

JOSIAH CARPENTER LIBRARY TRUSTEE MEETING

MINUTES

June 21, 2017

Present: William Tahnk, Chairperson; Sandra Adams, Treasurer; Carol Grainger, Secretary; and Leslie Vogt, Director.

Meeting Convened: 6:54pm

Barn Sub-Committee Update – Bill Miskoe met with the NH Charitable Foundation to determine if they have an interest in contributing toward resolving the barn question. Bill's initial request for assistance was turned down, and that could be for a variety of reasons, including that they have made a number of charitable grants to Pittsfield town projects already. Bill will again broach the subject with Deb Shachter, the Administrator of the Community Grant Program at the NH Charitable Foundation, to see if they might reconsider.

Acceptance of Minutes– The May 17, 2017 minutes were reviewed.

Motion to accept as presented was made by Sandra. Seconded by: Carol

Old Business:

Friends Update– No report

Status of Sewer issue – 3 proposals (\$7,000, \$13,000 and \$unknown from George) have been received for work on the sewer pipe from the building to the road. Cara is processing the bids. It was acknowledged that the library will have to close while the sewer pipe is under construction.

Barn Update – The Historical Society is interested in 37 Main St. for a new building. They have asked for a letter of support to the Select Board. The board and the director voted in favor of supporting the plan. Mr Tahnk will send a letter of support to the Board of Selectmen.

Masonic Bikes for Books – No updates- they do not meet in summer. Tabled until the Fall.

Reports:

Director's Report – Leslie reported on the inventory/status of computers. 4 staff computers (3 + director)- all work; 2 public access upstairs and 1 library catalog for patrons. It was suggested to purchase 1 and rotate out non-working children's computer and 1 public access computer.

Holly, the children's librarian, has given soft notice of departure for medical reasons. She will be available through the summer. Leslie will place an advertisement for a replacement. The use of a salary range based on experience level was discussed and approved.

Treasurer's Report – Given and discussed by the Board.

Motion to accept report made and seconded (Sandra/Carol)

New Business:

Changes to Sanderson Grant uses – Leslie drafted a letter to the Trustee of the Trust Funds to request approval to re-allocate the funds contained in the Sanderson Grant. The board approved.

Town Wide Yard Sale results – Apparently a success. Friends will report on the results by the next board meeting. Rolling Thunder picked up the unsold books to be used in their program.

Changes to Library Hours – Leslie has proposed expanding library open hours to 29.5 and expanding afternoon hours accordingly. The board approved the plan. The new hours will be put in place starting August 1 on a trial basis.

Children's Library relocation – The board approved the move of the children's library to the first floor. The move will proceed slowly, as considerable weeding must first take place.

Review of section A of the policy and personnel manuals – Tabled until the July meeting.

Reallocation of surplus 2017 funds – There is a small surplus of 2017 funds due to the 2-

month absence of a director. These funds will be used to update the aged computers in the library.

Miscellaneous - a 1.5% increase in wages for employees was discussed and approved by the board.

Next Trustee Board Meeting: July 19, 2017 at 7:00pm

Meeting adjourned at 8:31pm.