



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, December 11, 2018

CALL TO ORDER

Call to order at 6:30 PM by Mary Paradise, Vice Chair

MEMBERS PRESENT (10)

Mary Paradise, Vice Chair
Jeremy Everson, Secretary
Katie Bachelder
Richard Guild
Fred Hast
Gail Nickerson
Ralph O'Dell
Helen Schiff
Randy Severance
Carol Richardson, Select Board Rep.

MEMBERS ABSENT (3)

Robert Schiferle, Chair
Louis Houle (Excused – Community Development Meeting)
Heidi Asdot, School Board Rep.

GUESTS PRESENT

Cara Marston, Town Administrator
Erica Anthony, Town Clerk

Documents Distributed:

- *Town of Pittsfield 2019 Budget Recap by Department (Updated 12/11/2018)*
- *Town of Pittsfield summary of 2019 Municipal Budget Adjustments*
- *Town of Pittsfield Collections Summary Year to Date for FY2018*

Item 1: Town Budget Recap

Documents Referenced

- *Town of Pittsfield 2019 Budget Recap by Department (Updated 12/11/2018)*
- *Town of Pittsfield summary of 2019 Municipal Budget Adjustments*
- *Town of Pittsfield Collections Summary Year to Date for FY2018*

Cara Marston answered questions about the overall budget proposal by the Select Board, covering departments not previously addressed in other meetings.

- Executive
- Elections, Registrations & Vital Statistics – the SB2 Default Budget Draft is \$4,494 more than the proposed budget
- Financial Administration
- Personnel Administration
- Welfare Admin & Direct Assistance
- Parks & Recreation
- Library
- Patriotic Purposes
- Economic Development
- Debt Service – the Total Operating Budget proposal is \$85,533.58 more than the SB2 Default Budget Draft
- Capital Outlay
- Capital Reserve Funds
- Waste Water Treatment Plant

Collections Summary – Erica Anthony answered questions about the tax collections

- Any warrants older than 2016 have payment plans and are being held current

Item 2: Approval of Meeting Minutes

December 5, 2018 Meeting Minutes

- Motion to Approve: R. Severance
- Motion 2nd: H. Schiff
- Pg 1: change “details of the default budget have not yet been made public” to “have not been finalized”.
- 10 (yes) – 0 (no) – 1 (abstentions)

Motion Passed

Item 3: Budget Committee Calendar

- December 19 – School Budget #3
- January 2 – Public Hearing Prep
- January 9 – Public Hearing
- January 10 – Public Hearing Snow Date or Voting Session
- January 16 – Committee Voting Session
- January 17 – Committee Voting Session Continued (if necessary)
- January 23 – Final Meeting to sign budgets

Next Meeting

Next meeting will be on Wednesday, December 19, 2018, starting at 6:30 PM.

Meeting adjourned at 7:36 PM.

Submitted by: Jeremy Everson, Secretary

Approved:



Robert Schiferle, Chair

12/28/2019

Date