



TOWN OF PITTSFIELD  
BUDGET COMMITTEE  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263

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## MEETING MINUTES OF Wednesday, December 8, 2021

### CALL TO ORDER

Call to order at 6:34 PM by Katie Bocash, Chair

### MEMBERS PRESENT (8)

Katie Bocash, Chair  
Jeremy Everson, Secretary  
Carol Richardson, Select Board Rep.  
Justin Clough, School Board Rep.  
Dan Greene  
Fred Hast  
Ammy Ramsey  
Randy Severance

### MEMBERS ABSENT (4)

Robert Schiferle, Vice Chair  
John Christakos  
Larry Konopka  
Helen Schiff

### GUESTS PRESENT

None (one member of the public in attendance)

### DOCUMENTS DISTRIBUTED: These documents were distributed at an earlier meeting.

- *Approved School Board Budget – All Accounts*
- *Proposed Budget for 2022-2023 School Year (Summary Sheets)*
- *Sources of Revenue (For School Budgets)*
- *SAU 51 Staff (Listed Alphabetically with Contracted Salaries) **New for this meeting***
- *PES Budget Narrative 2022-2023 pages*

## Agenda Item 1: Overview of School Budget Workbook and other resource pages

### Documents Referenced:

- *Approved School Board Budget – All Accounts*
- *Proposed Budget for 2022-2023 School Year (Summary Sheets)*
- *Sources of Revenue (For School Budgets)*
- *SAU 51 Staff (Listed Alphabetically with Contracted Salaries)*
- *PES Budget Narrative 2022-2023 pages*

Discussion: the purpose of this overview is to familiarize ourselves with the budget proposal and resource pages, and to formulate questions in preparation for our next meeting with the superintendent and school administration.

- Workbook pages include notes and explanations in the far-right column
- 1100 Regular Program - Regular program salaries are decreased due to attrition and the hiring of new teachers
- 1420 Athletic – what does this cover?
  - Why do we pay for retirement and worker's comp?
- 1430 Summer School – What happened to this program?
  - Is there no program or budget for the Drake Field Summer Program or is it covered by a grant?
- 2120 Guidance – a new Guidance staff member has been hired (line 214)
- 2130 Health –
- 2140 Psychological Services – what happened with this position?
  - What is an IDEA Psychologist Qual Examiner?
- 2150 thru 2190 often has to do with the Special Education program and is required by the state of NH
- 2220 Media – explanation of line 364, increase of \$47,756 for health insurance?
- 2225 Technology – lines 416 thru 418, does the school own or lease the copiers and equipment included in the repair lines?
- 2600 Building Maintenance – is there a list of past projects and upgrades, and an idea of projects and upgrades for the coming years? Something like the CIP?
- 2630 Grounds – Contracted Services – What is this service? What does it cover? Why is it doubling every year?
- 2721 Transportation – Regular – Where are we in the contract for bus services?
- 2722 Transportation – Special Ed – This is becoming more of a problem for budgeting and logistics. There is a proposal in the works for the future to possibly purchase a van and hire a staff member to drive the van. This may save some money and simplify the logistics of special education travel.
- 5251 Transfer to Capital Reserve – Can we get the current total of funds in the Capital Reserve Fund?

## Agenda Item 2: Approval of Meeting Minutes

December 1, 2021 Meeting Minutes

- Motion to Approve: R. Severance
- Motion 2<sup>nd</sup>: A. Ramsey
- 6 (yes) – 0 (no) – 2 (abstentions)

Motion Passed

### **Next Meeting**

Next meeting will be on Wednesday, December 15, 2021, starting at 6:30 PM.

Meeting adjourned at 8:11 PM.

Submitted by: Jeremy Everson, Secretary

Approved:

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Katie Bocash, Chair

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Date