

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

March 17, 2021

Present: Sandra Adams, Chairperson; AnneMarie Chapman, Secretary; Leslie Schuster, Treasurer, Leslie Vogt, Library Director; Melissa Babcock.

Meeting Convened: 5:06 pm

Acceptance of Minutes: The February 17, 2021, minutes were reviewed and a motion to accept was made and seconded. (AnneMarie/Sandra). Motion carried.

New business:

Newly Elected Trustee – We all gave a hearty welcome to our newest member, Leslie Schuster.

Election of Officers – A motion was made and seconded to nominate AnneMarie as secretary (Leslie S./Sandra). A motion was made and seconded to nominate Leslie S. as treasurer (AnneMarie/Sandra). Sandra retains her position as Chairperson.

Time of Trustee Meeting – After a brief discussion, we decided to keep the meetings on the 3rd Wednesday of the month at 5:00pm. We agreed we may have to change it periodically, however, due to family obligations.

Old Business:

Friends of JC Library – There is no report from the Friends of Josiah Carpenter Library at this time.

Scheduling Strategic Planning Meeting – Sandra, Leslie V., Leslie S., and AnneMarie agreed to meet at the library on Monday, March 29th at 11:00 am for our initial meeting.

Reports:

Volunteer Service Agreement – Library Director Vogt. provided a Volunteer Service Statement & Agreement that the Pittsfield Fire Dept. currently uses. Also provided was this same document modified slightly for the library's use. All agreed that it would work well. Director Vogt will make the suggested edits made by the Trustees and it will be voted upon at the April meeting to accept the new agreements in place of the current ones.

Director's Report – Leslie V. presented the Director's Report; items of note:

1. Leslie V. brought to our attention controversy surrounding 2 Dr. Suess books, *If I Ran the Zoo* and *To Think I Saw it on Mulberry Street*, which the library has in circulation. These books are no longer in production because some find it insensitive and racially offensive. The books are to remain on the shelf, per section 1 & 2 of the American Library Bill of Rights.
2. A motion was made and seconded to remove pages 40 and 62 of the library Policy Manual because it contains the Nook Borrowing Policy and Nook User Agreement and the library no longer has a Nook (AnneMarie/Leslie S.).
3. Leslie V. spoke of the front steps needing repair because they lost a portion of their earthen support. After asking Dan Schroth to take a look he volunteered to fix the steps. This would involve the removal of the steps, stabilizing them, and then replacing them with the original steps. Since Dan is not an official volunteer, Sandra will write a letter to the Select Board informing them Dan has offered his services.

Financial Report – Leslie V. presented the Financial Report that was received from Cara Marston, Town Administrator. A small discussion was had regarding the Expense Sheet and how workers compensation was recorded.

A motion was made and seconded to accept the Director's and Financial Reports (AnneMarie/Leslie S.).

Miscellaneous: The NHLTA is offering two virtual Spring Trustee Orientation Workshops: April 24 and June 7. Trustees have the e-mail which provides the details.

Also, Leslie announced that Ruth Strickhart graciously willed money to the library prior to her recent death. A letter with specifics will be forthcoming.

Adjournment: Moved and seconded at 6:15 p.m. (AnneMarie/Leslie S.)

Next Trustees Board Meeting: Wednesday, May 19, 2021, at 5p.m.