



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, January 21, 2020

CALL TO ORDER

Call to order at 6:02 PM by Robert Schiferle, Chair

MEMBERS PRESENT (12)

Robert Schiferle, Chair
Mary Paradise, Vice Chair
Jeremy Everson, Secretary
Carol Richardson, Select Board Rep.
Heidi Asdot, School Board Rep.
Michael Cabral
John Christakos
Larry Konopka
Paul Metcalf III
Ralph O'Dell
Helen Schiff
Randy Severance

MEMBERS ABSENT (2)

Katie Bachelder, excused
Fred Hast, excused

GUESTS PRESENT

None

DOCUMENTS DISTRIBUTED:

– *Town of Pittsfield 2020 Budget Recap by Department (Revised 1/21/2020)*

Agenda Item 1: Process Overview & Committee Opinions and Thoughts

Discussion: The committee discussed the feedback received at the Public Hearing and the impressions that individual members of the committee have toward the budgets, public opinion and major issues.

- Most committee members agree that the Select Board, School Board and all department heads have done a great job with the budget proposals
- B. Schiferle asked the opinion of the committee regarding the amount of time spend on the School Budget vs the Town Budget. We spend the majority of the hearing discussing the town budget but the school budget is considerably more money. The general attitude of the committee is that the public showed little interest and we can't force the issue.

Agenda Item 2: Approval of Meeting Minutes

January 16, 2020 Meeting Minutes

- Motion to Approve: M. Cabral
- Motion 2nd: H. Asdot
- (yes) 11 –(no) 0 – 1 (abstentions)

Motion Passed

January 15, 2020 Meeting Minutes

- Motion to Approve: M. Cabral
- Motion 2nd: H. Asdot
- (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Agenda Item 3: Pittsfield School Budget

Documents Referenced:

- *Pittsfield School District Proposed 2020-2021 Budget*
- *Pittsfield School District Default Budget 2020-2021*
- *Pittsfield Local School 2020 Warrant*

Pittsfield Revenue Summary 2020-2021 School Budget \$11,911,265

- Motion to Approve: M. Paradise
- Motion 2nd: H. Asdot
- Discussion:
 - C. Richardson asked about the revenues from the Head Start Rental Fee.
 - R. Severance mentioned the adequacy grants increases
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Pittsfield School Budget \$10,731,265

- Motion to Recommend: R. Severance
- Motion 2nd: C. Richardson
 - the motion called for the School Budget to be recommended in its entirety, rather than line-by-line
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Pittsfield School District 2020 Warrant Articles

Article 1 School Lunch Program \$330,000

- Motion to Recommend: M. Paradise
- Motion 2nd: H. Schiff
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 2 Receive and Expend Grant Funds \$850,000

- Motion to Recommend: L. Konopka
- Motion 2nd: R. O'Dell
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 3 Operating Budget \$10,731,265 with a Default Budget of \$10,231,764

- Motion to Recommend: M. Paradise
- Motion 2nd: H. Asdot
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 4 Special Education Capital Reserve Fund up to \$50,000

- Motion to Recommend: M. Paradise
- Motion 2nd: H. Schiff
- Discussion:
 - L. Konopka suggested concern about taking these funds from the fund

- balance which is used to offset the taxes
- R. Severance commented that the difference is minimal seeing that if it were not done this way it would have to come from taxation
- C. Richardson feels that these funds should go to special education before it goes to building maintenance
- There are some on the committee that feel more thought should have gone into this article

– Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 5 Buildings Maintenance Capital Reserve Fund up to \$100,000

- Motion to Recommend: R. O'Dell
- Motion 2nd: J. Everson
- Discussion: the general attitude of the committee is that although this may be important it should come from general taxation and the School Board should take the time to draft a CIP for the necessary projects
- Vote: (yes) 2 –(no) 10 – 0 (abstentions)

Motion Failed – Not Recommended

Article 6 Technology Capital Reserve Fund \$50,000

- Motion to Recommend: M. Paradise
- Motion 2nd: P. Metcalf
- Discussion: the general attitude of the committee is that the funding for technology should be in the line-item budget
- Vote: (yes) 5 –(no) 7 – 0 (abstentions)

Motion Failed – Not Recommended

Article 7 Dumpster Capital Reserve Fund \$3,000

- Motion to Recommend: M. Paradise
- Motion 2nd: L. Konopka
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Agenda Item 4: Pittsfield Town Budget

Documents Referenced:

- *Town of Pittsfield 2020 Budget Revenues*
- *Town of Pittsfield 2020 Budget Recap by Department*
- *2020 Annual Town Meeting Warrant*

Town of Pittsfield 2020 Budget Revenues \$3,034,851

- Motion to Approve: M. Paradise
- Motion 2nd: R. Severance
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Town of Pittsfield 2020 Budget (General Fund Operating Budget) \$4,284,251

- Motion to Approve: M. Cabral
- Motion 2nd: L. Konopka
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Town of Pittsfield 2020 Budget (Town Operations Capital Outlay) \$9,937

- Motion to Approve: M. Paradise
- Motion 2nd: C. Richardson
- Discussion: this line item is for the lease for the pickup truck for the highway agent
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Town of Pittsfield 2020 Budget (Waste Water Treatment Plant) \$477,865

- Motion to Approve: M. Cabral
- Motion 2nd: C. Richardson
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Town of Pittsfield 2020 Warrant Articles

Article 4 Municipal Operating Budget \$4,772,053 with a Default Budget of \$4,560,159

- Motion to Recommend: M. Cabral
- Motion 2nd: M. Paradise
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 5 Teamsters Bargaining Unit

- Motion to Recommend: M. Paradise
- Motion 2nd: M. Cabral
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 7 Municipal Sidewalks Improvement \$20,000

- Motion to Recommend: M. Cabral
- Motion 2nd: M. Paradise
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 8 Shaw Road Bridge over Kelly Brook Project \$614,979 (\$57,996 from taxation)

- Motion to Recommend: H. Asdot
- Motion 2nd: M. Cabral
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 9 Ambulance Replacement & Equipment Fund \$35,000

- Motion to Recommend: M. Paradise
- Motion 2nd: R. Severance
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 10 Ambulance Replacement \$250,000

- Motion to Recommend: R. Severance
- Motion 2nd: H. Schiff
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 11 Fire Department Grant \$263,280 (\$21,328 from taxation)

- Motion to Recommend: M. Cabral
- Motion 2nd: C. Richardson
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 12 Police Cruiser Capital Reserve Fund \$30,000

- Motion to Recommend: M. Paradise
- Motion 2nd: P. Metcalf
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 13 Fire Department Small Equipment Capital Reserve Fund \$1,000

- Motion to Recommend: R. Severance
- Motion 2nd: H. Asdot
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 14 Fire Department Pumper Capital Reserve Fund \$50,000

- Motion to Recommend: M. Paradise
- Motion 2nd: M. Cabral
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 15 Fire Department Tanker Capital Reserve Fund \$24,000

- Motion to Recommend: M. Cabral
- Motion 2nd: M. Paradise
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 16 Fire Department Forestry Truck Capital Reserve Fund \$5,000

- Motion to Recommend: M. Paradise
- Motion 2nd: M. Cabral
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 17 Dump Truck Capital Reserve Fund \$65,000

- Motion to Recommend: R. Severance
- Motion 2nd: L. Konopka
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 18 Loader Capital Reserve Fund \$12,500

- Motion to Recommend: H. Asdot
- Motion 2nd: P. Metcalf
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 19 Backhoe Capital Reserve Fund \$17,000

- Motion to Recommend: H. Schiff
- Motion 2nd: H. Asdot
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 20 Sidewalk Tractor Capital Reserve Fund \$12,000

- Motion to Recommend: H. Asdot
- Motion 2nd: L. Konopka
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 21 Grader Capital Reserve Fund \$30,000

- Motion to Recommend: H. Asdot
- Motion 2nd: C. Richardson
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 22 Small Highway Truck Capital Reserve Fund \$25,000

- Motion to Recommend: L. Konopka
- Motion 2nd: H. Asdot
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 23 Floral Park Cemetery Trust Fund \$500

- Motion to Recommend: H. Asdot
- Motion 2nd: M. Paradise
- Vote: (yes) 12 –(no) 0 – 0 (abstentions)

Motion Passed

Article 24 Multi-year lease for solar array

- The committee agreed to not move on this article as it has no budget representation at this point.

Next Meeting

There will be no additional meetings scheduled at this time, as the committee has voted on all budgets and warrant articles.

- January 22, 6:00 PM, scheduled voting meeting, no longer needed.
- February 1, 10:00 AM, Town Deliberative Session, at PES
- February 5, 7:00 PM, School Deliberative Session, at PES

Meeting adjourned at 8:40 PM.

Submitted by: Jeremy Everson, Secretary

Approved:

Robert Schiferle, Chair

Date