



**MEETING AGENDA**  
TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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**TUESDAY, MAY 26, 2020**

In response to the COVID-19 Pandemic, Governor Sununu has issued Emergency Order #16 pursuant to Executive Order 2020-04, which is a temporary prohibition on scheduled gatherings of 10 or more attendees.

To comply with this order, this meeting will proceed at the scheduled time if the number of attendees is at or less than 10, and social distancing is maintained as recommended by State and Federal Health Officials.

Comments for public comment consideration can be emailed to [admin@pittsfieldnh.gov](mailto:admin@pittsfieldnh.gov), expressed by telephone at (603) 435-6773, or by mail to our town hall at 85 Main Street, Pittsfield NH 03263.

**REGULAR SESSION - 6:00 p.m. - call to order**

**PLEDGE OF ALLEGIANCE**

**PUBLIC INPUT** - regarding agenda items only

**AGENDA REVIEW**

**NEW BUSINESS**

**ACTION ITEMS**

1. Town operations during the COVID-19 pandemic
2. Request from Jitters Café & Ping Garden - outdoor seating on sidewalk
3. Child Restraint Purchase for new ambulance - \$739
4. Timber Tax Warrant - Tax Map R8, Lot 1, Clough Road - \$2,181.47
5. Timber Tax Warrant - Tax Map R39, Lot 5, Concord Hill Road - \$2,928.69
6. Letter to Eversource - information request for utility valuation

**COMMITTEE REPORTS**

**INFORMATION ITEMS**

**OLD BUSINESS**

1. Perambulation of town lines (8/14/2018)
2. Town Hall exterior repairs (8/27/2019)
3. Zoning & RSA 155-B violations (8/27/2019)
4. Solar Rebate program - New England Solar Garden (tabled 5/12/2020)

**CHECK MANIFESTS**

1. Accounts Payable
2. Payroll

**MINUTES**

1. May 11, 2020 - Public Session Minutes
2. May 12, 2020 - Nonpublic Session Minutes
3. May 12, 2020 - Public Session Minutes
4. May 19, 2020 - Nonpublic Session Minutes
5. May 19, 2020 - Public Session Minutes

**PUBLIC INPUT**

Public Input standards: The Board of Selectmen may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner in a time frame of three minutes or less.

**NONPUBLIC SESSION** - The Board of Selectmen may enter into Nonpublic Session under RSA 91-A:3

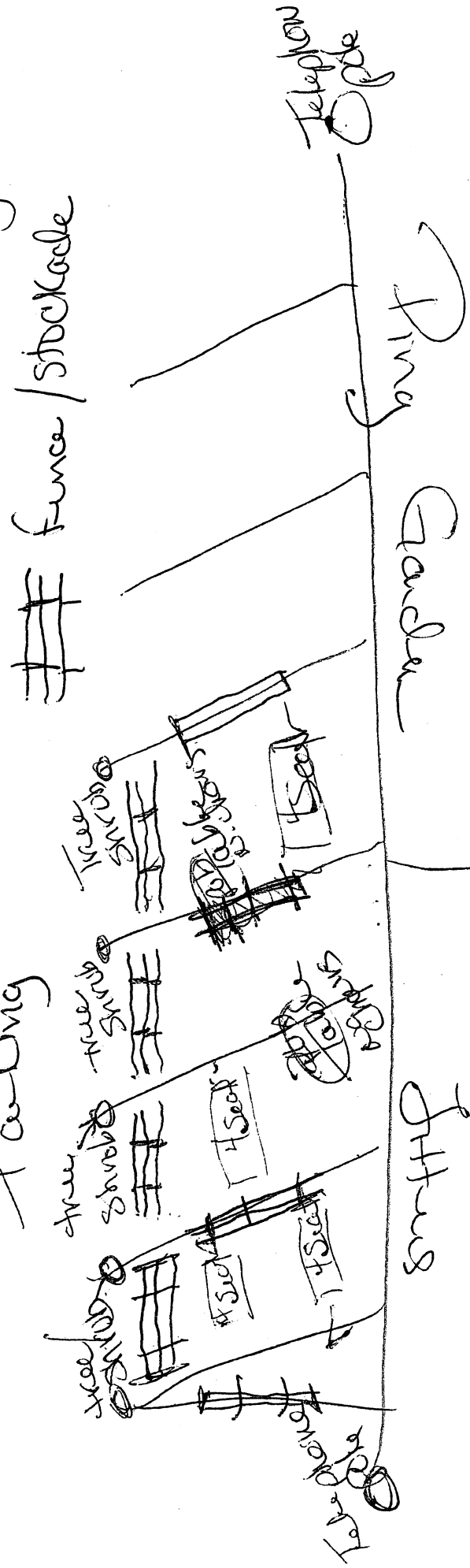
*Please note: The meetings of the Board of Selectmen are recorded, audio and video.*

# Proposal - Outdoor Seating

Estimate w/ code & state law.

- \* Temporary while this epic is being placed
- \* Seating / Fencing / Shrubs to be removed with being able to function completely Inside - \*
- \* May only Take (3) Spaces for Park Fitters + Ring Garden

## Parking



- \* May leave 1st Space Open + Shift 3 others for Seating \*

## QUOTATION

Chris


Pittsfield Fire Department  
33 Catamount Road  
Pittsfield  
NH  
03263  
United States

ahearn6.ka@gmail.com (603) 435-6807

13 May 2020

### Quotation for Pittsfield Fire Department (PW000510-1) – Ref:PW000510-1

Dear Chris ,  
Please find our quotation as discussed:

Qty	Code	Details	Image	Unit Price	Order Discount	Total
1	Q-ACR/4	Ambulance Child Restraint 4 pk		\$799.00	\$75.00	\$724.00
1	S-H	Shipping		\$15.00		\$15.00

**Total: \$739.00**

Yours Sincerely

Patrick Wilson (patrick.wilson@quantum-ems.com)

Prices valid for 45 calendar days, prices are subject to change without notice, terms and conditions apply.  
New York sales tax will be applied if applicable.

**RETURNED INVENTORY POLICY:** Goods may be returned \* within 30 days of invoice date if they do not meet your requirements. Customer is responsible for cost of freight to return goods to Quantum EMS LLC. A restocking fee of 20% will apply. Customer will also be charged for cost of any required repairs and replacement of any missing items. Customer must receive a returned goods authorization number from Quantum EMS LLC before goods will be accepted. Customer must retain all original packaging.

# The Ambulance Child Restraint (ACR) For Safe Transport of Children in Ambulances

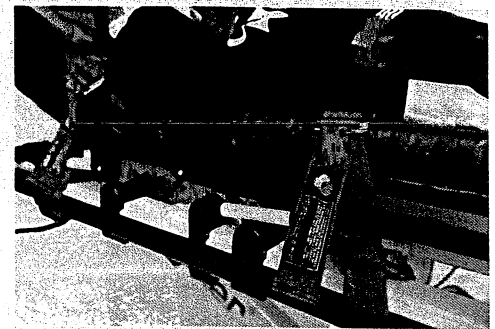
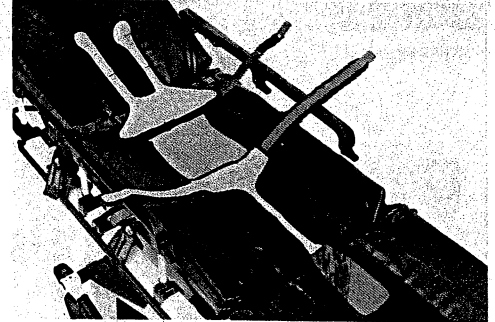
Designed for  
children from 4lbs to 100lbs



# Attaching the harness to the cot and securing the patient

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1. Position 4 harness straps on stretcher frame. Place blue straps to desired position of patient and pass buckle through the loop to secure to the frame.
2. To Attach harness, lay ACR on bed and secure using the 4 buckles, ensuring straps are not taut and harness is not twisted.
3. Place patient on top of flat, open harness.
4. Release chest strap. Fit shoulder straps. Reconnect chest strap.
5. Feed straps through 'D' rings. The white marker on the strap has to pass through the 'D' ring and be visible. After straps are fed through 'D' rings, press hook and loop firmly together, ensuring correct position of white marker indicating minimum hook and loop contact area
6. Fit and engage waist straps - Press firmly together Pull waistband over and close hook and loop. Make sure hook and loop are correctly aligned and slide 3 fingers under harness to ensure it is not attached too tightly.
7. Peel back outer waistband leaving inner attached.
8. Position crotch pad centrally, close and engage upper strap, pressing firmly together, ensuring the markers (A-B) have a sufficient hook and loop engagement in the contact area.
9. Now tighten the 4 harness straps ensuring patient remains central on the trolley
10. Secure the patients legs with the stretcher strap. The patient is now secure. (Medium and Large sizes only)



**ORIGINAL WARRANT**

**TIMBER TAX LEVY**

**TAX YEAR: April 1, 2019 to March 31, 2020**

**THE STATE OF NEW HAMPSHIRE**

**MERRIMACK, SS**

TO: ERICA ANTHONY, Collector of Taxes for Town of PITTSFIELD, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Timber Yield Taxes set against their name(s), amounting in all to the sum of : **\$2,181.47** with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at Pittsfield

(seal)

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Board of Selectmen

**DATE WARRANT SIGNED: May 12, 2020**

NAME & ADDRESS	MAP & LOT	OPERATION #	TIMBER TAX DUE
Graylag Nature Preserve P O Box 397 Pittsfield, NH 03263 0 R08-0001-0000	R08-0001-0000	19-371-06-T	\$2,181.47

**TOTAL TAX: \$2,181.47**

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# ORIGINAL WARRANT

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In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Timber Yield Taxes set against their name(s), amounting in all to the sum of : **\$2,928.69** with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at Pittsfield

(seal)

Board of Selectmen

DATE WARRANT SIGNED: May 12, 2020

NAME & ADDRESS	MAP & LOT	OPERATION #	TIMBER TAX DUE
Stephen Booudette & Larry August 74 Hillside Road Dedham, MA 02026 0 R039-0005-0000	R039-0005-0000	19-371-08-T	\$2,928.69

**TOTAL TAX: \$2,928.69**



**CERTIFICATION OF YIELD TAXES ASSESSED**  
**TAX YEAR: April 1, 2019 to March 31, 2020**

**TOWN / CITY OF: PITTSFIELD**  
**COUNTY OF: MERRIMACK, SS**  
**DATE OF WARRANT: May 12, 2020**

**TO: DEPT. OF REVENUE ADMINISTRATION**  
**MUNICIPAL & PROPERTY DIVISION**  
**P.O. BOX 487**  
**CONCORD, NH 03302-0487**

(Selectmen/Assessors)

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %	
Stephen Booudette & Larry Augustin 74 Hillside Road Dedham, MA 02026 0 R039-0005-0000	WHITE PINE	129.530			\$ 132.50	\$ 17,162.73	\$ 1,716.27	
	HEMLOCK	58.005			\$ 52.50	\$ 3,045.26	\$ 304.53	
BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT  MAP & LOT NUMBER R039-0005-0000	RED PINE	2.825			\$ 37.50	\$ 105.94	\$ 10.59	TOTAL TAX
	SPRUCE & FIR	0.000			\$ 105.00	\$ -	\$ -	DUE ON THIS
	HARD MAPLE	0.000			\$ 225.00	\$ -	\$ -	OPERATION
	WHITE BIRCH	0.000			\$ 72.50	\$ -	\$ -	(TOTAL OF
	YELLOW BIRCH	0.000			\$ 142.50	\$ -	\$ -	COL. # 9)
	OAK	4.300			\$ 355.00	\$ 1,526.50	\$ 152.65	
	ASH	8.005			\$ 145.00	\$ 1,160.73	\$ 116.07	
	BEECH & S. MAPLE	0.000			\$ 110.00	\$ -	\$ -	
	PALLET / TIE LOGS	65.345			\$ 47.50	\$ 3,103.89	\$ 310.39	
	OTHERS : ASPEN	0.000			\$ -	\$ -	\$ -	
	OTHERS :	0.000			\$ -	\$ -	\$ -	
					<b>TONS</b>	<b>CORDS</b>		\$ 2,928.69
# 3  OPERATION NUMBER  19-371-08-T	SPRUCE & FIR		0.00	0.00	\$ 0.05	\$ -	\$ -	
	HARDWOOD & ASPEN		116.29	0.00	\$ 4.00	\$ -	\$ 465.16	\$ 46.52
	PINE		880.12	0.00	\$ 1.05	\$ -	\$ 924.13	\$ 92.41
	HEMLOCK		0.00	0.00	\$ 2.25	\$ -	\$ -	
	WHOLE TREE CHIPS		820.57	0.00	\$ 1.00	\$ -	\$ 820.57	\$ 82.06
	BIRCH BOLTS		0.00	0.00	\$ 25.00	\$ -	\$ -	
	CORDWOOD		0.00	81.00	\$ -	\$ 12.00	\$ 972.00	\$ 97.20
						\$ 29,286.89	\$ 2,928.69	



# TOWN OF PITTSFIELD

Office of Selectmen

85 Main Street, Pittsfield NH 03263

[admin@pittsfieldnh.gov](mailto:admin@pittsfieldnh.gov) ~ Telephone (603) 435-6773 Ext. 20

Fax (603) 435-7922

May 26, 2020

Tax Department  
Nancy Cadwallader  
Eversource Energy  
PO Box 270  
Hartford, CT 06141

Dear Ms. Cadwallader,

Per our Assessor, we are requesting a detail asset report for all transmission assets located in our municipality. Please include FERC code, year put in service, asset description, as well as original cost.

Please provide this information to our Assessor by August 1, 2020, in order for proper valuation of assets for the tax year 2020 to the following address: Avitar Associates, PO Box 981 Epsom, NH 03234.

If you have any questions regarding this request, please contact our Assessor's Office at 603-798-4419 and ask for Michelle Twombly or Gary Roberge.

Your assistance is appreciated.

Sincerely,

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James A. Allard, Chair

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Gerard A. LeDuc, Vice-Chair

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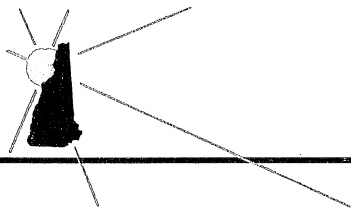
James H. Adams

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Carl E. Anderson

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Carole A. Richardson



# ***Avitar Associates of New England, Inc.***

***A Municipal Services Company***

**May 12, 2020**

## **Assessing Clients**

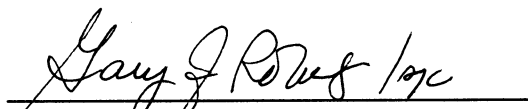
### **Re: PSNH Request for Information**

Dear Board Members:

Attached please find a draft letter that I would like you to send on your letterhead to PSNH signed by the Board of Selectmen. This information is being requested in order to complete utility values for 2020. Please email this request to [nancy.cadwallader@eversource.com](mailto:nancy.cadwallader@eversource.com) as soon as possible. If you do not have the ability to email the request, please mail to the address on the attached letter.

If you have questions or concerns, please do not hesitate to contact me at [gary@avitarassociates.com](mailto:gary@avitarassociates.com) or Michelle Twombly at [michelle@avitarassociates.com](mailto:michelle@avitarassociates.com) or call 798-4419.

**Sincerely,**

  
**Gary J. Roberge, Sr. Assessor**  
**Avitar Associates**

GJR/sjc  
Enclosure

May 12, 2020

Tax Department  
Nancy Cadwallader  
Eversource Energy  
P.O. Box 270  
Hartford, CT 06141

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Sincerely,

Board of Selectmen  
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