



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, December 27, 2016

CALL TO ORDER

Call to order at 6:00 p.m. by Larry Konopka, Chairman

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
Carl Anderson
J.C. Allard

MEMBERS ABSENT

None

OTHERS PRESENT

Cara Marston, Town Administrator
Ammy Ramsey, Recording Secretary

PUBLIC INPUT – regarding agenda items only

None.

AGENDA REVIEW

J.C.: None.
Gerard: Budget under information.
Carole: None.
Larry: None.
Carl: Would like to ask Sgt. DiGeorge a couple questions under information.

NEW BUSINESS

ACTION ITEMS

1. Timber yield tax warrant - \$6,091.51 – Map R13, Lot 6

Gerard: I make a motion to approve the Timber Yield Tax Warrant for Map R13, Lot 6 in the amount of \$6,091.51.

Carl: Second.

Discussion: None.

Motion carries 5-0

2. Encumbrances from 2016 budget

Cara stated that we have several contractual obligations and described the details.

Gerard: I make a motion we encumber \$147,458.93 from the 2016 budget.

J.C.: Second.

Discussion: None.

Motion carries 5-0

3. Transfer of funds to Trustees – \$3,000.00 perpetual care of 2016 cemetery lot sales

Cara explained the details on the sale of some cemetery lots.

Gerard: I make a motion we transfer \$3,000.00 from the Town Citizens General Fund into the Town Trustees of Trust Funds Citizens Checking account.

J.C.: Second.

Discussion: None.

Motion carries 5-0

4. Quitclaim deeds to the Town for 37 Main Street

J.C. will be recused himself from this decision and was seated in the audience.

Carl explained the details of the Quitclaim deeds.

Carl: I make a motion to accept the Quitclaim deeds for 37 Main Street from Bill Miskoe.

Carole: Second.

Discussion: There was some discussion concerning the plumbing and bulk head door. Larry also clarified with Carl there are no strings attached and Carl confirmed that.

Motion carries 4-0

Carl is going to write a thank you letter to Bill Miskoe.

5. 37 Main Street economic revitalization project – response from Suncook Valley R.D.C.

Cara explained the R.D.C. has been the only organization that responded to the letter sent out. There was some discussion concerning the letter sent, and also if the EDC has talked about the project. Also who has the authorization to use funds for these type of projects? On February 7, 2017 the R.D.C. will be asked to come in and talk about the property. The board discussed advertising the property.

Larry stated that on January 17, 2017 Debra Avery from Department of Resources for Economic Development will be coming in to discuss some economic growth in our community. He would like to send a memo out to the different boards and committees in town to invite them and anyone who is interested in coming.

J.C. stated that Franklin's Planning person will be coming January 24, 2017 to talk to us about what they have done.

6. Letter requesting support from Town of Pittsburg regarding municipal roads

Larry stated he feels this is a complicated matter and thinks we should send it to counsel for review. There was some discussion and it was decided to table it for now.

Carl: I make a motion to table.

Carole: Second.
Discussion: None.
Motion carries 5-0

7. Supplemental Property Tax Warrant

Cara explained that Rolling Green has elected to be taxed under RSA 75:1-a and explained the details concerning that RSA and how it works from year to year.

Gerard: I make a motion to approve the supplemental property tax warrant for \$9,768.00.
Carl: Second.
Discussion: None.
Motion carries 5-0

INFORMATION ITEMS

1. Master Roads Scholar II achievement – Asst. Supt. Brian Eldredge

Larry would like to send a letter of congratulations.

2. Sale of town owned tax-deeded property

Cara stated that Fred Hast requested this information and she compiled the information. It was posted online and a copy will be provided to Fred.

3. Update of Josiah Carpenter Library sewer issue

J.C. stated that the issue is resolved and the sewer and highway departments worked until the issue was fixed. George stated the pipe should be replaced in the spring, but things should be ok until then. The library is open and running. J.C. will write up a letter of thanks.

4. Budget Committee

Gerard stated that the school came to the meeting and gave the details of their budget.

5. Quint Berkson Scholarship Fund

Cara explained we received a trust fund deposit of \$100,000.00. The trust had been accepted by the Board of Selectmen back in the early summer of 2016.

6. Questions for Sgt. DiGeorge from Carl

Carl asked about the news report from this morning, and the details about how things are handled with the Cache. Sgt. DiGeorge explained that he was not on duty at the time, he received a call and got ready to respond. He called in for a briefing before leaving his home and it was explained to him that other agencies heard the report and responded, because there was already a dog on scene he felt instead of responding and costing money he did not respond. He further explained the details of the incident.

OLD BUSINESS

6. Reconsideration of mower purchase from 2016 town budget (tabled 12/13/16)

Cara explained that there are funds left over in the budget to purchase the mower.

Gerard: I make a motion to purchase the lawn mower for the cemetery for the amount of \$11,047.00.

Carl: Second.
Discussion: None
Motion carries 4-1 Carole abstains

CHECK MANIFESTS

1. Accounts Payable

Gerard: I make a motion to approve Accounts Payable for last week 12-20-2016.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve Accounts Payable for this week 12-27-2016.

Carl: Second.

Discussion: None.

Motion carries 5-0

2. Payroll

Gerard: I make a motion to approve Payroll and Direct Deposit for last week 12-20-2016.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve Payroll and Direct Deposit for this week 12-27-2016.

Carl: Second.

Discussion: None.

Motion carries 5-0

MINUTES

1. December 13, 2016 – Public Meeting Minutes

Gerard: I make a motion to approve December 13, 2016 Public Meeting Minutes.

Carl: Second.

Discussion: None.

Motion carries

2. December 13, 2016 – Non-Public Meeting Minutes

Gerard: I make a motion to approve December 13, 2016 Non-Public Meeting Minutes

J.C.: Second.

Discussion: None.

Motion carries 5-0

(No meeting was held December 20, 2016)

PUBLIC INPUT

Adam Gauthier asked about the total land sales amount that was in the agenda packet and the difference from when the tax rate was set. Cara explained we had not received all of the funds at the time the rate was set.

Non-Public Session – 6:48

Gerard: I make a motion to go into non-public RSA 91-A:3, II a, c, and e.

J.C.: Second.

Roll call was done and all agreed.

Back into Public Session – 7:17

Gerard: I make a motion to seal the non-public minutes.

J.C.: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to accept the change in benefit plans from the HealthTrust as recommended.

Carole: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve Glenn Vulner to move from Light Equipment Operator step 5 to Heavy Equipment Operator step 6.

J.C.: Second.

Discussion: None.

Motion carries 5-0

Cara suggested a special warrant article for an expendable trust fund for the Floral Park cemetery fence.

Gerard: I make a motion to propose a special warrant article for an expendable trust fund for the cemetery fence.

Carl: Second.

Discussion: None.

Motion carries 5-0

Public Input

Noreen Rollins asked about a discussion that happened a while ago about cutting services in town, particularly the police dog. At that time she asked the Chief if we could receive help from the state police and he stated we couldn't because they are too busy. So for a point of reference there is a state dog on call and he did respond. So she would like the board to keep in mind that the services we are trying to provide on a limited budget we could receive them from the state police.

Adam Gauthier asked if the fund raising for the fence would stop. Carole explained the history of the fence project and now that the Floral Park Cemetery is owned by the town the fundraising will have to be done in a different manner. There is approximately \$11,000 that would be needed to complete the project.

Ammy Ramsey stated that the K-9 is fully funded by the efforts from Sgt. DiGeorge and doesn't cost the town.

Carole: I make a motion to adjourn.

Carl: Second.

Discussion: None.

Motion carries 4-0

Meeting adjourned 7:25 p.m.

Approved:

 _____
Lawrence Konopka, Chairman Date 1/4/17



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, DECEMBER 27, 2016

6:00 p.m. – Call to order

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. Timber yield tax warrant - \$6,091.51 – Map R13, Lot 6
2. Encumbrances from 2016 budget
3. Transfer of funds to Trustees – \$3,000.00 perpetual care of 2016 cemetery lot sales
4. Quitclaim deeds to Town for 37 Main Street
5. 37 Main Street economic revitalization project – response from Suncook Valley R.D.C.
6. Letter requesting support from Town of Pittsburg regarding municipal roads

COMMITTEE REPORTS

INFORMATION ITEMS

1. Master Roads Scholar II achievement – Asst. Supt. Brian Eldredge
2. Sale of town owned tax-deeded property
3. Update of Josiah Carpenter Library sewer issue

OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned tax-deeded property (7/26/16)
 - a. 81 Main Street – (under agreement 8/23/16)
 - b. 31 Berry Avenue – (under agreement 8/10/16)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Town equipment policy changes (tabled 9/20/16)
5. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)
6. Reconsideration of mower purchase from 2016 town budget (tabled 12/13/16)
7. Memorandum of Understanding with School District (tabled 12/13/16)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

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(no meeting was held December 20, 2016)

PUBLIC INPUT

Board of Selectmen Meeting Agenda – 12/27/2016

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