



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES of Tuesday, September 6, 2016

CALL TO ORDER

The Pittsfield Board of Selectmen Meeting for September 6, 2016 was called to order by Chairman Konopka at 6:00 p.m.

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
J.C. Allard

EXCUSED

Carl Anderson

PUBLIC OFFICIALS

George Bachelder, Superintendent of Public Works
Jeffrey Cain, Chief of Police
Peter Pszonowsky, Fire Chief
Cara Marston, Town Administrator

NON-PUBLIC SESSION

Motion. Mr. LeDuc made a motion to go into non-public session under RSA 91-A:3 II (c) at 5:00pm. Mrs. Richardson seconded the Motion. Motion passed 4-0.

Motion. Mr. LeDuc made a motion to go back into public session. Mr. Allard seconded the Motion. Motion passed 4-0.

Motion. Mr. LeDuc made a motion to seal the previous non-public session. Mr. Allard seconded the Motion. Motion passed 4-0.

Chairman Konopka called the meeting to order at 6:01 p.m.

PUBLIC INPUT – agenda review items only

N/A

AGENDA REVIEW

Mr. LeDuc wanted to add Elections under Action.

DEPARTMENT HEAD UPDATES

PUBLIC WORKS

Superintendent Bachelder gave the Board an update for July and August. They worked on sidewalks around town and repaired various washouts during the first part of July. They built a parking lot for the Conservation Commission on Clough Road. They cleaned up a lot of down trees and limbs from the heavy rain and winds. They hauled in crushed gravel and mowed and trimmed lawns. They cleaned up the town shed and hauled a bunch of stuff to the dump. They seeded the lot on Chestnut Street. They have cut washboard on the back roads.

Mr. LeDuc asked if without rain the roads will stay the way they are. Mr. Bachelder explained without the rain they can't grade the roads which mean the road turns to powder and they can't get up the roads.

Mrs. Richardson asked if the Safe Routes to School project will be happening this year. Mr. Bachelder responded he is not sure if Ms. Marston has an update on that. The last time he met with them they were still working on the temporary right-of-way easements. Mrs. Richardson asked if that means they won't be paving and saving the money for the Safe Routes to School project. Mr. Bachelder commented he wants to do some other paving if they don't do Safe Routes to School this year. He would like to do part of Daroska Road, Siel Road, and Tilton Hill Road from Wildwood Drive up. He is measuring up the sections to see if they have the money to do it. He is waiting until last minute to find out if they are not doing the Safe Routes to School project.

Mrs. Richardson asked Mr. Bachelder for his suggestions regarding the vacant property on Main Street (old 36 Main Street building). Mr. Bachelder suggested putting up a fence or slopping it off of Main Street.

POLICE DEPARTMENT

Chief Cain gave the Board an update for July and August. They had a great weekend for the Balloon Rally with no major incidents. They were able to come in under budget by about \$500. They had a successful National Night Out event. They had a very good turnout; they gave 300 slices of pizza and 500 hot dogs. They had every officer there that night and limited it to 68 hours of overtime for the weekend. Chairman Konopka apologized for not making it to National Night Out. He has tried to make it every year.

Chief Cain informed the Board the calls since July were 1,717 for service, 107 criminal cases, 57 arrests with 16 felonies, 327 motor vehicle warnings or citations and 15 more vehicle accidents.

Officer Clark submitted his resume and wrote an essay and was accepted to the Drug Recognition Expert Certification Program. He successfully passed and has been selected to do the practical portion which makes him nationally certified. The practical is in Arizona and everything is paid for by the program except for food.

Chief Cain informed the Board that the 2012 charger has been to the mechanic a couple of times. There are compression issues with one of the cylinders. There is a recall on it so it is going to the dealership and will get a diagnosis. Chairman Konopka asked what the mileage is on it. Chief Cain believes it to be somewhere in the 60,000 range?

They are participating in the national See Something Say Something campaign. They are encouraging the community to call with concerns or reporting something. Chairman Konopka asked if it is on Facebook. Chief Cain responded it is.

Chief Cain wrote the highway safety grants and just received the approval today. They will be for the 2017 highway safety grants; however, they kick off October 1st.

Chief Cain had a couple of meetings with the School regarding the SRO. They are happy with things and had suggestions for the coming year.

Chief Cain explained they had a lot of vacation time used in July and August and tried not to use too much overtime. They also had some furniture donated by Globe.

Chief Cain informed the Board that Sgt. Walter has turned in his resignation. He thanked Sgt. Walter for 17 years of service. Chairman Konopka also thanked Sgt. Walter for his service.

Mrs. Richardson asked if there was any follow up on the Young's concern on Green Street. Sgt. Walter is not aware of any calls down there. Chief Cain explained there have been calls about the driving on Tilton Hill Road and are continuing to address it.

FIRE DEPARTMENT

Chief Pszonowsky believes the Balloon Rally was a great success. They did a total of 96 calls in the month of August. Mrs. Richardson asked if they were ambulance calls. Chief Pszonowsky responded 78 of them were ambulance calls. Total calls as of today are 556 with 401 for EMS, 226 were transports and 124 non-transports. The total billed out is \$211,000 and collectible \$146,000. Chief Pszonowsky explained there has been some overtime with some of the new hires using up vacation time.

Chief Pszonowsky did the research on the doors and found the ones from Home Depot did not come with the weather strips and other parts needed. Home Depot would be more expensive than the quote from Lang Door.

Mrs. Richardson asked if Mr. Simpson has any further to report on his drug liaison work. Chief Pszonowsky responded he has an update however he is finishing an EMT course. He can give an update at an upcoming meeting.

Mr. LeDuc informed Chief Pszonowsky the Budget Committee would want a breakdown of the calls for the budget season.

Motion. Mr. LeDuc made a motion to approve the purchase of 2 doors from Lang Doors in the amount of \$1,810. Mr. Allard seconded the Motion. Motion passed 4-0.

Chief Pszonowsky discussed upcoming inspections on fire vehicles. They also are doing a study with PSNH (Eversource) to try to get the electricity bill down if they can.

NEW BUSINESS

ACTION ITEMS

Taxpayer concern regarding condition of entrance to Shaw Road

Chairman Konopka informed the Board that he lives on Shaw Road and asked if anyone wanted him to recuse himself. The Board members were okay with Chairman Konopka not recusing himself.

Superintendent Bachelder explained he was going to rebuild the hill long before they made it a scenic road because it washes out. When it was made a scenic road it tied his hands from doing anything. There was a petition warrant article to do something about it and he was asked to get a price on reconstructing it. It is \$60,000 to do the reconstruction. It was his idea to put in a warrant article to do the reconstruction. A previous Town Administrator forgot to put in the warrant article.

Chairman Konopka lives on Shaw Road and goes up and down it every day. He explained Mr. Bachelder did some repairs a few years ago when it was very bad and now it is decent. He suggested they do a warrant article to let the people decide or leave it alone. Mrs. Richardson asked if the resident is the only one complaining. Chairman Konopka doesn't hear many complaints now. Chairman Konopka doesn't see it as an issue and there are sidewalks in town which need to be fixed. Mr. LeDuc agreed with Chairman Konopka that they need sidewalks and thinks they should do a warrant article for sidewalks. Mr. Bachelder thinks if the resident wants it then he should put a warrant article for it but that the Town shouldn't do anything.

Mr. Bachelder measured up Chestnut Street, Green Street, and a section of Joy Street where the concrete curb is falling apart. He thinks they should start on those sidewalks. He thinks he can re-allocate the \$30,000 to do those sidewalks. There are sidewalks they can do without engineering which he wants to add more money to the budget for hot top.

Chairman Konopka asked Ms. Marston to write a letter from the BOS to the resident explaining the money wasn't budgeted for it and he could do a petition warrant article should he want to.

Pittsfield Bid Policy – department head suggestions

Superintendent Bachelder suggested for paragraph#2 the department head should be the contact person, not the Town Administrator as they are more familiar with the project. He always brings his bids to the Town Administrator for review. The Board agreed with his suggestion.

Ms. Marston explained at the last Department Head meeting they came up with some suggestions for revisions. She doesn't always have the department specific knowledge on bidding on projects therefore

the department heads would be a better contact. Chairman Konopka asked her to write up the revisions and bring it to the next meeting for review. Mr. LeDuc likes the idea of discussing the bids with the Department Heads to make sure they are in total agreement. He thinks it will streamline things for the budget process, as well.

Budget & Finance Workshop training request to close Selectman's Office on September 20, 2016

Ms. Marston explained Mrs. Theriault would like to go to the workshop.

Motion. Mr. Allard made a motion to close the Selectman's Office on September 20, 2016 for the Town Administrator and Assistant to go to the Budget & Finance Workshop. Mr. LeDuc seconded the Motion. Motion passed 4-0.

Budget & Finance Workshop training request from Budget Committee

Chairman Konopka asked if it was budgeted. Ms. Marston responded it is not currently budgeted. There are six members who would like to go and two of them are willing to pay for their own training. Chairman Konopka asked where they would get the money from. Ms. Marston commented there is enough in her training line for two and the other two could be an offset to the board secretary wage line.

Motion. Mrs. Richardson made a motion to approve for members at \$320.00. Mr. LeDuc seconded the Motion. Motion passed 4-0.

Mr. LeDuc asked how many of those people are new. Mr. Schiferle responded everyone has been but some have not been for a while. Mr. Houle is very interested in going as he has a lot of questions. Chief Cain stated that he has some money in their training budget if it would help pay for the budget training. They have been able to get grants and federal funding to pay for things.

BCEP Budget Rep. Appointment – Mary Thorpe

Motion. Mr. LeDuc made a motion to approve Mary Thorpe as the BCEP Budget Representative. Mrs. Richardson seconded the Motion. Motion passed 4-0.

Joint board meeting with the Budget Committee for the 2017 department head presentations

Budget Committee Chair Bob Schiferle explained they want to get a schedule and formal agreement of how to conduct the joint meeting. It is an attempt to improve communication and streamline the process. They are hoping to have a schedule of when the department head meetings would be; similar to what the school is doing. He mentioned it to the School Board who will allow them to be present and ask questions at the same time. The SelectBoard thought it was a great idea.

Mrs. Richardson asked how many people it would be. Mr. Schiferle responded it would be 12 committee members. Chairman Konopka suggested they meet at the school so they could fit everyone. He suggested having Ms. Marston call the School to work something out. The SelectBoard determined to set the meeting for the end of October.

Economic Development Committee Appointment – Heidi Asdot

Ms. Marston explained that EDC Chair Ted Mitchell had recommended her. EDC member Roland Carter informed the Board they had discussed it briefly at the EDC meeting. Chairman Konopka asked what they normally have for members. Ms. Marston responded they have nine member spots.

Motion. Mr. Allard made a motion to appoint Heidi Asdot to the Economic Development Committee. Mrs. Richardson seconded the Motion. Motion passed 4-0.

Safe Routes to School Temporary Right of Way Easements

Ms. Marston explained in order for them to send out the paperwork for the temporary right of way easement the town sets a consideration for the temporary right of way. The statistical study was done which took some time because the list was so small. DOT and the engineer suggested where it is a function of the grant and budgeted for within the grant that they might want to set a minimum of \$50 to \$100 each because the amounts are almost embarrassing. If they agree to the minimum they can send out the letters and then do a temporary easement.

Ms. Marston commented at this point they will not be able to complete the project this year. Mrs. Richardson asked if there was a deadline for this year. Ms. Marston responded there is no deadline because the temporary right-of-way calculation held up a good piece of it for almost eight months. Mrs. Richardson asked if they spend the money this year will they need to come up with the money next year. Ms. Marston said she was correct, but just the amount over the grant, the “extra” amount appropriated over the grant amount for the area to be improved next to the grant project area that will “piggy back” the grant funds.

Chairman Konopka suggested they set a minimum of \$100.

Motion. Mr. LeDuc made a motion to put a \$100 minimum for each temporary easement for the Safe Routes to School project and the money would come from the SRTS grant funds. Mrs. Richardson seconded the Motion. Motion passed 4-0.

Draft Memorandum of Understanding with 55 Barnstead Road, LLP

Ms. Marston explained they were able to get the calculations together as what they would like to offer as an annual charitable abatement. It would be for the residents to see what the business is providing for the town. The amount will be adjusted every year based on the tax rate. They can also adjust the abatement for the electricity if the Board wishes to, depending on the actual consumption.

Motion. Mr. LeDuc made a motion to accept the draft Memorandum of Understanding between the Town and 55 Barnstead Road, LLP. Mr. Allard seconded the Motion. Motion passed 4-0.

Draft Tax Payment Plan

Ms. Marston explained this is a draft of the document that would be entered into with individuals in lieu of deeding their property. This formalizes the agreement so they are clear as to what the expectations are. Mr. LeDuc is okay with the plan as long as they don't exceed the time limit stated and if they miss a payment it goes to tax deed.

Motion. Mrs. Richardson made a motion to accept the Tax Payment agreement with the Town Administrator signing for the Selectmen. Mr. LeDuc seconded the Motion.

Mr. Allard likes having the Board sign the agreements. Chairman Konopka doesn't mind either way but thought timeframe wise it would be easier for Ms. Marston to sign. Ms. Marston explained they would have to have a meeting and go into non-public to sign off on the agreement. Mr. Allard believes the Board needs to put their name on it because someone could lose their house.

Motion. Mrs. Richardson made a motion to withdraw the previous motion. Mr. LeDuc seconded the Motion.

Motion. Mr. Allard made a motion to accept the Tax Payment agreement with the Board as the signator. Mr. LeDuc seconded the Motion. Motion passed 4-0.

Civil Forfeiture abatement request

Ms. Marston said a letter came in and the complainant is looking for them to abate the civil forfeiture. Mrs. Richardson asked if this is the only dog which is not registered at the time. Ms. Marston stated that she was correct. Mr. Allard asked if the resident is being fined for failing to register the animal and are asking to have the fine abated when they still didn't register the animal. Ms. Marston responded that was correct. Chairman Konopka thought there was an issue with the rabies shot certificate. Ms. Marston said the proof of rabies was provided to the Town Clerk after the registration deadline.

Chief Cain thinks the fine is valid but does not take a strong position either way. Mr. LeDuc said they used to have five or six who didn't do them on time. Chairman Konopka thinks there was a miscommunication for the rabies; it's not like she didn't want to pay. Mr. Allard commented it was already after the due date when she did that. Ms. Marston informed the Board that 65 residents paid their forfeiture fines because they didn't register their dogs.

Chief Cain explained there is a deadline to register the dog and if they don't meet the deadline Ms. Taylor writes up a civil forfeiture for it. There is a deadline to pay the civil forfeiture and if it is not paid in time the next step is to do a summons for court.

Motion. Mr. Allard made a motion to deny the abatement request. Mr. LeDuc seconded the Motion. Motion passed 4-0.

Police Department operational communication

Chief Cain expressed concern with not knowing what the Board doesn't know but the Board may think he's not being upfront with something he doesn't know. His suggestion was to have an open forum where they can discuss the positions of the police department, go through the calendar year and some preplanned events, and go over any questions the Board has. His thought was to open up communication and bridge the gap.

Chairman Konopka asked when he wants to do it. Mrs. Richardson wonders if it is necessary. She thinks he could have had it in his general report each month. Chief Cain thought an open forum would let them know what is going on. Mrs. Richardson thinks they would get some answers during the budget season. Chairman Konopka said if they get a slow night in October they will try to fit it in. Chairman Konopka thanked the Chief for trying to work on the communication with the Board.

Employee retirement – Sergeant Walter

Ms. Marston informed the Board after 17 plus years has decided to submit his retirement from the police department. She asked if they could schedule a time to do an exit interview.

Chief Cain would like to keep Sgt. Walter as a part-time officer and keep him on the roster. He has a lot of projects and paperwork at the Police Department as well as being part of the DARE and Explorers program. They have some part-time positions open on the roster. Mr. Allard asked how Sgt. Walter feels about being appointed part-time. Sgt. Walter requested the part-time and he would like to talk to them during an exit interview but it can be pushed to a later time. The Board determined to set a tentative date of September 27, 2016 for the exit interview. They thanked Sgt. Walter for his 17 years of service.

Joe Darrah thinks it is would be great if they could keep Sgt. Walter as a part-time officer. Chief Cain commented keeping him on as part-time allows him to continue working on some of the projects he has going. If the Board is agreeable he can draw up the paperwork for the next meeting. The Board gave him permission to draw up the paperwork.

Chief Cain asked if he could start posting the open position. Chairman Konopka asked if they could wait until the next meeting to give the Board a chance to discuss this. Ms. Marston said the letter of resignation was included in the public packet.

Parade Permit - PMHS Homecoming, Friday, September 16, 2016

Motion. Mrs. Richardson made a motion to approve the parade permit for PMHS Homecoming on Friday, September 16, 2016. Mr. LeDuc seconded the Motion. Motion passed 4-0.

2016 State Form MS-1, Summary Inventory of Valuation

Ms. Marston explained this sets the assessment of the tax rate for this year.

Chairman Konopka asked how the utilities looked this year. Ms. Marston responded the utilities went down based on assessment error that happened with the Aqueduct. The overall assessment went down.

Motion. Mr. Allard made a motion to accept the MS-1 for this year and the adjustment of the assessment as noted on the form. Mr. LeDuc seconded the Motion. Motion passed 4-0.

Elections

Mr. LeDuc informed the Board he will be here from most of the day except from 8:30-10:00am that day. Chairman Konopka asked how many people they need on this election. Ms. Marston will check with Mrs. Anthony and do a sign-up sheet. Chairman Konopka commented they need someone here from 8:30-10:00am. Moderator Fred Okrent informed the Board if they don't have enough selectmen present, he can appoint a selectman temporarily. Mrs. Richardson said she could be here if needed. Chairman Konopka commented they will make it work.

Mr. LeDuc would like to see more volunteers for the ballot clerks. Mrs. Richardson asked how they are going to get more ballot clerks. Mr. LeDuc would like them to advertise for more clerks for the next election. Chairman Konopka said they need to have three selectmen present at seven o'clock for the ballot count.

OLD BUSINESS

INFORMATION ITEMS

Return of Unlicensed Dog Warrant (required by state Statute)

Ms. Marston explained this is required by Statute of Animal Control Officer Anne Taylor; it is a summary report of the processing of the Dog Warrant.

State Primary Election Day next Tuesday, September 13, 2016 - polls open 7:00 a.m. to 7:00 p.m.

Chairman Konopka informed the Board that the election would be Tuesday, September 13, 2016 from 7:00 a.m. to 7:00 p.m.

Public Hearing on updated Waste Water Facility and Industrial Pre-Treatment Ordinance scheduled for Tuesday, September 20, 2016.

Chairman Konopka informed the Board of the public hearing for updated Waste Water Facility and Industrial Pre-Treatment Ordinance scheduled for Tuesday, September 20, 2016. He asked Ms. Marston if someone was going to be present at the meeting and be able to give a presentation. Ms. Marston said there would be someone from Waste Water present.

OLD BUSINESS

Tax Collector's Deed Waivers (8/9/16, seven of thirty-one processed)

Motion. Mrs. Richardson made a motion for a two week extension on a tax deed waiver for 17 Foss Avenue. Mr. Allard seconded the Motion. Motion passed 4-0.

Motion. Mrs. Richardson made a motion to grant a 30 day waiver for 35 Mountain Road. Mr. Allard seconded the Motion. Motion passed 4-0.

APPLICATIONS and WARRANTS

Supplemental Notice of Intent to Cut – True Road – tax map R13, lot 6

Motion. Mr. LeDuc made a motion to approve the Notice of Intent to Cut for tax map R13, lot 6. Mr. Allard seconded the Motion. Motion passed 4-0.

Application for Veteran's Tax Credit – tax map R4, lot 2-17

Motion. Mrs. Richardson made a motion to grant the Veteran's Tax Credit for tax map R4, lot 2-17. Mr. LeDuc seconded the Motion. Motion passed 4-0.

CHECK MANIFESTS

Motion. Mr. LeDuc made a motion to approve the Accounts Payable. Mr. Allard seconded the Motion. There was no additional discussion. Motion passed 4-0.

Motion. Mr. LeDuc made a motion to approve the Payroll and Direct Deposits. Mr. Allard seconded the Motion. Motion passed 4-0.

MINUTES

Motion. Mr. LeDuc made a motion to approve the August 30, 2016 minutes as amended. Mr. Allard seconded the Motion. Motion passed 4-0.

Mrs. Richardson had some corrections for the minutes. She asked if on page three the last name was supposed to be "Shift". Ms. Marston said no, it should be "Schiff". She also clarified that she had abstained on the motion to approve the minutes because she had not read them yet.

Motion. Mr. LeDuc made a motion to approve the non-public minutes for August 30, 2016. Mr. Allard seconded the Motion. There was no additional discussion. Motion passed 4-0.

2017 National Night Out – no Selectmen's meeting

Chairman Konopka wanted to schedule no Selectmen's meeting next year for the 2017 National Night Out.

PUBLIC INPUT

Fred Okrent informed the Board the Pittsfield Aqueduct Committee has scheduled two public informational meetings; Thursday, September 22, 2016 at 7:00 p.m. and Saturday, October 22, 2016 at 10:00 a.m. Their consultant will be present at the meetings to give a presentation.

Chief Cain informed the Board that the 2012 Charger has 90,532 miles on it. They have not had much luck with the Chargers. Chairman Konopka asked how many chargers they have left. Chief Cain responded this is the only one left. They got rid of a Charger earlier this year at auction for about \$3,000-4,000.

Mike Wolfe asked why the Board is putting off the advertising for Sgt. Walter as it is an open and budgeted position. Chairman Konopka responded they haven't had a chance to discuss it.

Motion. Mr. Allard made a motion to adjourn. Mr. LeDuc seconded the Motion. There was no additional discussion. Motion passed 4-0.

The Chair declared adjourned the meeting at 7:50 p.m.

APPROVED:



LARRY KONOPKA, CHAIRMAN



DATE



MEETING AGENDA

TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, SEPTEMBER 6, 2016

5:00 p.m. - Call to order - meeting in non-public session to discuss tax payment plan requests

NON-PUBLIC SESSION

6:00 p.m. - Call to order - regular session

PUBLIC INPUT - regarding agenda items only

AGENDA REVIEW

DEPARTMENT HEAD UPDATES

1. George Bachelder, Superintendent of Public Works
2. Jeffrey Cain, Chief of Police
3. Peter Pszonowsky, Fire Chief

NEW BUSINESS

ACTION ITEMS

1. Taxpayer concern regarding condition of entrance Shaw Road
2. Pittsfield Bid Policy - department head suggestions
3. Budget & Finance Workshop - permission to close Selectmen's Office on September 20, 2016
4. Budget & Finance Workshop training request from Budget Committee
5. BCEP Budget Rep. Appointment - Mary Thorpe
6. Joint board meeting with the Budget Committee for the 2017 department head presentations
7. Economic Development Committee Appointment - Heidi Asdot
8. Safe Routes to School Temporary Right of Way Easements
9. Draft Memorandum of Understanding with 55 Barnstead Road, LLP
10. Draft Tax Payment Plan
11. Civil Forfeiture abatement request
12. Police Department operational communication
13. Employee retirement - Sergeant Walter
14. Parade Permit - PMHS Homecoming, Friday, September 16, 2016
15. 2016 State Form MS-1, Summary Inventory of Valuation

COMMITTEE REPORTS

INFORMATION ITEMS

1. Return of Unlicensed Dog Warrant (required by state Statute)
2. State Primary Election Day next Tuesday, September 13, 2016 polls open 7:00am to 7:00pm
3. Public Hearing on updated Waste Water Facility and Industrial Pre-Treatment Ordinance scheduled for Tuesday, September 20, 2016

OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned tax-deeded property - (5/24/16)
 - a. Five parcel combined offer - (under agreement)
 - i. Tax Map U4, Lot 25 - 1 Fayette Street
 - ii. Tax Map U4, Lot 26 - Depot Street (was #7)
 - iii. Tax Map U3, Lot 127 - Fayette Street (parking lot parcel 1 of 2)
 - iv. Tax Map U3, Lot 128 - Bridge Street (parking lot parcel 2 of 2)
3. Sale of town owned tax-deeded property - (7/26/16)
 - a. 81 Main Street - (under agreement 8/23/16)
 - b. 114 Main Street - (under agreement 8/2/16)
 - c. 31 Berry Avenue - (under agreement 8/10/16)
4. Storage Container Permit - 41 Carroll Street - (tabled 8/9/16 for building inspector input)
5. Security System Upgrade Quote - Police Department (8/9/16, another quote)
6. Security System Installation Quote- Town Hall (8/9/16, another quote)
7. Tax Collector's Deed Waivers (8/9/16, seven of thirty-one processed)

APPLICATIONS and WARRANTS

1. Supplemental Notice of Intent to Cut - True Road - tax map R13, lot 6
2. Application for Veteran's Tax Credit - tax map R4, lot 2-17

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. August 30, 2016 - Public Meeting Minutes
2. August 30, 2016 - Non-Public Meeting Minutes

PUBLIC INPUT