



**TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263**

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**MEETING MINUTES OF Tuesday August 8, 2017**

**CALL TO ORDER**

Call to order at 6:00 p.m. by J.C. Allard, Chairman

**MEMBERS PRESENT**

J.C. Allard, Chairman

Gerard LeDuc, Vice-Chairman

Carole Richardson

Carl Anderson

James Adams arrived at 6:11 p.m.

**OTHERS PRESENT**

Cara Marston, Town Administrator

Ammy Ramsey, Recording Secretary

**PUBLIC INPUT – regarding agenda items only**

None.

**AGENDA REVIEW**

Gerard: Stated he will be passing out an email to go under information.

Carole: She would like to report phase 4 on the cemetery fence was completed today, and it looks nice. Also, a letter to our State Representative relative to paving will be discussed.

J.C.: None.

Jim: None.

Carl: None.

**NEW BUSINESS**

J.C. announced he would like to deviate from the agenda to hear from a guest that is present. Rob Freese stated he would like to take a few minutes to speak about the recent sale of Globe Manufacturing, Co., LLC. He said that Globe Manufacturing has resided in Pittsfield since 1901; and it has taken some time to find the right investor, to move the company forward. Through a lot of effort and a long time association with Mind Safety Appliance, out of Cranberry Pennsylvania, they have joined. Tom Vetras from MSA has been leading the transition, and will be leading the company based here in Pittsfield. Tom stated he is grateful for this opportunity to speak with the board and answer any questions. Tom said that MSA was founded in 1914 with the headquarters in Pennsylvania, and a facility in North Carolina. He said it is a 1.2 billion dollar global company with 4300 employees, now

4700 with the addition of Globe employees. The first product they manufactured was the flameless cap lamp with Thomas Eddison. The lamp was designed to improve the conditions of mines. They do little business in mines now, and about 30% of the business now deals with fire service. While speaking with the owners of Globe Manufacturing over the years, they have found that their values are similar in many aspects; including integrity, ethics, and caring for the employees. They had a nice kickoff last week at all their locations to inform everyone that they intend to keep operations fully in Pittsfield, and have no intentions to cut any jobs or make changes in the company. MSA purchased this company because it compliments with their breathing apparatus and helmets. They are hoping to grow the business and not cut resources. He is from a small town in Massachusetts but will be relocating up here as the Integration Manager and working with Rob, Geoff, and Don to learn the business. Tom stated that some of the employees were nervous but after their meeting, he believes they are more comfortable with the transition. Tom asked if anyone had any questions. There were no questions but Carole welcomed him to the community.

### **DEPARTMENT UPDATES**

George Bachelder stated they have worked on a variety of things in the past month or so, including work on the old 2006 International. They have done 144 feet of culverts, hand paving, tree cutting, along with getting the town ready for balloon rally. J.C. asked if he had any issues to address. George stated he has a paving issue. In a previous budget, there was a bid from Continental for the garage. They were going to do this when they did the Safe Routes to School project. It is actually too small for Continental to do, and the money was encumbered so he did some checking around for pricing. George stated there are not a lot of small paving contractors that he trusts, but did ask for a quote from Young's Paving, and the quote they gave was the same as what Continental gave. The project involves about 200 ton of asphalt. It involves the highway department tearing the existing pavement out, grading, and getting everything ready. There is some work at the cemetery that would be done at the same time. George said he would like to get this paving done because there is going to be a lot of work that will need to be done next year. He would rather not encumber the money again. He also would prefer not to go out to bid; there are few companies he is comfortable working with. Carl asked if the encumbered money could be moved within his budget for a different purpose. Cara and George stated that it was specifically encumbered for that purpose. Carl stated his concern was with the budget for diesel fuel. George stated they do have issues with fuel but he is saving a chunk of gravel money to help with that. They have spent all the tree money, overspent the culvert money a little, and overspent the equipment budget because of some engine problems that came about. George stated he did look at the possibility of relocating the money but because this was encumbered, it should be used for paving. There was some discussion concerning the reallocation of some funds to cover the need for diesel fuel. J.C. asked if George was looking for a vote to approve the work request. George stated yes, and if they approved using Young's Paving. Gerard stated he has no problem as long as it is for the same price. J.C. clarified with George that Continental cannot do it because the project is too small. Jim asked if this would be a sole source situation by not putting it out to bid. Cara stated we have a bid policy but it is up to the board's discretion whether or not to go out to bid. George expressed his concern with less experienced companies with questionable

reputations. He would like to avoid dealing with them because it is time-consuming. Carl asked if he could put it out to 3 specific companies for a bid. George stated Clairmont went out of business and Continental is a large project company and this project is too small. Carole asked what the total amount would be. George stated it would be around \$24,000.00.

Carole: I make a motion to approve \$24,000.00 for the paving project.

Carl: Second.

Discussion: None.

Motion carries 5-0

George stated that there is a problem with ATV's in the town forest on Johnson Road. They have tried to block the access but they just make a new entrance. They are on the snow mobile trail on True Road. They are rutting the trail and the water is running down the whole mountain. The loggers that were in there did the same thing and he made them fix it. He is not sure of another way of catching them other than a camera. There was some discussion about putting some cameras up and how much they cost. Carl stated he would donate the use of some cameras. Jim asked if there are signs up, and George stated yes.

Chief Cain stated they are busy as they have been, Old Home Day was a great day with lots of effort from many people and organizations. National Night Out was very well attended by around 300 people and he thanked the board members for attending. Balloon Rally was another great success for the town, with no major issues. There was a report in the news that there was a problem with carbon monoxide getting into the cab of the Explorers. He received a recommendation of CO2 detectors that plug into the cigarette lighter. Ford has not issued a recall but has offered to inspect and fix any leaks that may be found. Sargent McCormick who is in charge of vehicle maintenance is going to set up times for the 3 Explorers that we have. J.C. asked what the difference between the police Explorer and a civilian Explorer. Chief Cain stated that their explanation is that there may not be seals on the outer body of the car so on a regular car it may not get all the way into the car. But, when you drill into the vehicle to install the police equipment it could potentially break that double barrier.

Chief Pszonowsky stated that there are no major issues with the fire department. He has been doing a lot of code enforcement. They are up 56 calls from this time last year. The newer ambulance had a light come on and Dave's Towing looked at it and discovered the problem. They brought it to Banks to be worked on, and during the inspection, they discovered that it needed brakes and rotors. It was under warranty, and is back. National Night Out and balloon rally went very well. J.C. asked what happened to the truck during the Old Home Day parade. Chief Pszonowsky stated that the air evaporator broke and drained the air; Brian came and filled the tank with enough air to get it back to the station. Lt. Yeaton and Todd Drew repaired it, and got it back into working condition, and suggested that maybe a maintenance item for the older trucks so it doesn't happen again.

## **ACTION ITEMS**

### **1. Additional State Highway Block Grant Aid – requires public hearing (31:95-b)**

J.C. announced that this is an additional amount of money coming our way from the State of New Hampshire. This would require a public hearing, and he would like to have it at the next regular meeting. Cara stated that is the week that George is on vacation and thinks George may have some suggestions on where that money could be spent. George stated that the Safe Routes to School project will be going on next year, and the streets in that area that are not included in the project are Manchester Street and Oneida Street; he measured the roads and did an estimate and came up with a cost of \$93,385.00. J.C. commented that paving is not cheap. George stated the quote is for 3 inches of pavement and not with the 4 ½ inches of pavement you should have. He usually goes back later and adds the other 1 ½ inches. Carole confirmed with George that this is not part of Safe Routes to School project. George stated that project includes Tilton Hill Road, Berry Avenue, and Bow Street. Manchester Street and Oneida Street are the only other streets in that area, and he thought this additional money could be used for those projects. J.C. confirmed that if they did those that would cover that whole area and it would not have to be done for a while. George stated he had planned on Manchester and Oneida Streets at a later time but if we do them at the same time, we would avoid joint problems, and it's good to have everything tied together. J.C. stated he is sure that when they open the public hearing, there will be numerous other suggestions as well. George agreed because they are behind on fixing a lot of things around town. He has been building the roads with only 3 inches of asphalt, and the minimum guidelines are 4 ½ inches but he doesn't have the money in the budget. The plan is to go back in 5 years and put the other 1 ½ inches on but the problem is, he is not able to get back to them. He feels that people don't understand that they are doing half projects; and stated that Upper City is in the same shape. They feel that it is in pretty good shape but the road is starting to rut and needs that other 1 ½ inches. We are spending to reconstruct the roads but we are not getting back to them. J.C. stated we should put the public hearing on the agenda for the next meeting. Jim asked George when the state comes through with its paving will this cover paving up to the lines. George stated that yes it would, that last time the state came through and paved they only paved the travel area and not up to the curb line. The town had to cover the cost of the additional area. So that may become an issue next year when the state does the scheduled paving. He has not heard what they are going to do and what the details are. If they are not going to go to the curb line we will have to be responsible for doing that.

### **2. Request to build on a Class VI highway – 121 True Road, Map R13, Lot 3**

J.C. read the item, and asked if the board is familiar with this. Cara stated that we received the Planning Board's recommendation. J.C. asked if Clayton could give a synopsis of the Planning Board's recommendation.

Clayton stated under RSA 674:41, the Planning Board was asked to review a request to build on a class 6 highway. Clayton stated that the board reviewed the town documents on class 6 policies, and they found the 1989 board policy. Clayton stated that while reviewing other town policies there were some discrepancies with the width of the road. They also found most towns refer to the fire code. They invited George and Chief Pszonowsky to the site.

The Planning board can not recommend Mr. Everson's request to build, based on the town's policy for building on class 6 roads, and the state fire codes, which require a certain width and turn around. Clayton gave Mr. Everson credit for submitting a proposal to accompany his request to make modifications to the road. Unfortunately, it will not meet the 20 feet requirement in the town policy, or the 24 feet requirement in the state code. Clayton stated during their meeting issues came up regarding not only this request but other requests in town due to inconsistencies.

The Planning Board is requesting guidance from the Selectboard, on how to proceed with this issue. Clayton stated that even if the Planning Board did give the recommendation, he is not sure it would have helped because these issues need to be rectified. Clayton gave some more details about the ordinances and stated the main issue is with the 2010 State Fire Code to go with the National Fire Code but they did go through it, and made some adjustments. It states that building permits were to be issued by the Building Inspector and also the Fire Marshall, but there is a question if it pertains only to new construction.

Jim asked for confirmation if asked, would Mr. Everson widen the road to 14 feet, and Clayton stated yes, and gave some details on the requirements and what Mr. Everson's letter stated.

Carl asked if there are any existing homes beyond where Mr. Everson is requesting to build. Clayton stated that there is a home beyond Mr. Everson's property, and gave some details on how many homes are on the road and where. J.C. asked how they got there on a class 6 road, or was this not always a class 6 road. Clayton stated that they could not find any records of this road being maintained by the town. Clayton stated he could not find much on any property on a class 6 road but they did find where they made the owner accountable for fixing the road.

Cara stated that she was aware of a few waivers that the town has done since 2001. She also found the one that exists for the St. George's property. Clayton was not sure when the fire marshal got involved with the permit process he has only gone back as far as 2010. Clayton stated that there are many town roads that are inconsistent.

J.C. confirmed with Cara, that the town has people living on class 6 roads that have signed a waiver. Carl commented that he lived on a class 6 road and signing that waiver meant that you understood that if the emergency vehicles could not get down the road, that was something you choose to take responsibility for.

Clayton stated that RSA 624 requires they sign a waiver. J.C. asked if it can't be waived with the new fire code. Cara stated it still has to be waived but this is in order to get the building permit. Jim asked if Mr. Everson signs the waiver and states the town will not be held accountable, is he still unable to get the permit when there are people that have been issued permits already. Cara confirmed that is her understanding.

Clayton said that the policy states 20 feet setback and Mr. Everson is proposing 14 feet. Jim asked if there is a house beyond where he would like to build, and Clayton said yes. Jim stated we could get into bit of trouble in a court case because we are allowing one person to be there and not another.

Clayton stated we are looking at what was applied for now and not the past, and fairness is a difficult thing to address. The Planning Board is giving the selectboard the information. Cara mentioned a suggestion from the Planning Board, asking if the selectboard would like them to go with the fire department to the state fire marshal's office and see how other

towns are handling this. Clayton stated that the meeting got a little awkward because it was brought up that not everyone lives on a road 24 feet wide. It was stated at the meeting that if a resident needed to get a boiler changed they would not be able to get a permit. Jim stated that he is a firm believer in following guidelines and codes and that if this was new road construction, that this should be followed but there is already an existing home beyond this property. This is a situation where we need to do the right thing with no disrespect to the boards.

George requested to comment on the 24 foot travel way. He stated we have several roads that do not meet this requirement. We have a class 5 road that is only 12 feet, he measured Route 107 today at the end of Johnson Road and it was only 9 feet 10 inches and that is a state road. So his issue is that if you are not supposed to issue permits without a 24 foot road you should shut the whole state down. It would cost millions of dollars to build all of these roads to that requirement. George knows that for brand new subdivisions they recommend the 24 foot but you are starting from scratch. So he doesn't feel that you can use this to deny permits because of the existing roads. He has heard that they can issue a waiver; and asked what other towns are doing in this situation.

J.C. asked where the point of origin is for measuring the roadway. George explained that the 24 feet is two 12 foot lanes. Most of our roads are at the old TRA specs of two 10 foot lanes with a 2 foot shoulder.

Don Tyler, the town's fire marshal, stated he feels the frustration and dismay in this situation, but the law is clear. He stated they can go to the office of the state fire marshal and request a variance. The variance process is not guaranteed but he is having a lot of meetings in reference to this issue. The approach he is taking is not for one address at a time, but to address this as a town wide variance, to establish a more realistic set of rules. Chief Pszonowsky and Mr. Tyler do not feel that 24 feet is necessary but it's the law and it clearly states that the Chief or himself cannot sign any permits if it does not meet those requirements. By looking at the apparatus that the town and mutual aid towns have, a smaller road is certainly achievable. He is hoping to get some numbers together and with some communication with George on the inventory of the town roads, they can come up with some guidelines that make sense. Going to the fire marshal with a set of rules endorsed by the chief with a minimum footage that would not affect the response time, or a set of rules that for anyone with a new request would agree to an interconnected fire and carbon monoxide detector that would allow for a faster alert time, or a residential sprinkler system.

J.C. asked if the state of New Hampshire now finds itself where building permits are now in the hands of the fire marshal. Don Tyler stated that it's between the Building Inspector and the Fire Chief. It would be the state fire marshal's call to give a variance. Mr. Tyler is hopeful that this brings to light an issue other towns have been dealing with. Everyone that he has talked with in other town's expressed how difficult the process of widening roads has been. Don feels that there have been a lot of communities that have not asked this question.

J.C. stated that he feels it is fairly unprecedented that we determine where we build our residences based on the ability to put out a future fire.

Jim asked Don about the legislative decisions regarding sprinklers. Don stated they voted down the requirement to have them but the NFPA code allows for a much cheaper alternative. Jim stated a lot of that is at the discretion of the selectboard. Alton has a similar

situation but they can sign a waiver if the owner puts in a turnaround, so that one apparatus can turn around. There is a lot of flexibility. Jim feels they need common sense and having one house already out there could open ourselves up to a suit. There was some discussion concerning liability if they allow the permit and if they don't. Don expressed his concern with not only the liability of not just the people signing the waiver but if there is a fire and the firefighters being in danger because the fire is out of control, or the liability of the apparatus possibly getting stuck.

J.C. asked if we are expected to resolve this issue tonight, and the response was yes. J.C. questioned the response from the fire marshal's office, which could take time.

Carl stated he is prepared to vote to allow Mr. Everson to build because there are already existing houses beyond his property. If we went by the fire marshal's requirements we would not be able to build anywhere.

Don stated that he and Chief Pszonowsky are prohibited from signing the permits by law. J.C. asked Clayton and Jesse if all the other prerequisites were met with building on this property. Clayton stated that the concern was the road.

J.C. asked George if we plowed this road. George stated they used to a long time ago but no longer do. J.C. asked how many homes are on the road, and it was stated that there are 14 lots and 6 homes including this one.

Mr. Everson asked if he could offer some information. He stated that they purchased the land with the intention of building at a future date. They would like to stay in town and with 6 children they would like to get away from the downtown area. He serves as pastor of the Baptist Church and currently lives at the parsonage. When they first purchased the property, they were told by the realtor they would have to sign a waiver of emergency services to get permission to build. He has not found any such language pertaining to that. He has done some research and gave some details concerning the definition of a class 6 road pertaining to emergency vehicles and road width. He also gave some history on the property and the details pertaining to previous structures and what is there today.

Carl asked if he would be agreeable to signing a waiver, Mr. Everson stated he would be agreeable to sign a waiver but had not found anything saying he has to.

Steve Keeley stated he has lived on True Road for 23 years and owns the property that abuts Mr. Everson's property and stated that he is willing to allow him to widen his side of the road if he needs to in order to build. He feels that Mr. Everson should be able to build there and sign the waiver in order to do so.

Carl asked Matt St. George what his expectations are living on that road with emergency services. Matt stated that if they can get there fine but if not then ok. He also knows that they have trouble getting up 107 which is a state maintained road.

Jim questioned the words "shall" and "may", and what that means for the town and how they make decisions.

Carl: I make a motion to approve the building request for 121 True Road provided the required waiver is signed by Mr. Everson and is recorded with the Registry of Deeds.

Carole: Second.

Discussion: None.

Cara asked if they would like the waiver to be reviewed by counsel and if the road width should be 14 (as proposed by Everson) or 20 feet (like the St. George's). It was decided on 14 feet.

Cara asked that if the Fire Chief is not able to sign the permit are they going to address that obstacle at a later date. J.C. and Carole stated yes, Jim stated that would give them time to review the fire marshal's code.

Cara confirmed that the board is giving the Planning Board and Fire Marshal the go ahead to research this variance option on a town wide basis, and J.C. stated yes. Cara confirmed with Don that it would take 6 to 8-week process. J.C. stated that they continue researching but not hold up Mr. Everson's permit.

Motion carries 5-0

Mr. Everson asked at what point do the requirements of the road have to be met, before the permit or can he get the permit first. He asked if he can go to Jesse's office and get the permit tomorrow. J.C. asked Jesse when he could do that, and Jesse stated when a subdivision is going in they require the road to be done first. J.C. stated this is not a subdivision. Clayton stated legally it is almost impossible for the town to enforce them to do this work on the road. J.C. stated the road should go first, but it remains to be seen if it does.

### **3. Junk Yard License renewal – Roy Richardson Auto Salvage – 260 Catamount Road**

Gerard: I make a motion to renew Roy Richardson's junk yard license.

Carl: Second.

Discussion: None.

Motion carries 5-0

### **4. \$1,500.00 perpetual care funds transfer, Floral Park Cemetery lot sales**

Jim: I make a motion to accept the transfer of \$1,500.00.

Carole: Second.

Discussion: None.

Motion carries 5-0

### **5. Sewer User Fee Warrant – 2017 2nd quarter, \$105,953.15**

Gerard: I make a motion to approve the 2nd Quarter Sewer User Fee Warrant in the amount of \$105,953.15.

Carl: Second.

Discussion: J.C. asked for clarification. Cara stated this authorizes the tax collector to send out the sewer bills.

Motion carries 5-0

### **6. 2017-2018 Heating Fuel**

Cara stated that we have piggy-backed with the school to take advantage of their ability to receive a lower price because of the high volume they use. They are choosing to go with a direct buy and we are unable to do that same thing. She asked for the Boards input. We could go out to bid. Mike Wolfe stated in the past the school district has gone out to bid and



that is not always cost effective, and usually gets one bid. With the new plan, the school district is able to get the price on a daily basis and it has worked for him at the Globe. Carl asked what size tanks we have, and Cara stated ours are not as large. Cara stated that we have 3 town locations with five tanks. There was some discussion pertaining to the locations and size of the tanks and it was decided to go out to bid. Carl stated that with the small tanks we should be on automatic delivery.

## **7. Paving**

Carole stated that she was able to speak to State Senator Reagan concerning paving and he told her to send him a letter requesting the paving. Carl mentioned including pictures of what the roads look like. Jim explained how the Senators figure out where to pave. Cara asked what details she should include in the letter. Carole suggested asking for confirmation of the current paving schedule. Carole also asked if the state plans to cover up to the curb line.

## **COMMITTEE REPORTS**

Gerard stated that the administrative position at B.E.C.P is going out state wide.

J.C. mentioned that the CDC is meeting tomorrow.

## **INFORMATION ITEMS**

### **1. Annual State Highway Block Grant Aid notification**

Cara stated that we are receiving \$116,169.88.

### **2. Municipal Transportation Improvement Fund**

Cara stated this is something that Erica had researched. This fee would be attached to all registrations and could only be used for specific highway department items, including sidewalks. J.C. confirmed that this fund would be raised by attaching a fee to the registration. Jim asked if it would be \$5.00, and Cara confirmed it would, and that it would be charged to all resident users of the roads and it could raise approximately \$24,000.00. Cara stated that it may have to be a petition warrant article.

### **3. NHMA final bulletin of the 2017 New Hampshire legislative session**

J.C. asked if there are any questions, and there were none.

### **4. Balloon Rally donations**

Cara stated this is for the donated use of a personal truck and trailer and the school allowed use of the field and gator for the event. The Park & Rec. refrigerator stopped working this past weekend and Minnie's daughter has donated one for them to use.

Carl: I make a motion to accept those donations with thanks to the contributors.

Carole: Second.

Discussion: None.

Motion carries 5-0

5. Gerard's email from the County Sheriff

Gerard stated he had a long discussion with Sheriff Hilliard concerning man power issues and the possibility of coverage. He stated they are shorthanded and using their overtime budget. It would not be possible to provide extra coverage outside the current arrangement.

**OLD BUSINESS**

2. Sale of town owned/tax-deeded property

- a. 81 Main Street – (7/26/16, purchase & sale 7/25/17)

Mr. Gamble stated he met with the title company today and they are running a week to 10 days behind.

- b. 37 Main Street – (deeded “back” to town, discussed 1/3/17)

Carl stated as he understands from the last meeting we would hold 2 public hearings for the historical society to give their proposals. He would like to still hold those hearings even if the historical society changes their minds. The Planning Board and Conservation Commission have a chance to weigh in with their assessments. Mr. Gamble is prepared to make an offer as well, so he would like to see all proposals presented before the hearings so they can hear all proposals. Carole asked if the historical society is still interested. Cara stated they still need to have a meeting to discuss a lot line proposal and then get back to the selectboard. Cara stated she has not scheduled the hearings yet because she was waiting to hear from them. Carl stated that we can still do what we see fit as the selectboard and we can still have the hearing and decide what to do with the property. Cara confirmed with Carl to have both public hearings in September and submit with the historical society proposals Mr. Gamble's proposal to Planning and Conservation. J.C. stated he understands that the historical society would still like those hearing dates.

- c. Broadway (U3-7) – (5/2/2017, SOLD 8/2/2017, \$5,000.00)

3. Joy Street Pump Station concern (8/16/16, building/health to follow up)

Cara searched for the old pumping information but found none. Rustic Crust is willing to share the costs but would like to see the cost from before. Cara reached out to Bill at waste water and also Mr. Gosse to see if they have any information.

**CHECK MANIFESTS**

1. **Accounts Payable**

Gerard: I make a motion to approve Accounts Payable.

Carl: Second.

Discussion: None.

Motion carries 5-0

2. **Payroll**

Gerard: I make a motion to approve Payroll and Direct Deposit.

Carl: Second.

Discussion: None.

Motion carries 5-0

## **MINUTES**

### 1. July 25, 2017 – Public Meeting Minutes

Gerard: I make a motion to approve the July 25, 2017, Public Meeting Minutes.

Carl: Second.

Discussion: Carole has some corrections and gave those to Ammy.

Motion carries 5-0

### 2. July 25, 2017 – Non-Public Session Minutes

Gerard: I make a motion to approve the July 25, 2017, Non-Public Minutes.

Jim: Second.

Discussion: Carole does not feel we have to seal these minutes.

Motion carries 5-0

Carole: I make a motion to unseal the July 25, 2017, Non-Public minutes.

Jim: Second.

Discussion: None.

Motion carries 4-1 Gerard opposes.

## **PUBLIC INPUT**

Clayton Wood expressed concern about water leaks in the barn located at 37 Main Street. J.C. stated that he is not aware of any discussion concerning the barn. Clayton asked if there is a way to get some volunteers to seal it up so there is no further water damage. Carl and J.C. agreed it should be repaired. There was some discussion about how to get that done.

Mr. Gamble asked how long it may take to get a result concerning 37 Main Street. J.C. stated that we are bound to have the public hearing and after September 26th they will be making a decision.

Adam Gauthier thanked the Police and Fire Departments for all their help with the balloon rally. They did a great job and it is appreciated. And also he asked if there were any building permits obtained in the past 2 years for 121 True Road. Cara stated she did not see any but only has access to the historical records. The building inspector would have the current records. Adam stated the reason he is asking is that there was a cabin constructed on the property within the past 2 ½ years. There was some discussion concerning what structures may be there.

Jim: I make a motion to go into Non-Public under RSA 91-A:3, II (a) & (c)

Gerard: Second.

Discussion: None - Roll call was done and all approved.

The Board returned to public session at 10:34 p.m.

Carl: I make a motion to seal the non-public minutes as they may affect adversely the reputation of any person other than a member of this board.

Gerard: Second

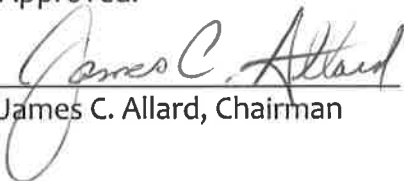
Motion carries with a 5-0 roll call (2/3 achieved) vote, all approved.


Carl: I make a motion to adjourn.

Carole: Second.

Discussion: None - Motion carried 5-0.

Approved:

  
James C. Allard, Chairman

  
Date



**MEETING AGENDA**  
TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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**TUESDAY, AUGUST 8, 2017**

6:00 p.m. – call to order

**PUBLIC INPUT** – regarding agenda items only

**AGENDA REVIEW**

**DEPARTMENT UPDATES**

**NEW BUSINESS**

**ACTION ITEMS**

1. Additional State Highway Block Grant Aid – requires public hearing (31:95-b)
2. Request to build on a Class VI highway – 121 True Road, Map R13, Lot 3
3. Junk Yard License renewal – Roy Richardson Auto Salvage – 260 Catamount Road
4. \$1,500.00 perpetual care funds transfer, Floral Park Cemetery lot sales
5. Sewer User Fee Warrant – 2017 2<sup>nd</sup> quarter, \$105,953.15
6. 2017-2018 Heating Fuel

**COMMITTEE REPORTS**

**INFORMATION ITEMS**

1. Annual State Highway Block Grant Aid notification
2. Municipal Transportation Improvement Fund
3. NHMA final bulletin of the 2017 New Hampshire legislative session
4. Balloon Rally donations

**OLD BUSINESS**

1. Town hall basement code issues (4/5/16)
2. Sale of town owned/tax-deeded property
  - a. 81 Main Street – (7/26/16, purchase & sale 7/25/17)
  - b. 37 Main Street – (deeded “back” to town, discussed 1/3/17)
  - c. Broadway (U3-7) – (5/2/2017, SOLD 8/2/2017, \$5,000.00)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Voter petition for formation of a Village Water District (4/4/17)
  - a. Public Hearing on proposed boundaries for a Village Water District (tabled 6/27/17)
5. Pittsfield Historical Society proposed relocation (6/13/17, review requested on hold 7/31/17)

**CHECK MANIFESTS**

1. Accounts Payable
2. Payroll

**MINUTES**

1. July 25, 2017 – Meeting Minutes
2. July 25, 2017 – Non-Public Session Minutes

**PUBLIC INPUT**

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

**NONPUBLIC SESSION**

The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

*Please note: The meetings of the Board of Selectmen are recorded, audio and video.*