



TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263

MEETING MINUTES OF Tuesday, April 26, 2022

CALL TO ORDER

Chairman Carl Anderson called the meeting to order at 5:30 p.m. and asked everyone to please join him in the Pledge of Allegiance.

MEMBERS PRESENT

Carl Anderson, Chairman
Gerard LeDuc, Vice-Chairman
J.C. Allard
Carole Richardson
Jim Adams

PUBLIC INPUT-regarding agenda items only

None.

AGENDA REVIEW

J.C.: None.
Carole: None.
Jim: None.
Gerard: None.
Carl: None.

APPOINTMENT – 5:30 p.m. – Hank Amsden, Land Surveyor – in-town surveying

Hank Amsden met with the Board to go over the in-town surveying he has been working on and brought in some of the older maps of Pittsfield he had found through Merrimack County to share with Board members.

APPOINTMENT – 6:05 p.m. – Discussion on public safety preparation for May 25th -28th event

Board members met with Emergency Management Director Deputy Chief Rob Freese, Fire Department Chief Peter Pszonowsky, Chief Joe Collins from the Pittsfield Police Department, and the organizers from Our Lady of Lourdes – St. Joseph Parish to further discuss concerns about public safety in an upcoming local event May 25th to May 28th 2022.

The ex-carne relics of Saint Bernadette are currently on tour to 34 areas in the U.S. for the first time and will grace Our Lady of Lourdes – St. Joseph Parish in Pittsfield, NH for four days beginning on May 25, 2022. Pilgrims will have the opportunity to participate in a candlelight procession, drink/wash in the water from the grotto where Mary appeared before Bernadette, and venerate the relics of Saint Bernadette during the visit to the area.

The discussion mainly focused on parade route options, restricted driving on Lyford Hill

Road/River Road, pedestrian only roads, and planned parking areas for vehicles. Representatives from the church noted that there would be no parade floats, but the procession could possibly include a statue.

The group also discussed whether a parade permit would be needed if the procession stayed within the walkways and Drake Field. Representatives from Our Lady of Lourdes – St. Joseph Parish agreed to request the use of Drake Field from the Pittsfield School District.

Jim motioned to approve the permit for the proposed parade route.

J.C.: Second.

Discussion: None.

Motion carried 5-0-0.

Carole motioned to approve a temporary one-way road from Bridge Street to Lyford Hill Road.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

The Board members thanked everyone for coming in.

PUBLIC HEARING - 6:45 p.m. – Wastewater Facility and Industrial Pretreatment Ordinance update

Changes to the Wastewater Facility and Industrial Pretreatment Ordinance that were made and presented were suggested by town counsel and DES. Some of the changes include refining definitions, references to 91:A, incorporating billing/collection/abatements into the ordinance, and adding an appendix to the end to show sewer rates.

Carl opened and closed the public hearing with no public input.

NEW BUSINESS

ACTION ITEMS

1. Meritorious commendations – April 13th 8 Depot Street fire

Carl Anderson read the following:

The disasters Pittsfield has experienced during my lifetime have all been fires. On April 13th, our town was very nearly engulfed in another such tragedy, and but for the selfless acts of a few individuals who were first on the scene and never hesitated to leap into action, a firestorm that burst in the heart of downtown was contained to one building. Tragic, to be sure, but a fraction of the potential losses. Imagine, just for a moment, what could have been.

No matter the threat, there are elements that are key to mitigating property damage and loss of life. Training, experience and speed come to mind, and can be learned and improved with the right motivators and guidance. Clearly, all the individuals involved that day possess an abundance of these attributes. Courage is not learned. It surfaces in the moment and tonight's honorees demonstrated their courage above their own interests that morning.

Had it not been for the actions of a handful of the people first on the scene, the huge number of responders, both from Pittsfield and surrounding communities that answered our call, would have faced an insurmountable task and all could have been lost. Recognition of these seven individuals

does not lesson or respect and appreciation to all who did their part; Deputy Chief Freese who made his way down a narrow alley as the fire was raging to shut off propane tanks in the rear, our whole department that knew what to do and when, and all the mutual aid respondents who came to the rescue, we the select board, on behalf of the citizens of Pittsfield, are eternally grateful and offer our humble thanks. When your name is called, please come forward to accept our modest recognition.

Carole Richardson read the following commendation for PES Nurse Amber Goodwin:

The Pittsfield Board of Selectmen along with all the grateful citizens of Pittsfield would like to make it known that on April 13th, 2022 at a structure fire on 8 Depot Street, that you Amber Goodwin BSN/RN, on your way to work called 911 to report this fire in progress.

You then removed one of the residents from the doorway and took that individual up the street to safety for treatment. You proceeded to return to the fire and began knocking on doors to make certain that everyone was out of the building. You stayed with the patients until additional EMTs arrived on the scene to treat them. Not until after their arrival did you leave the scene to go to work as the nurse at the Pittsfield Elementary School.

You did this without pause for your own safety. Your unselfish actions and efforts in the face of this dangerous situation are appreciated far more than you will ever know and you have the heartfelt thanks of the entire Pittsfield community. The Board of Selectmen wants to honor the bravery you displayed on April 13th, 2022 by memorializing you with a certificate of merit.

J.C. Allard read the following commendation for Officer Trent Rodrigues, Corporal Justin Worthley, AEMT/Firefighter Eric Nilsson, EMT/Firefighter Dylan Sargent, Firefighter Christopher Ward, and Firefighter Joshua Barker:

The Pittsfield Board of Selectmen along with the grateful citizens of Pittsfield would like to make it known that on April 13th, 2022 at a structure fire on 8 Depot Street that you - Officer Trent Rodrigues, Corporal Justin Worthley, AEMT/Firefighter Eric Nilsson, EMT/Firefighter Dylan Sargent, Firefighter Christopher Ward, and Firefighter Joshua Barker - did perform without pause for your own safety to help gain control of a fire that could easily have destroyed a large portion of the center of Pittsfield's downtown.

Your actions and efforts in the face of such a potential conflagration of destruction are appreciated far more than you will ever know. All of your hours of training and preparation for such a fire was on full display.

You and your fellow department members knew exactly what to do without being told and to that end, you have the heartfelt thanks of our community. The Board of Selectmen wishes to honor your performance of duty that day by recognizing you with this certificate of merit.

Jim Adams called AEMT/Firefighter Eric Nilsson and EMT/Firefighter Dylan Sargent up for commendations.

Gerard LeDuc called Firefighter Christopher Ward and Firefighter Joshua Barker up for commendations.

Board members thanked everyone for coming in.

2. Request for placement on agenda, Board appointment process – Fred Hast

Fred Hast met with Board members to further discuss the BCEP appointment process and asked for the previous appointment of Mike Cabral to be rescinded due to inexperience.

Board members then discussed tabling the discussion and will ask Mike Cabral to be present at the next meeting to discuss the BCEP membership.

J.C. motioned to table the topic until the next Select Board meeting on May 10, 2022.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

3. Consideration of updates to the Wastewater Facility and Industrial Pretreatment Ordinance

Carole motioned to approve the updates to the Wastewater Facility and Industrial Pretreatment Ordinance.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

4. Application (renewal) for volunteer appointment consideration – Conservation Commission

Carole motioned to approve the renewal application for volunteer Gordon Hackett on the Conservation Commission.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

5. Application (renewal) for volunteer appointment consideration – Parks & Recreation Commission

Carole motioned to approve the renewal application for volunteer Robert Giegerich on the Parks & Recreation Commission.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

6. Application (renewal) for volunteer appointment consideration – Welfare Fair Hearing Board

Carole motioned to approve the renewal application for volunteer Leslie Vogt on the Welfare Fair Hearing Board.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

7. Application for Charitable Exemption – Historical Society (3 parcels)

Carole motioned to approve the Historical Society application for Charitable Exemption for the Oak and Carroll Street parcels.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

Carole motioned to deny the Historical Society application for Charitable Exemption for the Elm Street parcel.

Gerard: Second.

Discussion: None.

Motion carried 5-0-0.

8. Application for Veterans Tax Credit & Service-Connected Disability Credit– tax map R3 lot 3

Carole motioned to approve the application for Veterans Tax Credit & Service-Connected Disability Credit for Tax Map R3 Lot 3.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

9. Application for All Veterans Tax Credit – tax map U5 lot 51

Gerard motioned to approve the application for All Veterans Tax Credit for Tax Map U5 Lot 51.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – Noel Gourley Paving Update

Noel Gourley met with Board members to discuss costs associated with all the paving and reclaiming for the Franklin Street and Park Street project which includes sidewalks, curbs, and a parking lot. Noel said the price of asphalt, grout, and curb has skyrocketed this year and he hasn't seen prices this high in over 30 years. Asphalt is now \$90 a ton vs. \$69 a ton last year, handwork went from \$120 up to \$140, curb is up \$43 a foot and gravel went up \$3 a yard. In all, the costs increased around \$30,000 more than last year with a quote of \$98,896 to finish the job.

Noel said he will be taking away some of the excess jobs to decrease the costs this year and keep things within budget such as shortening the South Main Street/French Circle job in half by only doing South Main from the start of French Circle to the end of French Circle where it seems to be falling apart the most. The first quote came in at \$200,000 to complete the whole job, but by shortening the job was quoted \$116,000. Noel said everything has been submitted to start, he is just waiting on the State.

Noel also noted he would use some of the budget to replace old pipes on Eaton and Will Smith Road so the roads don't sag during heavy rain and hopes things will improve by next year to consider other jobs waiting for completion. There was also a discussion of speed limits on dirt roads and bringing the speed limit down. Board members agreed the dirt roads in town needed a reduced speed.

Jim motioned to approve reducing the speed limit in the Traffic Control Ordinance on Mountain Road to 20 mile per hour.

J.C.: Second.

Discussion: None.

Motion carried 5-0-0.

Jim motioned to approved reducing all of the other dirt roads in Pittsfield down to 25 miles per hour in the Traffic Control Ordinance.

J.C.: Second.

Discussion: None.

Motion carried 5-0-0.

Board members thanked Noel for coming in and doing such a great job in Pittsfield.

ADDED ITEM - Application for volunteer appointment consideration – Conservation Commission

Carole motioned to approve the volunteer application for Jennifer Mika on the Conservation Commission.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

ADDED ITEM – Land Use Change Tax Warrant (11 lots)

Carole motioned to approve the Land Use Change Tax Warrant for 11 lots: R3-7-5 \$7,000, R3-7-6 \$7,000, R3-7-7 \$7,000, R3-7-8 \$7,000, R3-7-9 \$7,000, R3-7-10 \$7,000, R3-7-14 \$7,000, R3-7-15 \$7,000, R3-7-16 \$7,000, R3-7-17 \$7,000, & R3-2-6 \$10,000.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

COMMITTEE REPORTS

Gerard said he would have all the information from the next BCEP meeting for Board members the following Friday.

Carl said the Planning Board had a busy last meeting with a huge citizen turnout in opposition of the G5 communications tower and the site plan was denied unanimously by the Board. Carl said the Bailey Drive subdivision open space issue is now off the table and taken care of and the developers were granted allowance for detached garages and porches. Carl said the Planning Board will be meeting again on Thursday April 28, 2022 for another work session to continue going through the proposed site plan and subdivision regulations.

J.C. said for the first time since COVID, the Community Development Committee met specifically with solar company Revision Energy about starting a solar panel project for Pittsfield. J.C. said they spent half a day walking the grounds and it was productive and very informative. Board members discussed the possibility of installing solar panels on government and school buildings to save money for the Town.

INFORMATION ITEMS

1. Notice of May 7, 2022 Pennichuck Corporation annual meeting of sole shareholder

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)
2. Zoning & RSA 155-B violations (8/27/2019)
3. Proposed Health Ordinance (8/11/2020)
4. Surveying of town owned property (4/27/2021)
5. **Dog & cigarette waste receptacles (11/2/2021)**

Board members discussed dog and cigarette waste receptacles with Supt. Noel Gourley. Noel said he found some dog waste signs in the attic that can be used, but will need posts and there were also three barrels for waste that can be used. Board members agreed to “no dog waste” signage added to them so that people can take the dog waste home with them and discussed where to put the signs and barrels. Cara said she would contact Derek Hamilton to let him know what signage the town was going to use.

6. Fencing at 36 Main Street lot (11/9/2021)

7. Library Trustees & Strickhart family discussion of traffic flow at Library/Berry House (1/11/2022)

8. Consideration of 1991 Case 680 backhoe (2/8/2022)

9. 2022 Out of Service Equipment Bid Results (1991 Case 680L backhoe & 2002 Cat bucket) (3/22/2022)

Board members went over bid results for the 1991 Case 680L backhoe (no bids were submitted for the bucket). Carl Anderson recused himself and turned the meeting over to Gerard. Two bids were opened; Carl Anderson for \$6,100 and another bid for \$6,300 from Scott LaCroix.

J.C. motioned to accept the highest bid.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

10. Public safety preparation & planning for local event on May 25, 2022 (4/12/2022)

Discussed above

CHECK MANIFESTS

1. Accounts Payable

Gerard made a motion to approve Accounts Payable.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

2. Payroll

Gerard made a motion to approve Payroll.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

MINUTES

1. April 12, 2022 – Public Session Minutes

Gerard motioned to approve the April 12, 2022 Public Session minutes.

J.C.: Second.

Discussion: None.

Motion carried 5-0-0.

PUBLIC INPUT

None.

ADJOURNMENT

Carole motioned to adjourn at 8:12 p.m.

Jim: Second.

Discussion: None.

Motion carried 5-0-0.

Approved:



Carl E. Anderson, Chair

Board of Selectmen Minutes

5/10/2022
Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, APRIL 26, 2022

REGULAR SESSION - 5:30 p.m. – call to order - note CHANGE in meeting time

PLEDGE OF ALLEGIANCE

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

APPOINTMENT - 5:30 p.m. – Hank Amsden, Land Surveyor – in-town surveying

APPOINTMENT - 6:05 p.m. – Discussion on public safety preparation for May 25th -28th event

PUBLIC HEARING - 6:45 p.m. – Wastewater Facility and Industrial Pretreatment Ordinance update

NEW BUSINESS

ACTION ITEMS

1. Meritorious commendations – April 13th 8 Depot Street fire
2. Request for placement on agenda, Board appointment process – Fred Hast
3. Consideration of updates to the Wastewater Facility and Industrial Pretreatment Ordinance
4. Application (renewal) for volunteer appointment consideration – Conservation Commission
5. Application (renewal) for volunteer appointment consideration – Parks & Recreation Commission
6. Application (renewal) for volunteer appointment consideration – Welfare Fair Hearing Board
7. Application for Charitable Exemption – Historical Society (3 parcels)
8. Application for Veterans Tax Credit & Service-Connected Disability Credit– tax map R3 lot 3
9. Application for All Veterans Tax Credit – tax map U5 lot 51

COMMITTEE/DEPARTMENT REPORTS

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5. Dog & cigarette waste receptacles (11/2/2021)
6. Fencing at 36 Main Street lot (11/9/2021)
7. Library Trustees & Strickhart family discussion of traffic flow at Library/Berry House (1/11/2022)
8. Consideration of 1991 Case 680 backhoe (2/8/2022)
9. 2022 Out of Service Equipment Bid Results (1991 Case 680L backhoe & 2002 Cat bucket) (3/22/2022)
10. Application for Sewer User Fee Abatement – 5 Leavitt Road (3/22/2022)
11. Public safety preparation & planning for local event on May 25, 2022 (4/12/2022)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. April 12, 2022 – Public Session Minutes

PUBLIC INPUT - The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

NONPUBLIC SESSION - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3



MEETING SCHEDULE CHANGE

TOWN OF PITTSFIELD

BOARD OF SELECTMEN

TOWN OFFICE, 85 MAIN STREET

PITTSFIELD, NEW HAMPSHIRE 03263

The Board of Selectmen will be starting their public session at 5:30 p.m. on

Tuesday, April 26, 2022

at the Pittsfield Town Hall, 85 Main Street, Pittsfield NH 03263

This is a change from the previously posted notice regarding this meeting to accommodate several items now on their agenda for this evening – the work session to discuss dog and cigarette waste is anticipated to be addressed during old business



NOTICE OF WORK SESSION

TOWN OF PITTSFIELD

BOARD OF SELECTMEN

TOWN OFFICE, 85 MAIN STREET

PITTSFIELD, NEW HAMPSHIRE 03263

The Pittsfield Board of Selectmen will be holding a work session at 5:30 p.m. on

Tuesday, April 26, 2022

This work session is to discuss options of how to address the ongoing issue of the dog
and cigarette waste in the downtown area

The regular meeting is scheduled to begin at 6:00 p.m.