

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

October 17, 2018

Present: Sandra Adams, Chairperson; Carol Grainger, Treasurer; Leslie Vogt, Library Director; Theresa Endler, Secretary.

Meeting Convened: 5:00 pm

Acceptance of Minutes: The September 12, 2018, minutes were reviewed and a motion to accept was made and seconded (Carol/Theresa). Motion carried.

Old Business:

Friends Update – The Friends of Josiah Carpenter Library are planning two fund raisers. They have assembled a raffle basket of lottery tickets and gift certificates for local businesses. Tickets may be purchased at the library and at town hall on Election Day when the winner will be drawn. In addition, they are holding a Poinsettia Sale. Orders are being taken now and the plants will be delivered in early December.

Updates on barn/property – Leslie and Sandra attended a recent Select Board meeting and reported that the work on the barn is still on hold while the town determines how to handle the insurance liability issue and how it concerns a volunteer work crew. In the meantime, Leslie has been gathering information to see if grant money may be available for the renovation. She will be speaking to a representative from the Preservation Alliance to clarify some concerns regarding the eligibility of the barn for the grant.

2019 Proposed Library Budget – Leslie reported that the proposed budget was brought to the Select Board. The Board had a few questions about expenses but no negative concerns. The budget will be voted on in late November. In the meantime, Leslie will prepare a default budget to be used if the proposed budget fails to pass.

Desk Update – The restoration work on the library circulation desk has been completed by David Harper and the desk has been delivered to the library. Thank you to the Friends of Library for their generous contribution to help defray the cost of the work.

Library Circulation Policy – Leslie had provided a revised draft of the Library Circulation Policy for the Trustees to review. Sandra noted a few areas that might need edits, Leslie will make the necessary changes, and the vote on the revised policies will be held during the November Library Trustee meeting.

Reports:

Director's Report – Leslie presented the Director's Report. Items of note were: 1. The installation of the restored circulation desk – it is a positive addition to the library; 2. The planned carpet cleaning has been scheduled for October 26th.

Treasurer's Report – Finances were reviewed. Leslie said that there is money available for year-end purchases and she is open to suggestions.

Motions to accept both reports were made and seconded (Theresa/Carol). Motions carried.

New Business:

1. There was a brief discussion of the oil contract for the upcoming heating season. The library will be included in the contract that the town of Pittsfield has made Dead River Oil Company at the cost of \$2.73 per gallon.
2. Leslie mentioned that she would be preparing the request for the Sanderson Fund. She typically asks for money to help support the library's programs and materials. She asked the Trustees to think of creative ideas that can be discussed at the November meeting.

Miscellaneous: Sandra has received notification of the NHLTA Regional Meeting that will be held on November 7th in Gilford. The members will check their schedules to see if they are available to attend.

Adjournment - Moved and seconded (Carol/Theresa) at 5:32.

Next Trustees Board Meeting: Wednesday, November 14, 2018 at 5:00pm