



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, April 28, 2020

CALL TO ORDER

The meeting was called to order by Chairman, J.C. Allard at 5:00 P.M.

All who attended the Town meeting stood together and said the Pledge of Allegiance.

MEMBERS PRESENT

J.C. Allard, Chairman

Gerard LeDuc, Vice-Chairman

Carole Richardson

Carl Anderson

Jim Adams

OTHERS PRESENT

Cara Marston, Town Administrator

Scott LaCroix, Code Compliance Officer

Fire Chief Peter Pszonowsky

Deputy Chief Robert Freese

NEW BUSINESS

ACTION ITEMS

AGENDA REVIEW

J.C.: Several additions to action items, tax related for veterans and elderly.

Gerard: None.

Carole: A few general questions.

Jim: None.

Carl: None.

NEW BUSINESS

ACTION ITEMS

1. Meeting with Code Compliance Officer

Scott LaCroix, the new Code Compliance Officer, was welcomed by the Board. Scott said that he was getting settled and has started gradually going through past and current files that might be missing sign offs or lack of inspections. He said that he has been going out and meeting the people in Town and that he welcomes any questions from the public. Scott said that will respond to any phone or email messages as soon as possible and in a timely manner.

2. Town operations during the COVID-19 pandemic

Carl motioned to extend Town Hall operations during the COVID-19 pandemic until May 12, 2020.

Jim: Second.
Discussion: None.
Motion carried 5-0-0.

It was also noted that Boards and/or Committees should be encouraged to meet as long as they follow the suggested guidelines of social distancing with a minimum of 10 people at a time per Governor's Orders.

3. Consideration of need for issuing a Tax Anticipation Note

The Board discussed a Tax Anticipation Note to cover Town expenses and projects as it is uncertain how the July property tax revenue will come in. Authorization was given for Cara to proceed with applying to the Bond counsel.

4. Donations to the Harvey A. Marston Memorial Scholarship Fund - \$200.00

Carl motioned to accept the donations of \$200.00 to the Harvey A. Marston Memorial Scholarship Fund with a thank you to the donors.

Jim: Second.
Discussion: None.
Motion carried 5-0-0.

5. Excavation Tax Warrant – tax map R48, lot 2 - \$94.84

J.C. acknowledged Paul Metcalf, Jr. & Keith Babb and welcomed them to address the Board. Keith Babb said that he had come in with Paul Metcalf, Jr. to discuss the grandfather situation for the gravel pit in Pittsfield since it was that time of year for excavating the site. Keith said that he was just recently involved in correcting a decision that was made in error in Alexandria, NH with an excavation pit. He said that the situation pretty much parallels with the same thing that happened with Mr. & Mrs. Metcalf's excavation pit.

Keith said that Lucia Metcalf and Paul Metcalf, Jr. bought the property in 1959 on Tan Road and it was a pit at the time it was purchased. Lucia provided an affidavit with a written statement saying that the property was a pit at the time of purchase, operating as a pit, and included are names of a number of people who were included in the buyout, including the Town. He said that past Town ledgers would probably show this.

Keith said that he currently owns the pit in Ossipee so he knows going with the case of Milton Dow vs. Ossipee it essentially says that even though Paul Metcalf, Jr. & Lucia Metcalf had attempted to come into compliance with the Town's adopted 155-E, that Paul & Lucia had never given up their rights as owners of a grandfathered pit. He said that an attorney had reviewed the things that represent the Metcalfs, going by all the provisions and rules and the grandfathered Ossipee pit through a superior court order (which the pit was opened back in 1976), Paul & Lucia Metcalf would fall under the same provisions under the law.

Keith went on to say that in the Ossipee case from 2005, there was an attempt to strip Milton Dow of his grandfathered rights. The court ordered that under no circumstances had Milton Dow ever given up his rights as a grandfathered pit even though he attempted to comply with Ossipee's 155-E. A grandfather status stays there indefinitely. The second order was when affidavits provided showed that the pit was opened back in 1976, the court ruled that the pit was grandfathered in, period. Keith ended by saying that they were here to talk about getting the gravel pit in Pittsfield belonging to Paul Metcalf, Jr. & Lucia Metcalf where it belongs by being

grandfathered in.

Carl asked what would change Paul's gravel pit if it was recognized as grandfathered. Keith said that it would continue to operate as it has but that Paul would not be subject to the 155-E regulations and only subject to the State regulations with 5-year AoT (Operation of Terrain) permit updates.

J.C. and Carl pointed out that this pit is the only current pit in Pittsfield and has been a pit as far back as anyone in the room remembers. The Metcalf pit was grandfathered and has been in operation since 1959, which is a lot longer than the exemplified court case on the Ossipee gravel pit. The Board suggested for Keith to go to the Planning Board with the paperwork requirements showing that they fulfill the criteria of the 155-E grandfathering clause. Keith said that he would have his attorney generate a letter and schedule an appointment with the Planning Board to take care of it. The Board thanked Keith Babb and Paul Metcalf, Jr. for coming in to address the issue.

Carl motioned to accept the excavation tax warrant for the Metcalf pit in the amount of \$94.84.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

6. Notice of Intent to Excavate – tax map R48, lot 2

Carl motioned to approve the intent to excavate the Metcalf pit.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

7. Notification of short-term Solar Rebate program – New England Solar Garden

J.C. stated that the Board received an email from the Solar company offering short term monetary gains on meters to help get grandfathered in.

Carl motioned to accept the short-term Solar Rebate program from New England Solar Garden.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

8. 2020 sewer slip lining with Eastern Pipe Service, LLC.

Carl motioned to accept the 2020 sewer slip lining with Eastern Pipe Service.

Carole: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – Intent to cut timber for tax map R-8, Lot 1

Carl motioned to accept the intent to cut timber on tax map R-8, Lot 1.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – Land use change tax in the amount of \$1,500.00 for tax map R-3, Lot 1

Carl motioned to approve the land use change tax in the amount of \$1,500 for tax map R-3, Lot 1.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – tax credit application for a Solar Energy System at 51 Swett Road

Carl motioned to approved the tax credit application for 51 Swett Road.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – all Veterans tax credit for 62 Wildwood Drive

Carl motioned to approve veterans tax credit for 62 Wildwood Drive.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – veterans tax credit for 55 Catamount Road

Carl motioned to approve the veterans tax credit for 55 Catamount Road.

Carole: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – service-connected total disability tax credit for 82 Catamount Road

Carole motioned to approve the tax credit for 82 Catamount Road.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – veterans tax credit for 57 Tilton Hill Road

Gerard motioned to approved the tax credit for 57 Tilton Hill Road.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – service-connected total disability tax credit for 76 Leavitt Road

Carole motioned to approve the tax credit for 76 Leavitt Road.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – elderly tax credit with a recommended disapproval because applicant's assets exceed the limit of \$43,983.00 with the accessory dwelling unit.

Gerard motioned to disapprove of the elderly tax credit.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – Emergency Management updates

Deputy Chief Rob Freese & Fire Chief Pete Pszonowsky were invited to address the Board. Rob said that they had a couple of items to discuss with the Board. He said that he had looked at the information that had just come out and that there were still less than 5 confirmed cases of COVID-19 in Pittsfield. This week he got together with Cara to register for a request for public assistance to put Pittsfield in line for reimbursements for any expenses. He said that right now that sits at an opportunity for 75% of costs but ongoing discussions were looking to increase the percentage to 90%-100%, so at the moment they were tracking all of their expenses across all departments. Rob then turned the conversation over to Chief Pete Pszonowsky to give an update on the ambulances.

Pete addressed the Board and said that they have taken three bids so far. One of the bids, our current vendor Braun Ambulances, was way out of price range so far. Another vendor out of Greenwood, Massachusetts called Osage Ambulances had also come in. He said that they have been trying to get to a price to match funds for what they have for the bid, but the vendors keep going over that price range. The last vendor, Bert's Emergency Vehicles, is working on another price since it came in at \$7,000.00 more. Pete said that they need new radios with the truck and a new power load system, because they've been just transferring them over each time. The third vendor got back to him yesterday saying that they have come up with a new deal that is within budget and is for all items.

Pete said they looked at two EMS ambulance demos last week from the third company, a Ford with a Gen-T Ambulance Service. They were demos of an F450 and a F550 unit, both having 2,000 miles on them. He said that they immediately didn't like the F450, but it was within the price range so that they could get the radios and the power stretcher. The vendor gave them what it would be for the 2020 build and would still come in a lot cheaper than the other two vendors. He said that they are trying to hook up with the power load system and the radio price and should have an idea within the next couple of weeks although they aren't sure what the build time will be since some of the factories are shut down at this time.

Carole asked what color the ambulance would be.

Pete said that it would be a red and black ambulance.

Carole asked if they have masks and all the equipment they need right now during the pandemic.

Rob said that they do. He said that they have a contact through Emergency Management FEMA to the National Guard and received some of their supplies via the State. New equipment has been coming in from various sources and goes to a state warehouse. He said that he keeps putting small orders that are needed and as long as they keep them as small orders, the state warehouse seem to be acknowledging and supplying those. Cities and places that are putting in larger than their week or two consumptions have been getting denials, but so far, Pittsfield has been getting supplies.

Carl asked if there is a way to know specifically how many COVID-19 patients we have in Pittsfield instead of the range of 1-5 given, not that he wanted to personally know the information but out of concern and safety for the emergency personnel in Town.

Rob said that there are up to four confirmed cases in town and that the Federal Government has waived some of the requirements around HIPPA so that some of the patient data can be shared.

Those agreements to maintain confidentiality were signed by the dispatch centers Pittsfield uses. He said they don't get a list of names for positive cases, but what they do get is if there is an emergency call to a particular address that matches up with a COVID-19 positive patient, the dispatch center will make notification to them at that time for safety reasons. Cases are reported from 1-5 range to protect the identity of patients in any given town, for instance the first case up in Dartmouth there was a COVID-19 patient who ended up getting bricks thrown through the windows in their house because of it.

Rob said that tomorrow they were planning on participating in a worldwide 40th Anniversary celebration for the Make-A-Wish Foundation. There will be a drive-by parade here in Town with make a wish child Parker Bolton reading the Make-A-Wish New Hampshire Proclamation celebrating the wonderful work the foundation does. WMUR will likely be there as well.

The Board thanked Rob and Pete for the updates and for what the emergency personnel continue to do for the community of Pittsfield.

COMMITTEE REPORTS

None.

INFORMATION ITEMS

1. Letter from NH DRA regarding 2020 full statistical update (revaluation)

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)

2. Memorial Day 2020 (6/11/2019)

Carl said that as much as he would like to enjoy a pancake breakfast, stand shoulder and shoulder to watch bagpipes, and host a parade, he can't imagine a Memorial Day celebration will happen this year. The Board decided to put off plans for the celebration until next year.

3. Town Hall exterior repairs (8/27/2019)

4. Zoning & RSA 155-B violations (8/27/2019)

5. Request for the Board's march on Washington (tabled 3/17/2020)

CHECK MANIFESTS

1. Accounts Payable

Gerard made a motion to approve Accounts Payable.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

2. Payroll

Gerard made a motion to approve Payroll.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

MINUTES

1. March 31, 2020 – Nonpublic Session Minutes

Gerard motioned to approve the March 31, 2020 Nonpublic Session minutes.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

2. March 31, 2020 – Public Session Minutes

Gerard motioned to approve the March 31, 2020 Public Session minutes.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

3. April 7, 2020 – Nonpublic Session Minutes

Gerard motioned to approve the March 31, 2020 Public Session minutes.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

4. April 7, 2020 – Public Session Minutes

Gerard motioned to approve the March 31, 2020 Public Session minutes.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

5. April 14, 2020 – Nonpublic Session Minutes

Gerard motioned to approve the March 31, 2020 Public Session minutes.

Carl: Second.

Discussion: None.

Moti carried 5-0-0.

6. April 14, 2020 – Public Session Minutes

Gerard motioned to approve the March 31, 2020 Public Session minutes.

Carl: Second.

Discussion: None.

Motion carried 5-0-0.

PUBLIC INPUT

None.

NONPUBLIC SESSION

Gerard motioned to go to Non-Public session under RSA 91-A:3 (a) & (c)

Carole: Second.

Discussion: None.

Motion carried 5-0-0.

When the Board returned to public session Gerard made a motion to seal the non-public minutes and the motion was seconded by Carl.

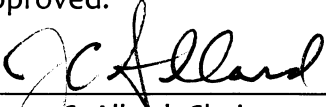
Discussion: None.

Motion carried 5-0-0. Roll call was done and all approved.

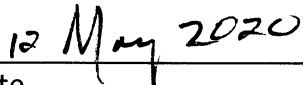
There was no other business discussed in regular session.

Meeting was adjourned at 8:00 p.m.

Approved:



James C. Allard, Chair



Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, APRIL 28, 2020

In response to the COVID-19 Pandemic, Governor Sununu has issued Emergency Order #16 pursuant to Executive Order 2020-04, which is a temporary prohibition on scheduled gatherings of 10 or more attendees.

To comply with this order, this meeting will proceed at the scheduled time if the number of attendees is at or less than 10, and social distancing is maintained as recommended by State and Federal Health Officials.

Comments for public comment consideration can be emailed to admin@pittsfieldnh.gov, expressed by telephone at (603) 435-6773, or by mail to our town hall at 85 Main Street, Pittsfield NH 03263.

REGULAR SESSION - 5:00 p.m. - call to order

PLEDGE OF ALLEGIANCE

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. Meeting with Code Compliance Officer
2. Town operations during the COVID-19 pandemic
3. Consideration of need for issuing a Tax Anticipation Note
4. Donations to the Harvey A. Marston Memorial Scholarship Fund - \$200.00
5. Excavation Tax Warrant – tax map R48, lot 2 - \$94.84
6. Notice of Intent to Excavate – tax map R48, lot 2
7. Notification of short-term Solar Rebate program – New England Solar Garden
8. 2020 sewer slip lining

COMMITTEE REPORTS

INFORMATION ITEMS

1. Letter from NH DRA regarding 2020 full statistical update (revaluation)

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)
2. Memorial Day 2020 (6/11/2019)
3. Town Hall exterior repairs (8/27/2019)
4. Zoning & RSA 155-B violations (8/27/2019)
5. Request for the Board's march on Washington (tabled 3/17/2020)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. March 31, 2020 – Nonpublic Session Minutes
2. March 31, 2020 – Public Session Minutes
3. April 7, 2020 – Nonpublic Session Minutes
4. April 7, 2020 – Public Session Minutes
5. April 14, 2020 – Nonpublic Session Minutes
6. April 14, 2020 – Public Session Minutes

PUBLIC INPUT

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

NONPUBLIC SESSION - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

Please note: The meetings of the Board of Selectmen are recorded, audio and video.