



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, October 30, 2018

CALL TO ORDER

Call to order at 6:34 PM by Robert Schiferle, Chair

MEMBERS PRESENT

Robert Schiferle, Chair
Mary Paradise, Vice Chair
Jeremy Everson, Secretary
Katie Bachelder
Richard Guild
Fred Hast
Tom Hitchcock
Louis Houle
Gail Nickerson
Helen Schiff
Randy Severance
Carol Richardson, Select Board Rep.

MEMBERS ABSENT

Ralph O'Dell
Heidi Asdot, School Board Rep.

GUESTS PRESENT

Cara Marston – Town Administrator
George Bachelder – Road Agent
Pete Pszonowsky – Fire Chief
Document Distributed: *Town of Pittsfield 2019 Budget (distributed 10/24/18)*

Item 1: Highway Department

Town of Pittsfield 2019 Budget, lines 397-481

- George Bachelder gave a line-by-line rundown of the budget items included in the proposal.
- The Highway Department budget request is an increase of \$37,910.00.
- Reference Line Item Numbers 01-4990-1-001 through 01-4990-1-017 for figures on the Encumbrance Detail
- Reference Lines 589-594 for Operating Transfers to Capital Reserve Funds

Item 2: Fire Department

Town of Pittsfield 2019 Budget, lines 261-348 pg 12

- Chief Pszonowsky gave a line-by-line rundown of the budget items included in the proposal.
- The Fire Department budget request is an increase of \$12,767.00.
- Reference Line 573 for figures on the FD Grant Match (SCBA & Radios) *pg 27*
- Reference Lines 583-587 for Operating Transfers to Capital Reserve Funds. *pg 29*
- There was a question about the mileage on the ambulance that is scheduled to be replaced by the Capital Reserve Funds – Chief Pszonowsky will get the actual mileage figures to the committee for our understanding. **Reply: 91,000 miles**

Item 3: Town Budget

*Town of Pittsfield 2019 Budget, **Executive**, lines 1-28 pg 1.*

- Cara Marston answered questions about the town budget proposal.
- The fund balance was \$1.9 million and the increase was due to unspent funds, actual paid taxes and not from over-budgeted funds.
- The Executive budget request is an decrease of \$137.00.

*Town of Pittsfield 2019 Budget, **Revaluation of Property, Legal Expenses & Personnel Administration**, lines 105-111 pg 5.*

- The Revaluation of Property... budget request is an increase of \$6000.00.

*Town of Pittsfield 2019 Budget, **General Government Buildings**, lines 141-164 pg 7.*

- The General Government Building budget request is an increase of \$14,918.00.
- This increase is due largely to the adjustment of the Insurance Property/Liability item (line 156).
- This budget page includes budget costs for the Town Hall and the Library.

*Town of Pittsfield 2019 Budget, **Cemeteries & Regional Associations**, lines 165-177 pg 8.*

- The Cemeteries & Regional Associations budget request is an increase of \$1258.00.

*Town of Pittsfield 2019 Budget, **Building Inspection & Housing Standards**, lines 349-380 pg 15.*

- The Building Inspection & Housing Standards budget request is an increase of \$6,597.00.
- The costs of the housing inspections are offset by the housing inspection fees.

Item 4: Approval of Meeting Minutes

October 24, 2018 Meeting Minutes

- Motion to Approve: M. Paradise
- Motion 2nd: R. Severance
- 12 (yes) – 0 (no) – 1 (abstentions)

Motion Passed


Next Meeting

Next meeting will be on Wednesday, November 7, 2018, starting at 6:30 PM.

Meeting adjourned at 8:37 PM.

Submitted by: Jeremy Everson, Secretary

Approved:



Robert Schiferle, Chair

11/08/2018

Date