

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

February 7, 2024

Present: Sandra Adams, Chair; AnneMarie Chapman , Secretary; Leslie Schuster, Treasurer; Melissa Babcock, Library Director; Liz Dimmick, member of the public

Meeting Convened: 9:30 a.m.

Agenda Review: The agenda was reviewed and revised. A motion to accept amended agenda was made and seconded. (AnneMarie/Leslie) Motion carried.

Acceptance of Minutes: The January 10 2024, minutes were reviewed and a motion to accept was made and seconded. (AnneMarie/Leslie). Motion carried.

Reports:

Director's Report –Melissa presented the Director's Report, items of note:

- The epoxy floor will be applied on March 11th. The library should be able to remain open, but programming will be suspended for the week.
- Jacqueline Heath, a retired library director, has been hired and Melissa is eager to begin her training once the necessary background check is complete.

Financial Reports – The January financial statements were unable to be accessed at this time. We will review next meeting.

Old Business:

Friends activity: The Friends of the Library met and discussed how to best provide support for upcoming programs. They will meet again March 19th at 6:30.

Policy review: The trustees continued with our policy review, streamlining all the policies and making it easier to access any one policy.

Adjournment: Moved and seconded at 11:52p.m.(AnneMarie/Leslie)

Next Trustees Board Meeting: Wednesday, March 13, 2024 at 9:30 a.m.