



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Wednesday, November 4, 2020

CALL TO ORDER

Call to order at 6:03 PM by Robert Schiferle, Chair

MEMBERS PRESENT (12)

Robert Schiferle, Chair (IP)
Katie Bachelder, Vice Chair (R)
Jeremy Everson, Secretary (IP)
Gerard LeDuc, Select Board Rep. (IP)
Ted Mitchell, School Board Rep. (R)
John Christakos (R)
Fred Hast (IP)
Mary Paradise (R)
Ralph O'Dell (R)
Ammy Ramsey (R)
Helen Schiff (IP)
Randy Severance (IP)

*(IP) member attended in person
(R) member attended remotely*

MEMBERS ABSENT (2)

Michael Cabral
Larry Konopka

GUESTS PRESENT

None

DOCUMENTS DISTRIBUTED:

- *No new documents*
- *Town of Pittsfield 2021 Budget Recap*

Announcements

- School Update:
 - Nov 5 School Board Meeting will have the budget presentation
 - They will also be making decisions about who can/cannot use the school for what purposes
- Budget Committee Meeting Schedule
 - November 11 Fire Department
 - November 18 Town Administrator and Interim Highway Superintendent
 - There are a total of 8 meetings before the public hearing. It is important that we make the best use of these meetings.

Item 1: Approval of Meeting Minutes

October 21, 2020 Meeting Minutes

- Motion to Approve: F. Hast
- Motion 2nd: G. LeDuc
- 12 (yes) – 0 (no) – 0 (abstentions)

Motion Passed

October 28, 2020 Meeting Minutes

- Motion to Approve: K. Bachelder
- Motion 2nd: R. Severance
- 9 (yes) – 0 (no) – 3 (abstentions)

Motion Passed

Agenda Item 2: Budget Workbook Overview (cont...)

Documents Referenced: *Town of Pittsfield 2021 Budget Recap*

Discussion: we picked up the budget recap where we left off last week

- Code Compliance (lines 343 – 358)
 - We hired a new code compliance this year, the YTD salary reflects some pay for the building inspector (old position) and the code compliance officer (new position).
 - The proposed budget includes a pay raise and hourly raise for the code compliance officer.
- Solid Waste Disposal, Hydrant & Dam Fees (lines 474 – 479)
 - There is an increase in costs at BCEP which will be shared between the four communities. Our portion will be around \$4000 - \$5000.

- Welfare (lines 493 – 515)
 - The proposed budget is basically a flat budget. The Welfare Director does what she can to direct people to resources available through other channels before using funds from this budget.
 - The instability during the COVID-19 time will be difficult to forecast but the welfare assistance is a mandated program that we must pay if applicants qualify.
- Parks & Recreation (lines 516 – 537)
- Library & Patriotic Purposes (lines 538 – 545)
- Conservation & Economic Development (lines 546 – 556)
- Debt Service (lines 557 – 559)
- Capital Outlay (lines 561 – 578)
- Waste Water Treatment Plant (lines 1 – 28)
 - Sewer Line Upgrades (line 28) shows an increase of approximately \$10,000 to slip-line a larger section of the sewer lines this year
 - The Select Board is looking into speeding up the upgrade project and possibly refinancing the bond we have for the sewer plant to free up some funds to perform the needed upgrades sooner than originally planned

Next Meeting

Next meeting will be on Wednesday, November 11, 2020, starting at 6:00 PM.

Meeting adjourned at 7:23 PM.

Submitted by: Jeremy Everson, Secretary

Approved:

Robert Schiferle, Chair

Date