



TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263

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## **MEETING MINUTES OF Tuesday, November 16, 2021**

### **CALL TO ORDER**

Chairman James C. Allard called the meeting to order at 6:00 p.m. and asked everyone to please join him in the Pledge of Allegiance.

### **MEMBERS PRESENT**

J.C. Allard, Chairman  
Carole Richardson  
Carl Anderson  
Jim Adams

### **MEMBER ABSENT**

Gerard LeDuc, Vice-Chairman

### **OTHERS PRESENT**

Cara Marston, Town Administrator

### **PUBLIC INPUT-regarding agenda items only**

None.

### **AGENDA REVIEW**

J.C.: None.  
Carole: None.  
Jim: None.  
Carl: None.

### **NEW BUSINESS**

#### **ACTION ITEMS**

#### **1. 2022 municipal budget review – open items**

##### **Revenues**

There have been no major changes other than receiving the first half payment for ARPA (American Rescue Plan Act) recovery funds. A public hearing will be held in December because of the unanticipated revenue and a second payment for recovery funds is expected early next year. Board members discussed different options for using the funds which will need to be spent by 2024 such as pump stations for Joy St. and Barnstead Rd, slip lining, lagoons, sidewalk funds, or other projects of major concern around Town.

#### **4130 Executive - update**

An adjustment to the moderator's salary for the Town, Primary, & General elections should to be made, as 2021 had funding for one election, not three.

Carole motioned to update funds from \$200 to \$600 for the town moderator.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

#### **4150 Financial Administration - update**

Board members voted to increase the allotted Computer Software funds to cover a \$227.00 increase.

Carl motioned to amend line 71 for the Computer Software increase to \$2,845.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

#### **4240 Code Compliance - update**

Carole motioned to amend line 349 for the Code Compliance building inspection software to \$1,320.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

#### **WW Fund 2 Sewer - update**

Carole motioned to amend line 6 for the Sewer Billing Software to \$1,256.

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

#### **4903 Capital Outlay**

An email was received during the last board meeting to notify the town of a new Board members discussed applying for a grant to help with the needed HVAC system replacement costs at Town Hall instead of putting it in Capital Outlay.

#### **COMMITTEE REPORTS**

None.

#### **OLD BUSINESS**

1. Perambulation of town lines (8/14/2018)
2. Zoning & RSA 155-B violations (8/27/2019)
3. Proposed Health Ordinance (8/11/2020)
4. Surveying of town owned property (4/27/2021)
5. Email regarding donation of a painted mural (10/12/2021)
6. Dog & cigarette waste receptacles (11/02/2021)
7. Fencing at 36 Main Street lot (11/09/2021)

## **CHECK MANIFESTS**

### **1. Accounts Payable**

Carole made a motion to approve Accounts Payable.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

### **2. Payroll**

Carole made a motion to approve Payroll.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

## **MINUTES**

### **1. November 9, 2021 – Nonpublic Session Minutes**

Jim motioned to approve the November 9, 2021 Nonpublic Session minutes.

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

## **PUBLIC INPUT**

None.

## **ADJOURNMENT**

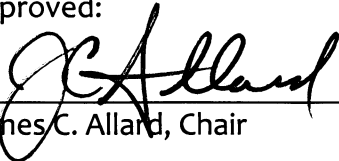
Carole motioned to adjourn at 6:43 p.m.

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

Approved:

  
James C. Allard, Chair

23 Nov 2021  
Date



**MEETING AGENDA**  
TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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**TUESDAY, NOVEMBER 16, 2021**

**REGULAR SESSION – 6:00 p.m. – call to order**

**PLEDGE OF ALLEGIANCE**

**PUBLIC INPUT** – regarding agenda items only

**AGENDA REVIEW**

**NEW BUSINESS**

**ACTION ITEMS**

1. 2022 municipal budget review – open items

**COMMITTEE REPORTS**

**INFORMATION ITEMS**

**OLD BUSINESS**

1. Perambulation of town lines (8/14/2018)
2. Zoning & RSA 155-B violations (8/27/2019)
3. Proposed Health Ordinance (8/11/2020)
4. Surveying of town owned property (4/27/2021)
5. Email regarding donation of a painted mural (10/12/2021)
6. Dog & cigarette waste receptacles (11/02/2021)
7. Fencing at 36 Main Street lot (11/09/2021)

**CHECK MANIFESTS**

1. Accounts Payable
2. Payroll

**MINUTES**

1. November 4, 2021 – Public Session Minutes
2. November 4, 2021 – Nonpublic Session Minutes
3. November 9, 2021 – Public Session Minutes
4. November 9, 2021 – Nonpublic Session Minutes

**PUBLIC INPUT**

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

**NONPUBLIC SESSION** - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

*Please note: The meetings of the Board of Selectmen are recorded, audio and video.*