

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

January 18, 2023

Present: Sandra Adams, Chair; AnneMarie Chapman , Secretary; Leslie Schuster, Treasurer, Melissa Babcock, Library Director

Meeting Convened: 10:30 a.m.

Agenda Review: Agenda reviewed and a motion to accept was made and seconded. (AnneMarie/Leslie) Motion carried.

Acceptance of Minutes: The December 21, 2022, minutes were reviewed and a motion to accept was made and seconded. (AnneMarie./Leslie). Motion carried.

Old Business:

ProServ/Gutter replacement/use of Jenkins Room: Downstairs is still not being used by patrons due to the basement taking in so much water during the storm on December 23rd. ProServ was called to clean up basement after the storm due to the unprecedented amount of water downstairs. Melissa and the trustees will attend the selectboard meeting on January 24th to see how we should proceed. Bestway has completed the moving of the gutter from the front of the building and reattached it to the side of the building.

Policy review: We made significant progress on updating our Emergency Procedures Policy at the meeting. AnneMarie will complete some additional changes and we will take up the discussion at our February meeting.

Policy review: Our discussion on the Emergency Procedures Policy has been tabled until February. The trustees amended both the Technology Plan Policy and Library Open Hours and Holiday Closing Policy. A motion was made and seconded to accept both policies as amended. (Leslie/AnneMarie)

Library of Things update: The new items purchased have already started circulating.

Plans for Ruth Strickhart funds: There are passes to local recreational areas that are being offered at the library. Melissa is seeing where folks are interested in perhaps receiving passes from. If there is enough interest, buying such passes might be a good use of some of our funds. Programs for both children and adults alike also seem like a great way to use some of our donated Strickhart monies. Painting for adults, visits from children's authors, writing clubs were some of the ideas given.

Reports:

Director's Report –Melissa. presented the Director's Report, items of note:

- Due to our inability to use the Jenkins Room, the Adventure Club has moved to the Town Hall. Attendance seems to be going strong at our temporary location.
- February 4th is Take Your Child to the Library Day. In order to encourage library use, the entire library team has created a day of fun. Activities include special take and makes, snacks throughout the day, along with info on all there is to offer families at JCL. That evening will be PJ storyhour with milk and cookies.

A motion was made and seconded to accept the Director's Report and Financial Report.
(AnneMarie/Leslie)

New Business:

Library Director Evaluation: An evaluation was given by the trustees on the performance of our library director, Melissa Babcock. The evidence is overwhelming displaying the positive impact Melissa has on our library and our community.

Adjournment: Moved and seconded at 12:18 p.m.(AnneMarie/Leslie)

Next Trustees Board Meeting: Wednesday, February 15 , 2023, at 10:30 a.m.