

**Town of Pittsfield-Capital Improvement Planning Committee Meeting
7 Oct 2020**

Meeting Minutes

Meeting Called to order: 6:01pm

Meeting Adjourned: 7:35pm

Next CIP meeting is schedule for 14 Oct 2020.

Participants:

Mr Arthur Ohara CIP representative
Mr Bob Schiferle Vice Chairman CIP
Mr Ralph Odell CIP representative
Mr John Christakos Chairman of CIP/Secretary
Mr Louis Houle, CIP representative
Mr Adam Gauthier, planning board representative

1. Mr Christakos called meeting to order.
2. Mr Brian Eldredge, active Public Works department head, presented his proposal for public works for the 2020-2026 CIP plan. He discussed the status/condition of the heavy duty trucks and equipment. He also discussed the upgrade for a new fuel and diesel tank for the town. Other projects included the status of the culverts on Tan road. The chair and Mr Eldrege will coordinate and gather the projects electronically in order to insert into the CIP plan.
3. Mr Bob Schiferle discussed the need for a CIP policy that delineate schedules and deadline for the CIP in order to complement other town schedules. The chair will draft a policy for the committee to review and comment.
4. The goal is to finalize and sign the CIP Plan and present to the town selectmen by Nov 2020.