



Subdivision Application Form
Town of Pittsfield, New Hampshire

Revised 11/2009

To be Completed by Applicant		10. Owner	Name
1. Date of Submission			Address
			Telephone
			Signature
2. Type of Application <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Other		11. Applicant	Name
			Address
			Telephone
			Signature
3. # of lots before subdivision			
4. # of lots to be created			
5. Total Area of Site before subdivision		12. Surveyor	Name
			Address
			Telephone
6. Location of project Address: Tax Map/Lot #		13. Required Materials (see Subdivision Regulations for details): I. Five copies of the completed application for Subdivision review II. Subdivision (5 large copies): a. Sheet size: Shall be of sufficient size and detail to clearly show what is proposed on the site. b. Scale: not less than 1"=100' c. Match lines when required (when more than one sheet is needed). d. Five (5) prints of each plan sheet (black line). e. Date, title, scale, north arrow, location map. f. All title blocks should be located in the lower right hand corner, and shall indicate: i. Type of plan ii. Owner of record iii. Title of plan iv. Name of the town(s) v. Tax map and lot number vi. Plan date and revision dates; g. Show all easements. III. List of current names and addresses of all abutters. IV. Fees as set by the Planning Board. V. The material composition shall be suitable for electronic scanning, recording, and archiving by the Registers of Deeds. VI. A letter of authorization from the owner, if the applicant is not the owner	
7. Zoning District			
8. Has this property gone to the ZBA? <input type="checkbox"/> Yes Case # _____ <input type="checkbox"/> No			
9. Description of the project:			

Planning department use Only		2. Fees: Escrow _____ Application _____ Postage _____ Newspaper _____	Receipt Stamp
		3. Date of abutters notice:	
		4. Date of newspaper notice:	
1. Materials Submitted: <input type="checkbox"/> Plans <input type="checkbox"/> Completed Checklist <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee(s) <input type="checkbox"/> Letter of Authorization <input type="checkbox"/> Written Waiver Request(s) <input type="checkbox"/> Other _____		5. Date of Pre-application Meeting:	Subdivision Application #
		6. Date of PB Acceptance	