



TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263

MEETING MINUTES OF Tuesday, October 26, 2021

CALL TO ORDER

Vice-Chairman Gerard LeDuc called the meeting to order at 6:00 p.m. and asked everyone to please join him in the Pledge of Allegiance.

MEMBERS PRESENT

Gerard LeDuc, Vice-Chairman
Carole Richardson
Carl Anderson
Jim Adams

MEMBERS ABSENT

J.C. Allard, Chairman

PUBLIC INPUT-regarding agenda items only

None.

AGENDA REVIEW

Carole: None.

Jim: None.

Gerard: None.

Carl: None.

NEW BUSINESS

ACTION ITEMS

1. 2021 Tax Rate

Carl motioned to use \$336,000 of the fund balance to lower the tax rate to \$23.99, which is down 73 cents from the previous year.

Jim: Second.

Discussion: This maintains the fund balance at \$1M. The breakdown is estimated to be town \$7.64, county \$2.26, local school \$12.38, & state school \$1.71.

Motion carried 4-0-0.

2. 2020 Financial Audit Representation Letter

Carl motioned to approve the 2020 Financial Audit representation letter.

Carole: Second.

Discussion: None.

Motion carried 4-0-0.

COMMITTEE REPORTS

Gerard said a BCEP meeting will be held Thursday November 28, 2021 at 6:00 p.m.

INFORMATION ITEMS

1. Notification of filing of Current Use Application – Map R31, Lot 1
2. Notification of BTLA filing (2020 tax year) – Map R15, Lot 31

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)
2. Zoning & RSA 155-B violations (8/27/2019)
3. Proposed Health Ordinance (8/11/2020)
4. Surveying of town owned property (4/27/2021)
5. Email regarding donation of a painted mural (10/12/2021)
6. Agricultural animal volunteers for police department (10/12/2021)

Carl said Cara had checked with Primex insurance about the coverage for Police Department volunteers helping with large animal issues and the insurance company said it could cover the volunteers up to a certain amount. Carl said he would let each volunteer know that a volunteer form and release form will need to be filled out.

CHECK MANIFESTS

1. Accounts Payable

Carole made a motion to approve Accounts Payable.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

MINUTES

1. October 12, 2021 – Public Session Minutes

Jim motioned to approve the October 12, 2021 Public Session minutes.

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

2. October 12, 2021 – Nonpublic Session #1 Minutes

Jim motioned to approve the October 12, 2021 Nonpublic Session #1 minutes.

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

3. October 12, 2021 – Nonpublic Session #2 Minutes

Jim motioned to approve the October 12, 2021 Nonpublic Session #2 minutes.

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

4. October 19, 2021 - Public Session Minutes

Carl motioned to approve the October 19, 2021 Public Session minutes.

Jim: Second.

Discussion: None.

Motion carried 4-0-0.

PUBLIC INPUT

Diane Rider, Range Road, said she will be submitting an application to the Planning Board in order to subdivide her parcel of land into two additional parcels for her sons. She said she has already been in to see the Planning Board, has had contact with the road agent, building inspector, and emergency services to see if anything will need to be addressed before spending the money and proceeding with her application. Diane said she is now coming before the Select Board since they will have the final say in granting a waiver so that she will be allowed to build on a Class IV Road.

Board members said they didn't see any issues as long as the waiver was signed and planning board approved the proposed subdivision, they thanked Diane for coming in and letting them know about the project ahead of time.

NONPUBLIC SESSION

Carole motioned to go into Non-Public session under RSA-A:3; II (a).

Carl: Second.

Discussion: None.

Motion carried 4-0-0.

When the Board returned to public session Jim made a motion to seal the nonpublic minutes and the motion was seconded by Carl.

Discussion: None.

Motion carried 4-0-0. Roll call was done and all approved.

The Board adjourned at 7:05 p.m.

Approved:

Gerard A. LeDuc
Gerard A. LeDuc, Vice Chair

11/02/2021
Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, OCTOBER 26, 2021

REGULAR SESSION – 6:00 p.m. – call to order

PLEDGE OF ALLEGIANCE

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. 2021 Tax Rate setting
2. 2020 Financial Audit Representation Letter

COMMITTEE REPORTS

INFORMATION ITEMS

1. Notification of filing of Current Use Application – Map R31 Lot 1
2. Notification of BTLA filing – Map R15 Lot 31

OLD BUSINESS

1. Perambulation of town lines (8/14/2018)
2. Zoning & RSA 155-B violations (8/27/2019)
3. Proposed Health Ordinance (8/11/2020)
4. Surveying of town owned property (4/27/2021)
5. Email regarding donation of a painted mural (10/12/2021)
6. Agricultural animal volunteers for police department (10/12/2021)

CHECK MANIFESTS

1. Accounts Payable

MINUTES

1. October 12, 2021 – Public Session Minutes
2. October 12, 2021 – Nonpublic Session #1 Minutes
3. October 12, 2021 – Nonpublic Session #2 Minutes
4. October 19, 2021 – Public Session Minutes

PUBLIC INPUT

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

NONPUBLIC SESSION - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

Please note: The meetings of the Board of Selectmen are recorded, audio and video.