

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

July 20, 2022

Present: Sandra Adams-Chair, AnneMarie Chapman – Secretary, Leslie Schuster – Treasurer, Melissa Babcock- Library Director

Meeting Convened: 10:37 a.m.

Agenda Review: Agenda reviewed, revised and a motion made to accept was made and seconded. (AnneMarie/Leslie S.) Motion carried.

Acceptance of Minutes: The June 15, 2022, minutes were reviewed and a motion to accept was made and seconded. (AnneMarie/Leslie S.). Motion carried.

Old Business:

Update on employment positions: Kim Diomede will begin her position as circulation assistant beginning next week.

Select a policy to review for next meeting: The three policies we will discuss next month are, The Telescope Borrowing Policy, The Equipment Usage Policy, and The Town of Pittsfield Equipment Policy

Library of Things update: The Library of Things has begun to circulate items.

Hot Air Balloon Rally activities – Library involvement: Trustees will make 200 cupcakes for the Cupcake Eating Contest which will take place the Saturday of Balloon Rally at 4:30.

Summer Reading kickoff: Melissa and the staff have been getting positive feedback from library patrons about the quality of the Summer Reading Program and attendance is great at Park Program and Preschool Storytime.

Ruth Strickhart memorial ideas: Sandra researched granite benches but was unable to get a quote because of increases in prices. During the meeting, Sandra attempted to contact a local company but was unable to reach anyone. We will further research benches made of different materials to see if we can find something reasonably priced, sturdy, and with a backrest to make it more comfortable.

Water in basement update: Melissa had two different gutter companies come out to give feedback on water issue. They must clean and inspect gutters before any real recommendations can be given. A motion was made and seconded to chose Bestway General Construction to do the job. (AnneMarie/Sandra) Melissa will contact them and set up an appointment.

New Business:

NHLTA Workshop: The NHLTA will be conducting a financial workshop next month. Because of the time it takes place, the trustees are unable to attend. Leslie will check to see if the meeting will be recorded to watch later or perhaps there might be slides we could view.

Reports:

Director's Report –Melissa. presented the Director's Report, items of note:

- The Mead and Read book club is still going strong with five new members.
- Evelyn Cote won the summer art contest and is looking forward to riding in the Old Home Day Parade with her mural.
- Thomas has a couple of different projects he will complete over the summer. They are fixing the shed and ripping out the downstairs rug and replacing it with a rug that can be rolled up and removed with each expected storm.

Financial Report – The June financial statements were reviewed and everything looked in line.

A motion was made and seconded to accept the Director's Report and Financial Reports
(AnneMarie/Leslie)

Adjournment: Moved and seconded at 11:40 p.m.(AnneMarie/Sandra.)

Next Trustees Board Meeting: Wednesday, August 24 , 2022, at 10:30 a.m.