

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

March 15, 2023

Present: Sandra Adams, Chair; AnneMarie Chapman , Secretary; Leslie Schuster, Treasurer, Melissa Babcock, Library Director

Meeting Convened: 10:30 a.m.

Agenda Review: The agenda was reviewed, revised and a motion to accept was made and seconded. (AnneMarie/Leslie) Motion carried.

Acceptance of Minutes: The February 15, 2023, minutes were reviewed and a motion to accept was made and seconded. (Leslie/AnneMarie). Motion carried.

Old Business:

Nominations and Elections of Officers: The trustees will revisit nominations and electing new officers at our April meeting, as Sandra will be officially sworn-in at that time.

Update on Jenkins Room: Testing was done and there is asbestos in the tile. Due to this, the carpet and tile must be removed by a professional. The trustees will try to get put on the agenda for the next Selectboard meeting to discuss.

Policy review: The trustees discussed our current Patron Behavior Policy. It has come to our attention that there is much information overlap in our Library Use policy with this Behavior Policy. We will attempt to streamline the two policies and title it Visitor Responsibility Policy, if possible.

Library spending/reimbursement for Director: Melissa will check with Cara on the progress of securing another method for paying for everyday expenses at the library.

Revisit Strategic Plan: After reviewing our Strategic Plan, we were pleased to see that our goals have been accomplished and more! We look forward to creating a new Strategic Plan when time allows.

Reports:

Director's Report –Melissa. presented the Director's Report, items of note:

- The owner of Blueberry Ridge Blooms and Farmstead located in Pittsfield will be a speaker at the library on April 20th at 6:30. Included in her discussion will be what variety

of flowers grow well in our particular climate, companion planting, and edible flowers. We look forward to her and other speakers that will compliment our Seed Bank which has officially opened.

- The NH Charitable Foundation has approved a \$2000 grant for JCL. The monies will go toward funding Hoopla and Libby.

A motion was made and seconded to accept the Director's Report. (AnneMarie/Leslie)

New Business:

Select Policy to review: We will review Unattended Children Policy as well as Patron behavior and Library Use Policies.

Adjournment: Moved and seconded at 12:13p.m.(AnneMarie/Leslie)

Next Trustees Board Meeting: Wednesday, April 19 , 2023, at 9:30 a.m.