



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Wednesday, November 7, 2018

CALL TO ORDER

Call to order at 6:38 PM by Robert Schiferle, Chair

MEMBERS PRESENT

Robert Schiferle, Chair
Jeremy Everson, Secretary
Katie Bachelder
Richard Guild
Fred Hast
Louis Houle
Gail Nickerson
Ralph O'Dell
Helen Schiff
Randy Severance
Carol Richardson, Select Board Rep.

MEMBERS ABSENT

Mary Paradise, Vice Chair
Tom Hitchcock
Heidi Asdot, School Board Rep.

GUESTS PRESENT

None

Document Distributed: *Town of Pittsfield Capital Reserve Funds – Equipment Replacement Plan*

Item 1: Open Discussion on Budget Issues/Ideas

- F. Hast expressed a concern that the town increase the pay package in the contract for the Highway Agent.
- There was discussion regarding the ways that line items can be increased during the budgeting process (SB2, deliberative session, town meeting).
- J. Everson asked about informing the community about the meetings and processes coming up (public hearings, processes, goals and changes).

- Budget Committee Meeting Schedule
- Importance of Public Hearings
- Process of SB2 town and school budgets
- R. Severance will post the schedule of meetings on the town FB page.
- B. Schiferle will write an article for committee review on the default budget. Upon approval this article may be submitted to the newspaper.
- J. Everson will write an article for committee review on the importance of the public hearings. Upon approval this article may be submitted to the newspaper.

Item 2: Capital Reserve Funds – Equipment Replacement Plan

Town of Pittsfield Capital Reserve Funds – Equipment Replacement Plan

- Fire Department Pumper Capital Reserve: contributions increase from \$50,000.00 to \$100,000.00 through 2023 to bring the fund balance up to keep the schedule for replacement.
- Public Works Dump Truck Capital Reserve: contributions increase from \$30,000.00 to \$100,000.00 through 2022 to bring the fund balance up to keep the schedule for replacement.
- Fire Department Ambulance Fund: \$30,000.00 of billed funds are repurposed to the ambulance fund to keep the schedule of replacing an ambulance every 10 years.

Item 3: Other Items

Document Referenced

- Thursday's School Board Meeting looked at a committee report regarding school funding (HB356). Proposed legislation would reduce funding to the Pittsfield Schools.

Item 4: Approval of Meeting Minutes

October 30, 2018 Meeting Minutes

- Motion to Approve: F. Hast
- Motion 2nd: K. Bachelder
 - Correct Cara Marston's name
- 11 (yes) – 0 (no) – 0 (abstentions)

Motion Passed

Next Meeting

Next meeting will be on Wednesday, November 14, 2018, starting at 6:30 PM.

Meeting adjourned at 8:21 PM.

Submitted by: Jeremy Everson, Secretary

Approved:



Robert Schiferle, Chair

11/28/2018

Date