1,067.58	1,066.61	(0.97)
Retirement	7,483.92	7,963.28	479.36
Training	240.00	190.00	(50.00)
Unemployment Compensation	198.00	400.00	202.00
Workers Compensation	3,344.66	3,234.05	(110.61)
Health Reimbursement Account	1,075.00	1,025.76	(49.24)
Electronic Communications	1,550.40	1,536.67	(13.73)
Computer Maintenance Services	1,957.00	1,027.35	(929.65)
Records Preservation	175.50	-	(175.50)
Insurance Property/Liability	881.96	1,065.90	183.94
Advertising	1,484.85	1,138.30	(346.55)
Dues & Subscriptions	1,152.27	1,833.79	681.52
Office Supplies	954.40	712.78	(241.62)
Postage	60.00	123.75	63.75
Moderator's Salary	800.00	200.00	(600.00)
Moderator Training	-	60.00	60.00
	127,070.44	128,223.69	1,153.25
<b>ELECTIONS, REGISTRATIONS, &amp; VITAL STATISTICS</b>			
Office Assistant	18,176.05	16,515.39	(1,660.66)
Town Clerk	21,628.81	21,137.37	(491.44)
Overtime	-	-	-
Health Insurance	4,299.88	4,499.73	199.85
Life Insurance	13.56	13.56	-
FICA	2,695.63	2,512.94	(182.69)
Medicare	635.20	561.28	(73.92)
Retirement	2,407.49	2,383.82	(23.67)
Unemployment Compensation	224.00	454.00	230.00
Workers Compensation	1,279.71	1,085.00	(194.71)
Health Reimbursement Account	56.25	15.00	(41.25)
Electronic Communications	661.06	624.09	(36.97)
Computer Maintenance Services	1,166.45	1,027.35	(139.10)
Software Support Services	2,860.00	3,027.99	167.99
Records Preservation	-	-	-
Insurance Property/Liability	346.15	372.40	26.25
Advertising	222.50	132.75	(89.75)
Dues & Subscriptions	40.00	-	(40.00)
Office Supplies	1,491.05	963.39	(527.66)
Postage	605.01	375.00	(230.01)

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Conferences	320.00	414.00	94.00
State License Fees Collected	2,270.00	1,947.50	(322.50)
Dog Tags	369.81	218.45	(151.36)
Supervisors of the Checklist	1,800.00	600.00	(1,200.00)
Ballot Clerks	432.00	108.00	(324.00)
Election Day Meals	800.00	200.00	(600.00)
Election Day Advertising	260.40	174.00	(86.40)
Election Ballots & Supplies	3,444.30	1,359.20	(2,085.10)
	68,505.31	60,722.21	(7,783.10)

### FINANCIAL ADMINISTRATION

Administrative Assistant	36,487.15	27,940.95	(8,546.20)
Health Insurance	18,941.58	18,349.96	(591.62)
Life Insurance	18.00	18.00	-
FICA	2,270.53	1,751.21	(519.32)
Medicare	531.22	409.54	(121.68)
Retirement	4,960.88	4,213.81	(747.07)
Training	-	-	-
Unemployment Compensation	112.00	171.00	59.00
Workers Compensation	1,812.53	1,560.00	(252.53)
Health Reimbursement Account	745.00	690.38	(54.62)
Bank Service Charges	4,583.48	4,995.62	412.14
Electronic Communications	918.24	876.38	(41.86)
Computer Maintenance Services	1,143.50	655.66	(487.84)
Software Support Services	3,935.00	4,064.22	129.22
Insurance Property/Liability	398.06	494.43	96.37
Town Report	3,137.00	2,800.00	(337.00)
Dues & Subscriptions	75.00	-	(75.00)
Office Supplies	1,188.80	1,031.22	(157.58)
Postage	1,500.00	550.00	(950.00)
Auditing Services	19,140.00	19,240.00	100.00
Tax Collector	20,714.66	21,139.59	424.93
Health Insurance	4,299.88	4,499.73	199.85
Life Insurance	13.44	13.44	-
FICA	1,522.17	1,688.62	166.45
Medicare	356.01	368.47	12.46
Retirement	2,407.49	2,383.82	(23.67)
Unemployment Compensation	112.00	227.00	115.00
Workers Compensation	616.65	566.00	(50.65)
Electronic Communications	628.06	588.10	(39.96)
Computer Maintenance Services	1,151.95	771.59	(380.36)
Software Support Services	2,792.00	2,592.00	(200.00)
Insurance Property/Liability	185.24	194.11	8.87
Advertising	64.50	57.50	(7.00)
Dues & Subscriptions	20.00	20.00	-
Registry of Deeds Recording Fees	858.15	707.83	(150.32)
Lien Title Search	1,304.04	1,233.75	(70.29)
Office Supplies	1,216.92	781.03	(435.89)
Postage	4,800.00	2,400.00	(2,400.00)
Conferences	324.00	423.00	99.00
Town Treasurer	2,300.00	2,325.00	25.00

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
FICA	142.62	144.16	1.54
Medicare	33.36	33.72	0.36
Insurance Property/Liability	21.53	23.69	2.16
Trustee of Trust Funds Treasurer	1,700.00	1,738.00	38.00
FICA	105.38	107.74	2.36
Medicare	24.65	25.20	0.55
Insurance Property/Liability	16.15	17.43	1.28
	149,628.82	134,882.90	(14,745.92)
 <b>REVALUATION OF PROPERTY</b>			
Reappraisal of Property	4,249.98	16,439.31	12,189.33
Defend BTLA Appeals	250.00	-	(250.00)
Software Support Services	4,377.00	4,426.00	49.00
NH AAO Dues	20.00	20.00	-
Tax Map Maintenance	2,050.00	2,050.00	-
	10,946.98	22,935.31	11,988.33
 <b>LEGAL EXPENSE</b>			
Legal Services	25,756.71	21,447.04	(4,309.67)
 <b>PERSONNEL ADMINISTRATION</b>			
NHRS Settlement	27,487.32	25,396.68	(2,090.64)
 <b>PLANNING &amp; ZONING</b>			
Board Secretary	687.80	29.07	(658.73)
FICA	42.64	1.81	(40.83)
Medicare	9.96	0.42	(9.54)
PB Training	55.00	165.00	110.00
Unemployment Compensation	32.00	23.00	(9.00)
Workers Compensation	189.02	43.00	(146.02)
Contract Services - CNHRPC	-	775.00	775.00
Electronic Communications	101.71	59.53	(42.18)
Computer Maintenance Services	476.90	771.59	294.69
Insurance Property/Liability	43.96	14.54	(29.42)
Advertising	933.65	1,519.75	586.10
Master Plan Printing	-	-	-
Dues & Subscriptions	79.00	163.43	84.43
Postage	200.00	100.00	(100.00)
ZBA Secretary	2,635.60	1,954.05	(681.55)
FICA	163.38	121.13	(42.25)
Medicare	38.22	28.32	(9.90)
ZBA Training	-	55.00	55.00
Unemployment Compensation	-	51.00	51.00
Workers Compensation	-	96.00	96.00
Electronic Communications	101.71	59.53	(42.18)
Insurance Property/Liability	-	32.75	32.75
Advertising	702.30	141.40	(560.90)
Dues & Subscriptions	54.00	42.00	(12.00)
Postage	200.00	150.00	(50.00)
	6,746.85	6,397.32	(349.53)

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>GENERAL GOVERNMENT BUILDINGS</b>			
Custodian	3,095.86	2,599.50	(496.36)
FICA	191.94	160.74	(31.20)
Medicare	44.89	90.44	45.55
Unemployment Compensation	16.00	35.00	19.00
Workers Compensation	319.73	297.00	(22.73)
Contract Services	1,520.97	1,985.60	464.63
Fire Alarm/Extinguishers Maintenance	969.00	1,503.00	534.00
Electricity	9,039.67	5,143.09	(3,896.58)
Heating Fuel	4,601.00	4,442.40	(158.60)
Water Charges	515.99	546.60	30.61
Trash Removal	650.00	600.00	(50.00)
Repairs & Maintenance	8,726.02	849.53	(7,876.49)
Furnace Repairs	-	938.45	938.45
Copier Lease & Maintenance	3,451.73	2,226.96	(1,224.77)
Postage Machine Lease & Maintenance	1,716.72	2,074.58	357.86
Insurance Property/Liability	1,903.01	2,391.81	488.80
Building Supplies	466.65	316.21	(150.44)
Copy Room Supplies	1,087.78	444.18	(643.60)
Office Equipment	126.98	-	(126.98)
Library Fire Alarm/Exinguishers Maintenance	435.00	-	(435.00)
Library Repairs & Maintenance	50.00	13,747.38	13,697.38
Liability Insurance Property/Liability	641.21	776.14	134.93
Safety Committee Improvements	-	71.53	71.53
Tax Deeded Property Maintenance	12,960.93	27.51	(12,933.42)
Tax Deeded Insurance Property/Liability	214.07	259.12	45.05
	52,745.15	41,526.77	(11,218.38)
<b>CEMETERIES</b>			
Seasonal Labor	20,064.52	25,472.48	5,407.96
FICA	1,244.00	1,579.24	335.24
Medicare	290.80	369.34	78.54
Water Charges	314.71	267.98	(46.73)
Repairs & Maintenance	1,118.62	5,318.39	4,199.77
Gasoline	690.16	1,016.80	326.64
Parts & Supplies	224.50	361.80	137.30
New Equipment	11,786.94	655.40	(11,131.54)
	35,734.25	35,041.43	(692.82)
<b>ADVERTISING &amp; REGIONAL ASSOCIATION</b>			
NHMA Dues	2,907.00	3,023.00	116.00
Central NH Regional Plan Commission Dues	4,492.00	4,485.00	(7.00)
	7,399.00	7,508.00	109.00
<b>POLICE DEPARTMENT</b>			
<b>Police Administration</b>			
Police Chief	76,116.88	76,526.54	409.66
Administrative Assistant	29,918.93	24,316.59	(5,602.34)
Custodian	2,695.00	2,527.00	(168.00)
Health Insurance	10,116.08	10,473.78	357.70
Life Insurance	27.00	27.00	-
FICA	2,022.05	1,664.41	(357.64)
Medicare	1,723.26	1,523.08	(200.18)
Retirement	23,128.97	23,233.67	104.70
Not Yet Audited			85

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Unemployment Compensation	246.00	706.00	460.00
Workers Compensation	2,742.73	3,209.00	466.27
Health Reimbursement Account	-	-	-
Uniforms	304.95	172.00	(132.95)
Bulletproof Vests	-	-	-
Health Maintenance	500.00	200.00	(300.00)
Contract Services	156.00	-	(156.00)
Hiring Expenses	225.00	118.00	(107.00)
Insurance Property/Liability	1,970.58	2,547.51	576.93
Dues & Subscriptions	3,485.00	3,562.43	77.43
	155,378.43	150,807.01	(4,571.42)
 <b>Police Patrol</b>			
Sergeant	52,747.91	58,082.60	5,334.69
Sergeant	56,794.65	55,931.56	(863.09)
Patrol Officer	47,794.24	41,812.94	(5,981.30)
Patrol Officer	47,177.82	33,518.50	(13,659.32)
Patrol Officer	36,394.50	42,538.50	6,144.00
Patrol Officer	42,755.60	43,948.55	1,192.95
Patrol Officer	41,292.83	-	(41,292.83)
Patrol Officer	41,625.15	10,880.80	(30,744.35)
Part-Time Officers	28,569.10	25,623.45	(2,945.65)
Part-Time Officers - Balloon Rally	392.60	750.00	357.40
Overtime	46,628.03	40,478.43	(6,149.60)
Overtime - Holiday		17,208.89	17,208.89
Overtime - Paperwork		1,413.75	1,413.75
Overtime - MV Accidents		-	-
Overtime - Investigations		2,012.75	2,012.75
Overtime - Arrests		3,314.08	3,314.08
Overtime - Court		6,903.09	6,903.09
Overtime - Training		4,520.66	4,520.66
Overtime - Balloon Rally	2,020.51	1,626.43	(394.08)
Overtime - Community/School Events		-	-
Health Insurance	113,823.89	90,833.27	(22,990.62)
Life Insurance	207.00	164.25	(42.75)
FICA	1,382.88	1,256.37	(126.51)
Medicare	6,330.22	5,601.29	(728.93)
Retirement	102,810.64	99,190.49	(3,620.15)
Unemployment Compensation	1,325.12	1,923.00	597.88
Workers Compensation	15,323.80	14,131.00	(1,192.80)
Health Reimbursement Account	2,150.00	2,040.76	(109.24)
Uniforms	3,656.51	1,846.38	(1,810.13)
Bulletproof Vests	-	1,430.00	1,430.00
Prosecutor	8,678.00	8,678.00	-
Insurance Property/Liability	16,686.35	20,751.94	4,065.59
	716,567.35	638,411.73	(78,155.62)
 <b>Police Training</b>			
Tuition Reimbursement	-	-	-
Training	3,669.22	1,251.92	(2,417.30)
	3,669.22	1,251.92	(2,417.30)

Not Yet Audited



# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>Police Communications</b>			
Contract Services/Dispatching	27,789.00	34,856.00	7,067.00
	27,789.00	34,856.00	7,067.00
<b>Police Grants</b>			
State Highway Grant - DWI	3,264.46	2,714.43	(550.03)
State Highway Grant - STEP	2,698.88	5,025.77	2,326.89
FICA	-	-	-
Medicare	87.31	109.45	22.14
Retirement	1,573.13	2,140.53	567.40
	7,623.78	9,990.18	2,366.40
<b>Police Equipment</b>			
Radio & Radar Maintenance	1,103.20	555.00	(548.20)
Insurance Property/Liability	3,363.98	4,071.89	707.91
Gasoline	18,901.71	18,712.74	(188.97)
Cruiser Maintenance	7,441.16	6,651.36	(789.80)
New Equipment	854.97	3,690.48	2,835.51
	31,665.02	33,681.47	2,016.45
<b>Police Station</b>			
Electronic Communications	6,587.38	8,480.07	1,892.69
Computer Maintenance Services	4,956.33	5,315.24	358.91
Software Maintenance Services	6,248.75	6,533.75	285.00
Contract Services	-	-	-
Fire Alarm/Extinguishers Maintenance	920.00	1,206.00	286.00
Electricity	7,842.45	7,879.37	36.92
Heating Fuel	4,553.82	5,121.50	567.68
Water Charges	633.17	579.00	(54.17)
Trash Removal	661.50	600.00	(61.50)
Station Repairs & Maintenance	5,918.03	1,869.69	(4,048.34)
Copier Lease & Maintenance	2,869.51	2,353.24	(516.27)
Insurance Property/Liability	1,084.97	1,313.29	228.32
Office Supplies	2,911.27	3,015.02	103.75
Postage	300.00	100.00	(200.00)
Security	2,260.00	-	(2,260.00)
Department Supplies	3,377.54	5,362.50	1,984.96
	51,124.72	49,728.67	(1,396.05)
<b>POLICE DEPARTMENT</b>	993,817.52	918,726.98	(75,090.54)
<b>FIRE DEPARTMENT</b>			
<b>Fire Administration</b>			
Fire Chief	65,000.00	68,654.00	3,654.00
Officers Compensation	2,109.70	1,600.64	(509.06)
Officers Training	811.30	1,804.10	992.80
Officers Inspections	108.30	1,157.10	1,048.80
Officers Administrative	-	84.65	84.65
Officers Vehicle/Equipment Maintenance	85.50	167.58	82.08
ADMIN Health Insurance	24,568.80	26,214.96	1,646.16
ADMIN Life Insurance	24.75	27.00	2.25
ADMIN FICA	193.13	299.77	106.64
ADMIN Medicare	945.66	1,039.29	93.63
ADMIN Retirement	18,954.00	20,766.15	1,812.15

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
ADMIN Unemployment Compensation	238.00	288.00	50.00
ADMIN Workers Compensation	2,468.06	2,262.00	(206.06)
ADMIN Health Reimbursement Account	1,075.00	1,001.14	(73.86)
ADMIN Uniforms	128.90	-	(128.90)
Hiring Expenses	348.25	607.00	258.75
Insurance Property/Liability	622.61	893.24	270.63
	117,681.96	126,866.62	9,184.66
<b>Fire Fighting</b>			
Firefighter Compensation	5,751.31	3,686.66	(2,064.65)
Firefighter Training	2,590.28	1,277.95	(1,312.33)
Firefighter Vehicle/Equipment Maintenance	-	-	-
FF FICA	517.12	307.79	(209.33)
FF Medicare	121.11	72.18	(48.93)
FF Unemployment Compensation	39.00	130.00	91.00
FF Workers Compensation	430.54	360.00	(70.54)
FF Protective Gear	2,300.76	480.96	(1,819.80)
FF Insurance Property/Liability	101.91	139.53	37.62
Dues & Subscriptions	2,130.00	2,397.25	267.25
	13,982.03	8,852.32	(5,129.71)
<b>Fire Prevention</b>	759.07	438.90	(320.17)
<b>Fire Training Courses</b>	485.00	800.00	315.00
<b>Contract Services/Mutual Aid/Dispatch</b>	27,284.00	27,976.00	692.00
<b>Fire Equipment</b>			
SCBA Maintenance	2,264.01	809.00	(1,455.01)
Radio Repair	1,574.82	1,306.65	(268.17)
App/Equip. Insurance Property/Liability	3,668.75	4,440.80	772.05
Tools/Small Engine Repairs & Maintenance	550.94	948.42	397.48
Gasoline	991.40	958.90	(32.50)
Diesel Fuel	1,569.93	1,459.04	(110.89)
Dry Hydrant Maintenance	-	-	-
Apparatus Repairs & Maintenance	15,387.58	7,435.60	(7,951.98)
New Equipment	300.67	404.00	103.33
	26,308.10	17,762.41	(8,545.69)
<b>Emergency Medical Services</b>			
EMS Captain/EMT-Intermediate	44,141.77	45,146.13	1,004.36
EMS EMT-A	44,988.96	44,483.56	(505.40)
EMS EMT-Paramedic	42,505.24	45,877.34	3,372.10
EMS FF/EMT-Basic	39,132.55	40,752.69	1,620.14
EMS FF/EMT-Basic	39,225.56	33,895.92	(5,329.64)
EMS FF/EMT-Basic	30,614.67	34,594.22	3,979.55
EMS Part-Time	46,297.67	53,312.23	7,014.56
EMS Overtime	45,022.55	32,144.09	(12,878.46)
EMS Overtime - Holiday		9,213.80	9,213.80
EMS Overtime - Training		1,121.43	1,121.43
EMS Overtime - Call Backs		1,403.38	1,403.38
EMS Overtime - Other		1,261.06	1,261.06
EMS Health Insurance	87,569.23	94,086.12	6,516.89
EMS Life Insurance	162.00	153.00	(9.00)

Not Yet Audited

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016	2017	Increase/ (Decrease)
	Expended / Encumbered	Expended / Encumbered	
EMS FICA	12,471.85	13,733.94	1,262.09
EMS Medicare	5,055.76	5,250.11	194.35
EMS Retirement	56,948.10	58,156.39	1,208.29
EMS Training Courses	5,547.00	940.00	(4,607.00)
EMS Unemployment Compensation	1,088.00	2,174.00	1,086.00
EMS Workers Compensation	10,334.73	10,360.00	25.27
EMS Health Reimbursement Account	4,293.75	3,987.44	(306.31)
EMS Uniforms	1,055.03	1,474.37	419.34
EMS Protective Gear	-	349.50	349.50
EMS Billing Services	15,188.82	13,172.67	(2,016.15)
EMS Paramedic Intercepts	14,961.00	7,467.00	(7,494.00)
EMS Insurance Property/Liability	5,687.71	6,831.11	1,143.40
EMS Diesel Fuel	4,706.95	5,156.24	449.29
EMS Vehicle Repairs & Maintenance	5,491.87	7,944.78	2,452.91
EMS Medical Supplies & O2	5,499.46	6,919.40	1,419.94
EMS New Equipment	629.68	673.15	43.47
	568,619.91	582,035.07	13,415.16
 <b>Fire Station</b>			
Electronic Communications	2,968.88	4,386.01	1,417.13
Computer Maintenance Services	3,410.90	2,691.34	(719.56)
Software Maintenance Services	3,578.00	1,799.00	(1,779.00)
Contract Services	-	-	-
Fire Alarm/Extinguishers Maintenance	1,051.49	1,458.00	406.51
Electricity	8,378.39	8,627.90	249.51
Heating Fuel	2,242.96	3,795.06	1,552.10
Water Charges	-	12.96	12.96
Trash Removal	650.00	607.15	(42.85)
Station Repairs & Maintenance	3,393.53	8,260.54	4,867.01
Copier Lease & Maintenance	2,340.42	2,361.77	21.35
Station Insurance Property/Liability	573.27	693.91	120.64
Advertising	68.25	-	(68.25)
Office Supplies	537.82	442.71	(95.11)
Postage	59.40	45.90	(13.50)
Department Supplies	1,306.83	621.42	(685.41)
	30,560.14	35,803.67	5,243.53
<b>FIRE DEPARTMENT</b>	785,680.21	800,534.99	14,854.78
 <b>BUILDING INSPECTION</b>			
Building Inspector	14,891.52	11,780.47	(3,111.05)
FICA	923.27	730.39	(192.88)
Medicare	229.15	170.82	(58.33)
Training	125.00	55.00	(70.00)
Unemployment Compensation	112.00	227.00	115.00
Workers Compensation	810.85	720.00	(90.85)
Electronic Communications	1,589.37	1,517.68	(71.69)
Computer Maintenance Services	1,572.00	771.59	(800.41)
Software Support Services	1,181.00	1,199.00	18.00
Contract Service	-	-	-
Insurance Property/Liability	228.57	247.04	18.47
Dues & Subscriptions	176.00	135.00	(41.00)

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Office Supplies	338.61	22.71	(315.90)
Postage	75.00	35.00	(40.00)
Code Books	-	-	-
Mileage Reimbursement	-	-	-
Code Violation Enforcement	-	-	-
	22,252.34	17,611.70	(4,640.64)
<b>HOUSING STANDARDS</b>			
Housing Standards Administrator	2,855.00	3,077.50	222.50
Housing Standards Inspector	4,262.63	6,135.00	1,872.37
FICA	441.41	571.29	129.88
Medicare	103.25	133.64	30.39
Training	-	-	-
Unemployment Compensation	52.00	141.00	89.00
Workers Compensation	318.27	267.00	(51.27)
Electronic Communications	1,113.40	1,092.66	(20.74)
Computer Maintenance Servcies	-	511.59	511.59
Insurance Property/Liability	87.48	91.45	3.97
Advertising	261.75	399.40	137.65
Dues & Subscriptions	-	-	-
Office Supplies	11.99	359.99	348.00
Postage	200.00	150.00	(50.00)
Mileage Reimbursement	102.60	112.60	10.00
Office Equipment	-	60.00	60.00
	9,809.78	13,103.12	3,293.34
<b>EMERGENCY MANAGEMENT</b>			
Emergency Management Supplies	-	442.46	442.46
Electronic Communications	98.71	35.53	(63.18)
Emergency Operations Plan Update	4,000.00	-	(4,000.00)
Emergency Response Storage	-	-	-
Forest Fire Administration	-	-	-
Forest Fire Suppression	12.40	45.60	33.20
Forest Fire Training	-	-	-
FICA	0.77	2.83	2.06
Medicare	0.18	0.66	0.48
Insurance Property/Liability	-	0.75	0.75
Gasoline	539.00	473.29	(65.71)
Forestry Supplies	-	510.00	510.00
	4,651.06	1,511.12	(3,139.94)
<b>HIGHWAY DEPARTMENT</b>			
<b>HIGHWAY ADMINISTRATION</b>			
<b>Administration</b>			
Supt. of Public Works	63,215.04	63,362.87	147.83
Stipend for Vehicle Use	3,858.54	3,411.61	(446.93)
Health Insurance	18,199.08	19,418.52	1,219.44
Life Insurance	27.00	27.00	-
FICA	3,994.13	4,007.13	13.00
Medicare	934.10	937.08	2.98
Retirement	7,061.10	7,143.66	82.56
Unemployment Compensation	112.00	227.00	115.00
Workers Compensation	2,074.94	1,928.00	(146.94)

Not Yet Audited

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Health Reimbursement Account	1,075.00	1,030.00	(45.00)
Drug & Alcohol Testing	-	-	-
Insurance Property/Liability	538.28	661.94	123.66
Dues & Subscriptions	25.00	-	(25.00)
	101,114.21	102,154.81	1,040.60
<b>Highway Training</b>			
Employee Safety Training	340.00	720.00	380.00
Uniforms	3,863.00	1,597.78	(2,265.22)
	4,203.00	2,317.78	(1,885.22)
<b>Highway Buildings</b>			
Electronic Communications	1,429.80	1,426.61	(3.19)
Fire Alarm/Extinguishers Maintenance	680.00	605.00	(75.00)
Electricity	3,383.42	2,927.38	(456.04)
Heating Fuel	4,845.00	6,035.31	1,190.31
Water Charges	541.92	514.20	(27.72)
Trash Removal	650.00	607.15	(42.85)
Building Repairs & Maintenance	225.69	45.49	(180.20)
Insurance Property/Liability	660.25	799.19	138.94
Office Equipment	125.47	190.14	64.67
	12,541.55	13,150.47	608.92
<b>HIGHWAY ADMINISTRATION</b>	117,858.76	117,623.06	(235.70)
 <b>HIGHWAYS, STREETS, &amp; BRIDGES</b>			
Highway Block Grant	107,251.00	116,167.00	8,916.00
Paving & Reconstruction	196,208.00	196,208.00	-
Asphalt Road Sealing	10,800.00	10,800.00	-
Asst. Supt. Public Works	47,125.00	48,162.75	1,037.75
Heavy Equipment Operator	50,405.76	38,736.24	(11,669.52)
Light Equipment Operator	40,765.36	38,672.79	(2,092.57)
Light Equipment Operator	26,011.89	33,781.69	7,769.80
Seasonal Labor	-	639.85	639.85
Overtime	13,328.16	20,477.64	7,149.48
Overtime - Holiday	-	1,051.22	1,051.22
Stipend for Vehicle Use	-	-	-
Health Insurance	64,835.11	78,514.65	13,679.54
Retiree Medicomp	1,083.44	-	(1,083.44)
Life Insurance	103.50	108.00	4.50
FICA	11,240.75	11,671.47	430.72
Medicare	2,645.58	2,729.67	84.09
Retirement	19,841.86	20,383.14	541.28
Unemployment Compensation	511.00	1,037.00	526.00
Workers Compensation	5,519.15	5,363.86	(155.29)
Health Reimbursement Account	3,206.25	3,032.28	(173.97)
Drug & Alcohol Testing	-	-	-
Outside Services	6,296.25	1,380.00	(4,916.25)
Line Striping	12,132.39	2,705.15	(9,427.24)
Emergency Lanes	-	-	-
Insurance Property/Liability	4,580.25	5,831.07	1,250.82
Gasoline	1,664.03	1,833.95	169.92
Diesel Fuel	16,152.12	25,173.67	9,021.55
Kerosene/Lubricants	1,043.70	81.94	(961.76)
 Not Yet Audited			 91

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016	2017	Increase/ (Decrease)
	Expended / Encumbered	Expended / Encumbered	
14 International 7400	598.59	589.32	(9.27)
11 International 4400	4,996.20	541.93	(4,454.27)
06 International 7400	5,432.60	6,017.20	584.60
08 International 7400	6,527.07	4,565.66	(1,961.41)
Loader	1,727.77	683.12	(1,044.65)
Grader	1,522.70	3,315.00	1,792.30
Backhoe	199.62	647.57	447.95
Sidewalk Plow	1,256.72	300.08	(956.64)
Roadside Mower	1,539.94	253.23	(1,286.71)
Sanders	442.20	1,455.40	1,013.20
Snow Plows	7,064.53	8,205.31	1,140.78
Chipper	439.16	102.64	(336.52)
Power Saws	99.00	158.09	59.09
York Rake	-	-	-
Fleet Parts & Supplies	5,298.61	2,429.54	(2,869.07)
Department Supplies	4,758.43	3,921.46	(836.97)
Sand & Gravel	37,479.87	27,281.59	(10,198.28)
Cold/Hot Top	11,040.65	3,271.38	(7,769.27)
Culverts	1,474.94	1,009.80	(465.14)
Street/Traffic Control Signs	925.57	-	(925.57)
Magnesium Chloride	18,968.50	18,298.03	(670.47)
Storm Sewer Maintenance	1,920.00	1,106.24	(813.76)
Sidewalk Maintenance	200.00	-	(200.00)
Sidewalk Reconstruction	30,000.00	-	(30,000.00)
Snow Removal	1,440.00	6,187.50	4,747.50
Municipal Lot Plowing	-	-	-
Salt	30,587.89	49,055.01	18,467.12
Care of Trees	1,675.00	2,000.00	325.00
Bridge Maintenance	-	-	-
Bridge Maintenance - Property/Liability	-	-	-
	820,366.11	805,938.13	(14,427.98)
<b>STREET LIGHTING ELECTRICITY</b>	22,700.14	23,183.88	483.74
	960,925.01	946,745.07	(14,179.94)
<b>HIGHWAY DEPARTMENT</b>			
<b>SOLID WASTE DISPOSAL</b>			
Solid Waste Disposal - BCEP	149,960.68	175,807.29	25,846.61
<b>HYDRANT &amp; DAM FEES</b>			
Pittsfield Aqueduct Hydrants	173,626.32	175,985.16	2,358.84
Dam Engineering	-	2,085.00	2,085.00
Dam Registration Fees	400.00	400.00	-
	174,026.32	178,470.16	4,443.84
<b>ANIMAL CONTROL</b>			
Animal Control Officer	11,531.23	10,994.62	(536.61)
FICA	714.96	681.65	(33.31)
Medicare	167.20	159.42	(7.78)
Training	-	-	-
Unemployment Compensation	61.00	144.00	83.00
Workers Compensation	315.45	273.00	(42.45)
Electronic Communications	101.71	59.53	(42.18)
Insurance Property/Liability	503.70	600.71	97.01

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Gasoline	356.56	200.71	(155.85)
Vehicle Maintenance	470.67	448.61	(22.06)
Department Supplies	155.57	10.42	(145.15)
NH Humane Society	-	-	-
	14,378.05	13,572.67	(805.38)
 <b>WELFARE DEPARTMENT</b>			
<b>Administration</b>			
Welfare Director	15,767.65	25,467.47	9,699.82
Health Insurance	7,371.00	7,865.00	494.00
Life Insurance	9.00	9.00	-
FICA	967.83	1,568.21	600.38
Medicare	226.39	366.72	140.33
Retirement	876.00	1,808.00	932.00
Training	105.00	145.00	40.00
Unemployment Compensation	112.00	57.00	(55.00)
Workers Compensation	746.46	561.00	(185.46)
Health Reimbursement Account	330.00	330.00	-
Electronic Communications	380.85	335.79	(45.06)
Computer Maintenance Services	-	190.93	190.93
Insurance Property/Liability	167.90	192.58	24.68
Dues & Subscriptions	30.00	30.00	-
Office Supplies	50.94	126.98	76.04
Postage	15.00	10.00	(5.00)
	27,156.02	39,063.68	11,907.66
<b>Direct Assistance</b>			
Rental Assistance	8,357.49	7,339.00	(1,018.49)
Electricity Assistance	1,097.81	1,980.04	882.23
Fuel Assistance	-	400.00	400.00
Medical Assistance	223.00	-	(223.00)
Other Assistance	1,500.00	110.00	(1,390.00)
	11,178.30	9,829.04	(1,349.26)
 <b>INTERGOVERNMENTAL WELFARE PAYMENTS</b>			
Community Action Program	6,000.00	6,000.00	-
CASA Contribution	-	500.00	500.00
	44,334.32	55,392.72	11,058.40
 <b>WELFARE DEPARTMENT</b>			
 <b>PARKS &amp; RECREATION</b>			
Dustin Park Electricity	862.09	932.91	70.82
Repairs & Maintenance	-	-	-
Insurance Property/Liability	4.44	5.38	0.94
Programs	1,345.63	1,186.08	(159.55)
Rec Area Employees	14,159.48	14,400.29	240.81
FICA	877.94	892.80	14.86
Medicare	205.36	208.82	3.46
Training	467.50	200.00	(267.50)
Unemployment Compensation	90.00	197.00	107.00
Workers Compensation	426.27	373.00	(53.27)
Water Testing	60.00	270.00	210.00
Telephone	390.06	592.59	202.53
Rec Area Electricity	453.12	366.75	(86.37)
Not Yet Audited			93

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Water Charges	393.07	380.83	(12.24)
Trash Removal	-	323.07	323.07
Repairs & Maintenance	596.23	919.58	323.35
Insurance Property/Liability	1,385.06	1,670.00	284.94
Advertising	129.00	132.00	3.00
Printing	-	-	-
Supplies	345.71	446.75	101.04
Concessions	2,272.93	2,466.55	193.62
Background Checks	334.50	94.00	(240.50)
Basketball Program	1,119.80	2,679.93	1,560.13
Ski Program	-	-	-
	25,918.19	28,738.33	2,820.14
<b>LIBRARY</b>			
Josiah Carpenter Memorial Library	80,904.87	82,164.79	1,259.92
<b>PATRIOTIC PURPOSES</b>			
Memorial Day	655.59	620.84	(34.75)
Old Home Day	2,900.00	2,900.00	-
	3,555.59	3,520.84	(34.75)
<b>CONSERVATION COMMISSION</b>			
Training	-	-	-
Electronic Communications	101.71	59.53	(42.18)
Dues & Subscriptions	433.00	333.00	(100.00)
Office Supplies	66.99	-	(66.99)
Conferences	245.00	235.00	(10.00)
Projects	27.32	62.72	35.40
	874.02	690.25	(183.77)
<b>ECONOMIC DEVELOPMENT</b>			
Electronic Communications	101.64	59.53	(42.11)
Promotion of Pittsfield	5,343.87	262.49	(5,081.38)
Advertising	75.00	-	(75.00)
	5,520.51	322.02	(5,198.49)
<b>PRINCIPAL - LONG TERM BONDS</b>			
Principal - Long Term Bonds	17,950.00	17,950.00	-
<b>INTEREST - LONG TERM BONDS</b>			
Interest - Long Term Bonds	11,443.00	10,680.24	(762.76)
<b>INTEREST - TAX ANTICIPATION NOTES</b>			
Interest - Tax Anticipation Notes	7,506.11	-	(7,506.11)
<b>TOTAL OPERATING BUDGET</b>	<b>3,825,528.41</b>	<b>3,749,623.64</b>	<b>(75,904.77)</b>
<b>CAPITAL OUTLAY</b>			
<b>Machinery, Vehicles, &amp; Equipment</b>			
Computer Replacement	9,645.01	1,850.00	(7,795.01)
Police Cruiser Purchase	-	31,515.00	31,515.00
FD SCBA Replacement	5,100.00	-	(5,100.00)
PW Shoulder Widener	7,500.00	-	(7,500.00)
Not Yet Audited			94



# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
Highway Loader	-	148,500.00	148,500.00
Highway F-250 5-year lease	-	9,936.33	9,936.33
	22,245.01	191,801.33	169,556.32
<b>Buildings &amp; Other Improvements</b>			
Library Repairs	9,930.00	-	(9,930.00)
Demolition of 42 Chestnut Street	28,616.95	-	(28,616.95)
Paving at Highway Garage	21,000.00	-	(21,000.00)
LED Streetlight Conversion Project	-	34,660.60	34,660.60
	59,546.95	34,660.60	(24,886.35)
<b>TOTAL CAPITAL OUTLAY</b>	81,791.96	226,461.93	144,669.97
<b>CAPITAL RESERVE FUNDS</b>			
FD Small Equipment	1.00	5,000.00	4,999.00
FD Pumper		50,000.00	50,000.00
FD Tanker		20,000.00	20,000.00
FD Forestry Truck		1,000.00	1,000.00
Small Highway Truck	-	15,000.00	15,000.00
Highway Dump Truck	-	30,000.00	30,000.00
Highway Loader	10,000.00	-	(10,000.00)
Highway Grader	-	15,000.00	15,000.00
Highway Backhoe	-	5,000.00	5,000.00
Highway Sidewalk Tractor	-	-	-
	10,001.00	141,000.00	130,999.00
<b>EXPENDABLE TRUST FUNDS</b>			
Floral Park Cemetery Fence Exp Trust	-	14,470.00	14,470.00
	-	14,470.00	14,470.00
<b>TOTAL BUDGETED GENERAL FUND</b>	\$ 3,917,321.37	\$ 4,131,555.57	\$ 214,234.20
<b>ENCUMBRANCES FROM PREVIOUS YEARS</b>			
Highway Block Grant	\$ 87,255.77	\$ -	\$ (87,255.77)
Revaluation of Property	-	-	-
Pittsfield Aqueduct purchase study - utility est. contract	13,262.50	6,713.50	(6,549.00)
Highway Garage paving (2016 budget)	-	21,000.00	21,000.00
Financial Audit contract (2016 budget)	-	8,309.00	8,309.00
	100,518.27	36,022.50	(64,495.77)
Paid to School District	4,853,739.00	5,459,334.00	605,595.00
Paid to County	723,805.00	716,410.00	(7,395.00)
<b>TOTAL GENERAL FUND</b>	\$ 9,595,383.64	\$ 10,343,322.07	\$ 747,938.43

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>SEWER FUND (02)</b>			
<b>WASTE WATER TREATMENT FACILITY OPERATING BUDGET</b>			
Engineering	\$ 10,536.67	\$ 25,843.05	\$ 15,306.38
Testing	-	2,801.00	2,801.00
Legal Services	80,765.01	-	(80,765.01)
Software Maintenance Services	1,120.00	1,142.00	22.00
Contract - Utility Partners	281,689.38	284,864.26	3,174.88
Insurance Property/Liability	2,597.68	2,136.79	(460.89)
Advertising	337.15	99.00	(238.15)
Dues & Subscriptions	-	-	-
Parts & Supplies	-	9.01	9.01
Postage	1,078.00	578.00	(500.00)
Chemicals - Phosphorus Treatment	11,942.82	28,971.27	17,028.45
Dam Registration Fees	750.00	750.00	-
<b>Joy Street</b>			
Insurance Property/Liability	321.26	383.98	62.72
<b>Barnstead Road</b>			
Insurance Property/Liability	121.26	146.77	25.51
<b>South Main Street</b>			
Insurance Property/Liability	143.48	173.67	30.19
<b>Route 107</b>			
Insurance Property/Liability	93.32	112.96	19.64
<b>Upper Winant Road</b>			
Insurance Property/Liability	69.83	84.53	14.70
<b>Lower Winant Road</b>			
Insurance Property/Liability	93.32	112.96	19.64
<b>Baldwin Lane</b>			
Insurance Property/Liability	12.70	15.37	2.67
Sewer Fund 15% of Budget	3,295.00	28,893.80	25,598.80
<b>Total Waste Water Operating Budget</b>	394,966.88	377,118.42	(17,848.46)
<b>Waste Water Debt Service</b>			
Principal - Long Term Bonds	17,950.00	17,950.00	-
Interest - Long Term Bonds	11,443.24	10,680.26	(762.98)
<b>Total Waste Water Debt Service</b>	29,393.24	28,630.26	(762.98)
<b>TOTAL SEWER FUND (02)</b>	\$ 424,360.12	\$ 405,748.68	\$ (18,611.44)

# DETAILED STATEMENT OF EXPENDITURES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016 Expended / Encumbered	2017 Expended / Encumbered	Increase/ (Decrease)
<b>CAPITAL PROJECTS FUND (03)</b>			
Sidewalk Repairs - SRTS Grant	\$ 386,541.00	\$ 560.00	\$ (385,981.00)
Shaw Road Bridge Project	325,000.00	-	(325,000.00)
<b>TOTAL CAPITAL PROJECTS FUND (03)</b>	<u>\$ 711,541.00</u>	<u>\$ 560.00</u>	<u>\$ (710,981.00)</u>
<b>CONSERVATION FUND (04)</b>			
Project Expenditures	-	-	-
<b>TOTAL CONSERVATION FUND (04)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>POLICE DETAIL FUND (05)</b>			
Special Detail Wages	\$ 70,517.97	\$ 48,097.42	\$ (22,420.55)
FICA	1,233.20	396.54	(836.66)
Medicare	1,007.04	810.60	(196.44)
Retirement	13,561.42	7,406.59	(6,154.83)
Transfer out - General Fund	-	18,000.00	18,000.00
<b>TOTAL POLICE DETAIL FUND (05)</b>	<u>\$ 86,319.63</u>	<u>\$ 74,711.15</u>	<u>\$ (11,608.48)</u>
<b>AMBULANCE FUND (06)</b>			
Insurance/Medicare Adjustments	\$ 108,307.51	\$ -	\$ (108,307.51)
Transfer out - General Fund	117,734.23	-	(117,734.23)
<b>TOTAL AMBULANCE FUND (06)</b>	<u>\$ 226,041.74</u>	<u>\$ -</u>	<u>\$ (226,041.74)</u>
<b>ESCROW ACCOUNTS (FUND 11)</b>			
Catamount Rd Escrow	\$ -	\$ -	\$ -
Laconia Rd Escrow	-	-	-
Governors Rd Escrow	-	-	-
Miskoe (37 Main St) Project Escrow	364.75	-	(364.75)
31 Berry Avenue Project Escrow	-	15,001.15	15,001.15
<b>TOTAL ESCROW ACCOUNTS</b>	<u>\$ 364.75</u>	<u>\$ 15,001.15</u>	<u>\$ 14,636.40</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u><b>\$ 11,044,010.88</b></u>	<u><b>\$ 10,839,343.05</b></u>	<u><b>\$ (204,667.83)</b></u>

# DETAILED STATEMENT OF REVENUES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016	2017	Increase / (Decrease)
<b>GENERAL FUND (01)</b>			
<b>TAXES</b>			
Municipal Property Taxes Committed	\$ 2,842,882.41	\$ 2,550,638.00	\$ (292,244.41)
School District Property Taxes Committed	4,853,739.00	5,459,334.00	605,595.00
Merrimack County Property Taxes Committed	723,805.00	716,410.00	(7,395.00)
Land Use Change Taxes	1,600.00	-	(1,600.00)
Yield Taxes	23,823.47	1,884.59	(21,938.88)
Excavation Taxes	-	-	-
Payments in Lieu of Taxes (BCEP Solid Waste)	10,272.30	10,380.86	108.56
Interest & Penalties on Taxes	160,420.11	218,819.54	58,399.43
	8,616,542.29	8,957,466.99	340,924.70
<b>OVERLAY</b>			
Tax Abatements & Refunds	(76,905.10)	115,486.52	192,391.62
Tax Lien	(5,397.88)	(3,022.16)	2,375.72
Tax Deeding	(15,006.61)	(8,648.07)	6,358.54
Tax Abatements & Refunds	(97,309.59)	103,816.29	201,125.88
<b>LICENSES, PERMITS, &amp; FEES</b>			
Motor Vehicle Permits (Decals)	15,834.00	16,197.00	363.00
Motor Vehicle Permit Fees	570,011.71	615,553.60	45,541.89
Building Permit Fees	5,935.10	5,721.40	(213.70)
Electrical Permit Fees	3,552.40	2,863.00	(689.40)
Plumbing Permit Fees	1,270.80	505.00	(765.80)
Mechanical Permit Fees	3,393.00	3,393.00	-
Housing Standards Agency Fees	11,237.25	16,809.00	5,571.75
Dog Licenses	6,744.00	6,652.00	(92.00)
Marriage Licenses	182.00	224.00	42.00
UCC Filings & Certificates	945.00	1,680.00	735.00
Vital Certificates	1,076.00	1,219.00	143.00
Fish & Game Agent Fees	291.00	340.00	49.00
E-Log Fees	269.20	268.40	(0.80)
Boat Registration Fees	1,892.19	1,284.20	(607.99)
Other Licenses & Permits	1,381.49	10.00	(1,371.49)
Junk Yard Licenses	50.00	100.00	50.00
	624,065.14	672,819.60	48,754.46
<b>FROM FEDERAL &amp; STATE</b>			
Federal Government	65,429.56		(65,429.56)
State of NH - Meals & Rooms	210,819.61	209,900.54	(919.07)
State of NH - Highway Block Grant	116,151.63	116,167.89	16.26
State of NH - Police Grants	6,415.25	9,375.14	2,959.89
State of NH - Emergency Operations Grant	4,000.00	-	(4,000.00)
State of NH - Road Toll Refund	2,940.84	3,040.73	99.89
State of NH - Addl SB38 Highway	-	99,212.55	99,212.55
	405,756.89	437,696.85	31,939.96
<b>FROM OTHER GOVERNMENTS</b>			
Pittsfield School District	30,149.38	6,597.23	(23,552.15)
	30,149.38	6,597.23	(23,552.15)

# DETAILED STATEMENT OF REVENUES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016	2017	Increase / (Decrease)
<b>CHARGES FOR SERVICES</b>			
Town Offices	813.50	456.67	(356.83)
Economic Development	706.00	50.00	(656.00)
Police Department	4,000.00	1,555.00	(2,445.00)
Court Reimbursement	348.80	325.00	(23.80)
Detail	33,414.50	21,800.00	(11,614.50)
Parking Tickets	925.00	415.87	(509.13)
Pistol Permits	1,255.00	290.00	(965.00)
Restitution	511.50	926.32	414.82
Court Fines	-	900.00	900.00
Accident Reports	1,865.00	1,134.84	(730.16)
Record Request	423.50	209.50	(214.00)
Fire Department	70.00	295.00	225.00
EMS ALS1 Transport		256,467.12	256,467.12
EMS ALS2 Transport		3,572.64	3,572.64
EMS BLS Transport		91,146.60	91,146.60
EMS Paramedic Intercepts		549.00	549.00
EMS Insurance/Medi Contr Allowances		(119,765.55)	(119,765.55)
EMS Write-off/Un-insured		(41,356.14)	(41,356.14)
EMS restricted \$30k to Ambulance SR Fund		(30,000.00)	(30,000.00)
Animal Control	3,435.00	2,541.00	(894.00)
Planning Board	427.31	-	(427.31)
Zoning Board	1,620.00	380.00	(1,240.00)
Sale of Cemetery Lots	4,500.00	1,700.00	(2,800.00)
Interment Fees Collected		2,835.00	2,835.00
Welfare	258.00	992.76	734.76
Parks & Recreation	7,452.75	9,430.79	1,978.04
Parks & Recreation - Basketball	555.00	1,420.00	865.00
	62,580.86	208,271.42	145,690.56
<b>MISCELLANEOUS REVENUES</b>			
Sale of Town Property	335,784.30	7,450.00	(328,334.30)
Interest on Deposits	226.71	420.84	194.13
Assigned Interest on Deposits	0.12	0.12	-
Eversource LED conversion grant		13,900.00	13,900.00
Miscellaneous	198.39	622.60	424.21
Bad Check Fees	237.00	250.00	13.00
Rent of Town Property	7,714.41	3,200.00	(4,514.41)
Insurance	3,685.98	1,202.18	(2,483.80)
	347,846.91	27,045.74	(320,801.17)
<b>OTHER FINANCING SOURCES</b>			
Transfer In - Ambulance	117,734.23	-	(117,734.23)
Transfer In - Police Detail Revolving Fund		18,000.00	18,000.00
Transfer In - Cemetery Trust Funds	10,000.00	-	(10,000.00)
Capital Reserve - Loader	-	148,500.00	148,500.00
Capital Reserve - Police Cruiser (close out)	-	1,095.21	1,095.21
Capital Reserve - Computer R&R (close out)	-	460.11	460.11
Voted from Undesignated Fund Balance	-	14,095.00	14,095.00
	127,734.23	182,150.32	54,416.09
<b>TOTAL GENERAL FUND (01)</b>	\$ 10,117,366.11	\$ 10,595,864.44	\$ 478,498.33

# DETAILED STATEMENT OF REVENUES

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2016	2017	Increase / (Decrease)
<b>SEWER FUND (02)</b>			
<b>WASTE WATER TREATMENT OPERATING FUND</b>			
Income from Sewer User Fees	\$ 418,410.38	\$ 414,237.00	\$ (4,173.38)
Interest on Delinquent Sewer User Fees	6,885.73	5,553.38	(1,332.35)
Overlay - Sewer User Abatements	(222.80)	(2,149.98)	(1,927.18)
USDA RD Grant	14,353.00	-	(14,353.00)
Interest on Deposits	1,570.36	2,810.84	1,240.48
<b>TOTAL SEWER FUND (02)</b>	<b><u>\$ 440,996.67</u></b>	<b><u>\$ 420,451.24</u></b>	<b><u>\$ (20,545.43)</u></b>
<b>CAPITAL PROJECTS FUND (03)</b>			
Safe Routes to School Grant	\$ 386,541.00	\$ -	\$ (386,541.00)
NH - State Bridge Aid	260,000.00	-	(260,000.00)
Transfer In - Capital Reserve Funds	65,000.00	-	(65,000.00)
<b>TOTAL CAPITAL PROJECTS FUND (03)</b>	<b><u>\$ 711,541.00</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (711,541.00)</u></b>
<b>CONSERVATION FUND (04)</b>			
Land Use Change Tax 20%	\$ 400.00	\$ -	\$ (400.00)
Interest on Deposits	99.56	180.80	81.24
<b>TOTAL CONSERVATION FUND (04)</b>	<b><u>\$ 499.56</u></b>	<b><u>\$ 180.80</u></b>	<b><u>\$ (318.76)</u></b>
<b>POLICE DETAIL FUND (05)</b>			
Special Details	\$ 96,663.55	\$ 65,200.80	\$ (31,462.75)
<b>TOTAL POLICE DETAIL FUND (05)</b>	<b><u>\$ 96,663.55</u></b>	<b><u>\$ 65,200.80</u></b>	<b><u>\$ (31,462.75)</u></b>
<b>AMBULANCE FUND (06)</b>			
BLS Transport	\$ 99,274.80	\$ -	\$ (99,274.80)
ALS 1 Transport	213,110.19	-	(213,110.19)
ALS 2 Transport	5,095.52	-	(5,095.52)
Paramedic Intercepts	549.00	-	(549.00)
Transfer in - General Fund	-	30,000.00	30,000.00
Interest on Deposits	2,454.93	2,335.09	(119.84)
<b>TOTAL AMBULANCE FUND (06)</b>	<b><u>\$ 320,484.44</u></b>	<b><u>\$ 32,335.09</u></b>	<b><u>\$ (288,149.35)</u></b>
<b>ESCROW ACCOUNTS FUND (11)</b>			
Escrow Deposit - Catamount Rd.	-	-	\$ -
Escrow Deposit - Governors Rd.	-	-	-
Escrow Deposit - Laconia Rd.	-	-	-
Escrow Deposit - 31 Berry Avenue	-	\$ 15,000.00	15,000.00
Interest Earned - 31 Berry Avenue	-	1.15	1.15
Escrow - Miskoe (37 Main St.) Project Escrow	\$ 364.75	-	(364.75)
<b>TOTAL ESCROW ACCOUNTS FUND (11)</b>	<b><u>\$ 364.75</u></b>	<b><u>\$ 15,001.15</u></b>	<b><u>\$ 14,636.40</u></b>
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 11,687,916.08</u></b>	<b><u>\$ 11,129,033.52</u></b>	<b><u>\$ (558,882.56)</u></b>

# STATEMENT OF BONDED DEBT

Purpose: Waste Water Phase 2 Upgrades  
 Source of Bond: USDA Rural Development  
 Principal Amount: \$682,100.00  
 Bond Dated: 9/16/2011

Debt Year	Period Ending	Beginning Balance	Total Principal Payment	General Fund Portion	WWTP Fund Portion	Total Interest Payment	General Fund Portion	WWTP Fund Portion	Total Bond Payment	Interest Rate
	3/16/2012	682,100.00				<b>14,494.63</b>	7,247.31	7,247.32	<b>14,494.63</b>	4.25%
<b>1</b>	9/16/2012	682,100.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>14,494.63</b>	7,247.32	7,247.31	<b>50,394.63</b>	4.25%
	3/16/2013	646,200.00				<b>13,731.75</b>	6,865.87	6,865.88	<b>13,731.75</b>	4.25%
<b>2</b>	9/16/2013	646,200.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>13,731.75</b>	6,865.88	6,865.87	<b>49,631.75</b>	4.25%
	3/16/2014	610,300.00				<b>12,968.88</b>	6,484.44	6,484.44	<b>12,968.88</b>	4.25%
<b>3</b>	9/16/2014	610,300.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>12,968.88</b>	6,484.44	6,484.44	<b>48,868.88</b>	4.25%
	3/16/2015	574,400.00				<b>12,206.00</b>	6,103.00	6,103.00	<b>12,206.00</b>	4.25%
<b>4</b>	9/16/2015	574,400.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>12,206.00</b>	6,103.00	6,103.00	<b>48,106.00</b>	4.25%
	3/16/2016	538,500.00				<b>11,443.13</b>	5,721.56	5,721.57	<b>11,443.13</b>	4.25%
<b>5</b>	9/16/2016	538,500.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>11,443.13</b>	5,721.57	5,721.56	<b>47,343.13</b>	4.25%
	3/16/2017	502,600.00				<b>10,680.25</b>	5,340.12	5,340.13	<b>10,680.25</b>	4.25%
<b>6</b>	9/16/2017	502,600.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>10,680.25</b>	5,340.13	5,340.12	<b>46,580.25</b>	4.25%
	3/16/2018	466,700.00				<b>9,917.38</b>	4,958.69	4,958.69	<b>9,917.38</b>	4.25%
<b>7</b>	9/16/2018	466,700.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>9,917.38</b>	4,958.69	4,958.69	<b>45,817.38</b>	4.25%
	3/16/2019	430,800.00				<b>9,154.50</b>	4,577.25	4,577.25	<b>9,154.50</b>	4.25%
<b>8</b>	9/16/2019	430,800.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>9,154.50</b>	4,577.25	4,577.25	<b>45,054.50</b>	4.25%
	3/16/2020	394,900.00				<b>8,391.63</b>	4,195.81	4,195.82	<b>8,391.63</b>	4.25%
<b>9</b>	9/16/2020	394,900.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>8,391.63</b>	4,195.82	4,195.81	<b>44,291.63</b>	4.25%
	3/16/2021	359,000.00				<b>7,628.75</b>	3,814.37	3,814.38	<b>7,628.75</b>	4.25%
<b>10</b>	9/16/2021	359,000.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>7,628.75</b>	3,814.38	3,814.37	<b>43,528.75</b>	4.25%
	3/16/2022	323,100.00				<b>6,865.88</b>	3,432.94	3,432.94	<b>6,865.88</b>	4.25%
<b>11</b>	9/16/2022	323,100.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>6,865.88</b>	3,432.94	3,432.94	<b>42,765.88</b>	4.25%
	3/16/2023	287,200.00				<b>6,103.00</b>	3,051.50	3,051.50	<b>6,103.00</b>	4.25%
<b>12</b>	9/16/2023	287,200.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>6,103.00</b>	3,051.50	3,051.50	<b>42,003.00</b>	4.25%
	3/16/2024	251,300.00				<b>5,340.13</b>	2,670.06	2,670.07	<b>5,340.13</b>	4.25%
<b>13</b>	9/16/2024	251,300.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>5,340.13</b>	2,670.06	2,670.06	<b>41,240.13</b>	4.25%
	3/16/2025	215,400.00				<b>4,577.25</b>	2,288.62	2,288.63	<b>4,577.25</b>	4.25%
<b>14</b>	9/16/2025	215,400.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>4,577.25</b>	2,288.63	2,288.62	<b>40,477.25</b>	4.25%
	3/16/2026	179,500.00				<b>3,814.38</b>	1,907.19	1,907.19	<b>3,814.38</b>	4.25%
<b>15</b>	9/16/2026	179,500.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>3,814.38</b>	1,907.19	1,907.19	<b>39,714.38</b>	4.25%
	3/16/2027	143,600.00				<b>3,051.50</b>	1,525.75	1,525.75	<b>3,051.50</b>	4.25%
<b>16</b>	9/16/2027	143,600.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>3,051.50</b>	1,525.75	1,525.75	<b>38,951.50</b>	4.25%
	3/16/2028	107,700.00				<b>2,288.63</b>	1,144.31	1,144.32	<b>2,288.63</b>	4.25%
<b>17</b>	9/16/2028	107,700.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>2,288.63</b>	1,144.31	1,144.32	<b>38,188.63</b>	4.25%
	3/16/2029	71,800.00				<b>1,525.75</b>	762.87	762.88	<b>1,525.75</b>	4.25%
<b>18</b>	9/16/2029	71,800.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>1,525.75</b>	762.88	762.87	<b>37,425.75</b>	4.25%
	3/16/2030	35,900.00				<b>762.88</b>	381.44	381.44	<b>762.88</b>	4.25%
<b>19</b>	9/16/2030	35,900.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>762.88</b>	381.44	381.44	<b>36,662.88</b>	4.25%
			<b>682,100.00</b>			<b>289,892.50</b>			<b>971,992.50</b>	

The town currently has authorized bond amounts that have not been issued -

	Year Authorized	Amount
WWTP So Main Pump Station Project	2011	288,324
<b>Total Amount Authorized &amp; Unissued</b>		<b>\$ 288,324</b>

# COMPENSATION FOR 2017

Name	Department	Base Earnings	Overtime	Special Details	Insurance Buyout	Longevity	Total Wages
Stephen Adams	Police	\$ 6,189.35					\$ 6,189.35
Kristen Ahearn	Fire	44,166.32	\$ 14,783.66			\$ 1,500.00	60,449.98
Timothy Ahearn	Fire	4,713.84					4,713.84
Carl Anderson	Elected	500.00					500.00
Joseph Anderson	Fire	2,138.40	334.20				2,472.60
Erica Anthony	Administration	42,276.96			\$ 8,999.46		51,276.42
Erica Anthony	Town Hall Custodian	2,599.50					2,599.50
Richard Anthony	Library Custodian	2,207.83					2,207.83
George Bachelder	Public Works	62,881.83				1,750.00	64,631.83
Carmella Becker	Library	5,880.83					5,880.83
Jeannie Belanger	Police	12,887.30					12,887.30
Andrea Bertolino	Fire	5,894.44					5,894.44
Sergei Berube	Housing Standards	2,130.00					2,130.00
Robert Bousquet	Fire	4,529.14					4,529.14
Elliott Brown	Fire	12,340.16					12,340.16
Holly Brown	Library	4,597.96					4,597.96
Karen Brown	Fire	46,324.16	3,578.57			1,000.00	50,902.73
Jeffrey Cain	Police	74,796.44		10,096.46	10,703.88	1,500.00	97,096.78
Edward Cantara, Jr.	Public Works	37,825.59	4,425.35			1,500.00	43,750.94
Charles Chapman	Parks & Recreation	2,149.89					2,149.89
Michael Clark	Police	43,198.40	11,743.57	13,240.50			68,182.47
Jason Darrah	Police	7,532.80		156.00			7,688.80
Lyle Deane	Fire	41,737.15	4,711.12			1,000.00	47,448.27
Joseph DiGeorge	Police	60,314.76	31,862.06	12,260.96		1,000.00	105,437.78
Heather Dunagin	Library	2,413.28					2,413.28
Brian Eldredge	Public Works	47,685.75	6,342.57			1,000.00	55,028.32
Kevin Enright	Public Works	639.85					639.85
Anthony Facella	Parks & Recreation	1,828.47					1,828.47
Gregory Facella	Parks & Recreation	1,087.50					1,087.50
Donald Fife	Cemetery	25,472.48					25,472.48
Emma Fisher	Library	6,040.00					6,040.00
Robert Fratus	fire	201.21					201.21
Robert Freese	Fire	295.80					295.80
Jeffrey Gardner	Fire	1,309.60					1,309.60
Robert Gauthier, Jr.	Police	11,375.85		6,240.00			17,615.85
James Girard	Fire	44,931.72	2,663.51		10,703.88	1,000.00	59,299.11
Carol Grainger	Library	145.00					145.00
Paul Gregoire	Police Custodian	2,527.00					2,527.00
Timothy Henninger	Fire	942.70					942.70
Cynthia Hetu	Administration	116.66					116.66
Howard Hill, III	Fire	2,557.50					2,557.50
Brienne Hill	Parks & Recreation	2,754.71					2,754.71
Harrison Hill	Parks & Recreation	1,098.37					1,098.37
Nicholas Hoisington	Fire	352.33					352.33
Cindy Houle	Elected	2,325.00					2,325.00
Scott Jackson	Public Works	34,360.16	3,457.13				37,817.29
Amber Johnson	Parks & Recreation	1,178.14					1,178.14
Alex Lamere	Fire	101.51					101.51
Stephanie Lane	Fire	25.20					25.20
Gerard Leduc	Elected	500.00					500.00
Shayla Locke	Library	7,459.44					7,459.44
Howard Mackenzie	Fire	121.44					121.44
Judith MacLellan	Library	315.92					315.92
Jacob Marcotte	Parks & Recreation	1,903.21					1,903.21
Cara Marston	Administration	71,115.23					71,115.23
Cara Marston	Elected	1,738.00					1,738.00
Kristina Martineau	Police	44,950.35	7,944.11	4,056.00			56,950.46
Shane Mattogno	Fire	144.84					144.84
Joseph McCormack	Police	58,198.26	13,197.50	1,735.50			73,131.26
Gary Mullen	Fire	747.04					747.04
Jason Nichols	Fire	791.42					791.42
Eric Nilsson	Fire & Housing Standards	6,107.54					6,107.54
Troy Normandin	Fire	15,819.85					15,819.85
Aiden O'Brien	Fire	1,390.55					1,390.55
Jesse Pacheco	Building	13,646.93					13,646.93
Beverly Pietlicki	Library	3,185.00					3,185.00
Maryellen Plante	Parks & Recreation	2,400.00					2,400.00
Peter Psonowsky	Fire	69,154.00					69,154.00
Ammy Ramsey	Administration	18,964.74					18,964.74



# COMPENSATION FOR 2017

Name	Department	Base Earnings	Overtime	Special Details	Insurance Buyout	Longevity	Total Wages
Katelyn Ricker	Police	447.45					447.45
Kimberly Simonds	Housing Standards	3,005.00					3,005.00
David Simpson	Fire	32,917.41	6,346.64		8,293.62		47,557.67
Sabrina Smith	Library	1,659.75					1,659.75
Donna Stockman	Police	10,981.84					10,981.84
Justin Swift	Police	1,355.45					1,355.45
Anne Taylor	Police	10,994.62					10,994.62
Jennifer Tedcastle	Fire	728.65					728.65
Bernadette Theriault	Administration	53,908.42					53,908.42
Donald Tyler	Fire	2,482.92					2,482.92
Leslie Vogt	Library	13,815.00					13,815.00
Glen Vulner	Public Works	38,926.54	6,859.24		6,666.21		52,451.99
Brandon Walker	Police	34,593.50	3,418.50	156.00			38,168.00
Christopher Ward	Fire	1,502.37					1,502.37
Indigo Wearing	Fire	2,099.50					2,099.50
John Webber	Police	11,794.92	425.63	156.00		105.82	12,482.37
Kenneth White	Fire	34,743.56	8,344.68				43,088.24
Michael Wolfe	Fire	1,209.00					1,209.00
Donald Wood	Police	43,118.10	6,986.25		2,452.04		52,556.39
Jeremy Yeaton	Fire	826.50					826.50
<b>TOTAL</b>		<b><u>\$ 1,341,343.10</u></b>	<b><u>\$ 137,424.29</u></b>	<b><u>\$ 48,097.42</u></b>	<b><u>\$ 47,819.09</u></b>	<b><u>\$ 11,355.82</u></b>	<b><u>\$ 1,586,039.72</u></b>

# SCHEDULE OF TOWN OWNED PROPERTY

Map	Lot	Location ~ Description	Valuation
R09	1-1	Barnstead Town Line ~ Landlocked	\$ 22,500
R11	2	Greer Lane (Tax Deed)	158,900
R15	7-1	Barnstead Road ~ White Dam Area	16,100
R15	9-1	Suncook River near White Dam Area ~ Landlocked	40,300
R18	6	Upper City Road (Tax Deed)	9,200
R22	15	Catamount Road ~ Landlocked ~ Sargent Town Forest	26,200
R24	8	Thompson Road (Tax Deed)	163,300
R26	8	Rocky Point Road (Tax Deed)	139,800
R28	3	Catamount Road ~ Landlocked ~Black Gum Forest	88,100
R31	9	Berry Pond Road ~ 2012 purchase for conservation	82,400
R32	14	127 So. Main Street ~ Wastewater Treatment Plant	1,855,100
R32	17-1	111 So. Main Street ~ Pump Station	6,400
R37	5	Loudon Road ~ Forest	114,100
R41	8	Public Works Lane	65,700
R41	10-1	46 Public Works Lane ~ Public Works Salt Shed	152,400
R44	4	Catamount Road ~ Knowlton's Corner Triangle	700
R50	8	Webster Mills Road	20,500
U01	4-1	7 Barnstead Road ~ Pump Station	40,100
U02	18	36 Clark Street ~ Highway Garage	207,900
U02	29	33 Catamount Road ~ Fire Station	368,500
U02	38	35 Clark Street ~ Forrest B. Argue Recreation Area	143,300
U02	61-1	So. Main Street ~ East Side of French's Common	600
U02	66	So. Main Street ~ French's Common	17,300
U02	67	So. Main Street ~ West Side of French's Common	7,200
U03	22	Broadway ~ Old Meetinghouse Cemetery	9,700
U03	31	85 Main Street ~ Town Hall	610,800
U03	38	59 Main Street ~ Police Station	402,700
U03	43	41 Main Street ~ Carpenter Memorial Library	272,100
U03	44	37 Main Street	33,700
U03	45	33 Main Street	63,400
U03	55-1	Warren Avenue	17,100
U03	59	Joy Street ~ Town Hall Lot, back hill	16,600
U03	65	47 Joy Street ~ Pump Station	67,000
U03	93	46 Main Street ~ Dustin's Park	33,700
U04	13	Chestnut Street (Tax Deed)	10,100
U04	34	30 Barnstead Road (Floral Park Cemetery)	100,400
U05	14	14 Main Street ~ Washington House Lot (Tax Deed)	10,500
<b>Total Valuation of Town Owned Property</b>			<b>\$ 5,394,400</b>

# TAX EXEMPT PROPERTIES

Map	Lot	Location	Owner	Valuation
R04	6 115	Laconia Road	BCEP Solid Waste District	\$ 717,900
R22	4	Catamount Road (Berry Cemetery)	Berry Cemetery Associates	18,600
R09	1	Wild Goose Pond Road	Spirit of Adventure Council BSA	62,300
R09	2	Wild Goose Pond Road	Spirit of Adventure Council BSA	757,000
R22	1-17 43	Russet Drive	First Congregational Church	284,500
U03	68 24	Main Street	First Congregational Church	943,600
U03	79	Chestnut Street	First Congregational Church	23,700
U05	34 43	Watson Street	Lighthouse Church of God	279,200
U05	34-1	Watson Street	Lighthouse Church of God	300
R21	16	Norris Road (Mt. Cavalry Cemetery)	Our Lady of Lourdes	20,900
U05	46 20	River Road	Our Lady of Lourdes	576,000
U03	102 11	Park Steet	Park Street Baptist Church	802,200
U06	34 3	Loudon Road (American Legion)	Peterson Cram Post #75	82,200
U01	8-2 8	Catamount Road	Blueberry Express Day Care, Inc.	320,700
U03	22-1 74	Main Street (Community Center)	Pittsfield Center Development Corp.	412,500
U03	71 13	Elm Street	Pittsfield Historical Society	130,500
U03	105	Carroll Street (Lyman Park)	Pittsfield Historical Society	17,400
U03	103 5	Park Steet	Pittsfield Masonic Association, Inc.	326,100
U01	30-1	Bow Street	Pittsfield School District	19,700
U01	38 34	Bow Street/23 Oneida Street (Schools)	Pittsfield School District	10,505,500
U01	71	Berry Avenue (HS Parking Lot)	Pittsfield School District	46,100
U04	33 17	Fayette Street (Drake's Field)	Pittsfield School District	263,400
R14	59 177	Tilton Hill Road	Pittsfield Youth Baseball Association, Inc.	231,900
R14	60-1 177	Tilton Hill Road	Pittsfield Youth Baseball Association, Inc.	64,100
U03	21 68	Main Street	Second Advent Christian Church	215,100
R22	27 95	Fairview Drive	Sisters of Holy Cross, Inc.	108,600
R22	29 96	Fairview Drive	Sisters of Holy Cross, Inc.	1,091,000
R42	13	Berry Pond Road (Quaker Cemetery)	Society of Friends	12,900
R49	12 484	Dowboro Road	Society of Friends	128,000
R49	9 444	Dowboro Road	South Pittsfield Community Club	142,800
U03	89 50	Main Street	St. Stephens Episcopal Church	292,700
R04	14	Suncook Valley Road	State of NH	23,100
R22	15-1	Catamount Road	State of NH	19,300
R27	24	Jeness Pond Road	State of NH	48,200
R30	4-1	Catamount Road	State of NH	10,200
U05	6	Water Street	State of NH	1,400
U05	7	Main Street	State of NH	352,300
U03	111 6	Depot Street	The Pittsfield Players	274,900
Town of Pittsfield (see detailed list on previous Town Owned Property report)				<b>5,394,400</b>
<b>Total Valuation of Tax-Exempt Property</b>				<b>\$ 25,021,200</b>



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

**Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality: <input style="width: 90%;" type="text" value="PITTSFIELD"/>	County: <input style="width: 90%;" type="text" value="MERRIMACK"/>	Report Year: <input style="width: 90%;" type="text" value="2017"/>
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#### PREPARER'S INFORMATION

First Name <input style="width: 95%;" type="text" value="Erica"/>	Last Name <input style="width: 95%;" type="text" value="Anthony"/>	
Street No. <input style="width: 90%;" type="text" value="85"/>	Street Name <input style="width: 95%;" type="text" value="Main Street"/>	Phone Number <input style="width: 95%;" type="text" value="(603) 435-6773"/>
Email (optional) <input style="width: 95%;" type="text" value="eanthony@pittsfieldnh.gov"/>		



**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$554,303.45		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$1,797.00		
Yield Taxes	3185		\$6,091.51		
Excavation Tax	3187				
Other Taxes	3189		\$48,711.00		
Property Tax Credit Balance		(\$13,952.78)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$8,710,140.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$1,884.59		
Excavation Tax	3187			
Other Taxes	3189	\$307,782.25	\$100,512.03	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014
Property Taxes	3110	\$36,463.88			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$7,969.89	\$40,158.85		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$9,050,287.83</b>	<b>\$751,573.84</b>	<b>\$0.00</b>	<b>\$0.00</b>



**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$8,213,096.00	\$322,470.72		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$1,646.22	\$6,091.51		
Interest (Include Lien Conversion)	\$7,869.89	\$35,932.88		
Penalties	\$100.00	\$4,225.97		
Excavation Tax				
Other Taxes	\$232,413.19	\$118,297.00		
Conversion to Lien (Principal Only)		\$255,197.15		
<input style="width: 300px; height: 15px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$13,325.63	\$8,784.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$45.34	\$574.61		
<input style="width: 300px; height: 15px;" type="text"/>				
Current Levy Deeded	\$806.00			



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$538,276.93			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$238.37			
Excavation Tax				
Other Taxes	\$75,323.72			
Property Tax Credit Balance	(\$32,853.46)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$9,050,287.83</b>	<b>\$751,573.84</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$580,985.56</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$403,605.84</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year			\$379,736.26	\$82,608.40
Liens Executed During Fiscal Year		\$278,372.01		
Interest & Costs Collected (After Lien Execution)		\$5,634.74	\$59,233.41	\$26,628.52
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$284,006.75</b>	<b>\$438,969.67</b>	<b>\$109,236.92</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions		\$76,387.27	\$204,490.77	\$44,783.11
Interest & Costs Collected (After Lien Execution) #3190		\$5,634.74	\$59,233.41	\$26,628.52
Abatements of Unredeemed Liens		\$72.09	\$1,349.00	\$2,186.52
Liens Deeded to Municipality		\$1,812.82	\$6,029.25	
Unredeemed Liens Balance - End of Year #1110		\$200,099.83	\$167,867.24	\$35,638.77
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$284,006.75</b>	<b>\$438,969.67</b>	<b>\$109,236.92</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$580,985.56</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$403,605.84</b>





**PITTSFIELD (371)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Erica

Preparer's Last Name

Anthony

Date

Jan 8, 2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Erica Anthony, Tax Collector*  
 \_\_\_\_\_  
 Preparer's Signature and Title

# TOWN CLERK'S REPORT

## FOR THE YEAR ENDED DECEMBER 31, 2017

	2013	2014	2015	2016	2017
Motor Vehicle Decals	\$ 12,970.00	\$ 15,423.00	\$ 15,483.00	\$ 17,625.00	\$ 16,197.00
Motor Vehicle Permit Fees	480,015.48	502,628.58	523,198.84	568,220.71	615,553.60
Dog Licenses	8,868.50	8,951.43	6,994.00	6,744.00	6,652.00
Marriage Licenses	161.00	140.00	231.00	182.00	224.00
UCC Filings	1,590.00	885.00	555.00	945.00	1,680.00
Vital Certificates	1,142.00	1,521.00	1,865.00	1,076.00	1,219.00
E-Log Fees	N/A	207.30	219.60	267.30	268.20
Boat Registration Fees	N/A	642.08	1,852.12	1,892.19	1,284.20
Fish & Game Agent Fees	N/A	N/A	50.00	291.00	338.00
<b>Total</b>	<b>\$ 504,746.98</b>	<b>\$ 530,398.39</b>	<b>\$ 550,448.56</b>	<b>\$ 597,243.20</b>	<b>\$ 643,416.00</b>

Total # of Dogs registered for 2017 .....1,132  
 Total # of Motor Vehicles & Trailers registered for 2017 .....5,690  
 Total # of Boats registered for 2017 .....92

### ~ REPORTED VITAL STATISTICS ~

	2013	2014	2015	2016	2017
<b>Births</b>	45	36	30	21	23
<b>Marriages</b>	13	21	18	26	23
<b>Deaths</b>	29	31	28	26	31

### **Please remember to register your dog by May 1<sup>st</sup>**

Female or Male                                   \$9.00  
 Spayed or Neutered                           \$6.50  
 Owner over 65                                   \$2.00 for 1<sup>st</sup> dog, regular fee for additional dogs

Current rabies certificate required along with proof of spaying or neutering.

Respectfully submitted,

Erica Anthony  
 Town Clerk

# TOWN CLERK/TAX COLLECTOR'S REPORT

In an effort to stay current with changing laws, regulations and best practices, I attended the annual conferences and workshops offered by the NH Town Clerk and Tax Collector Associations and NHMA. We strive to provide the best service possible to you, the residents. This would not be possible without the continued dedication and flexibility of Ammy Ramsey, Deputy Town Clerk/Tax Collector.

I am one of two county coordinators for tax collectors in Merrimack County. The county coordinators are responsible for connecting with and providing support for new tax collectors and for organizing an annual meeting for the collectors in their county.

Our office accepts payment in the form of cash, check or credit card. We offer the option of paying for vehicle renewals, dog registrations, vital records, property tax and sewer bills, as well as provide access to property tax information online through the town website, [www.pittsfieldnh.gov](http://www.pittsfieldnh.gov). PDF files of the property tax and sewer invoices are also available to download from the Tax Kiosk link. We extend the courtesy of e-mail renewal notices for vehicle registrations and dog licenses and the option of paperless notification of property tax and sewer invoices. If a property owner chooses paperless invoice notification, they will receive up to three emails alerting them that their bills are available online.

In addition to serving as a certified municipal and boat agent, our office is also an approved Fish and Game agent. Fishing and hunting licenses, ATV, snowmobile and trail bike registrations may all be purchased at the Town Hall.

Some of the more notable legislative changes statewide include the adoption of Senate Bill 3 that modified the definition of "domicile" for voting purposes and the requirements for documenting the domicile of a person registering to vote, and the Division of Motor Vehicles' (DMV) changes to the motor vehicle inspection program and implementation of decal license plates. The actual decals that will be placed on the decal plates are issued by an approved 501(c) (3) authority. The fees for the decals are determined by the 501(c) (3) authority and may vary. **The following decals were approved by the legislature in 2017:**

- UNH alumni association- visit [unh.edu/license\\_plate](http://unh.edu/license_plate)
- Firefighter decal plates, for current or retired firefighters only, visit <https://nhsfa.org/legislation>
- NH Rotary- visit [rotary7870.org](http://rotary7870.org)
- **Veterans - call the NH Office of Veteran Services (603) 624-9230 Ext. 301**

Respectfully Submitted,

Erica Anthony  
NH Certified Town Clerk/Tax Collector

# TREASURER'S REPORT

## GENERAL FUND CHECKING ACCOUNT (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 2,019,883.83
Receipts During Year	11,517,328.06
Transfers to/from General Fund Ambulance Checking	117,734.23
Transfers to/from Ambulance Fund	(119,294.01)
Withdrawals	(10,513,845.31)
Balance December 31, 2017	<u>\$ 3,021,806.80</u>

## GENERAL FUND (TD BANK - CHECKING)

Cash on Hand January 1, 2017	\$ 70,276.88
Transfers to General Fund Checking (Citizens Bank)	-
Balance December 31, 2017	<u>\$ 70,276.88</u>

## GENERAL FUND (NHPDIP)

Cash on Hand January 1, 2017	\$ 43,682.45
Transfer to Conservation Fund (NHPDIP)	\$ (800.00)
Interest	403.18
Balance December 31, 2017	<u>\$ 43,285.63</u>

## GENERAL FUND AMBULANCE CHECKING ACCT (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 202,304.21
Interest	17.66
Deposits	167,098.32
Transfers to/from General Fund Checking (Citizens Bank)	(117,734.23)
Balance December 31, 2017	<u>\$ 251,685.96</u>

## GENERAL FUND WELFARE DEBIT ACCOUNT (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 400.62
Transfer from General Fund Checking (Citizens Bank)	-
Balance December 31, 2017	<u>\$ 400.62</u>

## POLICE DEPARTMENT ASSET FORFEITURE (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 1,563.84
Interest	0.12
Balance December 31, 2017	<u>\$ 1,563.96</u>

## SEWER FUND (NHPDIP)

Cash on Hand January 1, 2017	\$ 302,590.64
Interest	2,810.84
Balance December 31, 2017	<u>\$ 305,401.48</u>

# TREASURER'S REPORT

## CONSERVATION COMMISSION (NHPDIP)

Cash on Hand January 1, 2017	\$ 19,181.84
Interest	180.80
LUCT penalty deposit	800.00
Balance December 31, 2017	<u>\$ 20,162.64</u>

## AMBULANCE REPLACEMENT FUND (TD BANK CD)

Cash on Hand January 1, 2017	\$ 267,525.49
Interest	2,331.53
Balance December 31, 2017	<u>\$ 269,857.02</u>

## AMBULANCE REPLACEMENT FUND (CITIZENS BANK CONCENTRATION ACCOUNT)

Cash on Hand January 1, 2017	\$ -
Interest	3.56
Transfers to/from General Fund Checking (Citizens Bank)	119,294.01
Balance December 31, 2017	<u>\$ 119,297.57</u>

## CATAMOUNT RD ESCROW (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 603.02
Withdrawals	-
Balance December 31, 2017	<u>\$ 603.02</u>

## GOVERNORS RD ESCROW (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 639.81
Withdrawals	-
Balance December 31, 2017	<u>\$ 639.81</u>

## LACONIA RD ESCROW (CITIZENS BANK)

Cash on Hand January 1, 2017	\$ 51.05
Withdrawals	-
Balance December 31, 2017	<u>\$ 51.05</u>

Respectfully submitted,  
Cindy M. Houle, Treasurer























# TRUSTEES OF TRUST FUNDS

## Grants Awarded 2017

### Edward P. Sanderson Trust & Community Band Trust Funds

<b>Organization</b>	<b>Purpose</b>	<b>Grant Awarded</b>
Blueberry Express Day Care	building updates	\$ 8,000.00
FCC Infant-Toddler Diaper Pantry	supplies for diaper pantry	500.00
Josiah Carpenter Library	programs & support	3,039.00
Josiah Carpenter Library Friends	programs	750.00
Old Home Day Committee	Old Home Day events	3,500.00
PHS Alumni Association	LED informational sign	7,000.00
Pittsfield Area Senior Center	health & wellness programs	1,000.00
Pittsfield Center Development Corp.	bicentennial room project	4,800.00
Pittsfield Chamber of Commerce	tree lighting	300.00
Pittsfield Elementary - Artist in Residence	Elizabeth Van-Saun - mosaic artist	4,305.00
Pittsfield Hanging Basket Fund	hanging flower baskets	500.00
Pittsfield Historical Society	pledged support for society relocation	10,000.00
Pittsfield Middle High School	English Dept. - honorariums	1,500.00
Pittsfield Middle High School	Learning Studio - sound reinforcement	2,300.00
Pittsfield Middle High School	Music Dept. - timpani set	5,675.00
Pittsfield Middle High School	Drake Field - baseball score board replacement	11,257.20
Pittsfield Middle High School	Ski/Snowboard Club - 2017-2018 season	5,000.00
Pittsfield Middle High School	Summer Recreation Program	5,500.00
Pittsfield Police Department	D.A.R.E. program	1,000.00
Pittsfield Police Department	child ID kits	352.00
Pittsfield Police Department	Police Explorer Post #331	1,000.00
Pittsfield Police Department	K-9 program	6,000.00
Pittsfield Winterfest (Park & Rec with PYW)	Winterfest activities	510.00
Pittsfield Youth Baseball Association, Inc.	concession stand	10,000.00
Pittsfield Youth Workshop	programs	7,000.00
Pittsfield Youth Workshop	Teen Mentor	5,500.00
The Pittsfield Players	free Christmas performance	1,000.00
The Pittsfield Players	sprinkler fund	1,000.00

**\$ 108,288.20**



Josiah Carpenter Library  
For the Year Ended December 31, 2017

Balance as of January 1, 2017	26,871.75	9,761.39	36,633.14
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**Detailed Statement of Income**

	Town Funds	Trust Funds	Total
Town of Pittsfield	78,991.00	0.00	78,991.00
Interest Town Fund Accounts	5.18	0.00	5.18
Interest Trust Fund Money Market Account	0.00	1.94	1.94
Stock Dividend-Batchelder	0.00	74.40	74.40
Equipment Income	0.00	833.72	833.72
Overdue/Lost Payments	0.00	234.48	234.48
Donations	0.00	3,848.63	3,848.63
Memorial Gifts	0.00	0.00	0.00
Grants	0.00	3,066.29	3,066.29
Book Sales	0.00	93.15	93.15
Other/Out of Town Library Card Payments	0.00	44.75	44.75
<b>Total Income</b>	<b>78,996.18</b>	<b>8,197.36</b>	<b>87,193.54</b>

**Detailed Statement of Expenditures**

	Town Funds Expended/ Encumbered	Trust Funds Expended/ Encumbered	Total
<b>Salaries</b>			
Library Director	18,459.66	0.00	18,459.66
Children's Librarian	7,206.05	0.00	7,206.05
Library Assistant-Circulation/Page	6,072.95	0.00	6,072.95
Library Assistant Circulation	7,625.39	0.00	7,625.39
Library Assistant Technology	7,750.36	0.00	7,750.36
Substitute Library Assistant	861.26	0.00	861.26
Custodian	2,354.15	0.00	2,354.15
FICA for all salaries	4,089.77	0.00	4,089.77
<b>Library Materials</b>			
Adult Books / Periodicals	3,145.71	33.95	3,179.66
Teen Books/Periodicals	155.04	0.00	155.04
Children's Books / Periodicals	551.62	1,464.26	2,015.88
Digital Materials/Movies/Audio Books	1,993.72	1,061.00	3,054.72
Adult Programs	0.00	149.73	149.73
Teen Programs	0.00	261.73	261.73
Children's Programs	14.14	1,537.55	1,551.69
<b>Office Supplies</b>			
General Office Supplies	395.31	0.00	395.31
Circulation Supplies	444.09	0.00	444.09
Postage	188.56	0.00	188.56
Public Services Supplies	152.59	0.00	152.59
<b>Professional Development</b>			
Travel	84.70	0.00	84.70
Professional Dues	275.00	0.00	275.00
Training	81.50	396.49	477.99
<b>Utilities</b>			
Oil	2,770.94	0.00	2,770.94
Electricity	1,295.11	0.00	1,295.11
Water	546.60	0.00	546.60
Telephone	557.11	0.00	557.11
<b>Technology</b>			
Computer Maintenance (Labor)	1,548.50	0.00	1,548.50
Computer Maintenance (Software)	2,039.63	0.00	2,039.63
Computers, Printers & Networking	2,243.62	667.61	2,911.23
<b>Building Maintenance</b>			
Cleaning Supplies	215.38	0.00	215.38
Groundskeeping Supplies	105.41	0.00	105.41
Annual Maintenance	952.43	0.00	952.43
General Repairs	4,166.20	0.00	4,166.20
<b>Miscellaneous</b>			
Furnishings	647.14	236.76	883.90
Miscellaneous	0.00	134.99	134.99
<b>Total Expenses</b>	<b>78,989.64</b>	<b>5,944.07</b>	<b>84,933.71</b>
2016 Encumbrances	1,386.06	549.15	
<b>Funds available as of December 31, 2017</b>	<b>25,492.23</b>	<b>11,465.53</b>	<b>38,957.76</b>

# Josiah Carpenter Library

## Trust Fund Accounts for Year Ending December 31, 2017

	Trust Funds CD			
	Principal	Balance 1-1-2017	Interest thru 12-31-2017	Balance 12-31-2017
Batchelder, M. & E. Fund	\$ 800.00	\$ 844.34	\$ 0.42	\$ 844.76
Ferguson, G. & E. Fund	5,000.00	5,277.14	2.64	5,279.78
Foss, C. W, & A. Fund	1,000.00	1,055.43	0.53	1,055.96
Jenkins Room Memorial Fund	1,200.00	1,266.50	0.63	1,267.13
<b>Totals</b>	<b>\$ 8,000.00</b>	<b>\$ 8,443.41</b>	<b>\$ 4.22</b>	<b>\$ 8,447.63</b>

	Trust Funds Money Market Account			
	Balance 1-1-2017	Total Income	Total Expended	Balance 12-31-2017
Batchelder, M. & E. Fund	\$ 355.90	\$ 74.40		\$ 430.30
Butler Trust Fund	175.83			175.83
Carpenter Trust Fund	825.56			825.56
Donations	1,909.30	3,848.63	\$ 2,725.37	3,032.56
Equipment Income	2,287.01	833.72	667.61	2,453.12
Ferguson, G. & E. Fund	247.77			247.77
Overdue and Lost Materials Income	2,890.86	234.48	33.95	3,091.39
Foote, Lizzie Fund	305.85			305.85
Foss, C. W, & A. Fund	168.19			168.19
Jenkins Room Memorial Fund	409.96			409.96
Grants	-	3,066.29	3,066.29	-
Interest and Other Income	(17.69)	139.84		122.15
Ring, Agnes Trust	85.14			85.14
Sled Dog Fund	117.71			117.71
<b>Totals</b>	<b>\$ 9,761.39</b>	<b>\$ 8,197.36</b>	<b>\$ 6,493.22</b>	<b>\$ 11,465.53</b>

Respectfully Submitted, Josiah Carpenter Library Trustees

# Budget

of the

## B.C.E.P. Solid Waste District

PO Box 426 - 115 Laconia Road - Pittsfield, NH 03263-0426  
(603) 435-6237

For the year ensuing, January 1, 2018 to December 31, 2018

This is a true copy of the Budget Committee's recommendations for the ensuing year, 2018.

Attest:

\_\_\_\_\_  
Barnstead

\_\_\_\_\_  
Chichester

*Penelope Graham*  
\_\_\_\_\_  
Epsom

\_\_\_\_\_  
Pittsfield

This is a true copy of the 2018 Adopted Budget of the B.C.E.P. Solid Waste District as adopted on December 14, 2017, with Expenditures of \$1,022,510.00, Non tax Revenue of \$308,305.00 and Tax Revenue of \$714,205.00.

Attest:

*Edward A. Jordan*  
\_\_\_\_\_  
Barnstead

*Ruth Dumas*  
\_\_\_\_\_  
Barnstead

*Garry C. [Signature]*  
\_\_\_\_\_  
Chichester

*Norm Laroche*  
\_\_\_\_\_  
Chichester

*Len Miller*  
\_\_\_\_\_  
Epsom

*[Signature]*  
\_\_\_\_\_  
Epsom

*Samuel A. [Signature]*  
\_\_\_\_\_  
Pittsfield

*Fredrick T. [Signature]*  
\_\_\_\_\_  
Pittsfield

**B.C.E.P. Solid Waste District Committee**

This is a true copy of the 2018 budget of the B.C.E.P. Solid Waste District, attest:

*Lisa J. Stevens*  
\_\_\_\_\_  
Lisa J. Stevens

**B.C.E.P. Solid Waste District Administrator**

**B.C.E.P. Solid Waste District  
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
<b>Income</b>						
<b>General</b>						
Credit Card Pending		6.93	6.93			
Demolition Fees	117,000.00	141,900.36	24,900.36	117,000.00	117,000.00	117,000.00
Disposal Fees	13,000.00	16,285.00	3,285.00	13,000.00	13,000.00	13,000.00
Electronics	16,000.00	19,060.00	3,060.00	16,000.00	16,000.00	16,000.00
Grants				5,000.00	5,000.00	5,000.00
Int. on Operating Account	5.00	5.71	0.71	5.00	5.00	5.00
Paint & Antifreeze	4,000.00	6,245.20	2,245.20	5,000.00	5,000.00	5,000.00
Refunds & Dividends	5,193.66		(5,193.66)			
Register Over (Under)		3.65	3.65			
Reimbursements		2,866.82	2,866.82			
<b>Fire Reimbursements</b>						
Sale of Signs/Other	500.00	1,181.73	681.73	500.00	500.00	500.00
Scale Minimum						
Service Revenue						
Petty Cash Out						
Prior Year Surplus-(Deficit)		22,281.19	22,281.19			
Tires	5,000.00	6,831.00	1,831.00	5,000.00	5,000.00	5,000.00
Transfer in from Reserve	5,800.00	8,090.04	2,290.04	5,800.00	5,800.00	5,800.00
Unseparated Waste	52,000.00	63,057.88	11,057.88	52,000.00		52,000.00
<b>Total General</b>	<b>218,498.66</b>	<b>287,815.51</b>	<b>69,316.85</b>	<b>219,305.00</b>	<b>167,305.00</b>	<b>219,305.00</b>
<b>Recycling</b>						
<b>Aluminum</b>						
Aluminum Cans	20,000.00		(20,000.00)	30,000.00	30,000.00	30,000.00
Cardboard	15,000.00	29,196.67	14,196.67	15,000.00	15,000.00	15,000.00
CFC's						
Compost		100.00	100.00			
Copper/Brass						
Mixed Paper	15,000.00	22,812.23	7,812.23	8,000.00	8,000.00	8,000.00
Newspaper						
Non-Ferrous	5,000.00	9,134.89	4,134.89	7,000.00	7,000.00	7,000.00
Plastic	8,000.00	7,194.72	(805.28)	6,000.00	6,000.00	6,000.00
Radiators						
Scrap Metal	20,000.00	27,612.50	7,612.50	20,000.00	20,000.00	20,000.00
Shop Wire						
Tin Cans	3,000.00	3,719.72	719.72	3,000.00	3,000.00	3,000.00
Vegetable Oil		25.20	25.20			
<b>Total Recycling</b>	<b>86,000.00</b>	<b>99,795.93</b>	<b>13,795.93</b>	<b>89,000.00</b>	<b>89,000.00</b>	<b>89,000.00</b>
<b>Tax Revenue</b>						
Barnstead Tax	197,294.37	197,294.37		207,159.16	207,159.16	207,159.16
Chichester Tax	109,412.21	109,412.21		114,882.86	114,882.86	114,882.86
Epsom Tax	197,681.13	197,681.13		207,565.26	207,565.26	207,565.26
Pittsfield Tax	175,807.29	175,807.29		184,597.72	184,597.72	184,597.72

**B.C.E.P. Solid Waste District  
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
<b>Total Tax Revenue</b>	680,195.00	680,195.00		714,205.00	714,205.00	714,205.00
<b>Total Income</b>	984,693.66	1,067,806.44	83,112.78	1,022,510.00	1,022,510.00	1,022,510.00
<b>Expense</b>						
<b>Administrative</b>						
<b>Accounting Fees</b>						
Payroll Expenses	200.00	566.00	366.00	200.00	200.00	200.00
Auditor Fees	3,500.00	3,500.00		3,500.00	3,500.00	3,500.00
<b>Total Accounting Fees</b>	3,700.00	4,066.00	366.00	3,700.00	3,700.00	3,700.00
<b>Administrator's Salary</b>	50,000.00	55,660.79	5,660.79	55,000.00	55,000.00	55,000.00
<b>Advertising</b>	350.00	1,098.88	748.88	604.61	604.61	604.61
<b>C. C. Fees</b>	3,000.00	4,647.30	1,647.30	4,500.00	4,500.00	4,500.00
<b>Dues</b>	1,400.00	1,105.16	(294.84)	1,700.00	1,700.00	1,700.00
<b>Legal Fees</b>	50.00		(50.00)	50.00	50.00	50.00
<b>Office Supplies</b>	4,000.00	5,872.45	1,872.45	4,500.00	4,500.00	4,500.00
<b>IT &amp; Technical Support</b>				5,000.00	5,000.00	5,000.00
<b>Permits &amp; Licenses</b>	2,000.00	1,849.80	(150.20)	2,000.00	2,000.00	2,000.00
<b>Postage</b>	500.00	494.21	(5.79)	600.00	600.00	600.00
<b>Reimbursed Expenditures</b>		2,866.63	2,866.63			
<b>Fire Expenditures</b>						
<b>Telephone</b>	650.00	635.52	(14.48)	650.00	650.00	650.00
<b>Treasurer's Salary</b>	63,263.20	55,086.77	(8,176.43)	43,000.00	43,000.00	43,000.00
<b>Unclassified Payments</b>						
<b>Water, Coffee, etc</b>	1,300.00	1,359.68	59.68	1,400.00	1,400.00	1,400.00
<b>Total Administrative</b>	130,213.20	134,743.19	4,529.99	122,704.61	122,704.61	122,704.61
<b>Capital</b>						
<b>Skidsteer</b>						
<b>Building</b>						
<b>Glass Crusher</b>						
<b>Loader</b>						
<b>Payments Out to Reserve</b>	40,911.72	58,500.00	17,588.28	56,510.00		56,510.00
<b>Roll Off Truck</b>						
<b>Scales</b>						
<b>Other Equipment Purchases</b>		628.73		6,845.00	6,845.00	6,845.00
<b>Total Capital</b>	40,911.72	59,128.73		63,355.00	63,355.00	63,355.00
<b>Hauling</b>						
<b>Demo Tipping Fees</b>	65,000.00	81,964.58	16,964.58	85,000.00	85,000.00	85,000.00
<b>Electronics Disposal</b>	10,000.00	8,178.41	(1,821.59)	10,000.00	10,000.00	10,000.00
<b>Mercury Items</b>	2,000.00	1,508.31	(491.69)	2,000.00	2,000.00	2,000.00
<b>MSW Tipping Fees</b>	175,000.00	198,697.49	23,697.49	195,000.00	195,000.00	195,000.00
<b>Paint/HazMat Removal</b>	5,000.00	2,837.82	(2,162.18)	3,000.00	3,000.00	3,000.00
<b>Refrigerant</b>	100.00		(100.00)	100.00	100.00	100.00
<b>Septage Removal</b>	900.00	250.00	(650.00)	700.00	700.00	700.00

**B.C.E.P. Solid Waste District  
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
<b>Tire Removal</b>	3,000.00	3,715.70	715.70	4,000.00	4,000.00	4,000.00
<b>Total Hauling</b>	261,000.00	297,152.31	36,152.31	299,800.00	299,800.00	299,800.00
<b>Landfill</b>						
<b>Contracted Services</b>	400.00	400.00		400.00	400.00	400.00
<b>Engineering</b>						
<b>Land Purchase</b>						
<b>Groundwater Monitoring</b>	5,800.00	8,090.04	2,290.04	5,800.00	5,800.00	5,800.00
<b>Materials</b>						
<b>Total Landfill</b>	6,200.00	8,490.04	2,290.04	6,200.00	6,200.00	6,200.00
<b>Maintenance</b>						
<b>Air Compressor</b>	50.00		(50.00)	50.00	50.00	50.00
<b>Building</b>	10,000.00	4,860.39	(5,139.61)	10,000.00	10,000.00	10,000.00
<b>Cleaning Supplies</b>	800.00	792.03	(7.97)	800.00	800.00	800.00
<b>Compactors</b>	500.00	4,102.55	3,602.55	500.00	500.00	500.00
<b>Conveyer</b>	500.00	10.47	(489.53)	500.00	500.00	500.00
<b>Forklift</b>	500.00	114.95	(385.05)	500.00	500.00	500.00
<b>Fuel Tanks</b>	100.00	15.05	(84.95)	100.00	100.00	100.00
<b>Glass Breaker</b>	3,000.00	900.19	(2,099.81)	3,000.00	3,000.00	3,000.00
<b>Horizontal Bailer</b>	1,000.00	364.08	(635.92)	1,000.00	1,000.00	1,000.00
<b>Loader</b>	800.00	1,481.24	681.24	7,800.00	7,800.00	7,800.00
<b>Machinery &amp; Equipment</b>	1,000.00	693.62	(306.38)	5,000.00	5,000.00	5,000.00
<b>Oil Collection System</b>	1.00		(1.00)	1.00	1.00	1.00
<b>Pickup</b>	1,000.00	1,402.15	402.15	1,000.00	1,000.00	1,000.00
<b>Power Screen</b>	100.00	227.46	127.46	100.00	100.00	100.00
<b>Pressure Washer</b>	100.00		(100.00)	100.00	100.00	100.00
<b>Roll Off Containers</b>	8,000.00	4,971.07	(3,028.93)	8,000.00	8,000.00	8,000.00
<b>Roll Off Truck</b>						
<b>Roll Off Repairs</b>		6,001.70	6,001.70			
<b>Roll Off Service</b>	3,000.00	4,612.07	1,612.07	3,000.00	3,000.00	3,000.00
<b>Scales</b>	1,000.00	1,447.34	447.34	1,000.00	1,000.00	1,000.00
<b>Site Work</b>						
<b>Skid Steer</b>	3,000.00	8,114.38	5,114.38	1,025.00	1,025.00	1,025.00
<b>Spare Parts &amp; Supplies</b>	5,000.00	4,571.95	(428.05)	5,000.00	5,000.00	5,000.00
<b>Tools</b>	500.00	90.57	(409.43)	500.00	500.00	500.00
<b>Total Maintenance</b>	39,951.00	44,773.26	4,822.26	48,976.00	48,976.00	48,976.00
<b>Operations</b>						
<b>Electric</b>	17,000.00	16,945.54	(54.46)	17,000.00	17,000.00	17,000.00
<b>Employee Training</b>	502.05	390.00	(112.05)	1,000.00	1,000.00	1,000.00
<b>FICA Company</b>	23,783.76	22,073.24	(1,710.52)	23,783.76	23,783.76	23,783.76
<b>Fuel</b>	20,000.00	16,619.49	(3,380.51)	20,000.00	20,000.00	20,000.00
<b>Health Insurance</b>	88,181.76	79,780.31	(8,401.45)	79,775.76	79,775.76	79,775.76
<b>HIT - Company</b>	5,562.33	5,162.29	(400.04)	5,170.03	5,170.03	5,170.03

**B.C.E.P. Solid Waste District  
FY 2018 Adopted Budget**

Account	Current Year			Ensuing Year		
	2017 Adpt Budget	As Of 12.31.17	2017 Over (Under)	2018 Admin Budget	2018 Budget Committee	2018 Adptd Budget
Incentive Plans	7,600.00	9,979.55	2,379.55	8,900.00	8,900.00	8,900.00
Liability Insurance	9,668.00	9,668.00		9,668.00	9,668.00	9,668.00
Machine Rental						
Materials Testing	1.00		(1.00)	1.00	1.00	1.00
Operations Wages	262,745.92	246,610.06	(16,135.86)	243,178.28	243,178.28	243,178.28
Pittsfield Service Fee	10,300.00	10,380.86	80.86	10,380.86	10,380.86	10,380.86
Propane	3,500.00	2,391.46	(1,108.54)	3,500.00	3,500.00	3,500.00
Purchase of Recyclables	2,000.00		(2,000.00)	2,000.00	2,000.00	2,000.00
Retirement, District Share	37,295.92	37,555.04	259.12	39,000.70	39,000.70	39,000.70
Safety Equipment	7,500.00	8,197.51	697.51	8,000.00	8,000.00	8,000.00
Signs	220.00	388.53	168.53	250.00	250.00	250.00
Unemployment	1,183.00		(1,183.00)	1,120.00	1,120.00	1,120.00
Workmans Compensation	9,374.00	5,847.34	(3,526.66)	8,746.00	8,746.00	8,746.00
<b>Total Operations</b>	<b>506,417.74</b>	<b>471,989.22</b>	<b>(34,428.52)</b>	<b>481,474.39</b>	<b>481,474.39</b>	<b>481,474.39</b>
<b>Total Expense</b>	<b>984,693.66</b>	<b>1,016,276.75</b>	<b>31,583.09</b>	<b>1,022,510.00</b>	<b>1,022,510.00</b>	<b>1,022,510.00</b>

BCEP Solid Waste Distret  
**Treasurer's Report**

Year to date 2017

**Operating Fund**

**Cash on Hand Beginning Period**

Checking Account 3303176215	\$22,281.19
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**Revenue**

General Revenue	257,444.28
Recycling Revenue	99,795.93
Tax Revenue	680,195.00
Revenue from Reserve Fund	8,090.04
Total Revenue Received	\$1,045,525.25
Transfers from Reserve Fund	
Transfers from Investment Fund	400,000.00
Total Receipts & Cash in Accounts	\$1,467,806.44

**Expenditures**

Administrative	134,743.19
Capital	628.73
Hauling	297,152.31
Landfill	8,490.04
Maintenance	44,773.26
Operations	471,989.22
Total Expenditures During Period	\$957,776.75
Transfers to Reserve Fund	\$58,500.00
Transfers to Investment Fund	439,086.00
Total Expenditures & Transfers	\$1,455,362.75

**Cash on Hand End of Period (checking 3303176215)**

\$12,443.69

Operating Funds Held in Investment fund	39,086.00
Total Operating Funds Held in all Accounts	\$51,529.69

**Reserve & Investment Accounts**

**Account Breakdown Beginning Period**

Investment Account Beginning Period	0
Reserve Account Beginning Period	103615.51
Total Cash on Hand Beginning Period	\$103,615.51

**Revenue**

Interest Received During Period	1,968.59
Transfers In to Reserve Account	58,500.00
Transfers In to Investment Account	439,086.00
Total Revenue Received During Period	499,554.59

**Expenditures**

Reserve Transfers to Operating Fund	8,090.04
Investment Transfers to Operating Fund	400,000.00
Total Transfers to Operating Fund	\$408,090.04

<u>Investment Funds Held in PDIP</u>	39,086.00
<u>Reserve Funds Held in PDIP</u>	155,994.06
<u>Reserve Funds Held in Citizens CD</u>	0.00
Total Cash on Hand End of Period	\$195,080.06



# GENERAL GOVERNMENT

## FIRE DEPARTMENT

2017 was a busy year for the Pittsfield Fire Department. This included a combined total of 948 responses to calls for service which was 150 more call from last year.

I would like to take this time to thank all of our members for their hard work and dedication. My deepest gratitude is extended to the families and loved ones of our members who dedicate so much time away from home in a continued effort to ensure the latest techniques and emergency medicine to the community they serve. Aside from recurrent training, members are called away all hours of the day and night, sometimes with little or no chance to say goodbye to family members.

The department's members meet every Monday in two hour training blocks, covering topics from basic firefighting techniques to company officer level skills. Additionally, probationary members (those yet to be certified in Firefighter Level I) attend two hour training blocks on Fridays to prepare, both for the Level I class, and to familiarize them with Pittsfield's firefighting operations.

Congratulations to Indigo Wearing and Eric Nilsson for passing their EMT and FF1. In 2017, Lt. White, a 10 year member left the department for a new job, best of luck and thank you for your service. To fill that vacancy the department welcomes Joe Anderson to serve the community as our new full-time employee.

My goals as Chief are to keep the people of this community informed on the day-to-day operations of the department. Long-term, I would like to continue the forward momentum of member training in the latest firefighting techniques, as well as seeking grants to assist with equipment replacement.

My office door is always open and I would welcome your visit to answer any questions. Please have a safe and Happy New Year.

Respectfully submitted,

Peter J. Pszonowsky  
Fire Chief



# GENERAL GOVERNMENT

## HOUSING STANDARDS AGENCY

The Pittsfield Housing Standards Agency, which was created in 1964, is a public agency, created under New Hampshire Revised Statutes Annotated. The Pittsfield HSA is overseen by a 6-member board. The 2017-18 board members include a representative of the fire department & the planning board, a resident rental property owner, a resident rental apartment dweller, a Chair and a Vice Chair. The HSA has its own employees, is self-funding, and has no impact on the tax rate.

This year we hired a new Housing Inspector. Approximately 300 apartment units were inspected this year. Of these we dealt with a number of “citizen” complaints, including many hoarding issues. Working in cooperation with the fire department, an apartment building was completely shut down due to unsafe building conditions. If there are significant safety concerns, the housing inspector now returns to re-inspect the property to make sure that those issues are resolved properly and in a specific time period. As a result of this procedure we have not had to schedule any public hearings, the first time in many years.

Our rate of compensation for any of the HSA positions has not been increased in a decade. However, the cost of our other associated operating expenses continues to rise.

Respectfully submitted,

Kim Simonds, Administrator  
Helen Schiff, Chair

# GENERAL GOVERNMENT

## POLICE DEPARTMENT

To the Board of Selectmen and the Citizens of Pittsfield, I submit the annual report of the Pittsfield Police Department.

2017 was a very challenging year for the police department with the resignation of our School Resource Officer/Patrolman John Webber. Officer Webber was a well-respected officer, proudly serving the town for 12 years, most notably our youth, in the capacity of patrol officer, detective, school resource officer, juvenile officer, DARE officer, and leader for the youth Explorer post.

We also received the resignations of Officer Brandon Walker, Officer Robert Gauthier, and Officer Justin Swift. I have enjoyed working alongside each and every one of these officers and wish them nothing but the best in their future endeavors, thank you all.

We were fortunate to replace one of our administrative staff, however, and welcome Jeannie Belanger to our department.

The Pittsfield Police Department stands strong and remains committed to serving this community and will continue to work our hardest to provide the highest level of public safety and service.

I thank each and every member of our department for their unwavering dedication, loyalty, professionalism and hard work. This is an incredibly talented group of officers and administrative staff and we would not be successful without them.

I would also like to thank all of our town employees for their hard work and dedication. This collective group of employees works exceptionally well together to serve the community to the best of our abilities, you do not find this level of inter-agency partnership and dedication in every community.

The mission statement of the Department remains firm and unwavering - "To protect and serve all citizens within our community with respect, fairness and compassion. We do this to ensure a safe environment and to respond to the ever-changing problems and needs within our community."

The members of the Pittsfield Police Department take great pride in our community and we appreciate your help and support.

It is truly an honor to serve you,

Jeffrey M. Cain  
Chief of Police

# GENERAL GOVERNMENT

## PLANNING BOARD

2017 kept the planning board busy with a variety of projects.

The board began development of zoning amendment proposals early in the summer and continued the process into 2018. The board ultimately proposed four zoning amendments: (1) an amendment to adopt the state of New Hampshire's most recent definition of agriculture, the purpose of this amendment being to remain in conformance to the state's right-to-farm law, RSA 674:32-a through RSA 674:32-d; (2) an amendment to permit by right home occupations, including bed-and-breakfasts, in districts where home occupations are currently permitted as special exceptions; (3) an amendment to show home occupations, including bed-and-breakfasts, as prohibited in the use table in districts where single-family dwellings are prohibited, the purpose of this amendment being to remove conflict with another part of the zoning ordinance and with the state law of nonconforming uses; and (4) an amendment to codify the state law of nonconforming uses into the zoning ordinance. The board also proposed a repeal of local building code provisions that the town voted to adopt in 1998 but that now conflict with state law. The town meeting will decide on March 13, 2018, whether to approve these five proposals.

Other projects overlapped the zoning-amendments project. The planning board gave a property owner an advisory opinion on whether a proposed subdivision would create a nonconforming lot. The planning board gave the board of selectmen four advisory opinions: first, on whether a lot on a class VI highway conformed to the state fire code's requirements for building; second and third, on two proposals to buy town-owned 33 Main Street, near the Josiah Carpenter Library; and, fourth, on an application for property tax relief under RSA 79-E. The planning board considered the potential regional impact of the New Hampshire Motor Speedway's proposal to do concerts and overnight camping in Loudon, and the planning board ultimately sent the Loudon Planning Board a letter of opposition based on concerns about invasive insects in imported firewood. Finally, the planning board reviewed and ultimately approved an application for subdivision approval and an application for lot line adjustment approval.

The planning board thanks Fire Chief Peter Pszonowsky, Fire Marshal Captain Don Tyler, and the rest of the Pittsfield Fire Department for guiding the board through the state fire code and for explaining and demonstrating emergency rescue procedures and equipment as they relate to the access road leading to the site of an emergency. The fire department's guidance was invaluable to the planning board in developing the planning board's advisory opinion to the board of selectmen on whether a lot on a class VI highway conformed to the state fire code's requirements for building.

The planning board thanks volunteers Leroy Corson, Adam Gauthier, and James Hetu for serving as alternates to the planning board, and Jim Pritchard for serving as recording secretary and acting administrative secretary.

The planning board thanks the volunteer members of the master plan committee, who this year were Ralph Odell, chair; Ted Mitchell, secretary; Jim Pritchard, planning board representative; Roland Carter; and Helen Schoppmeyer.

The planning board gives special thanks to former planning board chair Ted Mitchell, who is reducing his involvement in town affairs in order to have more time to care for his elderly mother. Ted's

# GENERAL GOVERNMENT

contributions are too numerous to list in full, but among his more important contributions are member and ultimately chair of the planning board, member and secretary of the master plan committee, Pittsfield representative to the Central New Hampshire Regional Planning Commission and several subcommittees of CNHRPC, food pantry volunteer, member and ultimately chair of the economic development committee, member of the beautification committee, and extensive contributor to the Pittsfield school system. The planning board is grateful to Ted for his service and wishes him and his family the best.

Clayton Wood, chair

Daren Nielsen, vice-chair

Jim Pritchard, secretary

Paul Nickerson, member

Carole Richardson, selectmen's ex officio member

Adam Gauthier, alternate

James Hetu, alternate

Jim Adams, alternate for the selectmen's ex officio member

# GENERAL GOVERNMENT

## DEPARTMENT OF PUBLIC WORKS

The winter of 2017 kept our department very busy monitoring roads and equipment. Due to the age of some the equipment we seemed to be working on it non-stop between storms.

In January we had 8 storms, including 2 sleet/rain storms that caused ice problems. We had a total of 10" of snow. In February we had 7 storms, totaling 36" of snow. In March we had 6 storms, totaling 25" of snow, and 1 storm in April with 1" of snow.

We started spring grading of gravel roads in early April, and began cleaning roadside litter, which we had completed by Memorial Day.

Our planned road projects for 2017 were the reconstruction of Berry Avenue, Manchester Sreet, Oneida Street, Maple Street, Bow Street, and a portion of Tilton Hill Road. This was to be done in conjunction with the Safe Routes to Schools project, which involved a federal grant to replace sidewalks. Due to a delay in the Safe Routes project, our plans were also delayed. The money budgeted for the roadwork was encumbered, and we will be completing the work in 2018.

During the summer we replaced all drainage pipes on a section of Tilton Hill Road to prepare the road for reconstruction in 2018.

Due to the lack of rain in the fall, we were unable to perform our normal grading of all gravel roads. We graded the worst sections as we could after the little bit of rain that we did get. We ditched all gravel roads and cleaned turnouts and culvert ends to prepare for spring run-off.

November was mild, with 1 storm giving us 1½" of snow. December kept us busy with 7 storms totaling 25" of snow.

I wish to extend a sincere thank you to my crew for their ongoing hard work and dedication. They are truly an asset to the town and I appreciate all that they do.

Respectfully  
submitted,

George Bachelder  
Superintendent  
of Public Works



# GENERAL GOVERNMENT

## WELFARE DEPARTMENT

2017 was again a busy year with requests for general assistance. Unfortunately, the decrease in available apartments across the entire State of New Hampshire has created another hurdle for those seeking low-income housing. Due to the high demand for affordable housing and the lack of available apartments, some landlords have increased their rents. Many of those requesting assistance find themselves renting apartments that are out of their price range just to put a roof over their family's heads, then find themselves unable to pay their bills within a few months. It is a vicious cycle that many residents find themselves in and unfortunately, that becomes an added burden on the municipal budget.

As the numbers show below, the welfare budget is still down compared to the two previous years. What it does not show is that the number of requests for assistance continues to rise. The concern for other funding sources dissolving is always looming and is the main reason that the 2018 welfare budget request remains relatively close to the 2017 budget.

Respectfully submitted,

Bonnie Theriault  
Welfare Director

Type of Assistance	2017 Budgeted	2017 Expended	% Remaining in the 2017 Budget
Rental	\$ 20,000.00	\$ 7,389.00	63%
Electricity	\$ 4,000.00	\$ 1,980.04	50%
Fuel	\$ 2,000.00	\$ 400.00	80%
Medical	\$ 2,000.00	-	100%
Other	\$ 2,000.00	\$ 110.00	95%
<b>Totals</b>	<b>\$ 30,000.00</b>	<b>\$ 9,879.04</b>	<b>67%</b>

Type of Assistance	2015 Budgeted	2015 Expended	% Remaining in the 2015 Budget	2016 Budgeted	2016 Expended	% Remaining in the 2016 Budget
Rental	\$ 40,000.00	\$ 14,444.38	63.89%	\$28,000.00	\$ 8,357.49	70.15%
Electricity	\$ 7,000.00	\$ 3,992.45	42.97%	\$ 5,000.00	\$ 1,097.81	78.04%
Fuel	\$ 5,000.00	\$ 1,858.70	62.83%	\$ 3,000.00	\$ 0.00	100%
Medical	\$ 3,000.00	\$ 873.17	100.00%	\$ 3,000.00	\$ 223.00	92.57%
Other	\$ 3,000.00	\$ 790.00	73.67%	\$ 3,000.00	\$ 1,500.00	50%
<b>Totals</b>	<b>\$ 58,000.00</b>	<b>\$ 21,958.70</b>	<b>63.65%</b>	<b>\$42,000.00</b>	<b>\$11,178.30</b>	<b>73.39%</b>

# BEAUTIFICATION COMMITTEE



During the year 2017, the Committee continued to work at its mission to enhance the beauty of Pittsfield through the planting and maintenance of five gardens around town. Look for members in green t-shirts during the summer months as they plant, water, and weed as well as fundraise for these gardens!

We welcomed five new members this year. Already heavily involved with the group who waters the hanging baskets in town, Joyce Pearson made time in her volunteer efforts to join us as well! We also welcomed Theresa Endler this past spring, and she has proved to be a fun, hard-working and wise member in our group. Late summer we were also pleased to welcome Wendy and Art Laro, both demonstrating themselves to be enthusiastic supporters who jumped right in, and who look forward to being fully involved this coming summer! Finally, Eleanor Lyons joined us in early fall. She is a delight, and eager to get to work in 2018!

We wish to sincerely thank the businesses and organizations who sponsor our gardens, namely Barton Lumber, Creative Gardening of Pittsfield, Diamond Signz and Graphix, Exit Realty, and the Pittsfield Rotary Club. You may have noticed our blue sponsor signs at each of our gardens, as we could not do this without these sponsorships. Thank you! We also want to thank the local businesses who display our collection boxes: Bell Brothers, Clark's Grain Store, Danis Market, Jack's Pizza, and Mike's Meat Shoppe. Finally, we would like to thank all the individuals who continue to support our efforts through direct contributions, money placed in those boxes, and support of our fundraisers, including our yard sales and our annual fall "mum" sale. Thank you!

A special thank you to BROWNIE TROOP 10300 for their willingness, hard work and courage in cleaning up the litter around the Aranosian lot garden (next to Jack's Pizza). Your actions really made a difference in helping beautify Pittsfield! And thank you to Nichole Taylor Mooney who organized these efforts!

Another special thank you to Louise and David Osborne, who generously donated flowers and hanging baskets of flowers to our spring yard sale. They were gorgeous, and we know everyone who purchased some enjoyed them immensely. Thank you also to those who donated items to our yard sales.

A sincere thank you to Hey Eddie's Thrift Shop for taking off our hands all the remaining items after the yard sale. We appreciate having people like you in our town!



# BEAUTIFICATION COMMITTEE

This year, the Committee executed a plan to replace lost plants and give year-round color to the Washington House lot. Nick Penney, one of our members and owner of Creative Gardening of Pittsfield, created a plan, and we are proud of the results.

We are also grateful to friends of the Committee, Joe Darrah of Darrah Enterprises, for his tireless efforts to help out all summer long, and Frank Wolfe for his unflinching efforts in supporting the care of our gardens and for his indispensable advice.

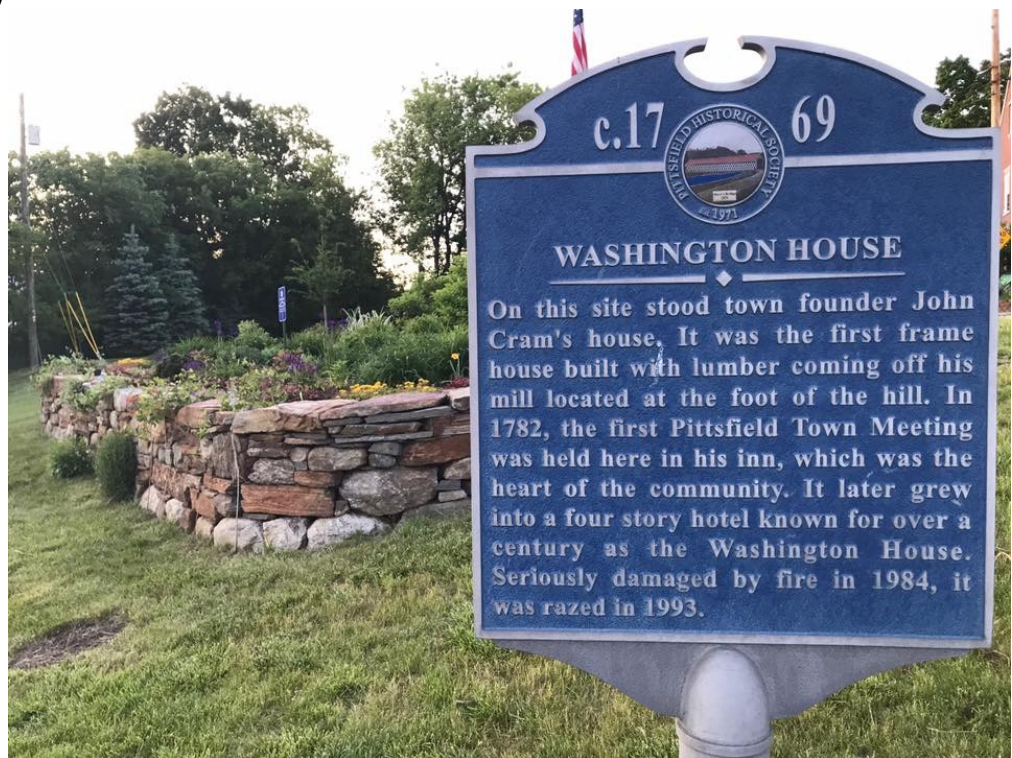
The Committee continues to be responsible for the “FLAG PROJECT” by placing 77 American flags about town on various holidays and special occasions. Thank you, Carole and Paul Richardson, for putting the flags out and taking them down. Volunteers for this project are always needed and welcomed! Extra thanks go to Paul Richardson for cleaning out all the holes each time the flags are put out and for his other assistance to the Committee!

A special thank you to Nancy and John Barto for their hospitality in continuing to host our year-end potluck dinner, as well as “hosting” our yard sales!

We are grateful for our members who volunteer their time and energies to keep the gardens bright and vibrant. We also appreciate all the kind words from citizens! Audrey Hepburn said, “To plant a garden is to believe in tomorrow.” Let’s all work together to keep Pittsfield beautiful!

Respectfully submitted,

Diana Levesque, Chair  
Carol Lambert, Secretary  
Tina Fife, Treasurer  
Gail Allard  
Nancy Barto  
Paula Belliveau  
Theresa Endler  
Jason Isabelle  
Art Laro  
Wendy Laro  
Lucien Levesque  
Eleanor Lyons  
Ted Mitchell  
Matt Niolet  
Joyce Pearson  
Nick Penney  
Carole Richardson  
Pat Smith  
Ryan Wood



# CONSERVATION COMMISSION

The Pittsfield Conservation Commission is responsible for and promotes conservation of Pittsfield's natural resources, helps to protect our valuable watershed resources, supports conservation and preservation of our town's natural areas, and strives to promote environmental stewardship and public understanding through education of sustainable, environmentally-sound land use practices in Pittsfield.

In 2017 the PCC achieved the following:

- Represented Pittsfield at regional conservation meetings
- Sponsored Pittsfield Listens, Trails for Everyone forum for input on town forests and open spaces
- Created a new parking area for the Rocky Ridge Town Forest
- Provided input to the Board of Selectman on the sale of town land
- Performed town land reviews and open space best use practices
- Reviewed wetland applications under RSA 482-A

During the year the PCC worked with the Pittsfield Schools to integrate Extended Learning Opportunities for students to engage them on goals and uses for Pittsfield's open spaces for both the short and long term for their community.

This year our commission started working on a watershed study for the eastern slope of Catamount Mountain and the area in the southeast corner of town to connect with the Wild Goose Watershed study and report previously completed.

In 2017 private land owners of Pittsfield established conservation easements on over four hundred acres of open spaces for long term protection.

The Conservation Commission has created a Facebook page that contains information on volunteer organizations and state and local environmental issues, also upcoming events - please feel free to contact the PCC with ideas to help protect and enhance the natural resources in our great town.

The Conservation Commission is made up of five members plus two alternates, and is appointed by the Select Board for three-year terms. The meetings are held the 4<sup>th</sup> Thursday of every month at 7p.m. at the Pittsfield town hall.

Respectfully submitted,

Chris Hill, Chairperson/ Member  
Bryan Mika, Vice Chair/ Treasurer/ Member  
Carl Wallman, Member  
Diana Westgate, Recorder/ Member  
Don Hackett, Alternate  
Vacant, Alternate  
Vacant, Alternate



## Josiah Carpenter Library

Throughout 2017 the library worked to support the intellectual curiosity of Pittsfield's citizens.

Year-round community programs for people of all ages continue to be an expanding part of library services. Programs are made possible through the continued generous support of the Friends of the Library, Globe Manufacturing, the Sanderson Fund and the State of NH Kids, Books and the Arts grant. Weekly programs for preschool and school-age children are offered at the library. Community programs for families and adults, including a book club and the Memory Café, are coordinated with the Pittsfield Senior Center, the Epsom and Chichester Libraries, and Pittsfield Parks and Recreation Commission. It has been wonderful to work with these strong community partners. If you have an idea for a community group, or program that would like to meet at the library or could use our support, contact us and we'll work with you to make it happen.

Throughout the fall, library staff rearranged furniture and the collection to bring the children's room upstairs and put adult non-fiction downstairs. The most actively borrowed portions of the collection are now all on the main floor for easy access. There are expanded work areas for projects and conversation. We extend a big thank you to the Pittsfield Middle High Basketball team for moving the heavy furniture!

Please visit the library to explore the collection of books, audios, movies, games, and even a telescope. I'm confident you'll find something wonderful to take home and we're always eager for suggestions of items to add to the collection. Due to the increasing usage of the ebooks and audiobooks available through the NH downloadable books program, during 2018 the library will expand our digital resources to include the Hoopla public library platform. Digital resources provide quick and easy access to hundreds of thousands of titles that would be impossible to fit inside the library building.

The Trustees of the Library continue to work with the Board of Selectmen to formulate a plan for the barn and adjacent land donated to our community through the generosity of Mr. Bill Miskoe.

In the spring, I was very happy to return to working at the library. Mrs. Heather Dunagin joined the staff in the role of Children's Librarian, and Miss Shayla Locke has stopped working at the library on a regular basis in order to complete her college education. I am honored to be serving as your library's director, and I look forward to continued conversations, especially about many wonderful books, with each of the library's visitors.

Respectfully submitted,  
Leslie Vogt, Library Director

### Library Statistics

Number of People with Library Cards	1,108
Number of Visits to the Library	4,973
Number of People Attending Library Programs	1,350
Number of Items Borrowed from the Library	9,361

# MASTER PLAN COMMITTEE

The committee has been actively completing the last three chapters of the Master Plan. Economic Development, Natural Resources, and Land Use are being finalized. The economic plight of Pittsfield has impact through multiple aspects of the Town. There is no clear solution to the economic direction to revitalization of the Town. Numerous opinions exist with a common factor that change must occur. New Hampshire is noted for its variation in its topography and physical makeup. Pittsfield has a variation that forms scenic vistas, wildlife habitat, water resources and areas that may limit their use. We are examining these and their impact on the Town's future. Land of Pittsfield is one of the most valuable resources. Issues of availability, community needs, esthetic usability and general community priorities all impact upon the use of the land.

Implementation of the report, public hearings and release of the document will occur soon.

The committee would like to thank Ted Mitchell who is stepping down from the committee and has represented the Town well for several years. Volunteers like as Ted are a valuable resource to the Town.

Committee Members include:

Ralph Odell, Chair  
Helen Schoppmeyer  
Ted Mitchell  
James Pritchard  
Roland Carter

# OLD HOME DAY COMMITTEE

Every year the Old Home Day committee provides the town with a fun day in July, and next year will be no exception..... \*\*JULY 14, 2018 \*\*

We start early to choose a theme and everyone has their own ideas as to what it should be. After discussions take place a theme is chosen.

The winner for this year is 'ONCE UPON A TIME....fairytales' so get out your favorite books you had as a child or ask your children if they have a story that would provide you with a fun idea for a float. WE WOULD LIKE MORE FLOATS THEN EVER, AND THIS SHOULD BE AN EASY THEME TO FOLLOW!

We will provide much more information on the day's activities as the date gets closer. Check the local newspaper and social media for updates on the parade, car show, and other surprise activities.

We are open for suggestions should anyone have any ideas they would like to see on that day.

2017 OLD HOME DAY – images by Bob Legg



# PARKS & RECREATION COMMISSION

In 2017, the Parks and Recreation Commission is strong and has dedicated members. The committee consists of Maryellen(Minni) Plante, chairperson, Lynda Vogt, Secretary, Dave Stasiak, Marissa McClellan, Darrell Wages, Tara Ash, Sean Asdot, and Bob Giegerich. Paula Martel continues to be a strong liason with Pittsfield Youth Workshop. We would like to thank the many volunteers and community groups that have helped us with our programming this year.

We sponsored Winterfest activities in conjunction with PYW again this year on Martin Luther King weekend. Because of weather, some of the activities didn't happen, but many children and adults enjoyed a Wildlife Encounters presentation and the ever-popular Candy Bar Bingo along with activities sponsored by PYW.

Lots of children enjoyed the annual Easter Egg Hunt on the Saturday before Easter. The Easter Bunny visited again this year. Thank you to the Lions for a raffle item and to the kids from PYW who stuffed the eggs. This continues to be a fun activity which grows in attendance each year.



The F.B. Argue Recreation Area was again under the direction of Maryellen Plante. It was another very successful year at the town beach. Minni and Brienne Hill taught three sessions of swim lessons with the help of Charles Chapman. Staff consisted of Bri as senior guard and assistant director, Jacob Marcotte, Anthony Facella, and Charles Chapman as life guards, and Harrison Hill, Greg Facella, and Amber Johnson as gate keepers/beach attendants. We returned over \$9,400 back to the general fund from admissions, lessons, and concessions. Lots of families enjoyed the area which was open seven days a week. We participated in the Old Home Day parade and again opened for free swim and a cookout in the afternoon after the parade.

Harvest Fest was held at the recreation area/town beach this year. The event expanded this year with many community groups sponsoring additional activities. The weekend started with a movie sponsored by the area Rotary Club. Other groups included the Suncook Valley Area Lions Club, Carpenter Library, Stand Up Pittsfield, and Victory Workers 4H. We also received donations from area merchants including Meadow Ledge Apple Orchard, Mike's Meat Shop, Danis Market, and Laurie's Cider Mill. We partnered with the PES PTO when they sponsored Trunk-a-Treat on Saturday Night. The event was well attended and was a great success!

# PARKS & RECREATION COMMISSION

Darrell Wages again organized recreational basketball. We received donations from local businesses for uniforms.

We will be looking for support of fixing the dam at the west end of the recreation area so that we can continue operating the beach area for many years to come. Please consider how important this area is to the children and families in Pittsfield.

The Pittsfield Parks and Recreation Commission would like to thank everyone who helped us with programs this year and for the unwavering support from the Select Board. A special Thank You goes to George and the Pittsfield Highway Department for all their help at the recreation area. Without the local support, our programs would not be possible. We continue to look for new ideas of activities to offer the town of Pittsfield. If you have ideas, please contact any member of the commission or come to a meeting. We meet the second Tuesday of the month at 6:15 at the Town Hall or the recreation area (during warm weather).

Respectfully submitted,

Maryellen Plante, Lynda Vogt, Darrell Wages, Reverend David Stasiak, and Marissa McClellan, Tara Ash, Sean Asdot, and Bob Giegerich



# WEBSITE COMMITTEE

In 2017, the Pittsfield Website Committee was focused on keeping the content fresh and expanding the support to the community organizations and services. The layout of the website did not change much. Much of the upgrade activity occurred on the front-end with security, speed and performance, and uptime as the main objectives. The town newsletters - weekly and special editions - continue to keep over 125 citizens informed. The website committee only met twice to review problems with duplicate entries in the town calendar and to discuss the release of HB 170 which took effect on Jan 1, 2018. HB 170 amended RSA 91-A:2 to "**Once they become available, the minutes shall also be posted on the public body's Internet website, if one exists. Except in an emergency or when there is a meeting of a legislative committee, a notice of the time and place of each such meeting, including a nonpublic session, shall be posted in 2 appropriate places one of which [~~may~~] shall be the public body's Internet website, if such exists**".

I would like to thank the members of the committee: Cara Marston who helps with the Town and Selectmen information, Erica Anthony who maintains the Town Clerk/Tax Collector's content, Robert Schiferle who maintains the minutes, Fallon Reed who provides wonderful photographs, Kathi Connors who has experience testing websites for usability issues which has led to major improvements, and Bill Provencal for his work on the town calendar. Please continue to reach out to us at [website@pittsfieldnh.gov](mailto:website@pittsfieldnh.gov) to give us your helpful suggestions, corrections, and kind words. We always appreciate your input.

Clayton Wood, Chair

Robert Schiferle, Secretary

Cara Marston, Selectmen Representative

Erica Anthony, Selectmen Representative Alternate

Fallon Reed, Photographer

Kathi Connors, Alternate

Bill Provencal, Alternate



# BCEP Solid Waste District

[www.bcepsolidwaste.com](http://www.bcepsolidwaste.com)

## A Message from the District Committee

Changes were the mainstay of the District for 2017. After 27 years, District Administrator, Earl Weir retired. The committee, together with the staff, thanks Earl for his tireless commitment to recycling, the District, and the communities it serves. BCEP is a highly respected model throughout the State, exemplifying how a positive result can be achieved through a regional co-operative. Long-time Operations Manager John Keane left employment to pursue a private business venture with family, and Office Manager/Treasurer, Lisa Stevens, after an extensive hiring process, was appointed the new District Administrator. Jill Lavin has been hired to fill the Office Manager/Treasurer position and the operations position remains open at this time.

Recyclable markets continue to see stricter guidelines for material management, shrinking outlets for post-consumer products, and tumbling prices. Plastics recycling guidelines have changed dramatically, please take some time to read the updated brochure, check-out the new signs, and chat with a staff member with your questions. Doing what is best for the environment is always a challenge to the economics of supply and demand.

With your help, the District processed 1,210.7, tons of recycled materials for a tax offset of \$190,598.43 a true win/win for the planet and the taxpayers. Thanks for doing your part.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month (except Nov. & Dec.) at the District facility at 7:00 PM. The November meeting is the Thursday before Thanksgiving, while the December meeting is posted in the Suncook Valley Sun and at the District facility. The Public is encouraged to attend and participate.

<b>Tonnage Comparisons</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Garbage	2429.2	2535.1	2622.8	2787.7	2841.9	2888.1
Demolition	1019.5	836.9	785.1	962.1	1019.3	1087.1
Tires	<u>46.2</u>	<u>64.1</u>	<u>31.9</u>	<u>23.8</u>	<u>31.7</u>	<u>33.7</u>
<b>Total Waste</b>	<b>3494.9</b>	<b>3436.1</b>	<b>3439.8</b>	<b>3773.6</b>	<b>3892.9</b>	<b>4008.9</b>
Cardboard	121.4	153.6	160.9	153.4	195.5	157.7
Mixed Paper	386.5	368.3	306.4	329.5	342.0	311.2
Aluminum Cans	20.0	13.6	-	20.3	20.4	-
Tin Cans	18.2	58.1	22.3	40.2	18.7	39.1
Plastic	88.7	94.1	64.3	63.2	85.7	84.3
Scrap Metal	331.4	248.1	190.4	253.6	282.6	294.7
TV's /Electronics	12.8	33.8	31.8	28.7	23.8	27.3
Glass	176.7	193.2	150.5	228.2	154.8	193.3
All Other Materials	<u>117.8</u>	<u>248.1</u>	<u>111.7</u>	<u>139.4</u>	<u>109.7</u>	<u>103.1</u>
<b>Tons Recycled</b>	<b>1273.5</b>	<b>1410.9</b>	<b>1038.3</b>	<b>1256.5</b>	<b>1233.2</b>	<b>1210.7</b>
<b>Total Tons Shipped</b>	<b>4768.4</b>	<b>4847.0</b>	<b>4478.1</b>	<b>5030.1</b>	<b>5126.1</b>	<b>5219.6</b>

<b>Tax Benefit</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Recycling Revenue	152,761.92	127,533.33	95,668.52	73,819.64	120,841.38	99,795.93
Avoided Tipping Fees	95,512.50	105,817.50	77,872.50	94,237.50	92,490.00	90,802.50
<b>Effective Tax Savings</b>	<b>\$248,274.42</b>	<b>\$233,350.83</b>	<b>\$173,541.02</b>	<b>\$168,057.14</b>	<b>\$213,331.38</b>	<b>\$190,598.43</b>

*Trivia: Annual cost in taxes to operate the District for 2018 is \$45.12 per resident for the year.*



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962  
Concord, NH 03302-3962

Email:  
[capareac1@comcast.net](mailto:capareac1@comcast.net)

Telephone: 603-225-8988  
Fax: 603-228-0983

### **2017 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2017 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2017. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,592. The Equalized Property Valuation in our coverage area is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Emergency calls dispatched during 2017 totaled 24,327, a 5.1% increase over 2016. A detailed activity report by town/agency is attached.

The 2017 Compact operating budget was \$ 1,200,489. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant has been delayed by a vendor going out of business. During 2017 we applied for a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. The recipients for that grant will not be selected until 2018. We received a grant for \$20,000.00 to develop and deliver training for the NH Statewide Mobilization Plan. This work will be completed in conjunction with the NH Fire Academy & the NH Federation of Mutual Aid Districts.

The Compact and Hazmat Team have received over three million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2017 and expect to be operating with the new software in the fall of 2018. Continued improvements were made to our simulcast system and the 2014 grant that funded that upgrade was closed out in 2017.

The Chief Coordinator responded to 140 incidents throughout the system in 2017, and provided command post assistance at those mutual aid incidents. I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

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57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·  
PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962  
Concord, NH 03302-3962

Email:  
[capareac1@comcast.net](mailto:capareac1@comcast.net)

Telephone: 603-225-8988  
Fax: 603-228-0983

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Compact officers serving during 2017 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Assistant Chief Dick Pistey, Bow January - June  
Treasurer Chief Jeff Yale, Hopkinton June - December

The Training Committee, chaired by Henniker Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents fifty-eight Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold stepped down this year after many years of dedicated service to the Team. Sean Brown has taken over as Chief and is working hard with several other Team members to finish up some old projects and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

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57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·  
PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR

## *Capital Area Mutual Aid Fire Compact*

<i>2016 Incidents vs. 2017 Incidents</i>				
ID #	Town	2016 Incidents	2017 Incidents	% Change
50	Allentown	645	716	11.0%
51	Boscawen	194	181	-6.7%
52	Bow	1037	1048	1.1%
53	Canterbury	312	372	19.2%
54	Chichester	440	504	14.5%
55	Concord	8303	8246	-0.7%
56	Epsom	842	936	11.2%
57	Dunbarton	207	215	3.9%
58	Henniker	904	928	2.7%
59	Hillsboro	1027	1102	7.3%
60	Hopkinton	1119	1192	6.5%
61	Loudon	1083	1116	3.0%
62	Pembroke	296	351	18.6%
63	Hooksett	2281	2350	3.0%
64	Penacook Rescue	840	887	5.6%
65	Webster	185	200	8.1%
66	CNH Hazmat	6	7	16.7%
71	Northwood	647	755	16.7%
72	Pittsfield	822	947	15.2%
74	Salisbury	152	166	9.2%
79	Tri-Town Ambulance	1046	1254	19.9%
80	Warner	397	438	10.3%
82	Bradford	161	180	11.8%
84	Deering	200	236	18.0%
		<b>23146</b>	<b>24327</b>	<b>5.1%</b>

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2017: **2888**

Mutual Aid Coordinator Responded to **140** incidents in 2017

Concord Hospital's Medical Director Responded to **61** incidents in 2017

Inbound Telephone Calls Received on Emergency Lines:	<b>50154</b>
Outbound Telephone Calls Made:	<b>11384</b>
% of Inbound Telephone Calls Answered Under 10 Seconds:	<b>95.35%</b>
% of Inbound Telephone Calls Answered Under 15 Seconds:	<b>99.31%</b>



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301

phone: (603) 226-6020 fax: (603) 226-6023 web: [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Pittsfield is a member in good standing of the Commission. Ted Mitchell and James Pritchard are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2017, CNHRPC undertook the following local activities in Pittsfield:

- Provided technical assistance services, including zoning ordinance development and revisions, review of development proposals, and assistance in reviewing applications as part of the New Hampshire Revitalization Act (RSA 79E) application process.
- Facilitated the completion of Pittsfield's Hazard Mitigation Plan 2017 update with the Hazard Mitigation Committee through funding from the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA).
- Conducted ten (10) traffic counts along state and local roads as part of CNHRPC's annual Transportation Data Collection Program. Over 200 traffic counts were completed across the region.

In addition to local activities, various region-wide activities were completed:

- Initiated the update of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region. Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.
- Continued the support of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). In Pittsfield, The Town Garage on Clark Street in addition to a privately owned property were assessed. Both sites will undergo soil testing in 2018. For more information on brownfields and the Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Initiated development of the update of the Regional Transportation Plan (RTP). Originally completed in 2008, the plan establishes direction and a proposed set of actions for transportation projects and programs in the region over the next 25 years.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2017, CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the 2019-2028 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip).



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301

phone: (603) 226-6020 fax: (603) 226-6023 web: [www.cnhrpc.org](http://www.cnhrpc.org)

- Continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Challenge (May 15<sup>th</sup>-19<sup>th</sup>) and conducted outreach efforts to local businesses and organizations. Additional information on CommuteSmart New Hampshire can be found at [www.commutSMARTnh.org](http://www.commutSMARTnh.org).
- Continued to support an enhanced volunteer driver program (VDP) in our region. In 2017, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Pittsfield, there are currently six (6) residents receiving rides and one (1) residents providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provide local mapping assistance and analysis as requested and maintain a GIS database for each for each municipality and the region as a whole.
- Provided assistance to NH Department of Transportation (NHDOT) Complete Streets Advisory Committee (CSAC). CSAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- Updated CNHRPC Community Profiles located on CNHRPC webpage with most recent demographic data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

# Report of Forest Fire Warden and State Forest Ranger

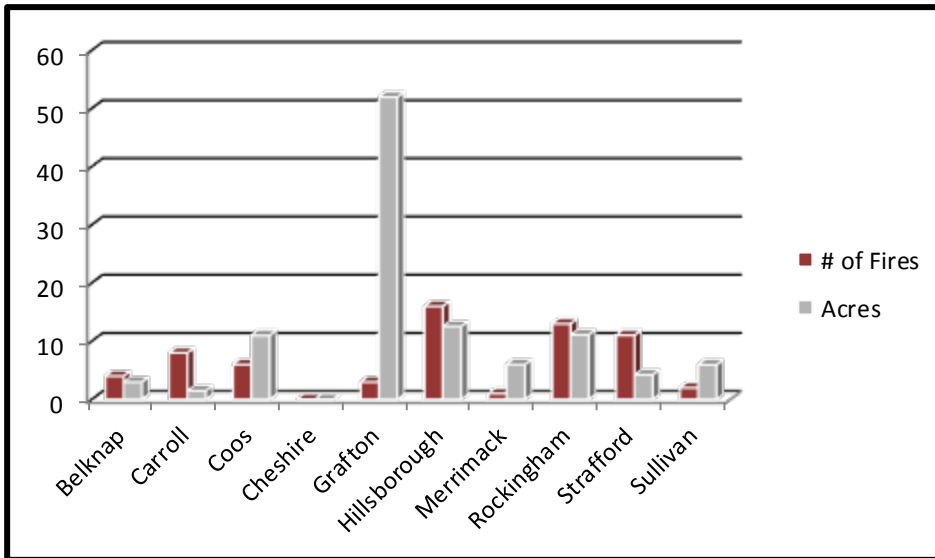
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## 2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

## UNH Cooperative Extension Merrimack County 2017

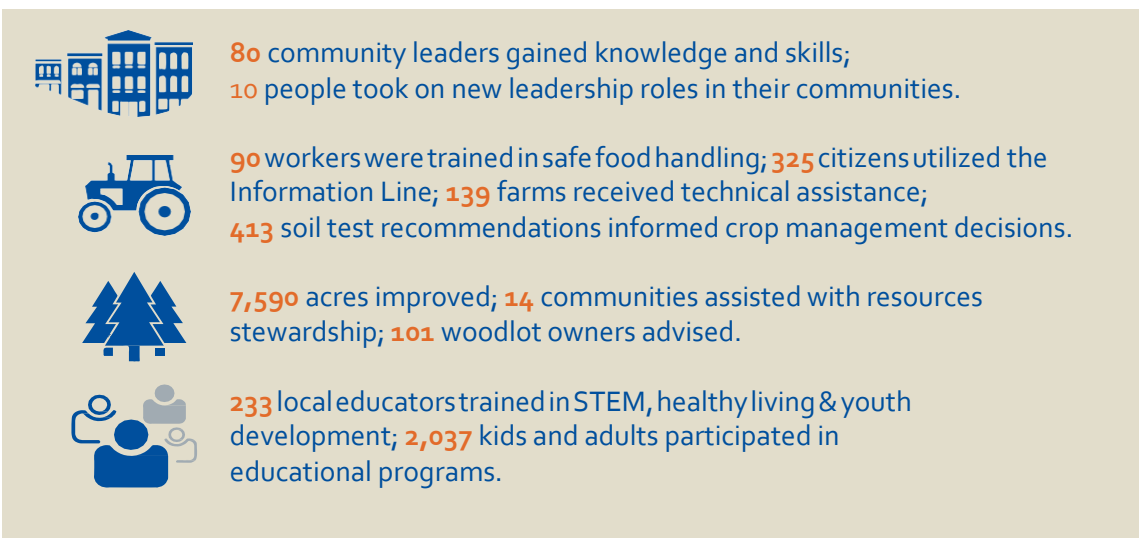
UNH Cooperative Extension serves residents in each of Merrimack County’s 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH’s towns, helping to make individuals, businesses, and communities more successful and keeping NH’s natural resources healthy and productive.

### Our Mission

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

### Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.



This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.



- **Food & Agriculture:** We support the county’s agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 324 inquiries from Merrimack County residents, and the county’s 31 Master Gardeners contributed 483 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$12,000. This summer, Jeremy DeLisle joined our county staff as our new Food & Agriculture Field Specialist. He is a member of Extension’s Fruit & Vegetable Team, and provides support for the state’s agricultural and horticultural industries through direct one-on-one consultation and through development programming for fruit and vegetable producers, and other agricultural businesses and organizations. Jeremy visited 29 farms or businesses with one-on-one consultations, 600 individuals received one-on-one consultation with Jeremy through email, phone conversations and in-office visits, and 1290 individuals participated in programs taught by Jeremy.
- **Natural Resources:** Managing and protecting New Hampshire’s natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a “boots on the ground” approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 556 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 972 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 2358 hours conserving and managing natural resources in Merrimack County.

- **Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and

Expansion programs, and training for community-based volunteers. This fall, Jared Reynolds joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.

- 4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
 Mindy Beltramo, *Canterbury*  
 Lorrie Carey, *Boscawen*  
 Mark Cowdrey, *Andover*  
 Elaine Forst, *Pittsfield*  
 Patrick Gilmartin, *Concord*

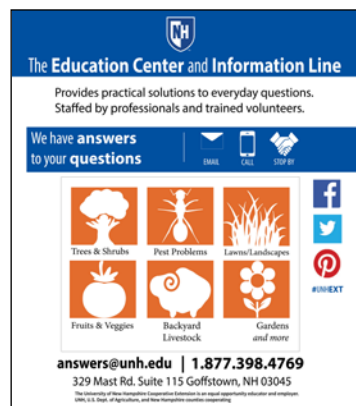
Ken Koerber, *Dunbarton*  
 Paul Mercier, *Canterbury*  
 Chuck & Diane Souther, *Concord*  
 Mike Trojano, *Contoocook*  
 Jennifer York, *Warner*  
 State Rep. Werner Horn, *Franklin*

**Connect with us:**

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 315 Daniel Webster Highway  
 Boscawen, NH 03303  
**Phone: 603-796-2151**  
**Fax: 603-796-2271**

[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)

A wide range of information is also available at [extension.unh.edu](http://extension.unh.edu).



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# REPORTED VITAL RECORDS

## BIRTHS FOR THE YEAR ENDED DECEMBER 31, 2017

DATE	NAME OF CHILD	PLACE	MOTHER'S NAME	FATHER'S NAME
*3/7/2016	Timothy Martin Boisvert	Concord NH	Anne Boisvert	Martin Boisvert
1/1/2017	Cainan Tony Austin	Concord NH	Lindsay Carpenter	Lamar Austin
2/10/2017	Christopher Allen Hans	Concord NH	Kathryn Hans	Nicholas Hans
2/21/2017	Felicity Rosetta Small	Rochester NH	Holly Rambler	Jacob Small
3/1/2017	Elijah Brian-Lee Cadorette	Concord NH	Amanda Cadorette	Rory Cadorette
4/19/2017	Abigail Lee Mallory	Concord NH	Krystle Mallory	Ryan Mallory
5/13/2017	Elias Reed Garcia	Concord NH	Heather Oliver	Robert Garcia
5/13/2017	Brantley Scott O'Dell	Lebanon NH	Karissa Petit	Jason O'Dell II
5/19/2017	Brooklyn Marie Jack	Concord NH	Sarah Jack	Adam Jack
6/3/2017	Maeve Evin Van Nest	Concord NH	Samantha Van Nest	Tanner Van Nest
6/8/2017	Jairah Aubrey Hurd	Concord NH	Deserie Hurd	Steven Hurd
7/23/2017	Phoenix Merchant	Concord NH	Diane Bell	Elijah Merchant
7/27/2017	Aiden James McKay	Concord NH	Stephanie McKay	Brian McKay
8/7/2017	Wyatt Cole Haynes	Concord NH	Casey Haynes	David Haynes II
9/30/2017	Abraham Thomas Millette	Concord NH	Robyn Millette	Shawn Millette
10/25/2017	Emma Kate Caron	Concord NH	Valerie Caron	Francis Caron
11/14/2017	Scarlett Leigh Scribner	Concord NH	Courtney Allison	Jonathan Scribner
11/20/2017	Leigha Iris Jane Gaud	Concord NH	Brittany Reed	Rigoberto Gaud
11/24/2017	Marcus Gabriel Flanagan	Concord NH	Rachael Flanagan	Justin Flanagan
12/1/2017	Mason Garrett Breed	Dover NH	Bryanna Breed	Kevin Breed Jr.
12/7/2017	Aurora Rose O'Brien	Concord NH	Cassandra George	Edward O'Brien II
12/23/2017	Rinoah Elizabeth McCarty	Concord NH	Heather Bradley	Coy McCarty
12/28/2017	Charley Mavis Baker	Concord NH	Brittney Baker	Patrick Baker
12/29/2017	Brenna Ingrid Rose Perkins	Concord NH	Vanessa Minder	Travis Perkins

Respectfully submitted,

Erica Anthony  
Town Clerk

# REPORTED VITAL RECORDS

## DEATHS FOR THE YEAR ENDED DECEMBER 31, 2017

DATE	NAME	FATHER'S NAME PRIOR TO MARRIAGE	MOTHER'S NAME PRIOR TO MARRIAGE
*9/4/2016	Wilbur S. Maxfield Jr.	Wilbur S. Maxfield	Mary Chase
1/1/2017	Margaret Du Hamell	William Hass	Patricia (Unknown)
1/3/2017	Lillie Parisi	Columbo Parisi	Sylvia Forchetta
1/9/2017	Sharon Cole	Lamson Wood	Elaine Barker
1/24/2017	Sue Heino	Fern Prenoveau	Estelle Duhaime
2/23/2017	Paul E. Metcalf Sr.	Roger Metcalf	Roxanna Dustin
3/2/2017	Deborah Gabert	Robert Caron	Nancy Kois
3/8/2017	Robert Dalbec	Aime Dalbec	Melina Metivier
3/11/2017	Donald Hawkins	Vincent Hawkins	Ella Brown
6/8/2017	Judith Morrison	Kenneth Johnson	Shirley Augustson
6/9/2017	Helen Charron	Henry-Rae Launt	Katherine Hydzik
6/20/2017	Brian Anderson	Charles Anderson	Mona Milette
6/27/2017	Lillian Mason	John Mitchell	Dorothy Smith
7/8/2017	Daniel Remi	Raymond Remillard	Beatrice Paquette
7/20/2017	Denise Patterson	Charles Vokey	Nancy Styles
8/5/2017	Gerald Sturdee	Charles Sturdee	Virginia Lassonde
8/6/2017	Donna Gates	Donald Gates	Shirley Pender
8/9/2017	Gladys Tibbetts	Roy Nickerson	Esther Peterson
8/29/2017	June Teloian	John Stevenson	Dorothy Murray
8/29/2017	Richard Pepin	Wilbrod Pepin	Emma Pinard
8/31/2017	Patricia Titus	John Ingram	Mildred Seavey
9/6/2017	Kathleen Bergeron	Vincent McGravey	Gloria Sicard
9/23/2017	Beth Everson	Herbert Jackson	Kerry Clifford
9/26/2017	Robert Winchester Sr.	Gordon Winchester	Gladys Davis
11/7/2017	Herman Fries	Gerhard Fries	Ingeborg Jaerschky
11/14/2017	Joseph Gamester	Peter Gamester	Carol Lambert
11/21/2017	Veronica Bilodeau	Ernest Raymond	Leonida Doucette
11/26/2017	Turner Menefee	Unknown	Unknown
12/4/2017	Patricia Payne	Raymond Haverman	Camella Parsons
12/4/2017	William Marland III	William Marland Jr.	Joyce Maggiacomo
12/5/2017	Mary Frenette	Sarkis Minassian	Yexa Stevens
12/8/2017	Ronald Vien	Alpha Vien	Jeannette Rollins
12/18/2017	Zachary Marcotte	Tony Marcotte	Victoria Brideaux

Respectfully submitted,

Erica Anthony  
Town Clerk

# REPORTED VITAL RECORDS

## MARRIAGES FOR THE YEAR ENDED DECEMBER 31, 2017

DATE	NAME	RESIDENCY	DATE	NAME	RESIDENCY
2/2/2017	Heath A. Edgecomb Katrina A. Dustin	Pittsfield Pittsfield	9/2/2017	Gary A. Bedell Jr. Magen E. Vien	Pittsfield Pittsfield
2/14/2017	Jospeh M. Parent Janet S. Stephens	Pittsfield Pittsfield	9/2/2017	Melissa T. LaValley Justin P. Chagnon	Pittsfield Pittsfield
2/14/2017	Tiffany A. Hutchins Anna A. Colon-Pagan	Pembroke Pittsfield	9/7/2017	Tailor J. Lemieux Odessa L. Hoelscher	Pittsfield Pittsfield
2/21/2017	Asa M. Bourrie Brenda L. DesJardins	Pittsfield Pittsfield	9/9/2017	Kimberly A. Boddie Ralph R. Simonds	Pittsfield Concord
2/25/2017	Ricky A. Gates Karen T. Dionne	Pittsfield Pittsfield	9/23/2017	Janelle L. Melanson Jared J. Crosby	Pittsfield Pittsfield
5/21/2017	Thomas W. Hilton Kelli O. Lemieux	Pittsfield Deerfield	9/23/2017	Marriah K. Mayotte Devin K. Wiig	Pittsfield Milford
6/10/2017	Willie L. Matras Lindsay G. Jones	Pittsfield Chichester	10/14/2017	Kristi S. Price Samuel D. Desmarais	Pittsfield Pittsfield
6/17/2017	Michael A. Bonenfant Rebecca S. Lake	Pittsfield Pittsfield	10/21/2017	Corey A. Knecht Najma A. Abdulkadir	Pittsfield Pittsfield
6/24/2017	Jeffery A. Hatch Penny A. Gerlack	Pittsfield Pittsfield	11/4/2017	Christopher S. Veinotte Hope E. Magoon	Corinth, ME Pittsfield
7/29/2017	Jillian A. Snow Rachel M. Rao	Belmont Pittsfield	11/12/2017	Jasmine M. MacDougall Dillon M. Boutin	Pittsfield Pittsfield
7/30/2017	James M. Allison Stephanie J. Lane	Pittsfield Pittsfield	11/18/2017	Joshua P. Bretz Jillian M. Towle	Strafford Pittsfield
8/5/2017	Kristie J. Smith Kyle R. Oliver	Pittsfield Pittsfield			

Respectfully submitted,

Erica Anthony  
Town Clerk