

**JOSIAH CARPENTER LIBRARY TRUSTEE MEETING
MINUTES**

December 19, 2018

Present: Sandra Adams, Chairperson; Carol Grainger, Treasurer; Leslie Vogt, Library Director; Theresa Endler, Secretary. Clayton Wood arrived late and joined the meeting for 5-10 minutes.

Meeting Convened: 5:00 pm

Acceptance of Minutes: The November 14, 2018, minutes were reviewed and a motion to accept was made and seconded (Carol/Theresa). Motion carried.

Old Business:

Friends Update – The Poinsettia sale was successfully completed. At their last meeting new officers were named for 2019; they are Holly Brown, President; Ruth Thrall, Vice-President; Judith MacLellan, Treasurer; and Elizabeth Dimmick, Secretary. The group is considering moving their checking account to a different bank due to the increased fees at TD Bank. Also, they will be investigating alternate fund-raising options because the book yard sale has become less popular.

Update: Preservation Alliance Assessment Grant – Leslie informed the group that the application for the assessment of the barn has been approved by the Preservation Alliance. They will be sending a consultant to inspect the barn and provide an objective assessment regarding the barn's condition, possibilities for renovation, and its historical value. The Trustees will be informed once the date for the inspection has been set.

Sanderson Fund Application – Before the meeting, Leslie had presented the Trustees with an overview of the Sanderson Fund Application that she had prepared to be submitted before the December 31, 2018, deadline. She explained the rationale for some of the items on the application and how they will enhance the library and the services it provides for the community.

Updates on barn/property – Leslie and Clayton Wood reported that David Harper has done the necessary work to close the barn and secure it for the winter season.

Reports:

Director's Report – Leslie presented the Director's Report and there were two items that were discussed:

1. She has been informed that if the proposed 2019 budget does not pass, the default budget for 2019 will be the same as the library's 2018 budget - \$80,491.00. The Trustees discussed how the default budget would impact the library. Of concern was the fact that the default budget would not cover the proposed 2% cost of living wage increase for the library employees. A motion was made to add a warrant to the SB2 ballot to provide the additional

money (\$1,123.00) to fund the 2% wage increase for the library employees. Leslie will ascertain whether a warrant may be added. Motion was made and seconded (Theresa/Carol). Motion carried.

2. She told the group that the broken lighting sconces in the stairwell will be replaced.

Treasurer's Report – Leslie presented the library's financial reports and the finances were reviewed. Motions to accept both reports were made and seconded (Theresa/Carol). Motions carried.

New Business: None

Miscellaneous: None

Adjournment - Moved and seconded (Carol/Theresa) at 5:37.

Next Trustees Board Meeting: Wednesday, January 16, 2019, at 5:00pm