



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF TUESDAY, October 25, 2016

CHANGE OF MEETING LOCATION: MEETING TO BE HELD AT PITTSFIELD ELEMENTARY SCHOOL – 34 BOW STREET, PITTSFIELD N.H.

Call to order at 6:02 p.m. by Larry Konopka, Chairman

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carl Anderson
Carole Richardson
J.C. Allard

OTHERS PRESENT

Cara Marston, Town Administrator
Ammy Ramsey, Recording Secretary
Bob Schiferle, Budget Committee Chair
Fred Hast, Budget Committee Member
Mark Riel, Budget Committee Member
Faith Whittier, Budget Committee Member
Robert Kitson, Budget Committee Member
Helen Schiff, Budget Committee Member
Louis Houle, Budget Committee Member
Helen Schoppmeyer, Budget Committee Member
Ralph Odell, Budget Committee Member
Mary Paradise, Budget Committee Member
Gail Nickerson, Budget Committee Member

MEETING WITH BUDGET COMMITTEE

1. Begin review of proposed 2017 municipal budget

Larry explained this meeting is for reviewing the budgets for the department heads. They will hold public input at the end of the department head presentation.

Bob Schiferle encouraged participation and asked if we stick to questions that pertain to the budget.

Highway Department – George Bachelder

George went through a few line items in the Highway Departments Budget and mentioned the decreases and increases. The budget shows at this point \$8327.00 decrease.

Bob Schiferle asked about paving and reconstruction with the Safe Routes to School project, the budget was increased years ago because of the project but was wondering how much of the money is going to that project. George explained that the project has not been done yet, but in the years that the money has not gone to that project it has gone to projects around town to repair and maintain roads around town. He also stated that it helps to have the money in the budget to prevent having to get a bond to pay for projects that need to be done. The Safe Routes to School Project is going to be done next year, along with Cameron Drive. Bob then clarified that the amount for that line item would not be different without the project, and George confirmed that.

Mark Riel asked about the funds left over in overtime and also line painting. George explained the reasons for the funds left over and the expected to possibly use some of those funds because the year is not over yet. The other issue is that if we can't find a replacement for the position that is opening up it will mean that the other guys will have to fill in and that will cause overtime.

There was some discussion about the capital outlay for the department.

Mark Riel asked about the upcoming vacant position and if there is a possibility of hiring out.

George explained that it is a full time position and even if we outsourced the plowing which would cost the town a great deal, we still have the work and equipment needed all year long and someone has to fill that seat. And explained that he is exploring options with the employees he already has but would still need to hire to fill the position.

Fire Department – Chief Pszonowsky

Chief Pszonowsky explained several line items and the reasons for increases and decreases. He also further explained expenses related to apparatus needs, inspections, and training.

There was some discussion concerning how calls are billed out and how we receive and distribute funds accordingly. It will be clarified and the information will be given to the Budget Committee.

There was some discussion about the fuel and where it is purchased and the cost. As well as the options to cut the cost for electricity.

Gail Nickerson asked about when a line item goes over budget where the money comes from to pay for the over expenditure. Cara and Pete explained the process.

Bob Schiferle asked about the position increases, and if they are contractual and Pete clarified that.

Louis Houle asked about the water source to the department, concerning the two hook ups and one not being and one being charged by Pennichuck.

There was some further discussion about other line items and the expenses.

There was some discussion concerning how many calls the department had and the funds billed out and collected. Chief Pszonowsky will get some more information together and forward it to Bob Schiferle.

Chief Pszonowsky discussed the capital outlay for the Fire Department.

Public Input

Noreen Rollins inquired about the amount of full and part time employees. Chief Pszonowsky gave those numbers.

Police Department – Chief Cain

Chief Cain explained a few line items that went up and the reasons for those increases. These line items included property liability, dispatch fee's, and retirement. He further explained the increase and decreases in budgeted items such as salaries, insurance costs, fuel, and other items. The department's budget is \$106.00 under last year's budget and gave the reasons why.

Mark Riel inquired about some of the positions in the department and the vehicles that are used with those positions.

Gerard inquired about the training line item. Chief Cain explained that line item and how the funds are spent.

Louis Houle asked about the heating fuel. Chief Cain explained how he came up with the figure. Gail Nickerson asked if we have ever looked into a savings program. Cara explained we have been tied in with the school and we get a significant discount by doing that.

Chief Cain went over the Police Departments capital outlay.

Public Input

Noreen Rollins asked what Health Maintenance line item was. Chief Cain explained that it is used for blood draws for suspects with DWI involved arrests or accidents. She also asked how many full time officers we currently have and about the SRO officer's salary and what part of that the town pays for.

Adam Gauthier inquired about the repair of the entrance light. Chief Cain has spoken to the right people and is working on that.

Louie Houle inquired about painting the trim on the building. Chief Cain explained he is working on getting some prisoners in to do the work.

There was some discussion on when and where the next meeting will be held. The next meeting for the combined boards will be on November 15, 2016 at 5:00 p.m. at the Town Hall. The Budget Committee will be meeting before that.

There was some discussion about the setting tax rate. It was decided that the tax rate will be set Tuesday November 1, 2016 at 5:00 p.m.

Gerard: I make a motion to adjourn.

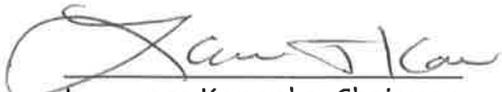
J.C.: Second.

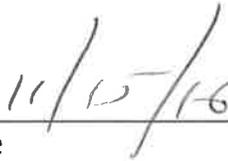
Discussion: None.

Motion carries 5-0

Meeting adjourned 7:58 p.m.

Approved:


Lawrence Konopka, Chairman


Date



MEETING AGENDA
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