

# JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

## MINUTES

April 18, 2018

**Present:** Sandra Adams, Chairperson; Carol Grainger, Treasurer; Leslie Vogt, Library Director; and Theresa Endler, Secretary.

**Meeting Convened:** 5:00 pm

**Acceptance of Minutes:** The March 21, 2018 Minutes were reviewed and one correction was noted – change the date of the upcoming NHLTA Spring Conference to May 14, 2018. After the correction, a motion was made to accept and seconded (Carol/Theresa). Motion carried.

### **Old Business:**

**Friends Update** – Friends are planning a Used Book Sale in conjunction with the Town Yard Sale.

**Update on Request to Board of Selectmen** – Barn and property was donated to the town for the library's use. At this time, the library can not use the barn and worries that it could be a liability. A motion was made and seconded (Theresa/Carol) that the library's concerns and ideas be presented to the selectmen at the May 22, 2018 public hearing.

**Performance Evaluation of Director** – Evaluation was presented and several commendations were noted. The director accepted the evaluation; she will add her comments and it will be signed and finalized at the next meeting.

### **Reports:**

**Director's Report** – Leslie presented the Director's Report. Two items of note: 1. The date of the June Trustee Meeting has been changed to June 27 to accommodate Leslie's schedule. 2. Leslie is still researching necessary chimney repairs. She will contact the selectmen to see if more bids are needed for the job.

**Treasurer's Report** – Finances were reviewed and discussed.

Motions to accept both reports were made and seconded (Theresa/Carol). Motions carried.

### **New Business:**

**Signatories for the Josiah Carpenter Library bank accounts.** Carol and Theresa signed necessary forms to do banking transactions if Sandra is unavailable.

**Miscellaneous** – None

**Adjournment** – Moved and seconded (Theresa/Carol) at 5:57

**Next Trustees Board Meeting: Wednesday, May 16, 2018 at 5:00pm**

