MEETING MINUTES OF Tuesday, December 8, 2020

CALL TO ORDER
The meeting was called to order by Chairman, J.C. Allard at 6:00 p.m.
All who attended the Town meeting stood together and said the Pledge of Allegiance.

MEMBERS PRESENT
J.C. Allard, Chairman
Gerard LeDuc, Vice-Chairman
Jim Adams
Carl Anderson
Carole Richardson

PUBLIC INPUT-regarding agenda items only
None

AGENDA REVIEW
J.C.: None
Gerard: None
Jim: 36 Main Street
Carole: None
Carl: snow plowing

NEW BUSINESS
ACTION ITEMS

1. Proposed Amendment to Town Hall window replacement agreement
Jim motioned to authorize the completion of replacement windows at Town Hall for a total of $38,500.
Carole: Second.
Discussion: None.
Motion carried 4-0-1. Carl abstained.

2. Sanders Searches Contract for 2021 mortgage searches
Carl motioned to accept the Contract for 2021 mortgage searches with Sanders Searches.
Jim: Second.
Discussion: None.
Motion carried 5-0-0.
3. **Abatement Tax Map R50 Lot 1 (prorated taxes for building fire)**
Carl motioned to approve the abatement for Tax Map R50 Lot 1.
Carole: Second.
Discussion: None.
Motion carried 5-0-0.

4. **Abatement Tax Map R40 Lot 4 (unapplied 2020 Solar Exemption)**
Carl motioned to approve the abatement for Tax Map R40 Lot 4.
Jim: Second.
Discussion: None.
Motion carried 5-0-0.

**ADDED ITEM – Public Works Snow Plowing**
Carl said that he asked the Noel Gourley, Superintendent of Public Works, to join the meeting to talk about some snowplow job concerns that have come up. There are a couple of residents in Pittsfield that are usually plowed out during snowstorms but were not this year. Noel said that he received phone complaints about roads that have been plowed for the last 40 years but weren’t after this last snowstorm.

Noel said that he wasn’t sure why they weren’t plowed as usual but did send the plow back to complete the job. After looking over the plow road schedule, it seems some of these places were added in along the way without a specific reason. Some of the roads that have been included over the years are long driveways for residents (not maintained by the Town) and could have just been used as turnaround points with plowing being both out of courtesy and convenience.

The Board discussed emergency access concerns if a resident gets snowed in or a liability concern for Public Works employees if the roads aren’t kept up in the Spring for plowing and they end up stuck/damage to equipment. Board members agreed it would be best to continue to plow all these areas until they can look into it further and for Noel to refer any more complaints to the Select Board since the fault doesn’t fall on him.

Carole asked for an update on the work being done on the trucks for winter. Noel said that the work has been done on one of the trucks and the other truck was dropped off that day for work to hopefully be back by Friday. Noel said that they have been working on replacing small parts on the plow as well.

Board members thanked Noel for bringing his concerns to the Board and even though there were a couple of complaints during the first snowstorm there were also many compliments on a job well done.

**ADDED ITEM – Parking at 36 Main Street Property**
Jim had some concerns about people parking next to the cinder blocks on the 36 Main Street property. Board members discussed posting No Parking signs to help keep the property from being used as a parking lot.

**COMMITTEE REPORTS**
Gerard said that a BCEP Solid Waste District Public Budget Hearing is scheduled for Thursday December 17, 2020 at 6:00 p.m. located at the BCEP main building.
Carl said that the Planning Board will be holding a Public Hearing for Zoning Ordinance amendments and an appeal hearing for the Historical Society sign on Thursday December 10, 2020 at the Town Hall 7:00 p.m.

Carole updated Select Board members on info from the last Budget Committee meeting concerning the Pittsfield School District budget for 2021/2022. From the discussion so far, it looked like there wouldn’t be a huge increase in the proposed school budget, but taxes could still increase $4,71. Carole said that the school budget presented at the meeting was passed out the day of the meeting so many of the Budget Committee members weren’t able to read through the report beforehand which she felt was unfair to both the Budget Committee and the taxpayers in town. The Budget Committee members plan to look over the information further for a more thorough discussion at the next meeting.

INFORMATION ITEMS
1. **November 2020 Wastewater Treatment Facility report**
   Water usage is down from 2019.

OLD BUSINESS
1. **Perambulation of town lines (8/14/2018)**
3. **Proposed Health Ordinance (8/11/2020)**
4. **Sewer User Fee study (10/27/2020)**
5. **Air purification for Town Hall (11/24/2020)**
   Jim motioned to table until the next Select Board meeting on December 22, 2020. Gerard: Second. Discussion: None. Motion carried 5-0-0.

6. **Appeal of Land Use Change Tax – Map R17 Lots 3-3, 3-4, & 3-8 (11/24/2020)**
   Jim motioned to accept Avitar's recommendation of denial. Gerard: Second. Discussion: None. Motion carried 5-0-0.

7. **Review of elderly property tax exemption parameters (11/24/2020)**
   Board members discussed taking a closer look at the towns surrounding Pittsfield in order to increase elderly property tax exemption parameters. Board members agreed to table until the next Select Board meeting on December 22, 2020.

CHECK MANIFESTS
1. **Accounts Payable**
   Gerard made a motion to approve Accounts Payable. Carl: Second. Discussion: None. Motion carried 5-0-0.
2. Payroll
Gerard made a motion to approve Payroll.
Carl: Second.
Discussion: None.
Motion carried 5-0-0.

MINUTES
1. November 24, 2020 – Public Session Minutes
Gerard motioned to table the November 24, 2020 Public Session minutes until the next Select Board meeting on December 22, 2020.
Carole: Second.
Discussion: None.
Motion carried 5-0-0.

2. November 24, 2020 – Nonpublic Session Minutes
Gerard motioned to table the November 24, 2020 Nonpublic Session minutes until the next Select Board meeting on December 22, 2020.
Carole: Second.
Discussion: None.
Motion carried 5-0-0.

PUBLIC INPUT
Bob Schiferle said that the $4.71 tax impact figure for the Pittsfield School district is due to current revenue protections. There seems to be an issue with the Adequacy Aid grant for free lunch because students/parents aren’t applying or filling out paperwork for it during COVID-19 restrictions. The State of New Hampshire on average is looking into reducing the expenditures by over $50 million since many schools across the state are in the same situation.

Bob updated the Select Board members on the High School Tuition Committee, of which he is a member of, saying the committee is currently looking into sending Pittsfield High students (grades 9-12) out of town. Bob said that they are taking this year’s default budget and going through excruciating detail to analyze what is required for facilities, where employees will fall in the change, and other pertinent information so that the committee can get enough details together for an appropriate recommendation.

Scot Palmer addressed the Board and asked for an update on the proposed RV/Camper amendment.
Carl said after further discussion at the last Planning Board meeting, the Planning Board members have decided not to go forward with the amendment.

NONPUBLIC SESSION
Gerard motioned to go into Non-Public session under RSA 91-A:3; II (a).
Jim: Second.
Discussion: None.
Motion carried 5-0-0.

When the Board returned to public session Gerard made a motion to seal the nonpublic minutes and the motion was seconded by Jim.
Discussion: None.
Motion carried 5-0-0. Roll call was done and all approved.

Approved:

[Signature]
James C. Allard, Chair

[Signature]
Date 12/22/20
Meeting Agenda
Town of Pittsfield
Board of Selectmen
Town Office, 85 Main Street
Pittsfield, New Hampshire 03263

Tuesday, December 8, 2020

Regular Session – 6:00 p.m. – call to order

Pledge of Allegiance

Public Input – regarding agenda items only

Agenda Review

New Business

Action Items

1. COVID19 Department Protocols
2. Consideration of purchasing air purifiers for Town Hall (CARES Act offset)
3. Fire Chief’s Employment Agreement
4. Appeal of Land Use Change Tax – Map R17 Lots 3-3, 3-4, & 3-8
5. Application for Solar Energy Systems Exemption – Map R53 Lot 4-6
6. Application for Veteran’s Tax Credit & Service-Connected Credit – Map R34 Lot 14
7. Review of Elderly property tax exemptions
8. 2020 appropriation for donation to Floral Park Fence Fund - $500 journal entry
9. 2020 transfers to Capital Reserve & Expendable Trust Funds
10. 2021 Municipal Budget open items

Committee Reports

Information Items

1. Notification of Pi

Old Business

1. Perambulation of town lines (8/14/2018)
3. Proposed Health Ordinance (8/11/2020)
4. Sewer User Fee study (10/27/2020)

Check Manifests

1. Accounts Payable
2. Payroll

Minutes

1. November 24, 2020 – Public Session Minutes
2. November 24, 2020 – Nonpublic Session Minutes

Public Input

Public Input standards: The Board of Selectmen may accept the public’s input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

Nonpublic Session - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

Please note: The meetings of the Board of Selectmen are recorded, audio and video.