

## **JOSIAH CARPENTER LIBRARY TRUSTEE MEETING**

### **MINUTES**

**February 21, 2018**

**Present:** William Tahnk, Chairperson, Sandra Adams, Treasurer, Carol Grainger, Secretary and Leslie Vogt, Director.

**Meeting Convened:** 6:35 pm

**Acceptance of Minutes** – The January 17, 2018 minutes were reviewed and a motion to accept was made and seconded (Sandra/Carol). Motion carried.

#### **Old Business:**

**Friends Update** –The Friends are continuing to work on book consignment. Plans for a raffle at the town election in March were approved.

**Library upgrade** – The carpentry work in the Children's room is complete. The valances being made for the Children's room should be completed next week.

#### **Reports:**

**Director's Report** – Leslie presented the Director's report.

**Treasurer' Report** – Given and discussed by the Board.

Motion to accept both reports was made and seconded (Sandra/Carol). Motion carried.

#### **New Business:**

**Policy on library use** – Mr Tahnk prepared a draft of the library use policy using input from

other libraries. The draft policy was discussed and a motion was made and seconded (Sandra/Carol) to approve the policy for inclusion in the Library policy manual. Motion carried. Mr Tahnk will revise the policy manual and disseminate the pdf version for posting on the library website.

**Miscellaneous:**

None

**Next Trustee Board Meeting:** March 21, 2018 at 6:30pm

Meeting adjourned at 7:09 pm