



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday, November 22, 2016

CALL TO ORDER - Call to order at 5:02 p.m. by Larry Konopka, Chairman

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carl Anderson
Carole Richardson
J.C. Allard

OTHERS PRESENT

Cara Marston, Town Administrator
Ammy Ramsey, Recording Secretary

PUBLIC INPUT – regarding agenda items only

None

AGENDA REVIEW

Gerard: An update on B.C.E.P. for Committee Reports.
Carole: Planning Board update in Information.
J.C.: None.
Larry: None.
Carl: None.

DEPARTMENT UPDATE

1. Jeffrey Cain, Chief of Police

Larry and Chief Cain introduced Sheriff Hilliard and Merrimack County Attorney Ouellette.

Chief Cain gave the following information for calls and arrests, 1,367 calls for service since October 11 until now so the department has handled 9,254 calls of service for the year to date, dispatch reported 2,675 calls which brings Pittsfield to 13,679 calls from January until the end of October. The department has had 52 arrests since October 11 which makes it 308 for the year until now. Out of the 52 there was 107 total offenses, which included 10 felonies, 19 drug related arrests, 10 assault 5 of them were domestic violence related, 9 domestic violence calls, 6 thefts, 5 resisting arrest, 9 disorderly conduct, 6 PC's, and 1 felony sexual assault. We have had 10 motor vehicle accidents since October 11 which brings us to 71 year to date. 177 motor vehicle stops which brings the number to 1,632 for the year till now.

The department and Town Hall cameras are ready to be installed, the wiring and all the other work is done.

The election went very smooth here.

Officer Clark finished his training and is now nationally certified as a DRE, Sgt. DiGeorge and Cache passed all of their annual K-9 certifications, and Detective Martineau worked on a sexual assault case which was the center of a report done by WMUR. She will also be attending a crime scene class coming up in December to complete her next step in training.

It looks like we are going to be under budget again this year.

The department participated in the Veterans Day Ceremony.

Chief Cain also thanked Chairman Konopka for the donation of the exercise equipment.

Chief Cain stated that he feels the board should consider keeping the full time officer position in the budget with the call volume and other demands on the department. He would like to be able to keep what positions are in the budget to prevent cutting the current services the town has and needs. He feels that cutting that position would have a negative impact on the services to the community. Chief Cain stated that there are time constraints being imposed on the department from the court system that could further put a strain on the department. Chief Cain gave some examples of those situations, one of them is the Felonies First Program that will be starting in January. Chief Cain stated that currently Sheriff Hilliard's office helps as much as they can but with this new program his office will be busier as well and not always be available to help. He explained that the detective is working very hard and is needed full time, officer Gauthier will be retiring in the near future and the Administrative Assistant will be leaving as well at the end of the year. With losing these people the demand on the current department will be greatly increased. He further described the impact the town would have with not filling this position which would include losing the grant for the SRO Officer. He explained that if the position is cut it will eliminate the SRO officer and to save money another position would have to be cut, and gave some estimates of the savings. He then explained the ramifications of cutting those positions, which included not having 24-hour coverage. Chief Cain further explained that the sheriff's office could help in a 911 emergency but it would take a considerable amount of time to respond if they are not currently on a call.

Chief Cain introduced Sheriff Hilliard.

Sheriff Hilliard described felonies first process and how it impacts his office and the local communities. He referenced the drug epidemic and how it effects the communities. He expressed his concerns for the community and how it will be effected if the Pittsfield Police Department does not have the officers that the community needs.

Larry asked Sheriff Hilliard about the benefits of having a SRO officer in the schools.

Sheriff Hilliard stated that he feels having a SRO is very beneficial to the community. The benefit is not only seen in the school but also in the home and community.

Gerard made comments referencing the new drug and how Narcan is not effective with that particular drug. He agreed with Sheriff Hilliard's comments about the crime rate not just in Pittsfield but the surrounding communities.

Sheriff Hilliard stated that he has not seen any decrease in crime and his biggest concern is the escalation of violent crimes that are happening.

Larry asked about the increase of violence against police officers and if Sheriff Hilliard has seen this. Sheriff Hilliard stated that yes it has increased and he feels that it is because of lack of leadership in our communities and in our government.

Chief Cain introduced Merrimack County Attorney Ouelette.

Attorney Ouelette gave her history as an attorney. She prosecutes for five towns and stated that Pittsfield is her busiest town. She described how vital the departments help is to her with prosecuting. She expressed her concern if the department cut back on the amount of officers in Pittsfield. She feels it would have a negative impact in her ability to prosecute cases and the victims would not get the justice they deserve. She is also involved in juvenile cases as well and stated that Officer Weber is a vital part in those cases.

Gerard asked about the impact on the administration with felonies first with the county and the police. Attorney Ouelette explained that the difficult part will be having to deal with two courts and not just one. So potentially two officers could be needed at the same time and also an officer may be held up longer because of the two courts. She also stated that Pittsfield has such a large case load that the court has adjusted their schedule to have Pittsfield the only town that is scheduled for Fridays.

Larry: I need a motion to go into non-public for RSA 91-A:3, II a, b, c.

J.C.: Second.

Discussion: None.

Larry: All in favor.

Board returned to Public Session at 7:04.

Roll call was done.

Gerard: I make a motion to seal the minutes.

J.C.: Second.

Discussion: None.

Motion carries 5-0 and roll call was done.

NEW BUSINESS

ACTION ITEMS

1. Begin voting on 2017 town budget

Larry asked if the board had a chance to review the budgets and if they would like to go through line by line or by page. In reviewing the Executive Budget, the Selectman's budget is half of what it supposed to be and asked if this is still ok with everyone. There was some discussion on how to go through the budget.

Gerard asked about the advertising line in the Executive Budget. Cara stated that there was more advertising this year because of ordinances and public hearings.

Gerard: I make a motion to approve the Executive Budget at \$135,088.00.

Carl: Second.

Discussion: None.

Motion carries 5-0

Carole asked if this was with the increase in the Town Clerk's salary. Cara stated yes and there was a decrease in the election line.

Gerard: I make a motion to approve the Elections, Registrations, and Vital Statistic's Budget for 70,925.00.

J.C.: Second.

Discussion: None.
Motion carries 5-0

Carole asked why it was overspent on health insurance, Cara stated a portion of that has not been allocated to the welfare department, but that amount will change.

Gerard: I make a motion to approve the Financial Administration Budget for 153,588.00.
J.C.: Second.
Discussion: None.
Motion carries 5-0

Carole asked if the increase is because we have a new contract, Cara stated yes.

Gerard: I make a motion to approve the Revaluation of Property Budget for 33,747.00.
Carl: Second.
Discussion: None.
Motion carries 5-0

Gerard: I make a motion to approve the Legal Expenses for \$30,000.00.
Carl: Second.
Discussion: None.
Motion carries 5-0

Gerard: I make a motion to approve the Personnel Administration for \$27,500.00.
J.C.: Second.
Discussion: Carole asked if this was the last year for this, Cara stated yes.
Motion carries 5-0

Carole asked about the increase being because of the master plan being printed and Cara confirmed that, and stated the portioning out of the expenses for the computer.

Gerard: I make a motion to approve the Planning Board Budget \$6,739.00.
J.C.: Second.
Discussion: None.
Motion carries 5-0

Carl asked who the ZBA Secretary is, Cara stated it is Cindy Hetu.

Gerard: I make a motion to approve the Zoning Board's Budget for \$4,683.00
J.C.: Second.
Discussion: None.
Motion carries 5-0

Cara explained that this amount is one of the changes you received, that the amount in the book is a different amount to reflect the change in the maintenance person as discussed at the last meeting.

Gerard: I make a motion to approve the General Government Building's Budget for \$31,407.00.

J.C.: Second.

Discussion: None.

Motion carries 5-0

Cara reached out in reference to the town clock and gave those details.

Carl: I make a motion to approve the Cemetery Budget for \$27,330.00.

Gerard: Second.

Discussion: Gerard asked about the unemployment compensation and Cara explained that.

Motion carries 4-1 Carole abstains

Gerard: I make a motion to approve the Regional Association Budget for \$7,399.00.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Police Budget for \$1,071,415.00

Larry: Second.

Discussion: Carl asked what line the unfilled patrolman's position is. I would propose we reduce that line item to \$1.00. Carl stated he realizes that he does not represent everyone in town, but he did have enough votes to put him in his position. He listened to the reasons why the position is needed and agreed they are all valid reasons, and he agrees we have a good police department. But he is here to speak for the people who put him in his position and himself. He stated he heard from the sheriff that expenses are being passed down the line and he stated that the people he has heard from are tired of it being passed down. Carl also stated that he is confident that the Chief can keep order in town with one less officer. He is not in favor of filling that position and expressed his feelings on losing the SRO in result of not filling that position.

Larry stated that he wanted to share services and bring revenue into town, he was discouraged that things have not worked out that way. He expressed that originally he wanted to cut services but after doing the research and talking with the Chief he does not feel that we can afford to cut now. He also stated that he originally was not in favor of the SRO but after speaking with several people and some children he feels that the SRO is a great asset to the town. There is a big problem with drugs in our town and everywhere and if we can save one person it would be worth it. He has done the homework and it has changed his mind, he knows that it seems like he is wishy washy but after doing the research he feels that we need the officers we have. He feels now is not the time to cut positions with the new requirements and restrictions coming down from the courts.

Gerard expressed his concern about the new mandates and how it will affect the department. He stated that a few months ago he would have cut these positions as well but after looking at demand on the department from the courts, and the drug problem that is happening he feels that we can't cut the positions.

Carole stated she does not feel that this board should have to come up with revenues. And feels that if you are in business you would have to cut the budget if the revenues are not coming in. And until we get revenues we have to get the tax rate down. I am not hearing from the people that are hear every week, I hear from other people. She stated she is

disturbed when they have to take people's homes and serve eviction notices. I am not totally in favor of cutting an officer, but maybe we can ask our department heads to take another look at their budget and make some more cuts. She feels that we need to look at needs and not wants, and live within our budget. And she welcomed any suggestions from anyone with revenue ideas.

Larry asked the Chief if he could reduce the overtime amount. Chief Cain stated the reasons the amount is where it is at which includes holidays and the current resources he has that helps with those costs. Also with the time constraints that the courts have imposed has an impact on those costs.

Carl stated that we have to remember that we are the only union shop around, and it costs to have full time officers and that means you have benefits and other costs.

Chief Cain stated that usually when revenues are down the demand is up. He is unable to control the demand that is put on his department.

J.C. stated that this is a hard decision and that you can't compare his department to a business and run it like one. We are being asked to guess what the threats are to our community, and how to mitigate those. We have a great following that come to the meetings, but those are not the people I hear from. He stated that this is a unique opportunity that has come their way to be able to recoup some losses. And if that means we lose some services then maybe we take that chance.

Carl stated that the people that he hears from are not here, they are at home and they are confident that I will vote their way and echo their needs and that's what I am doing.

Chief Cain stated that if the town wants to save money they will need to cut two positions because cutting one will not save money. Because of the grant revenue offset.

Carole suggested that the Chief look at his budget again.

Chief Cain stated that he has gone through the budget several times and he was asked to come in with a flat line budget and he has done that. He has also come under budget this year. He had several increases in his budget and still came under budget, the increases were from property liability and health insurance.

Larry stated that there is a motion for \$1,071,415.00. He supports that budget and feels that it would be devastating to lose an officer. With the drug problem we have we should not cut this position.

Any further discussion: None.

Motion dies 3-2 J.C., Carole, and Carl opposes

There was some discussion on how to reduce the budget.

Carl: I make a motion to reduce the Pittsfield Police Department Budget to 920,761.00.

Carole: Second.

Discussion: Chief Cain stated that if the budget is reduced the overtime line item will need to be increased. And the town will have to side bar with the union for some type of on call status because I will not be able to guarantee 24-hour coverage, and the state police and sheriff office may not be able to cover. Larry asked about the town and the wait time for a recent incident, Chief Cain stated it was Salisbury and it was 45 minutes. Chief Cain described the possible wait times for a call. Gerard stated he is not willing to put our citizens at risk like that.

Motion carries 3-2 Larry and Gerard opposes

Carl: I make a motion to add \$75,000.00 to be split between part time and overtime line items.

Gerard: Second.

Discussion: None.

Motion carries 5-0

Carl: I make a motion to approve the Pittsfield Fire Department Budget for \$836,511.00.

J.C.: Second.

Discussion: None.

Motion carries 5-0

Carl asked about the 12 hours for the Building Inspector and his time spent for Planning and Zoning, Cara explained that it is a limit of 12 hours and how it will be allocated.

Carl: I make a motion to approve the Building Inspector's Budget for \$26,470.00.

Carole: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Housing Standards Budget for \$17,255.00.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Emergency Management Budget for \$8,000.00.

Carole: Second.

Discussion: None.

Motion carries 5-0

Carole: I make a motion to approve the Forest Fire Suppression Budget for \$1,407.00.

Gerard: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Highway Department's Budget for \$1,026,462.11.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Solid Waste Budget for \$175,807.29

J.C.: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Hydrant and Dam Budget for \$177,411.00.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Animal Control Budget for \$13,032.00.

J.C.: Second.

Discussion: There was some discussion about the amount of hours. Larry pointed out we would be under budgeting if we go with those limited hours. Carl stated he has not seen an increase in any animal problems.

Motion carries 4-1 Larry opposes

There was some discussion about possible reductions.

Gerard: I make a motion to approve the Welfare Budget for \$77,262.00.

Carl: Second.

Discussion: Gerard stated he remembers when it was higher, and that Bonnie has done a great job.

Motion carries 5-0

Gerard: I make a motion to approve the Park and Recreation Budget for \$27,742.00.

Carl: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Library Budget for \$81,916.00.

Carole: Second.

Discussion: None.

Motion carries 4-1 J.C. abstains

Gerard: I make a motion to approve the Patriotic Purposes for \$3,500.00.

Carl would like to propose to increase the Memorial Day amount by \$1,000.00. He feels we should do more for that occasion. He gave some suggestions on what to do.

J.C.: Second the \$3,500.00.

Discussion: Carole asked what the \$600.00 is spent for, Cara stated that money is for the flags and it also covers all the flags for the town buildings.

Motion carries 5-0

J.C.: I make a motion to approve the Conservation Budget for \$1,000.00.

Gerard: Second.

Discussion: None.

Motion carries 5-0

Gerard: I make a motion to approve the Economic Development Budget for \$4,149.00.

Larry: Second.

Discussion: Larry asked if we could get the EDC to come in and give us an update on what they are doing. There was some discussion on what the budget includes.

Motion dies 3-2 Carl, Carole, and J.C. opposes.

Gerard: I make a motion to approve the \$149.00 for the EDC email electronic communication.

Carl: Second.

Discussion: None.
Motion carries 4-1 Larry opposes.

Gerard: I make a motion to approve the Bond and Debt Service Budget for \$ 28,631.00.
Carl: Second.
Discussion: None.
Motion carries 5-0

Gerard: I make a motion to approve the Tax Anticipation Note Interest for \$ 5,000.00.
J.C.: Second.
Discussion: None.
Motion carries 5-0

Carl asked if we are taking the Capital Outlay line by line or all at once. He suggested we take out line 580 for the Police Cruisers and set up a capital reserve fund and put \$20,000.00. Cara stated we already have a capital reserve fund and the amount in the fund is \$1,092.00. Larry stated they asked for two cruisers last year and didn't get any and they lost one cruiser this year. Gerard stated he is in favor of this line because we are in need of one.

Gerard: I make a motion to approve the Capital Outlay for \$215,784.00.
Larry: Second.
Discussion: Carl still thinks we need to start a capital reserve fund.
Motion carries 3-2 J.C., and Carl opposes

Gerard: I make a motion to approve the Capital Reserves \$70,000.00.
J.C.: Second.
Discussion: Carole asked if we will be revisiting this to add to this, Cara stated yes.
Motion carries 5-0

Gerard: I make a motion to approve the Waste Water Treatment Budget for \$431,619.00.
J.C.: Second.
Discussion: None.
Motion carries 5-0

Gerard: I make a motion to approve the Waste Water Treatment Debt Service for \$28,631.00.
J.C.: Second.
Discussion: None.
Motion carries 5-0

2. Proposed change to Selectmen's Office "open" hours

Cara presented a draft of the notice. The Selectmen's office only will be closed until 1:00 p.m. on Wednesdays. She has communicated with Erica and Jesse to make sure this will not impact them. She and Bonnie will be in the office but their window will be closed to the public.

Gerard: I make a motion to approve the change in the Selectmen's Office hours.

Carl: Second.

Discussion: Larry: So the only change will be Wednesdays they will be closed from 8-1 and open in the afternoon from 1-4.

Motion carries 5-0

3. Waste Water Treatment Facility storage container for the phosphorous treatment chemicals.

Cara explained the chemical has been successful and the next step is to make arrangements for a permanent solution for this issue. Larry stated this is for a new 8x20 storage container in the amount of \$3,200.00 plus delivery. Carole asked where the money will come from, and if this is a purchase or rental. Cara stated the Waste Water fund, the money is available, and it is a purchase not a rental.

Carl: I make a motion to accept the bid for the purchase of the new 8x20 Waste Water Treatment Facility storage container.

Carole: Second.

Discussion: None.

Motion carries 5-0

4. LED street light conversion

Donna Keeley gave an overview for LED street lighting. She presented the board with a spreadsheet that gave information for the rates the town pays now and the amount with LED and the payback time frame. She explained the process on how to get started and how Eversource can help with the process going forward if the proposal is accepted.

Fred Hast asked about the amount of lights on Barnstead Rd. There was some discussion about the project and how an inventory of the lights around town can be accomplished.

Carole: I make a motion to move forward with the LED Lighting.

Gerard: Second.

Discussion: None.

Motion carries 5-0

5. Security Camera Locations

Cara would like the board to clarify where they would like the security cameras placed. There was some discussion and the placement of the cameras will be two in the main lobby, one in the large meeting room, and one in the Selectmen's office.

INFORMATION ITEMS

Carole wanted to thank the Planning Board for the special meeting they had last week to get Bill Miskoe's plan approved. She feels they are doing a great job with dealing with the Registry of Deeds regulations for filing.

COMMITTEE REPORTS

Gerard stated that the committee voted for a 2 ½ percent pay increase if they stay in-line with the budget. He was the only one who voted against a pay raise.

OLD BUSINESS

5. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)

Cara gave an overview of what was discussed in the past and wanted to see if the board wanted to review this contract again. She presented the contract and a bill. There was some discussion regarding the terms of the contract and what the bill was for.

Gerard: I make a motion to sign the contract.

Larry: Second.

Discussion: Larry asked if the committee supported this, and Gerard said they did and it was a unanimous vote. Larry asked if the people voted on this, Cara stated yes in the 2015 town meeting and what was left is the amount of \$19,000.00. Carl asked if this authorized any more expenditures, Cara stated it could because this authorizes more work to be done. And that this contract has the amount of \$24,000.00. Larry asked if Gerard would like to withdraw his motion and make another motion to state the amount of \$19,000.00. Gerard said yes.

Gerard: I withdraw my motion.

Larry: I withdraw my second.

Gerard: I make a motion to sign the contract with the limit of \$19,000.00 that the townspeople voted on.

J.C.: Second.

Discussion: Larry asked if they now can't go over \$19,000.00. Cara was not sure because the contract does state \$24,000.00 and there has been several contract errors in the past. Carole asked Gerard what this will be getting us. Gerard stated that he was not sure, that he thought this would pay for what work he already has done. Cara stated that it was not because this is a contract for future work, but she has a bill to pay him for the work he has already done for \$1,800.00. Gerard suggested the board shoot down the contract at this time and send a letter to the Aqueduct Committee explaining what you want. Larry stated he would like the contract to not exceed \$19,000.00, and an explanation of what will be done with the \$19,000.00. Larry asked Gerard to go to the board and get more information. There was some discussion on how to move forward with the open motion.

Gerard: I withdraw my motion, with reservations.

J.C.: I withdraw my second.

Larry I need a motion to pay the current bill we have for \$1,867.50.

Carole: So moved.

J.C.: Second.

Motion carries 5-0

6. Citizen request – Knights of Columbus Baby Safe Haven signage (tabled 11/15/16)

Gerard: I make a motion we approve the sign for the Baby Safe Haven.

Carole: Second.

Discussion: Larry asked if the Chief is ok with the sign, Chief Pszonowsky stated it was the size of a speed limit sign and he was fine with it.

Motion carries 5-0

CHECK MANIFESTS

1. Accounts Payable

Gerard: I make a motion to approve Accounts Payable.

Carole: Second.

Discussion: None.

Motion carries 5-0

2. Payroll

Gerard: I make a motion to approve Payroll and Direct Deposit.

J.C.: Second.

Discussion: None.

Motion carries 5-0

MINUTES

1. November 1, 2016 – Public Meeting Minutes

Gerard: I make a motion to approve the November 1, 2016 Public Meeting Minutes.

J.C.: Second.

Discussion: Carole asked about page #4

Chief Pszonowsky gave an update to clarify on the food pantry set up.

Carole gave Ammy a copy of the draft minutes with corrections.

Motion carries 5-0

2. November 1, 2016 – Non-Public Meeting Minutes

Gerard: I make a motion to approve the November 1, 2016 Non-Public Meeting Minutes.

J.C.: Second.

Discussion: None.

Motion carries 5-0

3. November 15, 2016 – Public Meeting Minutes

Carole: I make a motion we approve.

J.C.: Second.

Discussion: Carole had a question in regards to putting the step level for the light equipment operator but not in the first one and would like to be consistent. Carole gave Ammy a copy of the draft minutes with corrections.

Motion carries 4-1 Gerard abstains.

4. November 15, 2016 – Non-Public Meeting Minutes

Gerard: I make a motion to approve the November 15, 2016 Non-Public Meeting Minutes.

Carole: Second.

Discussion: None.

Motion carries 5-0

PUBLIC INPUT

Rob Freese asked Cara what the amount would be that would be needed to keep the two line items from the police budget after you figure in the amount that was approved to put in the overtime and part time line items. Cara stated that \$150,654.00 was cut and 75,000.00 was put back so that amount would be \$75,654.00.

Geff Freese asked if that is the amount the board would need to reinstate the officers because he would like to make a donation.

Rob Freese offered to work with Cara to put that money back in, if you change the vote to put those positions back in.

Carl stated he would like to have a conversation about donations and accepting them.

Donna asked if that included everything and Cara confirmed that.

Chief Cain asked about the repayment of the grant and Cara stated she did not include revenues in that amount. Cara stated that the revenue we would be losing is about \$72,000.00.

Chief Cain stated that we would be losing two full time officers for about \$3,000.00.

Geff Freese stated that he is afraid for the safety of his employees, he has over 300 employees that work here in town. So that is the reason he would like to do the right thing.

Larry stated that the board would have to talk about it and Adam Gauthier thanked Rob and Geff for their generous offer.

Matt St. George asked if that included the overtime and the grant, and Cara stated that overtime is a separate line item and the line item for the officer included everything. For the grant it runs out 2018 and part of the terms is to keep the officer on for 1 year after the grant runs out. And it was also explained that in order to keep the grant we would have to have 8 officers plus the SRO.

Bob Schiferle asked if the grant will have to be repaid if we cut the position before the terms of the grant run out, Cara stated yes. He asked if that was included and Cara stated, no, that we would have to put money in the budget to do that.

There was some discussion about how much this would cost. It was determined that Cara would put together a spreadsheet and a public hearing will be held.

Adam Gauthier asked about the water main line maps. Cara stated we have the sewer but not water. He expressed his concern with spending money for the street lights, and the amounts.

Donna Keeley clarified the LED amounts Adam questioned.

Gerard: I make a motion to adjourn.

Carl: Second.

Discussion: None.

Motion carries 5-0

Meeting adjourned 8:45 p.m.

Approved:


Lawrence Konopka, Chairman


Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, NOVEMBER 22, 2016

5:00 p.m. - Call to order - regular session

PUBLIC INPUT - regarding agenda items only

AGENDA REVIEW

DEPARTMENT UPDATE

1. Jeffrey Cain, Chief of Police

NEW BUSINESS

ACTION ITEMS

1. Begin voting on 2017 town budget
2. Proposed change to Selectmen's Office "open" hours
3. Waste Water Treatment Facility storage container for phosphorous treatment chemical
4. LED street light conversion

COMMITTEE REPORTS

OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned tax-deeded property (7/26/16)
 - a. 81 Main Street - (under agreement 8/23/16)
 - b. 114 Main Street - (under agreement 8/2/16)
 - c. 31 Berry Avenue - (under agreement 8/10/16)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Town equipment policy changes (tabled 9/20/16)
5. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)
6. Citizen request - Knights of Columbus Baby Safe Haven signage program (tabled 11/15/16)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. November 1, 2016 - Public Meeting Minutes
2. November 1, 2016 - Non-Public Meeting Minutes
3. November 15, 2016 - Public Meeting Minutes
4. November 15, 2016 - Non-Public Meeting Minutes

PUBLIC INPUT