

Town of Pittsfield – Capital Improvement Planning Committee Meeting – 18 June 2019

Meeting Minutes

Meeting called to order 6.59 pm

Meeting adjourned: 8.04pm

Next meeting: 2 July 2019 7:00pm

Attendees:

Carl Anderson
Bob Schiferle
Joan Osborne
A.J. O'Hara
John Christakos

Activities:

Carl Anderson called the meeting order. Discussed the issue of identifying a new chair as his role in the community will not allow him to function as an official on the committee. Therefore, the committee identified new chairs and officials to the committee. The following members and roles were endorsed and confirmed by the committee:

Motion by Anderson, second by Osborne to select O'Hara as chair. Motion carried.

Motion by Anderson, second by Osborne to select Schiferle vice chair. Motion carried.

Motion by Anderson, second by Osborne to select Mr Christakos as secretary. Motion carried.

1. Mr Anderson discussed on going activities in the community and discussed the need to update letters to the department heads. The committee agreed to review existing letters to the town department heads to ensure accuracy on the 2 July meeting. The letters will be updated and disseminated in Aug 2019 to the appropriate department heads. The committee will identify members of the committee to act informal liaison to each department member to ensure transparency and accuracy.
2. Mr Anderson called on to the committee to ensure the committee to review the town's master plan for accuracy.
3. Mr Schiferle reiterated to the committee to have all members review the town's budget and accompanying spreadsheet.
4. Mr Anderson asked members to review the New Hampshire Municipal Association (nhmunicipal.org) website that provides an array of informational materials to support NH local officials. They could provide the needed support to help the committee's efforts.

 

 