

**Town of Pittsfield – Capital Improvement Planning Committee Meeting – 20 Aug 2019**

**Meeting Minutes**

**Meeting called to order 7 pm**

**Meeting adjourned: 8.10 pm**

**Next meeting: 28 Aug 2019 6:00pm**

Participants:

Mr AJ Ohara, chair

Mr Schiferle, vice chair

Mr Christakos, secretary

Ms Joan Osborne, member

Mr Carl Anderson, member

Mr. Ralph Odell, member

1. Mr Ohara called the meeting order.
2. Planning committee reviewed and discussed inputs from the department representatives. Following review, the committee recognized the need for additional information required for the committee to make recommendations. It was decided that additional meetings would be necessary. The CIP chair will coordinate and schedule additional meetings with representatives beginning on 28 Aug 2019.
3. Further discussing the gaps in information, Mr Schiferle discussed the need to review the budgetary workbook to determine if there is funding already available and any deconfliction with the requests.
4. Four departments (Townhall, Education, Highway and Library) have not submitted their proposals.

 *Chair*