

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

February 15, 2023

Present: Sandra Adams, Chair; AnneMarie Chapman , Secretary; Leslie Schuster, Treasurer, Melissa Babcock, Library Director

Meeting Convened: 10:30 a.m.

Agenda Review: The agenda was reviewed, revised and a motion to accept was made and seconded. (AnneMarie/Sandra) Motion carried.

Acceptance of Minutes: The January 18, 2023, minutes were reviewed, revised and a motion to accept was made and seconded. (Sandra/AnneMarie). Motion carried.

Old Business:

Update on Jenkins Room: Members of the Selectboard, Melissa, Sandra, and Larry Konopka came to the library recently to get an opinion from Mr. Konopka, who owns a flooring restoration business, on the status of the Jenkins Room. It was determined that there is significant water under some of the flooring and that asbestos testing should be the next step of the process. RPF Environmental has agreed to perform the testing and the results of that testing will determine the next course of action.

Policy review: A motion was made and seconded to accept the revisions made to our Emergency Procedures Policy. (AnneMarie/Sandra)

Update on National Take Your Child to the Library Day: The activities that were planned by the entire JCL staff were a success. PJ Storyhour had record numbers and the stuffed animal sleepover had 28 stuffed animals stay the night and some of those adventures are being shown on our digital frame located on the front desk at the library.

Update on Ruth Strickhart funds: Leslie did research on a library pass from the McAuliffe-Shephard Discovery Center. The pass would allow 4 people general admission to the Discovery Center for a year at the cost of \$200. After some discussion, we are still not sure if such a pass would be a good fit for our patrons. Melissa thought a good use of the Strickhart funds would be to have a Master Gardener from UNH come and speak at the library. This would be in conjunction with the seed swap that is being planned for this spring. The trustees agreed.

Library spending/reimbursement for Director: Cara is working with Citizens Bank to find a

potential solution to the issue of Melissa having to purchase library supplies and use her personal funds and then get reimbursed.

Update on Sanderson Fund: Melissa applied for and received \$900 from the Sanderson Fund. This money is to be used for programming of all ages and our Library of Things.

Reports:

Director's Report –Melissa. presented the Director's Report, items of note:

- A community member has received a donation of several generators and JCL has been offered one such generator. The stipulation would be that the library would be a warming/cooling center in the event of an emergency. We are curious as to the long term costs of having this piece of equipment as well as what would the annual maintenance consist of. Melissa will reach out to the community member in order to answer these questions.

A motion was made and seconded to accept the Director's Report and Financial Report.
(AnneMarie/Leslie)

New Business:

NHLTA Dues: It has come to our attention that our yearly dues for the NHLTA may not have been paid. Melissa will contact them to try and rectify this.

Globe Community Fund: Melissa has been made aware of and applied to the Globe Community Fund. In the past, Globe has graciously donated money to JCL at the end of the year. In the past, this has paid our Hoopla fees. A donation was not forthcoming this year and the plan is that if we are approved we will use the Community Fund money for Hoopla.

Adjournment: Moved and seconded at 12:40p.m.(AnneMarie/Leslie)

Next Trustees Board Meeting: Wednesday, March 15 , 2023, at 10:30 a.m.