



**TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Wednesday, September 23, 2020

CALL TO ORDER

Call to order at 6:05 PM by Robert Schiferle, Chair

MEMBERS PRESENT (13)

Robert Schiferle, Chair
Jeremy Everson, Secretary
Carol Richardson, Select Board Rep.
Ted Mitchell, School Board Rep.
Katie Bachelder, Vice Chair
Michael Cabral
John Christakos
Fred Hast
Larry Konopka
Ralph O'Dell
Ammy Ramsey
Helen Schiff
Randy Severance

MEMBERS ABSENT (1)

Mary Paradise

GUESTS PRESENT

None

DOCUMENTS DISTRIBUTED:

– None

Due to the Covid-19 situation the Pittsfield Budget Committee has been authorized to meet remotely.

Agenda Item 1: Organizational Items

- Robert Schiferle informed the committee that there were two new members this year.
- Each member introduced themselves to the committee and provided some background information on themselves.

- The hybrid meeting format is going to be the preferred method of meeting during the continued pandemic recommendations. There may be different ways we organize the meetings with some attending in person at the town hall and others attending remotely.

Election of Committee Officials

Chair

- Nomination of Robert Schiferle to be elected as chair
- Motion to Approve: R. Severance
- Motion 2nd: F. Hast
- Vote on Nomination
 - 13 (yes) – 0 (no) – 1 (abstentions)
- **Motion Passes**

Vice Chair: Katie Bachelder and Michael Cabral have offered to serve

- Nomination of Katie Bachelder to be elected as vice chair
- Motion to Approve: A. Ramsey
- Motion 2nd: T. Mitchell
- Vote on Nomination
 - 13 (yes) – 0 (no) – 1 (abstentions)
- **Motion Passes**

Secretary

- Nomination of Jeremy Everson to be elected as secretary
- Motion to Approve: R. Severance
- Motion 2nd: F. Hast
- Vote on Nomination
 - 13 (yes) – 0 (no) – 1 (abstentions)
- **Motion Passes**

Agenda Item 2: Budget Process

Discussion:

- With the revaluation of properties there has been much discussion about the tax base and how the process is going to go this year.
- It appears that the revaluation increased all properties in town evenly and without a large increase in the budget the dollar amount taxed to taxpayers will remain even with past years.
- There don't seem to be any unforeseen expenses on the town side related to the Covid-19 issues.
- The status about the school is still in flux. There will be CARES Act money from the federal government to take care of the Covid-19 projects and changes. The School Board approved budgeted spending for insulation in the attic of the high

school and several other projects. The SAU has a new superintendent and the School Board has encouraged the administrators to aim to keep the budgets relatively flat.

- Unlike last year we are not expecting any big changes or surprises. With the CIP put in place last year and several big projects proposed and completed things look good for a simpler process for us this year.

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Agenda Item 3: Schedule

Documents Referenced: Town website calendar

Discussion: R. Schiferle reviewed important dates for required milestones in the budget process and informed the committee of the following dates:

- October 6, Select Board begins budget work sessions
- October 21 thru November 18, weekly BC meetings on Wednesdays at 6pm
- December 2, School Presentation for BC
- December 9 and 16, normal BC meetings
- January 6 and 13, normal BC meetings
- January 14, Public Hearing (January 15 snow date)
- January 19 and 20 BC Voting Meetings
- January 21, Budget Committee work due to Select Board and School Board

Next Meeting

Next meeting will be on Wednesday, October 21, 2020, starting at 6:00 PM.

Meeting adjourned at 7:12 PM.

Submitted by: Jeremy Everson, Secretary

Approved:

Robert Schiferle, Chair

Date