



**TOWN OF PITTSFIELD  
ZONING BOARD OF ADJUSTMENT  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263**

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**MEETING MINUTES of Thursday, July 26, 2018**

**CALL TO ORDER**

The Zoning Board of Adjustment Meeting for July 26, 2018 was called to order by Mr. Hetu 7:05p.m.

**MEMBERS PRESENT**

James Hetu  
Scot Palmer  
Brigham Bosen  
Pat Heffernan

**OTHERS PRESENT**

**Pittsfield Residents:** Arthur Ollana, Laurie Houle, Donna Stockman, Heidi Knight, Deb Boyce, Ted Mitchell, Nancy White, Steven White, Steve Adams, Lea Adams, Valerie Anderson, Adam Gauthier, Heidi Asdot, Sean Asdot, David Boucher, Angie Boucher, Pete Pourier, Jeff Strouth, Rich Taylor, Sonya Taylor, Melissa Babcock, Lin Roberts, Linda Small, Candi Tibbetts, Bill Miskoe, Laurel Bissonnette, Sharon Matras, Gene Matras, Emma Labombard, Mark Reil, Jeff Weaver, Jason Hart, Keith Donovan, Dan Ward, Mickey Jones, Jody Cunningham, Cindy Hayden, Amy Dickens, Theresa Endler, Fred Endler, Bea Douglas, Al Douglas, Kathleen Taylor, Melissa Maddock, Adam Schmaeliny, Linda Harnden, Colleen Laro, Doug Laro, Michael Smith II, Jessica Drouin, Marc DeLoff, Marlee DeLoff, Dorothy Hardy Toole, Dane Lavigne, Brian Gower, Judy Gower, Bonnie Humphrey, Stephan Colby, Helen Schiff, Rachel Wood, Clayton Wood, Thomas Hitchcock, Wayne Pearson, Helga Pearson, Jennifer Pickard, William Pickard, Teresa Palmer, Eric Nilsson, Tracy Huyck, Mike Cabral, Stan Bailey, David Foster, George Berk and Tim Grosen.

**Others Present:** Grant Ohlund, Teen Challenge; Aaron Burtzell, Teen Challenge; Hector Andujar Jr. , Teen Challenge; Andrew Mikols, Teen Challenge; Zach Brewster, Teen Challenge; Kelly Murphy, Sisters of Holy Cross; Joseph Almeida, Destefano Architects; Charles Woods, Barnstead NH; Mike Fogg, President Alton Rotary Club; and Stephen Gadowski, Teen Challenge Executive Director.

**Other Public Officials:** Peter Pszonowsky, Pittsfield Fire Chief; Jim Girard, PFD; Joe Anderson, PFD; Joe DiGeorge, PPD; Bonnie Theriault, Welfare Director; and Carl Anderson, Selectman.

**Pittsfield Staff:** Jim Pritchard, Zoning Secretary and Cyndi Hetu, Recording Secretary.

**OPENING OF MEETING**

The Chair explained how the meeting would be run starting with review and approval of minutes. They would they give the applicant a chance to speak, open it to the public, and then bring it back to the applicant. He asked if people would like to speak they stand in line behind the blue tape on either side isle. He asked everyone to silence their cell phones and thanked everyone for attending tonight's meeting.

**REVIEW AND APPROVE MINUTES**

Motion. Mr. Bosen made a motion to approve the minutes for June 28, 2018. Mr. Palmer seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Hetu – Yes; Mr. Palmer – Yes; Mr. Heffernan – Yes; and Mr. Bosen - Yes. The Chair declared the Motion passed.

Motion. Mr. Heffernan made a motion to approve the minutes for July 12, 2018. Mr. Palmer seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Hetu – Yes; Mr. Palmer – Yes; Mr. Heffernan – Yes; and Mr. Bosen - Yes. The Chair declared the Motion passed.

Motion. Mr. Bosen made a motion to approve the minutes for July 18, 2018. Mr. Palmer seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Hetu – Yes; Mr. Palmer – Yes; Mr. Heffernan – Yes; and Mr. Bosen - Yes. The Chair declared the Motion passed.

**CONTINUED CONSIDRATION OF SISTERS OF THE HOLY CROSS/TEEN CHALLENGE NEW ENGLAND'S APPLICATION FOR A VARIANCE FROM PITTSFIELD ZONING ORDINANCE, ARTICLE 3, SECTION 3, (B), (5), USES IMPLICITLY PROHIBITED, TO HOUSE THE TEEN CHALLENGE NEW ENGLAND FACILITY, A FAITH-BASED RECOVERY CETNER FOR LIFE-CONTROLLING PROBLEMS FOR ADULTS AND TEENS, AT THE BERAKAH RETREAT AND CONFERENCE CENTER AT 96 FAIRVIEW DIRVE, TAX MAP R-22, LOT 29, IN THE SUBURBAN ZONING DISTRICT (WITH TOWN WATER AND SEWERAGE).**

The Chair asked the applicant if they would like to add anything. Mr. Almeida said they have provided all the information the Board asked for at the last meeting. They would like to yield the floor to the public in interest of how many were present and give them all an opportunity to speak.

The Chair asked the Board if they had any further questions. There were no additional questions.

The Chair opened the hearing to the public.

Dr. Cody, 89 Main St, is in support of Teen Challenge acquiring the property because of the drug issues here in Pittsfield and shortage of treatment facilities to help men and women in the area.

Mr. Berk, 8 Marshall Court, wants Teen Challenge to be here because there is a big problem. Everyone wants a solution just not in their back yard.

Ms. Bissonnette, 28 Sanderson Drive, expressed concern regarding property taxes increasing. She spoke of the school and police funding issues and further concern that Pittsfield cannot afford additional costs to the community. She said this property won't bring in income.

Mr. Taylor, 346 Catamount Road, agrees with Ms. Bissonnette. He is against Teen Challenge coming here. He asked if they gave the Board additional information today. The Chair said they received more today and some throughout the week. He said it is available by email if you request it. Mr. Taylor said Pittsfield is not the right place for it. He expressed concern with the zoning use being different than in the past. He would be interested in the public safety record as well as property values in the Manchester area. The Chair responded they did receive police, fire and ambulance records tonight and those will be made available as soon as possible.

Mr. Taylor believes property values will go down regardless of what someone says. He discussed the letter from the Governor and concern about an existing sales contract for the property and wants to know who has the contract to make sure they are not here (due financial interest). He spoke of some of the statistics he read from the information provided. He expressed concern that 154 people went into the program and only 24 people graduated without relapsing. He expressed concern with the 130 who don't make it through the program being in the town.

Mr. Taylor also spoke of concern regarding public transportation and if someone were to leave the program they wouldn't be able to get a ride. He asked who exactly will be housed there because their application doesn't describe it well enough. The application says 18 year old adult males only and not limited to drug, alcohol, violence, etc. He asked what else they are allowing.

The Chair explained the applicant is not arguing for a grandfathership so they are asking for a new use not allowed by the zoning ordinance.

Mrs. Palmer, 653 Tilton Hill Road, thinks it is a great thing for the town as well as the region around Pittsfield. She spoke of someone she knows who went through the program and have gotten their life back together because of it. She spoke of people needing a

support system and a faith-based program like Teen Challenge to give them this support. She also spoke of the drug issues in town. She said they have to worry about needles down at the playground from those already in town. She discussed how Teen Challenge would speak to the community to educate them on what drugs do to their lives. They will go out into town and help the community.

The Chair asked they direct everything to the Board.

Mr. Humphry, 955 Catamount Road, said the tax base will get hit and they don't have a full time people department. He is opposed to this until and unless they have heard from the other wealthy towns whom might be able to afford it. He believes the tax rates will continue to increase.

Mrs. Pickard, 3 Park St, is a member of the Stand Up Pittsfield and works at the pharmacy in town. They have never had an eighth of this many people at their meetings. She spoke of the things people are saying about Teen Challenge. The people going to this place want help. She asked if Teen Challenge has considered going to those other towns. She asked what other option they have for someone using that facility. She thinks they shouldn't not do something positive because of the lack of a full police department.

Mrs. Pickard is not for an increase in taxes but thinks it would be a good place for them to go. She saw something online where someone mentioned the Teen Challenge people will take all the jobs in town. She said you have to know someone in town to get a job in the area so she doesn't think there will be an issue with them taking jobs. She said we have a huge problem with drugs in this town. She spoke of seeing drug exchanges, needles, and her experiences at the pharmacy. She doesn't feel threatened by them.

Ms. Trainer, 70 Catamount St, is interested in facts and is having difficulty finding material. She asked if there will there be another opportunity to review it. The Chair said there is a meeting on Aug 9, 2018 and August 23, 2018 if necessary and will take more input. Ms. Trainer said it will be helpful if the Board could state exactly what they are deciding on and asked for time limit. The Chair said he is not rushing everyone and will give it all the time they need. He explained the requirements for a variance being not contrary to public interest, spirit of the zoning ordinance observed, substantial justice being done, property values shall not be diminished and hardship in following zoning ordinance as written.

Mr. Cabral, 43 Tan Road, a retired Army vet and was a substance abuse coordinator has seen first-hand what they go through. He is not for it in this town as they are too small for it.

Mr. Schroth ,295 Clough Road, spoke of his experience, need for help and the necessity for faith based program. He spoke of drugs around in other communities and spilling it into Pittsfield. He spoke of taxes increasing due to other issues. He said people with problems work the hardest. This town is stuck right now, we need prevention and treatment. He is in favor of Teen Challenge.

Mr. Gauthier, 212 Catamount Road, asked for a brief overview of the last meeting. The Chair said minutes from the last meeting are available. Mr. Gauthier would like to hear from them now. The Chair doesn't want to repeat what was already spoken about. He gave applicant a chance to speak and they yielded the floor to the residents.

Mr. Fogg, President of Alton Rotary, works with drug addicts in Boston. He said a faith-based program will help. He sees Teen Challenge as a chance for the community.

Mr. Berk doesn't believe Pittsfield is not too small and we can make a difference. He spoke of his faith and what he learned from Teen Challenge. He explained they cannot put a financial value on their family members so money should not be an issue. He said if they invite them into the community they will as grateful to you as you are to them.

Mrs. Taylor, 346 Catamount Road, hopes they have answers to a lot of questions from the last meeting get answered. She asked where they are coming from, are they paroles, and do they volunteer to go to the program. She wants more information. The town is struggling with a lot of issues and doesn't know what they want to bring more in. She thinks it is one thing if it is Pittsfield residents versus outside people coming in. She explained there is a fear of the people who struggle with these addictions because they do things like stealing someone's credit card. She asked for a limited definition of who goes there and where they come from. She said the finances and amenities in town are issues as well.

Mrs. Cunningham, 76 Fairview Drive, hears the same issues being raised. She said Faith based doesn't work for everybody. She gave the Board two documents regarding her property value and concerns of what will happen to it if Teen Challenge moves in. She spoke to the Teen Challenge graduates last night and thinks they are nice people but is still concerned about her property values. She asked what the town will do for her when she has no place to live and goes into bankruptcy.

Mr. Houle, 42 Dowboro Road, spoke of difficult decision ZBA has to make. He spoke of Mr. Mara who was at the last meeting and his comment on no problems with Teen Challenge in Manchester. He asked what the ambulance report says for the call volume was for Manchester. The Chair said the ambulance didn't get used, according to the report.

Mr. Gadomski responded there has been 15 calls in 15 years, no ambulance. He said the calls were for sprinkler and fire alarms; non-threatening. The police were there to check on warrants on people. There were no calls due to violence or out of the ordinary.

A resident asked how many calls in the last twelve months. Mrs. Hetu asked the resident to state her name for the record. Mrs. Maddock, 14 Tilton Hill Road, introduced herself and asked again how many calls for the last twelve months.

Mr. Andujar of Teen Challenge said the bulk of calls in the early days (2007-2011). Mr. Bosen said report says 21 calls. Mr. Andujar said a lot of them were to have people removed from the property or warrant searches. He explained there were no calls from 2003-2018 having to do with neighbor interaction or disturbing the peace. He said the early days are much different than today. They have high standards for residents and staff in the program. There has only been one suicide attempt. He spoke of types of fire calls and things happening in the neighborhood not necessary in Teen Challenge.

Mrs. Maddock expressed concern about “not limited to” in the application. She also has concerns of property values decreasing since she bought her property in 2001. She said we need places but the town has enough problems and this is not a solution.

Ms. Hayden, 535 Clough Road, discussed the fact that a variance runs with the land not the specific applicant. She suggested the Board speaks with legal counsel of what they could put in the approval to limit it as much as possible.

Mr. Gauthier said he had asked for them to speak because you can read something on the paper and what is said can be something different. He is torn with this. He spoke of family members who struggle with drug issues. He wants to know facts and if they don't get up and speak the residents can't bring new input.

Dr. Cody spoke of the amount of untreated addicts in the town now. He would be more worried from someone who is addicted and not in treatment. He is not a Christian and he is in favor of this program because he knows spiritually is a key factor.

Mr. Bailey, 395 Tilton Hill Road, knows there is a drug problem in the town. He worked with drug addicts in the prisons. He spoke of his experience with the prisoners. He has a hard time believing they could have 40 teenagers in one building without having any problems. He said they need the property to be sold to an outfit who will pay taxes.

Mr. Anderson , 50 Leavitt Road, Selectman, spoke of the facility being disproportionate to the town of Pittsfield and thinks it is outrageous people think the town should bare it. There won't be 40 people from Pittsfield going into the facility. He discussed how it will affect property values. He has a study from American Real Estate Magazine of property values of areas with facilities like this one. He said property values will be reduced in the area. He spoke to Avatar who agrees if property values decrease because of this than abatement is justified which the residents have to pay for it. The Chair asked if it is the study from Virginia. Mr. Anderson said it is. The Chair said they have the study on file. Mr. Anderson said the study says there would be an 8 to 17% reduction in property values.

Mr. Anderson said there is no medical staff at the facility and asked how they determine someone coming into the program doesn't have drugs in their system and how they make sure they don't have them in their system once there. He said it's the ZBA's decision, he hopes they do what is in the best interest of the town and go by the rules. He hopes they don't make a decision on fear of lawsuit.

Mrs. Tibbetts, 111 Fairview Drive, asked if this does pass, what would go on security wise. She is not scared of them just wants to know what they will do for security issues.

Mr. Brewster, Resident Life Supervisor at Teen Challenge, said everyone is right about needing data and hard facts. There are plenty of articles about property values going down. He mentioned how medical facilities cause higher decreases in property values; up to 17 percent. He said people have to be medically cleared and they do test for drugs upon entry.

Mr. Brewster said there is no direct correlation between a drug and alcohol treatment facility and crime, however, there is a large negative correlation between property crime and burglary, vandalism, squatting and looting.

Mr. Brewster said faith based programs have shown larger success rates.

Mr. Brewster explained relapse is a part of addiction but it shouldn't be. He spoke of his personal experience and criminal record. He gave some statistics including someone leaving a program under 90 days has the same relapse as someone leaving after one day. Seventy percent of graduates are still doing well. They have over 50% retention rate for 90 days. He urges people to look at other things that affect property values as well.

Mr. Brewster said 40 people are not a lot of people. They are not taking 40 maximum security prisoners out. He said if they don't have family to pick them up, residents are driven to the bus station. They will re-evaluate their protocol if they come to Pittsfield to get people out safely since Pittsfield doesn't have a bus station. He gave the Board copies of some statistics he had pulled for them.

Mr. Colby, 121 Fairview Drive, went to the open house last night. He spoke of his experience with people in his life with drug issues. He is concerned about security. He said if it doesn't work out for Teen Challenge it would be get for paint ball.

Mr. Colby said there are spots around the facility that would make it great for security zones and cameras. He spoke with the Teen Challenge about security and found there are 3 shifts, bed checks at night, access to facility is locked and checked on frequently. The entrance into the program is not just for those who are court ordered. He doesn't believe residents detox in the facility. He said money will go into the community because of the local businesses available to those in the facility. He said they will work in the community and thinks it would be fitting to have the residents help clean up the parks and town.

Mr. Berk addressed people's concerns of the men in the program. He explained the men in the program are all ages and types of people. He said they will not be running around town and they are all good people.

Ms. Hardy, 1 Green St, spoke of 35 year old woman committing suicide last week in town with her son was in the house and husband found her. She asked if they sell the property to someone who would be on the tax roll, who's to say it won't be with someone with children which will increase school. She would love for the residents to empower and encourage the Zoning Board to bring businesses to Route 28. She wants to know how she can help the ZBA bring businesses into town. The Chair clarified ZBA doesn't make policy and only hears cases. Ms. Hardy said we need to support all town officials.

Mr. Houle said Teen Challenge had discussed the residents of the program earning their GEDs. He asked if they student had an EIP would the town be responsible for helping them.

Ms. Labombard, 64 Fairview Drive, grew up in Concord next to the prison. She found prisoner who ran away wanted to get the farthest away as possible. She is concerned about getting a negative reputation. She doesn't think it will be a good thing to bring in something negative. She thinks it is good they will be going into the schools and talk to the students but not all students will listen. She asked about the residents helping out in the community by building a barn. She asked about the fact there were more calls in the beginning of time in Manchester and will that happen here. The Chair asked Mr. Gadomski of his explanation. Mr. Gadomski said it was before their time. Ms. Labombard expressed further concern with an influx of police calls.

Ms. Labombard asked why only a male rehab. She asked if the people of Pittsfield have the upper hand with current residents getting into the program before outsiders come in. She asked if the town will adjust taxes if their property values decrease. She thinks Teen Challenge is great but thinks there are a lot of things in town they need to fix.

Mr. Hitchcock, 27 S Main St, spoke of David Wilkerson, founder of Teen Challenge. He is a believer and he knows it changes people's lives. He thinks it is a blessing they would come to the town. He knows the success rate has higher numbers than they believe. He knows if someone had a child with these issues they would go to Teen Challenge for help.

Mr. Foster, Cameron Drive, said they talk about drugs but that is not the issue tonight. He is concerned about taxes in town. He asked if the property has been sold. The Chair said there is a contract pending the variance. Mr. Foster asked who is buying the facility. The Chair said Teen Challenge New England. Mr. Foster spoke of his daughter living in a small town with a facility like this and multiple calls a week to the police which affect the town. The Chair said the report shows 21 calls in 15 years. He explained a lot of these questions have been addressed at the prior meeting.

The Chair closed the hearing to the public.

Mr. Gadomski, Executive Director of Teen Challenge Manchester, said they understand the concerns brought up tonight. He spoke of Teen Challenge and what the program does.

He said they like Pittsfield and want to come here. He explained their gas bill last year was \$30,000 which would be money going into the community.

Mr. Gadomski said invited abutting neighbors to tour the facility and no one came. They have a high success rate. He explained the well-being of residents and community is the highest priority they have. They contribute to community through using grocery stores, hardware stores, contractors for repairs, providing end of addiction program without charging, prevention programs and will transport resident of the town to other programs.

Mr. Gadomski said they will have another open house and invite the public to call them and ask any other questions. He said they have their realtor, architect and someone from Sisters of Holy Cross here who can also answer questions. They will bring the property up to the highest safety codes required. He encouraged them to come in and hear them.

The Chair asked about the “not limited to” problems. Mr. Gadomski clarified life controlling issues such as drugs, anger, food disorder, etc. There is a strict vetting for all who come. The residents come from all over the US but most from local states. He discussed community outreach programs provided in the town and the fact that it is how Teen Challenge got started.

Mr. Jones, 122 Winant Road, has an issue with this program because his brother was in it and when he got out he died. Mr. Gadomski said unfortunately relapses happened. Mr. Jones said they need to pay taxes in town if they want to do good in the town. The Chair asked Mr. Jones to sit down as he is now pontificating.

Mr. Bosen asked Mr. Gadomski about the detox requirements and how long it is. Mr. Gadomski said they have to be medically clear. Mr. Brewster responded it is 5 to 7 days for a full detox. Mr. Bosen asked how long withdraw heroine. Mr. Brewster said 5 to 7 days and further discussed the detox phases.

Mrs. Cunningham asked why Mr. Gadomski lied about abutters not going to the open house. Mr. Gadomski apologized; he forgot she was an abutter.

Mrs. Bissonnette expressed frustrations with Mr. Gadomski. The Chair asked the resident to sit down or leave the meeting. Mrs. Bissonnette sat down.

The Chair informed everyone they will continue hearing on August 9, 2018 here at the school at 7pm.

Motion. Mr. Heffernan made a motion to continue to August 9, 2018. Mr. Bosen seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Hetu – Yes; Mr. Palmer – Yes; Mr. Heffernan – Yes; and Mr. Bosen - Yes. The Chair declared the Motion passed.

Mr. Almeida apologized and asked the Chair if they should speak first next time to answer people's questions. The Chair said they were still in a meeting but he will talk to him as soon as they are done.

Mrs. Hetu asked the Chair to recess while those leaving left the room as it was too loud to hear the members speak.

The Chair recessed the hearing at 8:50pm.

The Chair called the meeting back to order 8:55pm.

### **MEMBERS CONCERNS**

Mr. Heffernan suggested getting information on the town website. The Chair will ask Mr. Pritchard about it. Mr. Pritchard has been emailing out documentation to anyone who asks for it. Mrs. Hetu asked if they should be speaking to Mr. Wood about getting the information on the website. The Chair said they will speak to Mr. Pritchard first.

Mr. Heffernan asked if they can put some restrictions on it if they approve the application like Ms. Hayden asked. The Chair said it would have to be another faith based recovery center to keep the variance.

Mrs. Hetu told Mr. Palmer he needed to open the doors back up as it is a public meeting and therefore they cannot close the meeting to the public.

Mr. Bosen expressed concern about the detox time frame and Teen Challenge not having a nurse on staff. There was further discussion of detox time. The Chair said they will get clarification of the detox time and that they just got a submission tonight of who is allowed in.

Mr. Heffernan spoke about Ms. Labombard's concern of reputation with rehab in town. He said there is already a rehab in town and people don't think about now.

The Chair said August 9, 2018 is also the rehearing for Self-Storage and they will do it before the Teen Challenge hearing.

### **PUBLIC INPUT**

Mr. Taylor asked about the five criteria they have to consider. The Chair explained each criterion is voted on individually and they have to get a three vote affirmative. Mr. Taylor asked if the law says the applicant has to prove it will not lower property values. The Chair said the burden of proof is on the applicant.

Mrs. Taylor asked if a variance was given to the nuns before and how long they have been there. The Chair said they have been there a long time. Mrs. Taylor asked for Teen Challenge to answer the questions the public has. She wants to know if the people who

go to the program only have criminal charges for drug related issues. Mr. Bosen said according to them they have other criminal charges; nothing excluded except sex offenders. Mrs. Hetu said they will try to get this information and documentation available on the website to help answer the questions they keep asking.

Mrs. Taylor sent a letter to the Governor and wants to know if he took a survey about the residents. Mr. Bosen said he didn't do any research. Mrs. Taylor doesn't want the Board to feel pressured because the Governor sent this letter. She would like to survey people to see if they would rather have nuns living next door rather than people with criminal records. The Chair said they don't get to choose that.

Mrs. Taylor asked what the spirit of the ordinance means. The Chair said Mr. Pritchard can help them go through the legal terms and ordinance rules. Mrs. Taylor asked about what the town attorney says about this. The Chair said he has read case law and the ZBA in Manchester turned down the rehab facility twice, the decision was upheld twice, and the rehab facility sued the town to get in. The Chair said Mr. Pritchard is a great resource and he encouraged the Taylors to ask him.

Mr. Taylor asked if they can consider what is said at these hearings. The Chair explained they consider what is said at the hearing and presented to them. He said the minutes and only what is in the public record could be considered in court.

Mr. Gauthier expressed disappointment with how the meeting went tonight. He believes the applicant should have spoken on the new information Teen Challenge submitted tonight. The Chair said they just received the information tonight and haven't had a chance to review it. Mr. Gauthier said transparency was a big issue and they should have had information available prior to the meeting tonight. The Chair said they spoke at length at the last meeting and answered a lot of questions. Mr. Gauthier said they should have provided a copy of the minutes to the public. Mrs. Hetu informed Mr. Gauthier a draft set of minutes are available at the town hall.

Mrs. Taylor said they didn't answer the questions. Mrs. Hetu explained the Chair had the applicant answer the questions at the end of the last meeting and that is all in the minutes.

The Chair closed public input.

## **ADJOURNMENT**

Motion. Mr. Palmer made a motion to adjourn. Mr. Bosen seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Hetu – Yes; Mr. Palmer – Yes; Mr. Heffernan – Yes; and Mr. Bosen - Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 9:13pm.

APPROVED: August 9, 2018

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JAMES HETU, CHAIRMAN

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DATE