



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, July 26, 2022

CALL TO ORDER

Chairman Carl Anderson called the meeting to order at 6:00 p.m. and asked everyone to please join him in the Pledge of Allegiance.

MEMBERS PRESENT

Carl Anderson, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
Jim Adams

MEMBERS ABSENT

J.C. Allard

OTHERS PRESENT

Cara Marston, Town Administrator

PUBLIC INPUT-regarding agenda items only

None.

AGENDA REVIEW

Carl: None.
Carole: None.
Jim: None.
Gerard: None.

NEW BUSINESS

ACTION ITEMS

1. Boston Post Cane presentation

Board members discussed a possible date in August 2022 to reserve the community building at Rolling Green in order to present the Boston Post Cane to 100-year-old Paul Montgomery - the oldest citizen in Pittsfield, New Hampshire. Board members will check their schedules so they can line up the presentation date and time at the next Select Board meeting.

2. Application for Current Use Assessment – Map R43 Lot 6

Jim motioned to approve the application for Current Use Assessment of Tax Map R43 Lot 6.
Gerard: Second.
Discussion: None.
Motion carried 4-0-0.

3. Notice of Intent to Cut Timber – Map R6 Lot 14

Carole motioned to approve the Notice of Intent to Cut Timber at Tax Map R6 Lot 14.

Gerard: Second.

Discussion: Some concerns about road damage, culvert damage, and overall traffic safety on Tilton Hill Road were brought up and discussed. It was noted the town has worked with the logging company in the past without concerns.

Motion carried 4-0-0.

4. Request for abatement of civil forfeiture – Melissa Weeks

Carole motioned to deny the request for abatement of civil forfeiture.

Gerard: Second.

Discussion: None.

Motion carried 3-0-1. Carl abstained.

5. Request for abatement of civil forfeiture – Deborah Tyrrell

Carole motioned to deny the request for abatement of civil forfeiture.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

ADDED ITEM – Employee Performance Evaluation

Jim motioned to approve the Employee Performance Evaluation at Step 12 for Donna Stockman.

Gerard: Second.

Discussion: None.

Motion carried 4-0-0.

ADDED ITEM – Fire Department Call Membership Application

Jim motioned to approve Jennifer Tedcastle for Pittsfield Fire Department Call Membership.

Gerard: Second.

Discussion: None.

Motion carried 4-0-0.

ADDED ITEM – Fire Department Call Membership Application

Jim motioned to approve Cole Atherton for Pittsfield Fire Department Call Membership.

Gerard: Second.

Discussion: None.

Motion carried 4-0-0.

ADDED ITEM – Notice of Intent to Cut Timber – Map R25 Lot 2

Carol motioned to approve the Notice of Intent to Cut Timber at Tax Map R25 Lot 2.

Gerard: Second.

Discussion: None.

Motion carried 4-0-0.

ADDED ITEM – Balloon Rally Parking Spot Request for NH Veterans Home.

Board members discussed contacting the Rotary to reserve a spot for the New Hampshire Veterans Home residents.

ADDED ITEM – Zoning Violation

Code Compliance Officer Scott LaCroix and ZBA member Pat Heffernan addressed the Board with concerns of a zoning violation at 96 Fairview Drive (Tax Map R22-29) that was issued on April 11, 2022.

The zoning violation was appealed by the owner and the appeal was denied on June 2, 2022 by the Zoning Board of Adjustment with explicit instructions for the owner of the property to hereby CEASE and DESIST renting at 96 Fairview Drive (Tax Map R22-29) and go to the Planning Board for a Full Site Plan Review.

Code Compliance Officer Scott LaCroix, Fire Chief Peter Pszonowsky, and Police Chief Joe Collins agreed the safety of life issue for tenants on the property and town liability for any accident or injury that might occur was extremely high.

Board members stated they would investigate what the next step in the process involved and would get back to Scott LaCroix as soon as possible. Board members thanked everyone for coming in.

COMMITTEE REPORTS

Gerard said a BCEP meeting is coming up on Thursday, July 28, 2022 at 6:00 p.m.

Carole said she attended the last CIP meeting and the members who showed up waited 20 minutes before cancelling due to the absence of a quorum.

Carl stated a Planning Board meeting is coming up on Thursday, July 28, 2022 at 6:00 p.m. to talk about a small-scale subdivision application.

INFORMATION ITEMS

1. July 2022 Wastewater Treatment Facility monthly report
2. Notification from NH Lottery of KENO 603 expansion
3. Notification of premium holiday of 2021 Primex insurance policy results - \$10,271.54

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)
2. Zoning & RSA 155-B violations (8/27/2019)
3. Proposed Health Ordinance (8/11/2020)
4. Surveying of town owned property (4/27/2021)
5. Fencing at 36 Main Street lot (11/9/2021)
6. Library Trustees & Strickhart family discussion of traffic flow at Library/Berry House (1/11/2022)
7. Review of solar project proposal – Bright Spot Solar (6/14/2022)
8. Consideration of terminating a 79:E Covenant for non-compliance – 18-22 Main Street (6/28/2022)

Board members met with owner Tracy Huyck of 18-22 Main Street to discuss compliance of the 79:E Covenant. The 79:E application was approved for electrical renovation on all floors, plumbing

and heating renovations, sprinkler system renovation, the feasibility of putting in an elevator, replacing 48 windows with halfmoon tips, and gutting the entire 2nd and 3rd floor of the property.

Tracy Huyck thought that from the 79:E statute she would need to spend 15% of the building's prehab assessed value and she has currently met well over the criteria. Tracy stated the assessed value of her property was \$148,200, so 15% would be around \$22,230 to meet the threshold. Tracy said she has spent \$38,605 for just the 22 window replacements on the 3rd floor, plumbing and electrical renovations have been done, a new tin ceiling was installed, and self-installed new flooring that came to \$7,000.

Tracy added that no one expected Covid to hit and she had tried to see if there was some sort of Covid relief for 79:E, but did not find anything to help. Tracy stated that her business has struggled through Covid and the current declining economy, but all taxes on the property are up to date.

Board members thanked Tracy for coming in and agreed to table the discussion until the assessor can schedule a walk through to confirm the 15% threshold had been met.

9. Request for letter of explanation of Thompson Road status – William Miskoe (7/12/2022)

Board members approved the draft letter explanation of Thompson Road status for William Miskoe.

CHECK MANIFESTS

1. Accounts Payable

Gerard made a motion to approve Accounts Payable.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

2. Payroll

Gerard made a motion to approve Payroll.

Carole: Second.

Discussion: None.

Motion carried 4-0-0.

MINUTES

1. July 12, 2022 – Public Session Minutes

Gerard motioned to approve the July 12, 2022 Public Session minutes.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

2. July 20, 2022 – Public Session Minutes

Gerard motioned to approve the July 20, 2022 Public Session minutes.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

PUBLIC INPUT

None.

ADJOURNMENT

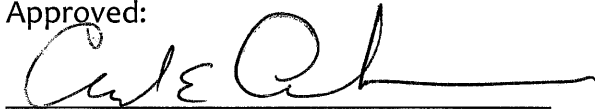
Carole motioned to adjourn at 7:06 p.m.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

Approved:

A handwritten signature in black ink, appearing to read "Carl E. Anderson", written over a horizontal line.

Carl E. Anderson, Chair

A handwritten date "8/9/2022" in black ink, written over a horizontal line.

Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, JULY 26, 2022

REGULAR SESSION – 6:00 p.m. – call to order

PLEDGE OF ALLEGIANCE

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

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2. Payroll

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PUBLIC INPUT - The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

NONPUBLIC SESSION - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3