

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

February 20, 2019

Present: Sandra Adams, Chairperson; Carol Grainger, Treasurer; Theresa Endler, Secretary.

Meeting Convened: 5:00 pm

Acceptance of Minutes: The January 16, 2019, minutes were reviewed and a motion to accept was made and seconded (Carol/Theresa). Motion carried.

Old Business:

Friends Update – The Friends had been looking into moving their bank account after receiving notification that TD Bank would be increasing service fees. After further investigation, it was learned that the bank did not have the Friends identified with “non-profit” status. This was corrected, the extra service fees will be removed, and the Friends will continue to use TD Bank. Also, the Friends have started planning to hold a fund-raising raffle at town hall on election day.

Update: Barn Project – The barn assessment by the Preservation Alliance could not begin until the agreement was signed by the owner of the barn. Since the barn was donated to the library and town, the documents to initiate the assessment have been signed by the Pittsfield Select Board. The assessment will be performed by Ed Pape from Center Strafford. We are waiting on further updates regarding the timing of the assessment.

Repairs - Carpet – The carpet in the Jenkins Room in the basement of the library became wet when the radiator/heating pipe was leaking. The leak has been repaired but there is concern that the water seeping into the carpet may have created a mold issue in the basement room. With the approval of the Trustees, Leslie has been contacting companies to obtain estimates for the work. This will be discussed further at our next meeting.

Reports:

Director's Report & Financial Report – Leslie was absent from the meeting due to illness, but she had emailed her reports to the Trustees. The reports were reviewed and discussed; a few items of note were:

1. Leslie reported that she was looking into *Better World Books* to take discarded books; the Trustees agreed that this may be an efficient way of handling unwanted books.
2. Leslie reported that Library Reports for the Town of Pittsfield and State of NH have been filed.
3. Leslie mentioned that the Josiah Carpenter Library would be celebrating its 125th anniversary in 2020; we should begin planning for this.

Motions to accept both reports were made and seconded (Theresa/Carol). Motions carried.

New Business: None

Miscellaneous: Sandra provided copies of the Library Collection Policies. The Trustees will review the existing policies and discuss them at our March meeting.

Adjournment - Moved and seconded (Theresa/Carol) at 5:30.

Next Trustees Board Meeting: March 20, 2019, at 5:00pm