

**TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263**

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**MEETING MINUTES OF Tuesday, December 10, 2019**

**CALL TO ORDER**

Call to order at 6:00 p.m. by J.C. Allard, Chairman

**MEMBERS PRESENT**

J.C. Allard, Chairman  
Gerard LeDuc, Vice-Chairman  
Carole Richardson  
Carl Anderson  
Jim Adams

**OTHERS PRESENT**

Cara Marston, Town Administrator

**PUBLIC INPUT – regarding agenda items only**

None.

**AGENDA REVIEW**

Carl Anderson: I have a couple of items for non-public; one informational item and one action item for review.

J.C.: There are a couple of add on action items.

**NEW BUSINESS**

**ACTION ITEMS**

**1. Supplemental Property Tax Warrant - \$1,288.00 (proration of manufactured housing)**

Gerard motioned to accept the Tax Collector's Warrant.

Jim Adams: Second.

Discussion: None.

Motion carries 5-0.

**2. Application for Current Use – tax map R44, lot 5**

Carole motioned to accept the application for current use of 4.7 abutting acres to be added to tax map R44, lot 5.

Gerard: Second.

Discussion: None.

Motion carries 5-0.

### **3. Revisions to the Traffic Control Ordinance**

Carole motioned to accept all revisions to the Traffic Control Ordinance.

Gerard: Second.

Discussion: None.

Motion carries 5-0.

### **4. Added Item – Proposed Amendment to the Zoning Ordinance to Remove Court Cases**

Carl Anderson makes a motion for the Select board to propose an amendment to the Zoning Ordinance to remove all court citations from said Ordinance.

Gerard: Second.

Discussion: None.

Motion carries 5-0.

### **5. Added Item - Pittsfield Fire Department Volunteer Support Group Job Description, Statement of Understanding Agreement Form, and Volunteer Form**

Carl Anderson makes a motion to approve the Volunteer Support Group Job Description and Agreement forms.

Jim Adams: Second.

Discussion: None.

Motion carries 5-0.

### **6. Added Item – Attorney dismissal and reach out to Eversource for a settlement.**

Jim Adams makes a motion to immediately dismiss the current attorney and for the Board members to reach out to Eversource.

Gerard: Second.

Discussion: None.

Motion carries 5-0.

## **COMMITTEE REPORTS**

Gerard stated that BCEP is going to have a final vote on the budget at 5:00 P.M. Thursday, December 19<sup>th</sup>.

## **INFORMATION ITEMS**

1. December 2019 Wastewater Treatment Facility report
2. NH Executive Council's proposed GACIT letter & transportation project plan

## **OLD BUSINESS**

### **1. Perambulation of town lines (8/14/2018)**

No new discussion at this time.

### **2. Memorial Day 2020 (6/11/2019)**

Carl said that he concluded the grant request for Memorial Day funding. He said it looked like including a Town BBQ would be more involved than he had thought. Carl suggested inquiring with other groups or organizations in town with more experience that might want to get involved and fundraise.

### **3. Town Hall exterior repairs (8/27/2019)**

No new discussion at this time.

### **4. Zoning & RSA 155-B Violations (8/27/2019)**

No new discussion at this time.

### **5. Holden Engineering Contract Amendment #1 – Shaw Road over Kelley Brook project (9/24/2019)**

No new discussion at this time.

## **CHECK MANIFESTS**

#### **1. Accounts Payable**

Gerard: I make a motion to approve Accounts Payable.

Carl: Second.

Discussion: None.

Motion carries 5-0.

#### **2. Payroll**

Gerard: I make a motion to approve payroll and direct deposits.

Carole: Second.

Discussion: None.

Motion carries 5-0.

## **MINUTES**

#### **1. November 26, 2019 – Public Session Minutes**

Gerard: I make a motion to approve the Public Session Minutes for November 26, 2019.

Carole: Second.

Discussion: None.

Motion carries 5-0.

## **PUBLIC INPUT**

Todd Miller addressed the Board and wanted to know why his property received a 3<sup>rd</sup> Zoning Ordinance notice. He said that his property was very clean and he was confused about what he got a notice for. J.C. said he would have to defer the issue to someone who had seen the property and asked Police Chief Joe Collins if he might be able to speak on the matter.

Chief Collins said that he had been up to visit the property and that the last time he had been there, the property still appeared very cluttered and he had pointed out the areas that were cluttered to Mr. Miller a couple of times. He went on to say that there was a trailer on the property with scrap metal, tires and junk around it and that cars were just being taken deeper into the woods instead of cleaning scrap junk up.

Carl Anderson read the NH Ordinance RSA definition of Junk Yard; “a place used for storing and keeping, or storing or selling, trading or otherwise transferring old or scrap copper, brass, rope, rags, batteries, paper, trash, rubber debris, waste, or junked, dismantled, or wrecked motor vehicles, or parts thereof, iron, steel, or other old or scrap ferrous and nonferrous materials.”

Mr. Miller agreed that he had been collecting old scrap metal on his property but after the 2<sup>nd</sup> Zoning Ordinance notice, he said he had stopped. Carl pointed out that although scrap metal

and junk weren't being collected anymore, Mr. Miller would still need to get some of the scrap metals and collected junk off of his property and clean it up because the property was still overcrowded with debris and was still in violation of the Zoning Ordinance. Cara addressed the Board and said that the matter had been referred to council and that Mr. Miller had also been sent a letter stating that the matter was taken to the next level.

#### **NON-PUBLIC SESSION**

Motion to go into Non-Public Session under RSA 91-A:3, II (a), (b), and (c) made by Gerard, seconded by Jim.

Discussion: None

Motion carried 5-0. Roll call was done and all approved.

When the Board returned to public session Gerard made a motion to seal the non-public minutes as divulgence of the information would affect adversely the reputation of any person other than a member of this Board, motion was seconded by Jim.

Discussion: None

Motion carried 5-0. Roll call was done and all approved.

#### **Hiring of Fire Department part time employees**

Carl made a motion to approve the following employees, part time, the fire department:

Seth Lamontagne – call firefighter - \$10.00

Cameron Drew – call firefighter/EMT - \$15.00

Andrew Carrier – per diem FF/EMT - \$15.00

The motion was seconded by Carole.

There was no discussion.

Motion carried 5-0.

#### **Employee performance evaluation – FF/AEMT Joseph Anderson**

Carl made a motion to accept the performance evaluation as prepared by the fire department and grant Joe Anderson his step increase, to step 4, \$16.56.

The motion was seconded by Jim.

There was no discussion.

Motion carried 5-0.

#### **Employee performance evaluation – EMS Captain James Girard**

Carl made a motion to accept the performance evaluation as prepared by the fire department, without a step increase.

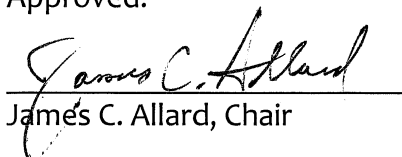
The motion was seconded by Jim.

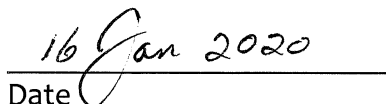
There was no discussion.

Motion carried 5-0.

Meeting was adjourned at 9:18 p.m.

Approved:

  
James C. Allard, Chair

  
Date



**MEETING AGENDA**  
TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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**TUESDAY, DECEMBER 10, 2019**

**6:00 p.m.** – call to order

**PUBLIC INPUT** – regarding agenda items only

**AGENDA REVIEW**

**NEW BUSINESS**

**ACTION ITEMS**

1. Supplemental Property Tax Warrant – \$1,288.00 (proration of manufactured housing)
2. Application for Current Use – tax map R44, lot 5
3. Revisions to the Traffic Control Ordinance

**COMMITTEE REPORTS**

**INFORMATION ITEMS**

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**OLD BUSINESS**

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2. Memorial Day 2020 (6/11/2019)
3. Town Hall exterior repairs (8/27/2019)
4. Zoning & RSA 155-B violations (8/27/2019)
5. Holden Engineering Contract Amendment #1 – Shaw Road over Kelly Brook project (9/24/2019)

**CHECK MANIFESTS**

1. Accounts Payable
2. Payroll

**MINUTES**

1. November 26, 2019 – Public Session Minutes

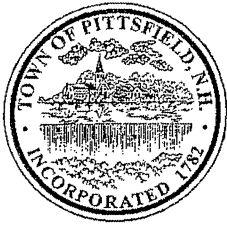
**PUBLIC INPUT**

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

**NONPUBLIC SESSION**

The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

*Please note: The meetings of the Board of Selectmen are recorded, audio and video.*



## **MEETING SCHEDULE CHANGE**

TOWN OF PITTSFIELD

BOARD OF SELECTMEN

TOWN OFFICE, 85 MAIN STREET

PITTSFIELD, NEW HAMPSHIRE 03263

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The Board of Selectmen will be meeting at 6:00 p.m. on

Tuesday, December 10, 2019

Tuesday, December 17, 2019

at the Pittsfield Town Hall, 85 Main Street, Pittsfield NH 03263

this is a change in their regular meeting time to adjust for the December holidays