



TOWN OF PITTSFIELD
Community Development Committee
Town Office 85 Main Street
Pittsfield, NH 03263
September 13, 2017

1. Meeting called to order at 6:30.
2. Attendees: Roland Carter (RC), Jim Allard (JA), Louie Houle (LH), Ellen Barbasso (EB),
Absent: Clayton Wood (CW), others attending: Kevin Gibson and Jesse Gibson
3. Minutes for August 9, 2017 were accepted and approved with a correction: under item 3A
“Senator” misspelled; under item 6 remove comma.
4. Jesse Gibson gave suggestion on how to optimize info on town website
 - A. Minutes for meetings could be done by typing into a special document on line. The format would be the same for all board and committee meetings
 - B. If you need to do a search on a particular topic enter the search topic and it would pull up all the documents related to it.
 - C. Project form- for a specific project all departments that are working on it would input information in the same way. Topics would include: Who requested it; what are the action steps; weekly status reports or updates; identify it by project number
 - D. Hardest thing to do is change, but people adjust and get used to it
 - E. LH said the town tried doing a standardized format for minutes but it was not successful.
5. Jared Reynolds from UNH Extension Community & Economic Development
 - A. Economic Profiles, business retention, Community engagement
 - B. Help communities plan and set up committees, assist in getting grants, access government and county agencies; support and help with goals and strategic planning
 - C. LH mentioned that he and RC spoke to Molly Donovan (at state level)
They also know Molly Shannon from NH Listens – we have had many meetings of Pittsfield Listens for a few years. They would like to get a grad student to help put things together
 - D. LH also mentioned he had been to an Epsom Economic Development meeting-all towns seem to be trying to do the same thing to get and keep businesses. We need to think outside the box and come up with new ideas
 - E. Jason also said that we need a key person to work with all the boards in town and help businesses to stay in town and to grow. Sometimes the boards don’t work together for a common goal.
 - F. In 2015 Cooperative Extension went to Franklin to connect different groups that had conflicts.
6. Other
 - A. Housing: we do not want new low income housing-there are many in towns around us
 - B. We should fix up the homes we have –one person is already doing that.
 - C. We do not meet Orton Family Foundation criteria, we do meet UNH Coop Extension

