

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

June 14, 2023

Present: Sandra Adams, Chair; AnneMarie Chapman , Secretary; Leslie Schuster, Treasurer, Melissa Babcock, Library Director

Meeting Convened: 5:30 p.m.

Agenda Review: The agenda was reviewed, revised and a motion to accept was made and seconded. (AnneMarie/Leslie) Motion carried.

Acceptance of Minutes: The May 17, 2023, minutes were reviewed and a motion to accept was made and seconded. (Leslie/AnneMarie). Motion carried.

Old Business:

Update on Jenkins Room/SelectBoard Meeting: The asbestos removal was completed May 30th – June 1st. The area has been tested and declared asbestos free. The library has slowly started using the area for various programs again much to the relief of staff and community members. The selectboard has given the go ahead for Melissa to contact Larry Konopka for some guidance on flooring – is the basement ready for it and what are our flooring options.

Policy review: The trustees have scheduled July 19th at 9 a.m. as a morning to devote to policy review.

Holiday Compensation and Leave time policy : The policy was edited and sent to Cara by Melissa.

Ruth Strickhart Bench Update: One landscaper has met with Melissa, but she has yet to see a quote.

June Book Sale: The library held the Book Sale and made \$152. Not bad for such a rainy, dreary morning.

Reports:

Director's Report –Melissa. presented the Director's Report, items of note:

- There will be a Friends of the Library revitalization meeting on June 20th in the hopes of encouraging some folks to get the group going again.
- The Clothes Closet is generously donating \$400 for outside picnic tables.

Financial report- Leslie created a treasurer's report and spent some time discussing it with the group. It is very user friendly and we are very appreciative of her commitment to making the library trustees' financial statements transparent and easier to understand.

A motion was made and seconded to accept the Director's and Financial Report with one clarification requested regarding an entry in the financials notated as Main St. electricity.
(AnneMarie/Leslie)

Adjournment: Moved and seconded at 7:12 p.m.(AnneMarie/Leslie)

Next Trustees Board Meeting: Wednesday, June19 , 2023, at 9:00 a.m.