



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES of Tuesday, July 5, 2016

CALL TO ORDER

The Pittsfield Selectboard Meeting for July 5, 2016 was called to order by the Chair at 6:01 p.m.

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
Carl Anderson
Jim (J.C.) Allard

PUBLIC OFFICIALS

Cara Marston, Town Administrator
George Bachelder, Superintendent of Public Works
Peter Pszonowsky, Fire Chief
Richard Walter, Jr., Police Sergeant
Chris Hill, Conservation Commission
Ted Mitchell, Economic Development Committee
Clayton Wood, Planning Board

PUBLIC INPUT – regarding agenda items only
No input was received.

AGENDA REVIEW

Mr. Leduc - Security, BCEP, and Budget updates under Information Items.
Mrs. Richardson -Security and the Dam site project update under Information Items.

DEPARTMENT UPDATES

George Bachelder, Superintendent of Public Works

Mr. Bachelder informed the Board that for the month of June they cleaned 31 Berry Ave. They also started roadside mowing in June. They spent 3 days flagging for the crack sealing crew. They picked up roadside litter. They replaced some pipe on Clough Road; 40 feet of 18 inch on Clough Road and 40 feet of 15 inch on Will Smith Road. They took down trees at 31 Berry Ave and Lyford Hill. He said they started cutting down trees at town hall but there was a bird nest so he left the tree. They repaired two sections of sidewalks on Carroll Street. He hauled in some gravel on the rainy days.

He said Mrs. Richardson had asked them to work a few sidewalks but they can't really shim them because they wouldn't stay so they are tearing sections out. They have \$3,000 to do hot top so he is doing what he can.

The Chair asked about news on the lawn mower for the cemetery. He hasn't received a call so he thinks it is still running.

Peter Pszonowsky, Fire Chief

He has gotten some background checks for the two per diems completed. Eric Nilsson and Katrina Haynes want to join the department. Katrina is ready to go with medical license; however, Eric needs some training. He would like to bring the per diems before the Board.

He informed the Board that they did a total of 69 calls last month and they have done 11 calls since Friday. He said all equipment is working. He explained the Association went in with Barnstead for a commercial grade ice machine.

Mr. LeDuc asked where the fire was over the weekend. Chief responded there were two medical calls back to back and two serious calls which they needed Barnstead for.

The Chair asked if he needed for any action for the two per diem's applications. Chief would like permission to bring them on ride-a-longs so they can get familiar with the equipment and their roads. He would like to bring them all in before the Board. The Chair wanted them to take action on that later.

Mrs. Richardson asked if the 69 calls were all ambulance calls. Chief responded it was a mixture.

Richard Walter Jr, Police Sergeant

Sgt. Walter Jr. informed the Board that the update is from the middle of June to Fourth of July. They had a D.A.R.E. graduation on June 17, 2016. He and School Resource Officer Webber teach the program. He also teaches D.A.R.E. at Chichester Elementary. They seem happy with the fact that Pittsfield allows him to do that and they want him back next year. They had approximately 70 court cases last month. There were 48 new incidents which 22 had some form of felony items. The SRO had a successful half of year and the school is looking forward to having him for a full year. They had approximately 34 new arrests last month and are close to 200 arrests for the year. A lot of it has to do with drugs and motor vehicle stops which result in drug arrests. He informed the Board they issued 251 citations from traffic stops where they gave a summons or warning.

Sgt. Walter informed the Board that they had 940 calls for services in the month. He explained calls for services include a variety of things including motor vehicle stops, house checks, and any call received from the dispatch center.

Sgt. Walter explained the new detective position was filled by Officer Martineau. They have been working on cleaning up the evidence room. She will be starting her case load soon.

Mr. Anderson asked if they had any idea of the calls and arrests in comparison to last year. Sgt. Walter didn't have the information with him but can get it to them.

NEW BUSINESS - ACTION ITEMS

Selectboard representatives for collective bargaining

Motion. Leduc made a motion to accept Mr. Anderson's resignation as a Selectboard representative for collective bargaining. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson – Abstained; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Leduc made a motion to accept Carole Richardson's resignation as the Selectboard's Alternate for collective bargaining. Allard seconded the Motion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Abstained. The Chair declared the Motion passed.

Motion. Leduc made a motion to appoint Larry as the Selectman's representative for Collective Bargaining. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Abstained; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Leduc made a motion to appoint Allard as the Alternate. Mr. Anderson seconded the Motion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Abstained; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

The Chair asked when the next meeting was going to be with the Teamsters. Cara asked when they would like to do it. Larry suggested towards the end of the month. Mr. Allard said he would be away then. The Chair suggested August. Ms. Marston will send out an email and get back to them on the time.

Economic Development Committee's proposed goals & objectives

The Chair had a letter from Ted Mitchell. Mr. Mitchell explained they investigated what Claremont did in their revitalization. He believes the goals cover what Claremont had and seem to be effective and cover all aspects of economic in the town. He hopes the Board would support them.

Mr. Anderson asked about number five which is "In accordance with Master Plan, town codes and ordinances" and if what they are planning to do is subject to the existing ordinances and policies. Mr. Mitchell responded yes, because they have broad goals and objectives which they could fit a mac truck through if they don't tie them to what the town has already agreed are the priorities.

The Chair thinks they need to address all these goals when making decisions for the community. However he is not willing to commit on every case; each case has its own merit. He thanked EDC for putting this together. He was at the last meeting and Claremont has a tax rate of \$41.33 per 1,000. Each case has its own merit and he would hate to tie their own hands by saying this is a procedure that has to happen. Mr. Mitchell responded each case is case by case but if they use the guidelines of the Master Plan he doesn't see how they could go wrong.

Mr. Anderson asked if there is any reason they need a formal vote of approval as they are the EDC's goals. Mr. Mitchell explained formalizing them makes it easier to make a case by case basis when dealing with properties. Mr. Anderson asked if there was anything specifically they are binding the town to. Mr. Mitchell said no, it's a broad brush and it's tethering it to the Master Plan. Mr. Anderson thought they were already doing this.

The Chair believes once they adopt these they have to follow them exactly what they are put out to be and they don't have a good definition of what each of these means. He thinks each case has its own merit and common sense goes a long way and they are taking away common sense and putting it into procedure. Mrs. Richardson agreed. She asked what image is; she hopes image is up for discussion. Ms. Roberts explained image has to do with green space, aesthetics of town, and even the Beautification Committee. She gave an example of a couple properties in town receiving the 79E tax relief; she believes how they treat people in town goes a long way. She feels the town's reputation goes with image, as well. Mrs. Richardson agrees but not everyone agrees with the same image.

Mr. Carter explained without having goals or objectives they aren't going to have anything. He approves these goals and objectives because they need something to go by even if they are vague. He feels it is just like any other group which has a mission statement. Mr. Allard sees these as general rather than vague. They are a framework to shape the discussions.

Mr. Anderson is not clear if they approve the goals and objectives what are they binding the town or the Board of Selectmen to. Mr. Mitchell responded they are not binding the town to anything. They are focusing the town to this to ensure there is a focus. The Chair suggested having this be part of the public forum or to hold a public hearing on it.

Ms. Small thinks these general guidelines are something for everybody to get on the same page with and make sure they meet the criteria to follow. She commented that Claremont did approve these objectives and they follow them. The Chair expressed concern that there are no definitions for each of the objectives. Ms. Small thinks if they have definitions they will pigeon hole themselves. The Chair responded they have to put the cost versus the benefit of putting them in place. Mr. Carter believes every town in the state of NH has some sort of mission statement in place and without this they will have nothing.

Ms. Huyck thinks the objectives are broad enough for growth but she was glad they added "in accordance to the Master Plan" because it protects the town with what the Master Plan is doing. She is of the same belief if they start adding definitions will bind them in the future.

Mr. Anderson would feel better if a sixth goal was added stating every project would be based on its merits. He has no problem with the objectives but doesn't want a project that doesn't fit with the goals. He asked if they could add something to explain it's based on merit. The Chair believes it was better but he doesn't want to tie their hands. He doesn't think they have enough information. He suggested having the public input on the objectives.

Mr. Anderson asked if a representative from EDC had a problem with adding the sixth objective. Mr. Mitchell commented it would fit right in with the rest of the goals and objectives. The Board decided

to add a sixth goal stating “Every project will be weighed on its own merits.” The Board decided to have a public hearing for the EDC goals and objectives.

33 & 37 Main Street proposal

Mr. Mitchell informed the Board that there has been a lot of discussion about what to do with 33 and 37 Main Street. The consensus seems to be that no one will purchase 33 Main St so it is EDC’s suggestion they make the two properties one. They also want to give a portion of 37 Main Street to the Library so they could have handicap access and expand in the future if needed. They also want to get rid of the barn because it is of no use. They want to tear down 33 Main Street and turn it into a parking lot for 37 Main Street. He believes it would make it more sellable.

The Chair commented 33 Main Street will be a large parking lot and asked if there were other plans for it then just parking. Mr. Mitchell explained it would be an overflow parking area for 37 Main Street and the rest of Main Street.

Mr. Mitchell would allow the SVRDC to use the funds from the Trust Fund to renovate 37 Main Street to make the building more valuable. He would also look into grants which would be available.

The Chair informed Mr. Mitchell anything in regards to lot line adjustments would have to go before the Planning Board. Ms. Marston commented depending on the meeting schedule, it will probably be August or September before they are done with it.

Mr. Anderson asked if there is anything in the plan which would allow the town to recoup the outstanding tax money owed on those properties. Mr. Mitchell explained when a property is given to a non-profit for renovations it can be approved and sold for more than just the taxes so they will get more money out of it. The Chair asked if they will still have a private donation purchasing the property. Mr. Mitchell believes it is possible. The Chair thinks they need more planning on it but it is a win all around.

Mr. Anderson asked if there is a way to zero in a little more on what the conditions would be if purchased by a private individual. Mr. Mitchell said the town owns the properties so he thinks the individual is looking for a commitment from the town that this plan is a go and then move forward.

Ms. Small commented this is very general. She feels if they have the Board of Selectmen’s blessing to move forward then they can talk to further on it. Mrs. Richardson said they were supposed to get something from the Library saying they need the extra space but haven’t heard anything. Mr. Carter informed the Board it is in the works.

Mr. Leduc expressed concern about the joint parking and asked if it parking for the businesses on Main Street or for the building. Mr. Mitchell responded for the building but there was also discussion of using it as overflow for the rest of the businesses. Ms. Huyck believes there is quite a bit of parking. The Chair mentioned have a parking issue on Main Street.

Mr. Anderson has never had an issue parking on Main Street. Ms. Huyck responded there are different times of day which it is busier. Mr. Carter said hopefully it will get busier. Ms. Huyck commented

depending on the business which goes in also depends on how much parking is needed for the building.

Mrs. Richardson asked if they are going to be looking for commitment from the Public Works as well. Mr. Mitchell explained the individual has indicated the work on 33 Main Street could potentially be on this dime.

Mr. Anderson would like reassurance that six months into it and demands the town to put up funds and leave them with a half done project. Mr. Mitchell said there are other resources. There is the CDFA in Concord which is looking favorably towards Pittsfield and recognizes a need to assist Pittsfield with a grant.

Mr. Anderson is trying to anticipate what the reaction will be from the people before they do anything. He is looking for the town to be confident and be able to tell the taxpayers it is not costing them any more tax money. Mr. Mitchell responded it is why they have the Trust Fund.

The Chair thinks they need more information. They have a private individual willing to help but we don't know what. He doesn't want to see the Highway Department down there doing the demolition or cleaning up either. Mr. Mitchell responded they don't intend to use the Highway Department.

Ms. Small asked if the town is willing to wait until the end of the project to recoup the tax dollars. She thinks the individuals fear is rather the town will work with the EDC and the individual. The Chair said 33 Main Street they could wait until the end of the project but 37 Main Street they would get up front.

Mr. Mitchell asked if they have the Board's blessing to move forward and continue investigating this project. Ms. Marston explained they need to have the public hearings which will start the clock and the Board will have to vote within two weeks of the public hearing. She suggested August 2, 2016 and August 16, 2016. She explained the vote would have to be to sell the property. They are dealing with this because of RSA 41:14a which applies to three of the five condo units. Ms. Small asked if the public hearing could be put off until they can come back until they have more details. Ms. Marston said the vote would be on August 30, 2016 and they don't need a final plan on August 2, 2016.

Mr. Carter suggested they get a proposal from these people in front of the EDC with all the numbers so they can move forward and present it to the public. Ms. Marston asked when the next EDC meeting was. Ms. Small commented it will be July 13, 2016. Mr. Mitchell believes they will make progress but will not necessarily be ready to vote. Ms. Marston knows the investor is getting impatient with the town. The Chair asked if they would feel more comfortable waiting until the end of August. Ms. Small believes if people understand it is a work in progress then the end of the month will be fine. Mr. Mitchell said they will start the process on August 2, 2016.

Ms. Marston asked if the Library will have something for August 2, 2016. Mr. Carter thinks can get something by then. Ms. Marston hopes town counsel will have the dissolution for the condominium done by then.

The town needs to schedule a Planning Board and Conservation Commission meeting. Ms. Marston has to give them notice so they have enough time. Mr. Wood will talk to the Planning Board this week. Mr. Hill responded it was enough notice for the Conservation Commission.

2017 Tax Map maintenance contract, Cartographic Associates, Inc.

The Chair asked how long the contract is for. Ms. Marston explained it is a year at a time and it is for next year but they approve the contract in the year that the changes are being made.

Motion. Mrs. Richardson made a motion to approve CAI in the amount of \$2,050.00. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

INFORMATION ITEMS

2016 Property Tax Lien - \$297,712.45 (decreased from \$429,207.10 in 2015)

The Chair commented it has gone down from the previous year. Ms. Marston put it on the agenda so the people could see the favorable decrease in the lien, as the property taxes have been collected. Ms. Marston explained Mrs. Anthony shed some light that going away from the payment plans is prompting people to have to pay the taxes owed.

Rocky Ridge Town Forest – update from Conversation Commission

Mr. Hill wanted to give them an update on the town forest. Mr. Bachelder volunteered his time to meet them out there last Saturday. He said there is no need for drainage. It will be a 50 by 50 area. Pittsfield Youth Workshop has offered to come in and build some trails. Mr. Bachelder thinks there is potential for horse trailers to park in the future. He sent the Board a map of the forest. They will come before the Board in the future with updates on parking, adding trails, and signage information.

The Chair asked if there would be any winter maintenance needed on it. Mr. Hill responded probably not until they have trails for snow shoeing or cross country skiing. Mr. Bachelder did bring up future use of those activities. Mrs. Richardson asked if four wheelers and things like that will be allowed on it. Mr. Hill doesn't believe they are leaning that way right now. The biggest thing they care about is dumping. He thinks there is enough of an outlet of ATV trails in the state they don't need to go on the property. Mr. Anderson suggested they make it suitable for walking trails and snow shoeing. Mr. Hill said most ATV riders are acceptable to private land and land use. The Chair thanked Mr. Hill for his service.

BCEP Budget Member update

Mr. LeDuc informed the Board that they are waiting on a Budget Committee representative to join them. Ms. Marston asked if it was discussed at the Budget Committee last week. Mr. LeDuc responded it was discussed but not voted on. Mr. LeDuc did get the budget for BCEP and he will get copies to the Selectboard.

Security – response to letter in Suncook Sun

Mr. LeDuc commented this Selectboard did not vote to put the door in; it was voted by the past Selectboard. He looks at it as passing the buck to this Selectboard. The only thing this Selectboard wanted was a \$1.25 clipboard for people to sign in and out. The camera system was purchased because they were down to four cameras at the Police Station. All this Board did was to approve putting the cameras in.

Mrs. Richardson expressed that she had basically had the same concerns except she knows the security door appeared out of nowhere. She is not in favor of it and it is a terrible thing for the town hall. She thinks it is a horrible image for the town to have people sign in and out but she knows there were some security issues for town employees. She is opposed to the door and thinks it sends a very bad message to the residents; it's not an open building.

Mr. Anderson said there was an original ordinance with a policy for access to the Selectmen's Office which was voted in 2007. He believes it makes it illegal to go in there if not allowed in by a town employee. It was an issue in 2007 with how much traffic was going into the Selectmen's Office. It was put into place by this Board because of the original ordinance.

Mrs. Richardson said there was nothing in the minutes about the door being voted in and the town was not transparent. Mr. Anderson thinks this Board has been transparent. Mrs. Richardson agreed they have tried to be transparent.

The Chair explained the door was voted in at Town Meeting. Ms. Marston further explained it was the finishing of the project when the town hall was renovated. The Chair remembers it was going to be another wall but because of the ADA laws they couldn't do it unless they put in the door. He supports the sign in sheet and the town hall staff wants it there. Ms. Marston said no funds were spent on it; they already had the clipboard (binder) in the closet. The Chair thanked the Board for taking the steps and doing what was needed for it. Mr. LeDuc feels it is more comforting to have people sign in.

Budget Committee update

Mr. LeDuc informed the Board that the Budget Committee had met and Mr. Schiferle is still the Chair and Mr. Houle is the Vice Chair. They would like permission from the Board to use the recorder for their meetings. There are two meetings they would like the recorder secretary for when they do the votes and during the town meeting.

The Chair asked if they have another recorder. Ms. Marston responded there is only one. The Board agreed to get another recorder.

Dam Site project update

Mrs. Richardson asked if the letter went out. Ms. Marston spoke to Joe Darrah, clarifying what exactly the project was and hasn't heard anything back yet from the State.

Selectboard meeting structure

The Chair has been reviewing other towns and what they do at their Selectboard meetings. He explained other towns will take non-public meetings with the Department Heads early so they are not waiting around all day. He asked how the Board feels about that. The Board agreed to put non-public sessions for the Department Heads at 5:30 p.m. Ms. Marston will change the agenda to reflect 5:30 p.m. start time.

OLD BUSINESS

Town Hall Basement

Ms. Marston looked at a different location for the Food Pantry on Barnstead Road which looks great for them. The Chair explained he received a call from the property owner on Barnstead Road for the Food Pantry. Chief Pszonowsky felt it is plenty big enough. Ms. Marston suggested they could work it out assessing wise they wouldn't be taxed on it. Mr. LeDuc commented it has great handicap accessibility. Ms. Marston explained it is to the left of the back side of the building where Grace Capital Church is. Mrs. Richardson said this is the first she has heard of it. The Chair relayed that he had received the call on vacation.

Chief Pszonowsky explained they just need to know how many square feet the Food Pantry needs. The Chair responded 1,000 to 1,200 feet would be perfect.

Mr. Allard asked if they are putting a town entity into a private building. Ms. Marston explained the Food Pantry broke off into their own entity a while ago. Mr. Anderson commented it was up to the town to house them. The Chair believes they are a big asset to the community. Mr. Allard said last he knew they were going to the SAU and concerned with longevity of the location. Ms. Marston responded the Building Inspector looked at the SAU and there were issues.

Mr. Allard asked if there was any money involved. Chief Pszonowsky explained the owner is going to build the walls and do electric work if needed and square off the room to the space needed. Mr. Allard asked if the owner is asking for tax incentives. Ms. Marston responded they would have to find a way to lower the assessment just for the square footage so he is not taxed on it. Mr. Allard said it does sound cleaner but it doesn't take the Board in the direction of stabilizing taxes. Mr. Anderson believes in the grand scheme of things it is not a lot compared to the entire building.

Mr. Allard asked if they were getting tax relief for the church. Ms. Marston commented they are not. The Chair commented they are not asking for it but it is very generous of them to offer the property. Mr. Anderson believes they need to put their best foot forward and this a good opportunity to do so. The Chair said the owner was very excited about it and had asked Ms. Marston and Chief Pszonowsky to look at it before updating the Board on it. Chief Pszonowsky commented they can go look at it anytime they want.

Mrs. Richardson asked if they are paying the electrical. Chief Pszonowsky explained the owner wanted an estimate of the electrical costs at the town hall for the Food Pantry and it will be part of the rent. Ms. Ward explained the assessment card will have a subtraction on it for the area being used as Food

Pantry. The Chair would like to go down and see it. Mr. Carter asked if the Food Pantry has liability insurance in case something happens. Ms. Marston said it is their own entity so they would have to ask them. Mr. Allard asked if the Food Pantry is their own entity why is the town looking for their location and worrying about their electric bill. The Chair stated he doesn't want to lose the Food Pantry. Ms. Marston explained it used to run through the Welfare Department years ago.

Mr. Richardson commented the Food Pantry should have never been downstairs.

The Chair said they are only looking into it and are not making a decision on it now. He is in support of it. Ms. Marston would like to have a contract drawn up between the town and the property owner and available for the residents to see.

Sale of town owned tax dedeed properties – 11 Watson Street on 7/1/2016 \$52,490.00

Ms. Marston informed the Board that they sold 11 Watson Street last week and deposited a check for \$52,490.00. She thanked Ms. Ward for her work on the sale.

Sale of town owned tax dedeed properties – five parcel combined offer

Ms. Ward wanted to give the Board an update on the 5 parcel property on Fayette Street. She explained title attorney wanted to do a conference call which they did this morning. She understands with tax dedeed property a previous owner can redeem in within three years and would have to pay off the taxes on it. She thought if someone bought the property and once they put in \$100,000 and then the previous owner wanted to redeem it they would have to pay the tax as well as the money the new owner put into it; but she was wrong. She knows the buyers are going to put substantial money into the property. She explained the title attorney explained the previous owner could come back and not pay anything. She said the way they left it was maybe the title attorney needs to speak to the town attorney.

Ms. Marston explained the right to repurchase occurred, the former owner signed for their notification of the right to repurchase, they had a statutory timeline to repurchase, and let it go. She explained the only way they could come back is if the former owner could prove the town did not notify them of the right to repurchase. The three year window is only if they don't start the timeline on the right to repurchase. There is the ten year window, as well but they have to prove the town did not tax, lien, or deed, or notify in accordance with statute, as well. Ms. Ward asked if she should have Mr. Lambert call her [Ms. Marston] to discuss it. Ms. Marston said she can have him call her.

Mr. Anderson believes they need to be solid on the town attorney's advice and then they can move forward. He thinks it is an important deal to get the property moved and if it means using Ms. Marston's time or the attorney's time it is worth it. Ms. Ward will go back to Mr. Lambert and explain what the town did and let him know Ms. Marston is available if he needs to speak with her. She said the buyer is very interested in the property.

Housing Standards Agency – inspection fee request (tabled 6/21/16)

Ms. Marston did speak to Mr. Elkins about the inspection fee. They have to have a public hearing on it. She asked the Board when they would like to do it. The Chair suggested they wait until September.

The Chair explained their fee increases would be \$10.00 for inspections and \$5.00 for re-inspections. Ms. Marston it would be to make their department more self-sustaining. She will tentatively set it for September 6, 2016.

The Chair would like Mr. Elkins to bring information as to when the last time they had fee increases.

Ms. Marston informed the Board they will also need to have a public hearing on the revisions to the Sewer Ordinance in September as well. Mr. LeDuc suggested having it on September 13, 2016.

APPLICATIONS and WARRANTS

Notice of Intent to Cut Timber – 15 Will Smith Road – Tax map R5, lot 6

Motion. Mr. Anderson made a motion to approve the Intent to Cut. Mrs. Richardson seconded the motion. There was no additional discussion. A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

CHECK MANIFESTS

Motion. Mr. LeDuc made a motion to approve the Accounts Payable Manifest. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Mr. LeDuc made a motion to approve the Payroll Manifest. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

MINUTES

Motion. Mr. LeDuc made a motion to approve the public minutes for June 21, 2016. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Mr. LeDuc made a motion to approve the non-public minutes June 21, 2016. Mrs. Richardson seconded the Motion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

NON-PUBLIC SESSION

Motion. Mr. LeDuc made a motion to go into non-public session under RSA 91-A:3, II (a, b, & d) at 7:55 p.m. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

RETURN TO PUBLIC SESSION

The Chair called the meeting back to public session at 9:05 p.m.

Motion was made by Mr. LeDuc and Seconded by Mr. Anderson to not publicly disclose the minutes because it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the board.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Ms. Marston said they have two proposed fire department members; Eric Nilsson and Katrina Haynes.

Motion. Mr. LeDuc made a motion to appoint Eric Nilsson as a fire department member. Mr. Konopka seconded.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard –No; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Mr. LeDuc made a motion to appoint Katrina Haynes as a fire department member and EMT Basic. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Mr. LeDuc made a motion to appoint Zachary Remick as an EMS per diem fire fighter basic. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

Motion. Mr. LeDuc made a motion to appoint Troy Normandin as an EMS per diem fire fighter basic. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

HVAC Systems for Town Hall

The Chair asked Ms. Marston if she knows of anyone they could get to come in. Ms. Marston has called around and has had a hard time finding someone available. She can Google a company but some of

those companies can be very expensive. The Chair will make some calls among his contractor colleagues to see if they know anyone.

Barnstead Patrol Update

Mrs. Richardson asked how long they are going to be doing Barnstead's patrolling and if their vehicles are getting ruined because of the back roads. The Chair asked Ms. Marston to ask the Chief about it.

Motion. Mr. Anderson made a motion to adjourn. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 9:12 p.m.

APPROVED:



LARRY KONOPKA, CHAIRMAN



DATE



MEETING AGENDA

TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, JULY 5, 2016

6:00 p.m. - Call to order

PUBLIC INPUT - regarding agenda items only

AGENDA REVIEW

DEPARTMENT UPDATES

1. George Bachelder, Superintendent of Public Works
2. Peter Pszonowsky, Fire Chief
3. Richard Walter, Jr., Police Sergeant

NEW BUSINESS

ACTION ITEMS

1. Selectboard representatives for collective bargaining
2. Economic Development Committee's proposed goals & objectives
3. 33 & 37 Main Street proposal
4. 2017 tax map maintenance contract, Cartographic Associates, Inc.

COMMITTEE REPORTS

INFORMATION ITEMS

1. 2016 Property Tax Lien - \$297,712.45 (decrease from \$429,207.10 in 2015)
2. Rocky Ridge Town Forest - update from Conservation Commission
3. Sale of town owned tax-deeded property - 11 Watson Street on 7/1/2016, \$52,490.00

OLD BUSINESS

1. Town hall basement (4/5/16)
2. Sale of town owned tax-deeded property
 - a. Five parcel combined offer - (5/24/16)
 - i. Tax Map U4, Lot 25 - 1 Fayette Street
 - ii. Tax Map U4, Lot 26 - Depot Street (was #7)
 - iii. Tax Map U3, Lot 127 - Fayette Street (parking lot parcel 1 of 2)
 - iv. Tax Map U3, Lot 128 - Bridge Street (parking lot parcel 2 of 2)
 - v. Tax Map U3, Lot 118 - Franklin Street parking lot
3. Housing Standards Agency - inspection fee increase request (tabled 6/21/16)

APPLICATIONS and WARRANTS

1. Notice of Intent to Cut - 15 Will Smith Road - tax map R5, lot 6

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. June 21, 2016 - Public Meeting Minutes
2. June 21, 2016 - Non-Public Meeting Minutes

NON-PUBLIC SESSION

PUBLIC INPUT