



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, NOVEMBER 26, 2019

6:00 p.m. – call to order

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. TD Bank resolution for change in Treasurer
2. December meeting schedule
3. Setting the date of the 2020 SB2 Deliberative Session
4. Proposed increase to EMS billing rates
5. Eversource petition & pole license #41-771 for remove/replace, Leavitt Road
6. Eversource petition & pole license #41-774 for remove/replace, Clark Street
7. Eversource petition & pole license #41-781, for two new poles on Upper City Road & Shaw Road
8. Request to transfer funds to the Conservation Fund - \$1,900 for land use change taxes collected
9. Proposal for town clerk's office to collect Selectmen's Office deposits (as a cashier function)
10. Discussion on changes to the Traffic Control Ordinance

COMMITTEE REPORTS

INFORMATION ITEMS

1. October 2019 Wastewater Treatment Facility report

OLD BUSINESS

1. Perambulation of town lines – (8/14/2018)
2. Memorial Day 2020 (6/11/2019)
3. Town Hall exterior repairs (8/27/2019)
4. Zoning & RSA 155-B violations (8/27/2019)
5. Holden Engineering Contract Amendment #1 – Shaw Road over Kelly Brook project (9/24/2019)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. November 12, 2019 – Public Session Minutes
2. November 19, 2019 – Nonpublic Session Minutes
3. November 19, 2019 – Public Session Minutes
4. November 20, 2019 – Nonpublic Session Minutes
5. November 20, 2019 – Public Session Minutes

PUBLIC INPUT

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

NONPUBLIC SESSION

The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

Please note: The meetings of the Board of Selectmen are recorded, audio and video.



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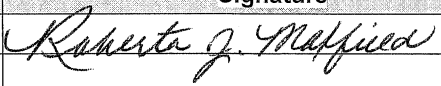
GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION
(For Deposit Accounts)

Depositor (Name of Governmental Entity): TOWN OF PITTSFIELD Physical Address: 85 Main St., Pittsfield NH 03263	Financial Institution: TD Bank, N.A 11000 Atrium Way Mt. Laurel, NJ 08054
--	--

I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 2019 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Hampshire a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Treasurer	ROBERTA J. MAXFIELD	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on _____ and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Rev. 11/2014 | TD Bank, N.A.

Confidential

Internal



TD Bank
America's Most Convenient Bank®
143 North Main Street
Concord, NH 03301
T 800 400 5163
F 844 379 1386

tdbank.com

October 28, 2019

Town of Pittsfield
85 Main Street
Pittsfield, NH 03263

Re: Request to update signers

Dear Cara,

Per a written request received from the Pittsfield Board of Selectmen enclosed you'll find a Business Account Maintenance Form and Governmental Entity Certificate of Resolution. On the Business Account Maintenance Form please have Roberta sign above her name. No personal information required. On the Resolution please have her sign next to her name. An additional signature is required at the bottom of the form and may be signed by you. Once completed please fax or email a copy as well as mail the original forms to my attention. Mail to;

TD Bank
Attn: Tracey Whipple
143 North Main Street
Concord, NH 03301

Feel free to contact me should you have any questions.

Thank you,


Tracey Whipple

Account Manager/AVP
TD Bank Government Banking

Confidential

Internal





Pittsfield Fire Department

33 Catamount Road, Pittsfield, NH 03263

(603)435-6807 fax: (603)435-6983

www.pittsfieldnh.gov/towncloud/entity/-4

Fire Chief Peter Pszonowsky

Deputy Fire Chief Robert Freese

Thursday, October 31, 2019

To: Town Administrator & Board of Selectman

From EMS Captain Jim Girard

Re: Adjusting EMS Billing Rates

The Pittsfield Fire Department would like Enhanced Management Services Inc. to update our current billing rates. The current rates were set in August of 2015, I propose that the new rates be set to begin January 1, 2020.

These new rates are figure upon the Medicare reimbursement rate + 50% and in conjunction with an analysis of billing rates form the northeast. This is how many of the EMS services around the state set their billing rates.

	<u>Old Rate</u>	<u>New Rate</u>
BLS Transport	\$570.00	\$ 950.00
ALS1 Transport	\$677.00	\$1,200.00
ALS2 Transport	\$980.00	\$1,500.00
Loaded Millage	\$ 15.00	\$ 25.00

If you have any questions please feel free to contact me.



Pittsfield Fire Department

33 Catamount Road, Pittsfield, NH 03263

(603)435-6807 fax: (603)435-6983

Fire.pittsfield-nh.com

Chief Robert Martin
Deputy Chief Peter Pszonowsky

Friday, August 21, 2015

To: Town Administrator & Board of Selectman

From: EMS Captain Jim Girard

Re: Adjusting EMS Billing Rates

The Pittsfield Fire Department would like Enhanced Management Services Inc. to set our billing rates. These new rates are figure upon the Medicare reimbursement rate + 50%. This is how many services around the state set there billing rates.

	<u>Old Rate</u>	<u>New Rate</u>
BLS Transport	\$440.00	\$570.12
ALS1 Transport	\$545.00	\$677.01
ALS2 Transport	\$750.00	\$979.88
Loaded Millage	\$ 15.00	\$ 15.00

If you have any questions please feel free to contact me.

Rate Schedule Comparison

Provider: TOWN OF F **Data As Of:** 9/30/19
Service Type: GROUND
Provider Type: Public Service
Region: NORTHEAST

ALL GROUND SERVICE

VARIANCE TO AVERAGE - ALL GROUND SERVICE

		ALS EMER	ALS NON EMER	ALS2	BLS EMER	BLS NON EMER	SCT	GRND MILE
PITTSFIELD	Actual	\$ 677	\$ -	\$ 980	\$ 570	\$ -	\$ -	\$ 15
	Var to Avg	\$ (599)	NA	\$ (555)	\$ (340)	NA	NA	\$ (7)
	MEDIAN	\$ 1,167	\$ 1,034	\$ 1,399	\$ 850	\$ 800	\$ 2,483	\$ 16
	AVERAGE	\$ 1,276	\$ 1,114	\$ 1,535	\$ 911	\$ 835	\$ 2,635	\$ 22
	HIGH	\$ 3,500	\$ 3,500	\$ 3,675	\$ 3,000	\$ 3,000	\$ 6,759	\$ 102
	LOW	\$ 499	\$ 325	\$ 599	\$ 399	\$ 273	\$ 500	\$ 8

ALL PUBLIC SERVICE

VARIANCE TO AVERAGE - ALL PUBLIC SERVICE

		ALS EMER	ALS NON EMER	ALS2	BLS EMER	BLS NON EMER	SCT	GRND MILE
PITTSFIELD	Actual	\$ 677	\$ -	\$ 980	\$ 570	\$ -	\$ -	\$ 15
	Var to Avg	\$ (451)	NA	\$ (431)	\$ (254)	NA	NA	\$ (2)
	MEDIAN	\$ 1,100	\$ 1,000	\$ 1,340	\$ 800	\$ 788	\$ 1,955	\$ 15
	AVERAGE	\$ 1,128	\$ 998	\$ 1,411	\$ 824	\$ 788	\$ 2,124	\$ 17
	HIGH	\$ 2,400	\$ 2,400	\$ 2,659	\$ 2,250	\$ 2,200	\$ 4,921	\$ 50
	LOW	\$ 499	\$ 325	\$ 599	\$ 399	\$ 275	\$ 800	\$ 8

ALL NORTHEAST REGION

VARIANCE TO AVERAGE - ALL NORTHEAST REGION

		ALS EMER	ALS NON EMER	ALS2	BLS EMER	BLS NON EMER	SCT	GRND MILE
PITTSFIELD	Actual	\$ 677	\$ -	\$ 980	\$ 570	\$ -	\$ -	\$ 15
	Var to Avg	\$ (580)	NA	\$ (561)	\$ (345)	NA	NA	\$ (3)
	MEDIAN	\$ 1,142	\$ 1,058	\$ 1,400	\$ 897	\$ 800	\$ 1,968	\$ 15
	AVERAGE	\$ 1,257	\$ 1,125	\$ 1,541	\$ 915	\$ 832	\$ 2,675	\$ 18
	HIGH	\$ 3,500	\$ 3,500	\$ 3,549	\$ 3,000	\$ 3,000	\$ 6,225	\$ 100
	LOW	\$ 677	\$ 600	\$ 823	\$ 500	\$ 500	\$ 950	\$ 8

NORTHEAST REGION PUBLIC SERVICE

VARIANCE TO AVERAGE - NORTHEAST REGION PUBLIC SERVICE

		ALS EMER	ALS NON EMER	ALS2	BLS EMER	BLS NON EMER	SCT	GRND MILE
PITTSFIELD	Actual	\$ 677	\$ -	\$ 980	\$ 570	\$ -	\$ -	\$ 15
	Var to Avg	\$ (448)	NA	\$ (413)	\$ (269)	NA	NA	\$ 0
	MEDIAN	\$ 1,115	\$ 1,050	\$ 1,350	\$ 864	\$ 800	\$ 1,350	\$ 14
	AVERAGE	\$ 1,125	\$ 1,043	\$ 1,393	\$ 839	\$ 788	\$ 1,842	\$ 15
	HIGH	\$ 1,675	\$ 1,470	\$ 2,430	\$ 1,229	\$ 1,180	\$ 4,921	\$ 34
	LOW	\$ 677	\$ 775	\$ 980	\$ 500	\$ 500	\$ 950	\$ 8

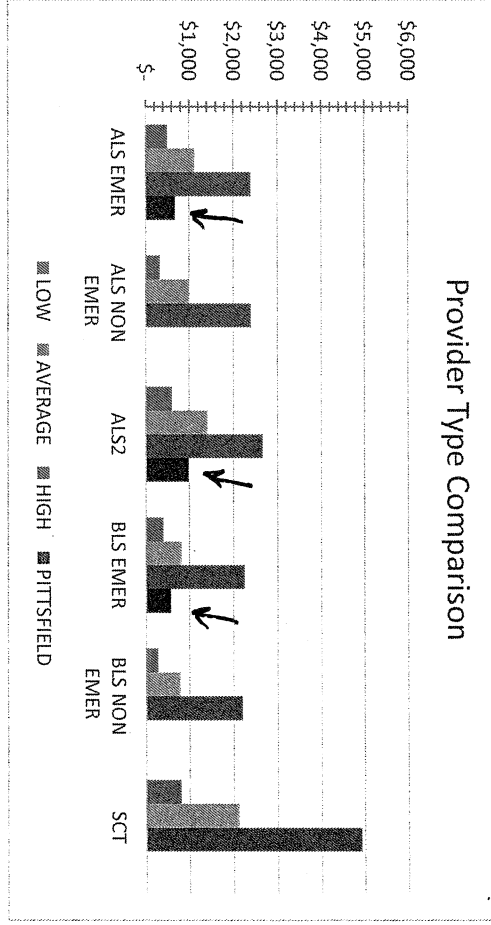
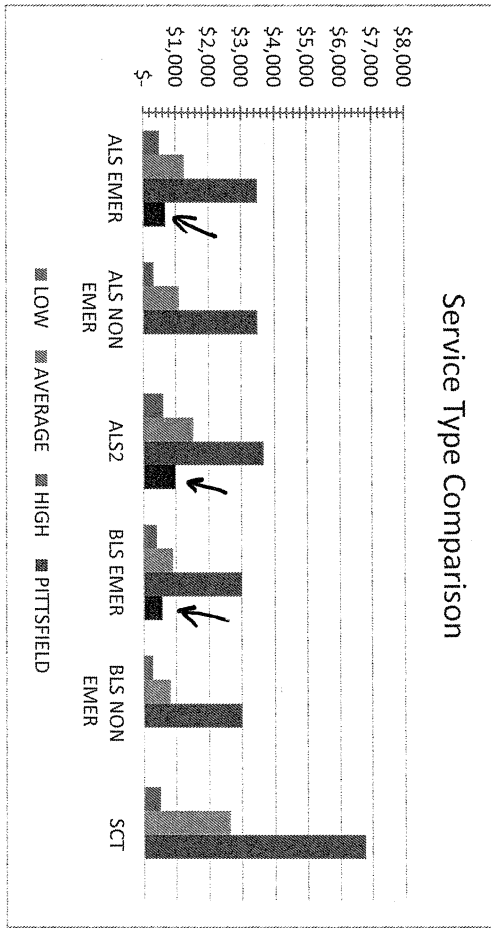
Rate Schedule Comparison

Provider: TOWN OF PITTSFIELD
Service Type: GROUND
Provider Type: Public Service
Region: NORTHEAST

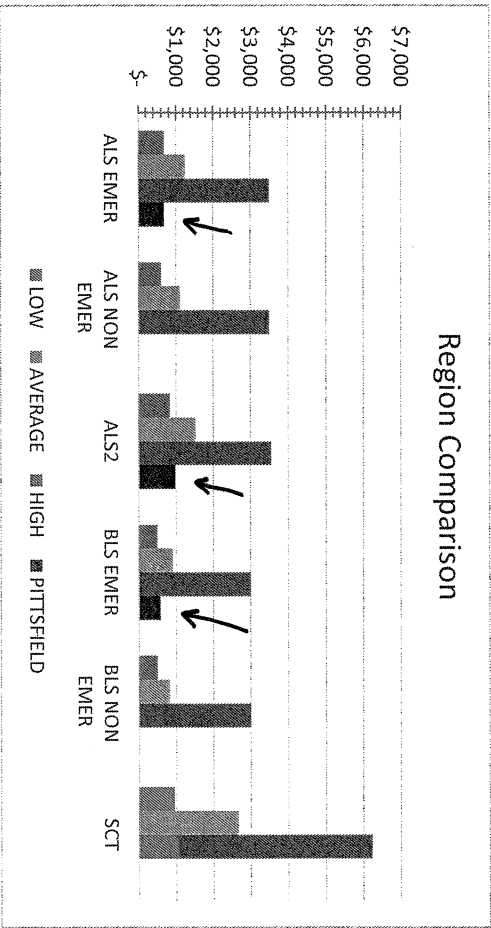
Data As Of: Sep 30, 2019

Base Rate Comparison

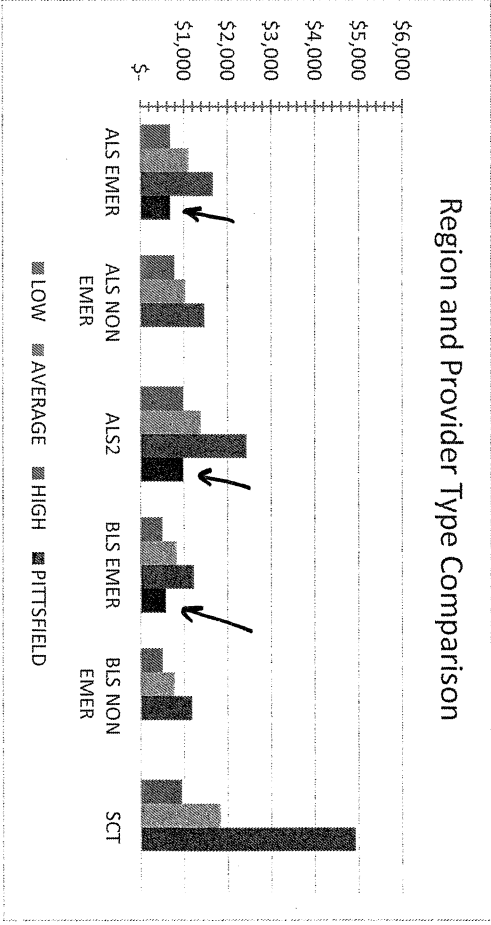
Service Type Comparison



Region Comparison



Region and Provider Type Comparison



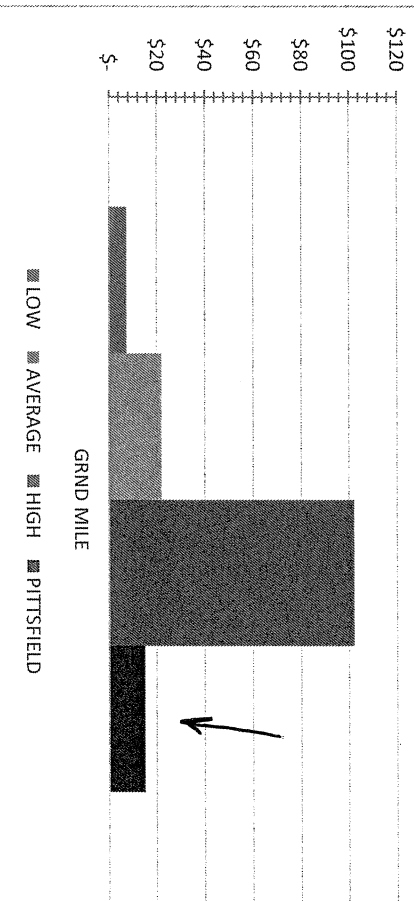
Rate Schedule Comparison

Provider: TOWN OF PITTSFIELD
Service Type: GROUND
Provider Type: Public Service
Region: NORTHEAST

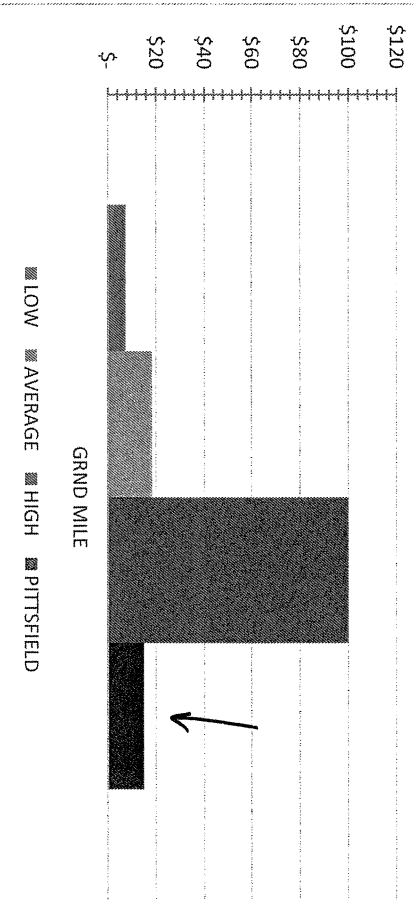
Data As Of: Sep 30, 2019

Mileage Rate Comparison

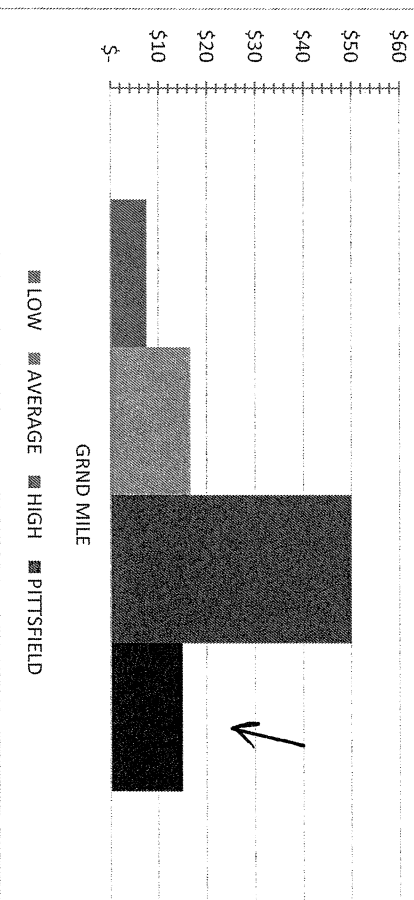
Mileage Comparison by Service Type



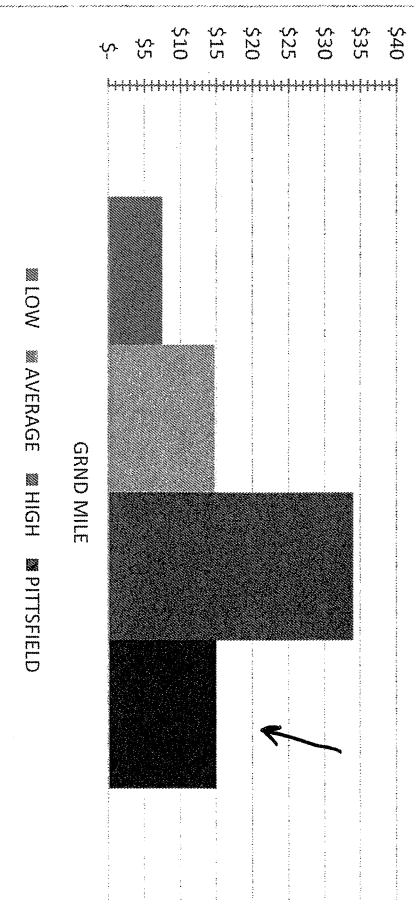
Mileage Comparison by Region



Mileage Comparison by Provider Type



Mileage Comparison by Region and Provider Type



PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

November 4, 2019

To the Board of Selectman **of the Town of Pittsfield** New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Consolidated Communications of Northern New England Company, LLC, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 1/9S located on LEAVITT RD in the Town of Pittsfield.

Consolidated Communications of Northern New England
Company, LLC

Public Service Company of New Hampshire,
dba Eversource Energy

BY: _____ *Kimberley Burgess* _____

BY: _____ *Denise Coughlin* _____
Denise Coughlin, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 31st day of October, 2019, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Consolidated Communications of Northern New England Company, LLC be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE and Consolidated Communications of Northern New England Company, LLC No. 41-0771, dated 10/30/2019, attached hereto and made a part hereof.

Town of Pittsfield, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Pittsfield, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

EVERSOURCE and

10/30/2019

41-0771

Pittsfield

5

LEAVITT RD

STATE LICENSE NO.

Tilton

WORK REQUEST#

2871139

Andrew Agan

WORK FINANCIAL #

9L720444

ENGINEER:

TELCO PROJECT #

TELCO

ENGINEER:

[illegible]

PETITION AND POLE LICENSE**PETITION**

Manchester, New Hampshire

November 5, 2019

To the Board of Selectman **of the Town of Pittsfield** New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Consolidated Communications of Northern New England Company, LLC, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 3/37 located on clark st in the Town of Pittsfield.

Consolidated Communications of Northern New England
Company, LLCPublic Service Company of New Hampshire,
dba Eversource EnergyBY: _____ *Kimberley Burgess*BY: _____ *Denise Coughlin*

Denise Coughlin, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 31st day of October, 2019, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Consolidated Communications of Northern New England Company, LLC be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE and Consolidated Communications of Northern New England Company, LLC No. 41-0774, dated 9/4/2019, attached hereto and made a part hereof.

Town of Pittsfield, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Pittsfield, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

PETITION AND POLE LICENSE**PETITION**

Manchester, New Hampshire

November 15, 2019

To the Board of Selectman **of the Town of Pittsfield** New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Consolidated Communications of Northern New England Company, LLC, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

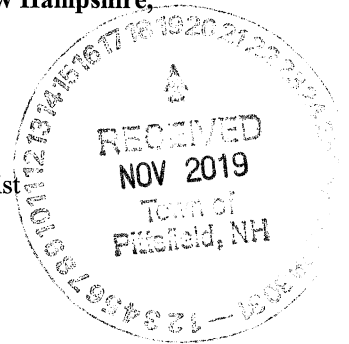
License two (2) pole(s), 11/118 ,91A/17 located on shaw rd and upper city rd in the Town of Pittsfield.

Consolidated Communications of Northern New England Company, LLC

Public Service Company of New Hampshire, dba Eversource Energy

BY: Kimberley Burgess

BY: Denise Coughlin
Denise Coughlin, Licensing Specialist

**LICENSE**

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 13rd day of November, 2019, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Consolidated Communications of Northern New England Company, LLC be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE and Consolidated Communications of Northern New England Company, LLC No. 41-0781, dated 10/29/2019, attached hereto and made a part hereof.

Town of Pittsfield, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Pittsfield, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

EVERSOURCE and

**TELCO
ENGINEER:** _____

Pole Numbers		Pole Sz-CI	Eq BH	<div> <div>INSTALL</div> <div>POLE</div> <div>REMOVE</div> <div>PB</div> <div>REF</div> <div>100% LTS</div> <div>J/O</div> <div>100% TEL</div> </div>	Span	UTS 1. FROM	Remarks	DOC REQ
LTS	TEL							
11/120					270'	ref pole 270° from 11/118		
11/118		45/2	y		280'	new pole 8' off travel way		
11/116					ref pole 280' to pole 11/118			

EVERSOURCE and

10/29/2019

41-0781

Pittsfield

3

shaw rd and upper city
rd

STATE LICENSE NO.

Tilton

WORK REQUEST#

3075390

Andrew Agan

WORK FINANCIAL #

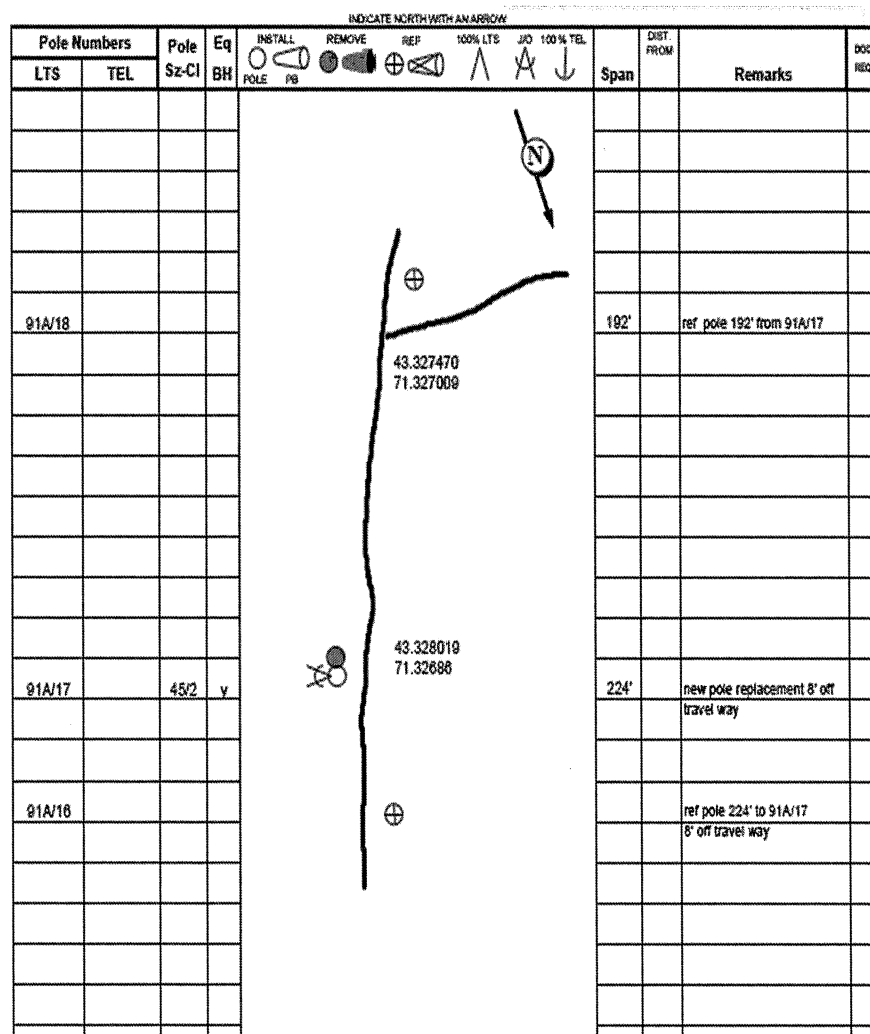
9L820271

ENGINEER:

TELCO PROJECT #

TELCO

ENGINEER:





Transfer	\$	<u>1,900.00</u>
FROM		
NHPDIP General Fund #		<u>NH-01-0070-0001</u>
Transfer	\$	<u>1,900.00</u>
TO		
NHPDIP Conservation Fund #		NH-01-0070-0008

Date: _____

Town of Pittsfield
Land Use Change Tax

TAX YEAR 2019

Name	Map & Lot	Warrant	General Fund 1	Conservation Fund 4	amount paid	date	transferred to CF4	12/31/19 general fund A/R balance	12/31/19 conservation fund A/R balance
1 CLARK	R3-5-6	1,900.00	1,520.00	380.00	1,900.00	04/12/19			
2 MARQUES	R6-9	3,000.00	2,400.00	600.00	3,000.00	04/22/19			
3 DEVENS	R22-24-1	3,000.00	2,400.00	600.00	3,000.00	05/03/19			
4 BARN 121 RT	R15-6-1	1,600.00	1,280.00	320.00	1,600.00	10/11/19			

\$9,500.00	\$7,600.00	\$	1,900.00	\$	9,500.00	\$	-	\$	-
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	-	(netted interfunds)
amount due to fund 4	1,900.00	
unpaid 6/2019	-	
TRANSFER TO CC FUND 4	<u>\$ 1,900.00</u>	



MONTHLY MANAGERS REPORT

To: Cara Marston, Town Administrator
Town of Pittsfield

From: Bill Gilpatric., Area Manager
Utility Partners LLC

November 8, 2019

Subject October 2019 Activity at the Pittsfield Wastewater Treatment Facility
NPDES Permit # NH0100986

Wastewater Analysis Performed:

All daily and monthly testing required by the Pittsfield's WWTF permit was done and submitted to EPA and DES for the month October 2019. (Report attached) We tested for phosphorus this month, monthly average was 0.2 lbs/day the permit is 1.5 lbs/day. We are injecting Epic WW58 in the headworks and at lagoon #2. We tested for ammonia this month the monthly average was 0.12 mg/l, the permit is 15.7 mg/l.

Other: Below is a quick reference as to what the flows entering and exiting the facility were for the month of October 2019 compared to October 2018.

Monthly Totals for Influent and Effluent flow compared to last year in MGD:

Oct-19	Influent	Effluent
Total	4.412	4.167
Average	.142	.134
Min.	.109	.075
Max.	.211	.250

Oct-18	Influent	Effluent
Total	6.677	6.362
Average	.215	.205
Min.	.178	.158
Max.	.281	.273

Maintenance Budget: 2019

\$12,500.00

Maintenance money used by month

Jan: \$1049.18

Feb: \$1,444.76

March: \$778.35

Apr: \$3,180.73

May: \$3,945.95

Jun: \$1,263.87

Jul: \$1,132.82

Aug: \$1,193.47

Sep: \$180.33

Oct: \$2,322.49

Nov:

Dec:

Total to Date = \$16,491.95

Maintenance Cap remainder for the Contract Year

\$12,500.00

Anticipated Maintenance and Repairs:

Grit blower #1 died, have order new blower. This is located in the headworks.

Plant Maintenance:

All Maintenance and Inspections at the facility has been performed for October 2019.

Generator was exercised.

Mowed slopes around lagoons.

Put green clean in lagoon #2 & #3, to help knock down algae growth.

Fire extinguishers were inspected, need to buy new one for effluent building.

Flow meters were calibrated on October 15, 2019.

Alarm Callouts

There was no call outs in the month of October.

Pump Stations

Weekly checks were done at all stations.

All generators were exercised this month.

Mowed pump stations.

Collection System

Marked out for dig safe where needed.

Fixed 2" force main that comes out of Lower Winant pump station. Found two ferncos on force main. All repaired and back in service on October 24, 2019.

Pumped out pump stations, annual cleaning used B&S Septic.

Monitoring Wells

Monitoring wells are scheduled for testing on November 21, 2019.

Sincerely,

Bill Gilpatric
Area Manager

Utility Partners, LLC
127 South Main Street
Pittsfield, NH 03263
Phone: 603.435.8857
bill.gilpatric@utilitypartnersllc.com

Cara Marston

From: Bill Gilpatric <bill.gilpatrick@utilitypartnersllc.com>
Sent: Friday, November 8, 2019 8:49 AM
To: Cara Marston
Cc: Rob Lauricella; Jefferson Tolman
Subject: Pittsfield's WWTF Monthly Report
Attachments: 10 October 2019 Monthly Town Report.docx

Good Morning Cara,

Attached is the monthly town report for the Pittsfield WWTF. If you have any questions or concerns please let me know.

Thank you
Bill