



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Wednesday, November 6, 2019

CALL TO ORDER

Call to order at 6:02 PM by Robert Schiferle, Chair

MEMBERS PRESENT (11)

Robert Schiferle, Chair
Mary Paradise, Vice Chair
Jeremy Everson, Secretary
Heidi Asdot, School Board Rep.
Carol Richardson, Select Board Rep.
Katie Bachelder
Michael Cabral
John Christakos
Larry Konopka
Helen Schiff
Randy Severance

MEMBERS ABSENT (2)

Fred Hast, excused
Ralph O'Dell

GUESTS PRESENT

None

DOCUMENTS DISTRIBUTED:

- Pittsfield (Schools) Revenue Summary 2020-2021
- Town of Pittsfield 2020 Budget Recap by Department DRAFT
- Town of Pittsfield 2019 Budget Revenues
- Town of Pittsfield 2019 Budget Recap by Department
- Pittsfield Revenue Summary 2019-2020
- 2019 Tax Rate Breakdown
- 2019 MS-434-R
- 2019 MS-232-R
- Meeting Minutes of October 16, 2019

Agenda Item 1: Overview and Introduction of Budget Season 2019-2020

Documents Reviewed:

- Town of Pittsfield 2019 Budget Revenues
- Town of Pittsfield 2019 Budget Recap by Department
- Pittsfield Revenue Summary 2019-2020
- 2019 Tax Rate Breakdown
- 2019 MS-434-R
- 2019 MS-232-R
- Pittsfield (Schools) Revenue Summary 2020-2021

R. Schiferle introduced and discussed the budgets and tax rate for 2019 and the business ahead of us this budget season.

- “How did we get to where we are today?” Information and reminders were provided to clarify changes that have occurred over the past year and the challenges ahead of us this budgeting season.
- State education money (approx.. \$440,000) received by Pittsfield has been budgeted by the School Board to offset the tax rate.
- H. Asdot gave an overview of some of the business being considered at the School Board. They will be receiving additional needed information from the state around November 15, 2019 and will be working to get us a draft budget soon.
- The Capital Improvement Plan is being finalized and some numbers are starting to take shape. It appears that we will need to raise and appropriate approximately \$300,000 to bring the budgeted revenues up-to-date.

Agenda Item 2: Draft Town Budget

Document Reviewed:

- Town of Pittsfield 2020 Recap by Department DRAFT

R. Schiferle introduced the Draft Town Budget

- There are 27 pay periods in the 2020 budget, as opposed to 26 pay periods in a normal year.
- There is a 4.4% increase in health insurance for 2020.
- There is an even distribution of technology/computer services by all departments.
- There will be a property value assessment update done by Avitar which will cost the town \$66,300.

Item 3: Approval of Meeting Minutes

October 16, 2019 Meeting Minutes

- Motion to Approve: M. Paradise
- Motion 2nd: K. Bachelder
- 11 (yes) – 0 (no) – 0 (abstentions)

Motion Passed

Next Meeting

Next meeting will be on Wednesday, November 13, 2019, starting at 6:00 PM.

Meeting adjourned at 7:58 PM.

Submitted by: Jeremy Everson, Secretary

Approved:



Robert Schiferle, Chair

12/12/2019

Date