



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, February 18, 2020

CALL TO ORDER

Call to order at 5:00 P.M. by J.C. Allard, Chairman

NONPUBLIC SESSION

A motion to go into Non-Public session under RSA-A:3; II (a), & (c) made by Gerard and seconded by Carl.

Discussion: None.

Motion carried 5-0. Roll call was done and all approved.

When the Board returned to public session Gerard made a motion to seal the non-public minutes and the motion was seconded by Jim.

Discussion: None.

Motion carried 5-0. Roll call was done and all approved.

CALL TO ORDER – REGULAR SESSION

Call to order at 6:55 P.M. by J.C. Allard, Chairman

MEMBERS PRESENT

J.C. Allard, Chairman

Gerard LeDuc, Vice-Chairman

Carole Richardson

Carl Anderson

Jim Adams

OTHERS PRESENT

Cara Marston, Town Administrator

Sabrina Smith, Recording Secretary

PUBLIC INPUT- regarding agenda items only

None.

AGENDA REVIEW

Gerard LeDuc wanted to add an item about Cram Avenue issue with water coming out onto the ground. Carole Richardson wanted to add a no parking sign issue to action items.

NEW BUSINESS ACTION ITEMS

1. Request for Pittsfield Town View Facebook page

Mike Cabral addressed the Board stating that he has been collecting and posting all the daily information from Pittsfield Listens, Community Center, Library, High School info/games, events and whatever else is going on in the Town a couple times a day to make sure people in town have a place to go to get the information. He said that the Pittsfield Community page postings seem to get lost in the drama instead of having a place to see all current Town activities. Mike said that right now, everyone has to go to several different Facebook pages and/or websites to search for what is happening in Town and he wanted to see what the Board thought about having an official Town Facebook page to find all Town information and activities in one spot. After brief discussion, the Board members thanked Mike Cabral for his idea and agreed to table until a later date.

Carole motioned to table the Town Facebook page question until a later date.

Jim: Second.

Further discussion: None.

Motion carried 5-0-0.

2. Request for link to Globe Community Fund on Town Website

Cara explained that there is a Community tab on the Town website with links to various organizations throughout the town. The request is to add a link for the Globe Community Fund.

Carole motioned to approve a link for the Globe Community Fund.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

3. Consideration of Permissible Fireworks

Chief Peter Pszonowsky stated that this was to specify if permits were needed for people to let off fireworks
permissible with current restrictions with the State law.

Carl motioned to make fireworks permissible and legal with no local restrictions.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

4. Determination of auction date for sale of tax deeded property – 313 Webster Mills Road

Carl motioned to set a sell date for the tax deeded property for Saturday April 4, 2020 at 10:00 A.M.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

5. Renewal of Ambulance Fund CD

Carole motioned to approve the renewal of the Ambulance Fund certificate of deposit.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

6. Land Use Change Tax Warrant – Tax Map R15, Lot 30, \$7,500

Carl motioned to approve the change for Tax Map R15, Lot 30, \$7,500.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

7. March Meeting Schedule

The Board agreed to meet Tuesday March 17, 2020 at 6:00 P.M. and Tuesday March 31, 2020 at 6:00 P.M.

8. ADDED ITEM - Cram Avenue Water Leak

There is an issue with a broken sewer line in the basement of 7 Cram Avenue that was attached to a sump pump to pump the basement water out. It was tested for E. coli last week and is currently shut down. The pump is no longer pumping out and is now just flooding the basement. The trustees are aware of the issue. It was noted that the broken sewer line would be fixed on Thursday and the Board would be kept updated on the situation.

Carl Anderson stated that there is an ongoing water flooding issue that seems to be happening from Cram Avenue all the way to Broadway, the origins of it come from apartment houses up on the hill that were built some years ago when they paved over the parking lot so that it now water is guided down to Cram Avenue. Carl said that a few houses now have to pump water from their basements out onto the grass because the basements keep filling up with water from the misdirection of the apartments above.

Carl said that he's not sure what the long-term answer is. The houses should be tied into the storm drains, but the cellars in the houses are lower than the storm drain so you don't gain anything. He said that the water line is about 4-5 feet in the flooded cellars and all the houses on the street are in the same boat with constantly pumping water out. He said that they are at a loss for a long-term solution, but that it is nothing but swamp right now so the residents continue to pump water out of their cellars.

9. ADDED ITEM – Catamount Road Parking Concerns

Carole stated that on Catamount Road there is a handicapped area in front of a house that a lady in a walker is having a hard time accessing due to illegal parking. It was noted that the Police Department will be called and/or make drive by checks to make sure the handicapped area stays available for the residents that need it.

COMMITTEE REPORTS

None.

INFORMATION ITEMS

1. January 2020 Waste Water Treatment Facility monthly report

J.C. Allard said that the monthly report is good and the bacteria is acceptable.

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)

A bill is pending before legislature to make perambulations a thing of the past.

2. Memorial Day 2020 (6/11/2019)

A meeting date was set for Tuesday March 3, 2020 at 6:00 P.M. to meet with organizations and committees in town that would like to join in the celebration.

3. Town Hall exterior repairs (8/27/19)

None.

4. Zoning & RSA 155-B violations (8/27/2019)

J.C. Allard signed two documents relating to Zoning & RSA 155-B violations.

5. Holden Engineering Contract Amendment #1 – Shaw Road over Kelly Brook project (9/24/19)

Currently waiting on the Town meeting.

6. Granite State Solar Garden – PILOT agreements for town project (1/14/2020)

None.

7. Easement deed inquiry, map R44, Lot 1-1 (tables 1/28/2020, more information from landowner)

Cara stated that the easement deed inquiry has been satisfied. If any other information is needed, the landowner will come to the Town for the documents requested.

CHECK MANIFESTS

1. Accounts payable

Gerard motioned to accept the accounts payable.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

2. Payroll

Gerard motioned to accept the payroll.

Carole: Second.

Discussion: None.

Motion carried 5-0-0.

MINUTES

1. January 25, 2020 – Work Session Notes

Gerard motioned to accept the January 25, 2020 Work Session Notes.

Jim: Second.

Discussion: None.

Motion carried 4-0-1. JC abstains as he was not present.

2. January 27, 2020 – Nonpublic Session Minutes

Gerard motioned to accept the January 27, 2020 Nonpublic Session Minutes.

Carole: Second.

Discussion: None.

Motion carried 5-0-0.

3. January 27, 2020 – Public Session Minutes

Gerard motioned to accept the January 27, 2020 Public Session Minutes.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

4. January 28, 2020 – Nonpublic Session Minutes

Gerard motioned to accept the January 28, 2020 Nonpublic Session Minutes.

Carole: Second.

Discussion: None.

Motion carried 5-0-0.

5. January 28, 2020 – Public Session Minutes

Gerard motioned to accept the January 28, 2020 Public Session Minutes.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

6. January 31, 2020 – Work Session Notes

Gerard motioned to accept the January 31, 2020 Work Session Minutes.

Carl: Second.

Discussion: None.

Motion carried 4-0-1. Gerard abstained.

7. February 10, 2020 - Public Session Minutes

Gerard motioned to accept the February 10, 2020 Public Session Minutes.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

PUBLIC INPUT

None.

NONPUBLIC SESSION

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Discussion: None.

Motion carried 5-0. Roll call was done and all approved.

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Discussion: None.

Motion carried 5-0. Roll call was done and all approved.

Added Item - Employee performance evaluation – EMT David Simpson

Gerard made a motion to accept the performance evaluation as prepared by the fire department, without a step increase.

Second: Jim

Discussion: None
Motion carried 5-0-0

Added Item – hiring of Jennifer Elliott as a Firefighter Call Member

Jim made a motion to transition to Jennifer Elliott from support company member to a call member of the Fire Department as proposed by the Fire Chief.

Second: Gerard
Discussion: None
Motion carried 5-0-0

Added Item – resignation of Patrolman Hazel

Motion was made by Gerard to accept the resignation of Patrolman Tyler Hazel with regret.

Second: Jim
Discussion: None
Motion carried 5-0-0

Added Item – appointment of Devon Rego to full time Police Patrolman

Motion was made by Jim to appoint part time patrolman Devon Rego to full time patrolman at step 4.

Second: Carl
Discussion: None
Motion carried 5-0-0

Added Item – resignation of police custodian Judy Stevens

Motion was made by Gerard to accept the resignation of Judy Stevens with regret.

Second: Jim
Discussion: None
Motion carried 5-0-0

Added Item – appointment of Cameron Darrah as police custodian

Motion was made by Gerard to appoint Cameron Darrah as the part time police custodian at \$14.50 per hour.

Second: Jim
Discussion: None
Motion carried 5-0-0

Meeting was adjourned at 9:53 p.m.

Approved:


James C. Allard, Chair

3 March 2020
Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, FEBRUARY 18, 2020

5:00 p.m. – call to order – anticipated to enter into a scheduled nonpublic session with the Cemetery Trustees

6:00 p.m. – call to order – Regular Session

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. Request for Pittsfield Town View Facebook page
2. Request for link to Globe Community Fund on Town Website
3. Consideration of Permissible Fireworks
4. Determination of auction date for sale of tax deeded property - 313 Webster Mills Road
5. Renewal of Ambulance Fund CD
6. Land Use Change Tax Warrant – Tax Map R15, Lot 30, \$7,500
7. March meeting schedule

COMMITTEE REPORTS

INFORMATION ITEMS

1. January 2020 Waste Water Treatment Facility monthly report

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)
2. Memorial Day 2020 (6/11/2019)
3. Town Hall exterior repairs (8/27/2019)
4. Zoning & RSA 155-B violations (8/27/2019)
5. Holden Engineering Contract Amendment #1 – Shaw Road over Kelly Brook project (9/24/2019)
6. Granite State Solar Garden – PILOT agreements for town project (1/14/2020)
7. Easement deed inquiry, map R44, lot 1-1 (tabled 1/28/2020, more information from landowner)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. January 25, 2020 – Work Session Notes
2. January 27, 2020 – Nonpublic Session Minutes
3. January 27, 2020 – Public Session Minutes
4. January 28, 2020 – Nonpublic Session Minutes
5. January 28, 2020 – Public Session Minutes
6. January 31, 2020 – Work Session Notes
7. February 10, 2020 – Public Session Minutes

PUBLIC INPUT

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

NONPUBLIC SESSION

The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

Please note: The meetings of the Board of Selectmen are recorded, audio and video.



MEETING SCHEDULE CHANGE

TOWN OF PITTSFIELD

BOARD OF SELECTMEN

TOWN OFFICE, 85 MAIN STREET

PITTSFIELD, NEW HAMPSHIRE 03263

The Board of Selectmen will be meeting on

Tuesday, February 18, 2020 at 5:00 p.m.

Tuesday, February 25, 2020 at 6:00 p.m.

at the Pittsfield Town Hall, 85 Main Street, Pittsfield NH 03263

this is a change in their regular meeting time to adjust for the February primary