



Minor Construction/Renovation Building Permit Application

Town of Pittsfield, New Hampshire
85 Main Street, Pittsfield, NH 03263
Telephone: (603) 435-6773 x14
Fax: (603) 435-7922

Issue Date: _____
Permit #: _____
(This area for office use only)

Map # _____
Lot # _____
Zoning _____

Location of Construction (Address): _____

Property Owner: _____ Home Phone: _____

Mailing Address: _____ Cell Phone: _____

City: _____ State: _____ Zip Code: _____ Daytime Phone: _____

Email _____

Contractor: _____ Phone #: _____

Mailing Address: _____ Cell #: _____

City: _____ State: _____ Zip Code: _____

Email _____

Is property within the following? Shore land Protection Zone(Yes / No) Current Land Use Parcel (Yes / No)

Flood Hazard Area – per the Flood Insurance Rate Map (Yes / No)

Is any of the proposed work located within 50 feet of a jurisdictional Wetland Area (Yes / No) – If so, please document.

Primary Use of Property Is: Residential Commercial Mixed Use (both Res. & Comm.)

Proposed Construction is for: Exterior Renovations Deck Roof Pool / Hot Tub

(Please Check all that Apply) Interior Renovations Shed Door Enclose Deck/Porch

Residential Addition Garage Windows Buried Tank (removal/install)

Temporary Storage Siding Other: _____

Description of work to be performed: _____

Proposed Use: _____

Property & Setback Information

Setbacks from Lot Line to Construction:		Lot has Town Water: Yes or No	Bedrooms: Existing _____ Proposed _____
Front:	Right:	Lot has Town Sewer: Yes or No	Bathrooms: Existing _____ Proposed _____
Rear:	Left:	Lot is a Corner Lot: Yes or No	Units: Existing _____ Proposed _____

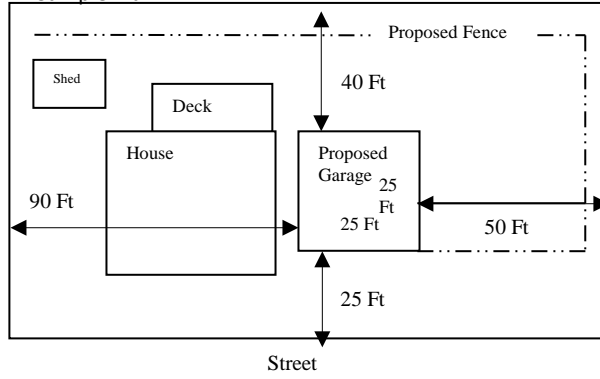
Signature: _____ Date _____

Sketch Plan

Instructions:

- 1) Show the Property lines and road(s).
- 2) Show the proposed Structure and all existing structures.
- 3) Show the Measurements from the proposed structure to all lot lines, measure straight through existing structures if needed.
- 4) Include the dimensions of the proposed structure.
- 5) If installing a fence – show the location.

Sample Plan:



Signature _____

Date _____

Construction Plan

Instructions:

Provide sufficient information as to the proposed structure.

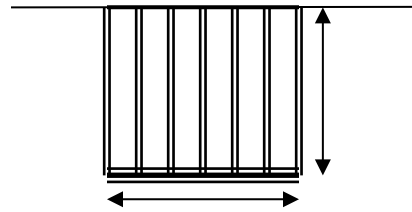
- 1) The size.
- 2) If attached to the house, where and how?
- 3) Show Sketch below of how structure is to be framed. (Show the spans, lumber size, beam location, etc.)

Please note that some minor construction may require a full set of building plans.

Sample Plan:

Deck Framing

House



Signature _____

Date _____

Certification of Accuracy: As owner of record, or the agent of said owner of the property in question, I certify that all information contained within this application is true and accurate to the best of my knowledge and belief.

Certification of Compliance: I hereby certify that all work will be performed by the person(s) thereto listed; and that all work connected therewith shall conform with the building codes, laws, and regulations of the State of New Hampshire and the Town of Pittsfield, also that I am familiar with the Town of Pittsfield's Zoning Ordinance, and that the owner/agent will notify the building inspector of any changes in the statements contained hereon.

It is the responsibility of the property owner and all contractors, electricians, and plumbers to obtain and post the necessary permits in a conspicuous location before any work has begun.

Electrical, plumbing, and mechanical permit work requires a separate permit from this Building Permit.

Permits are non-transferable. If this is an "After the Fact" permit, it will be subject to a fee as detailed in the Permit Fee Schedule.

It is the responsibility of the contractor / property owner to obtain all inspections required. **This signed application constitutes consent on the applicant's part to allow for inspections at the property by the Code Official, Assessor, or their agents for the Town of Pittsfield from time to time during and upon completion of the work for which the permit is being issued.** Any work that is covered prior to the inspection may be required to be removed for inspection.

Inspections are required for:

- 1) Reinforcing steel prior to pouring (if required)
- 2) Foundation before backfilling with drainage system, if required, are installed
- 3) Rough-In: Framing with all other trades roughed in and fireblocking/draftstopping in place
- 4) Insulation
- 5) Sheetrock before mud and tape
- 6) Final Inspection

*****NOTE: A 24 HOUR NOTICE IS REQUIRED FOR ALL INSPECTIONS*****

PLEASE BE ADVISED: Any deviation from the specifications submitted will require an amendment to this permit or additional permits. Permits expire one (1) year from the issue date. The Building Inspector may grant an extension of time if a written request is submitted prior to the expiration date. Permits become invalid if work is not started within 180 days or if work is abandoned/suspended for a period of 180 days.

The STATE OF NEW HAMPSHIRE requires that ENERGY CODE COMPLIANCE CERTIFICATION be obtained for all heated buildings, structures, and additions. You may also need to obtain Certification for altering, renovating or winterizing an existing structure. More information can be found at the web site: www.puc.state.nh.us and follow the link for Energy Codes.

Applicants are advised that the making of a false statement on this form is a criminal offense.

Cost of Construction: _____ Permit Fee: _____

Applicant Signature

Date

*** OFFICE USE ONLY - DO NOT WRITE IN THIS SPACE ***

Paid: Cash \$ _____ Check # _____

Permit # _____

THIS PERMIT IS ISSUED with the following conditions: DENIED for the following reason(s):

Approved By: _____ Date: _____

BUILDING INSPECTOR / JESSE PACHECO (603 715-6624 Cell) or (603-435-6773 X 14 Office)