



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES of Tuesday, June 21, 2016

CALL TO ORDER

The Pittsfield Board of Selectmen Meeting for June 21, 2016 was called to order by Chairman Konopka at 5:00 p.m.

NON-PUBLIC SESSION #1

Motion. Mrs. Richardson made a motion to go into non-public session under RSA 91-A:3, II (a). Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to seal the non-public minutes, seconded by Mr. Anderson, because it was determined that divulgence of the information likely would affect adversely the reputation of a person other than a member of the board.

Chairman Konopka called the meeting back to public session at 6:00 p.m.

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
Carl Anderson
J.C. Allard

PUBLIC OFFICIALS

Cara Marston, Town Administrator
Cyndi Hetu, Minutes Clerk
Peter Pszonowsky, Fire Chief
Jeffrey Cain, Chief of Police

AGENDA REVIEW

Ms. Marston wanted to add the summer meeting schedule, the August Public Hearing and the Website Committee appointment to the agenda.

Chairman Konopka wanted to add discussion of rather or not the Fire and Ambulance are allowed to stop to get coffee and food.

APPOINTMENTS

Appointment with Jeffrey M. Cain, Chief of Police

Chief read statement the following statement to the Board of Selectmen;

“At the Board of Selectmen meeting on 07 June, 2016 the select board read the following statement into the public record:

'If the Chief loves Pittsfield as much as he says he does he would be proud and anxious to have 'his' car decaled and identified as a Pittsfield Police vehicle. If he is as much in favor of cooperation, openness and transparency as he professes, the very first place to start should be in removing any appearance that he drives a car that he has reason not to want identified and that there is anything 'secret' about his whereabouts'.

This statement was made by the select board during a discussion concerning decaling the police cruiser assigned to the detective and Chief of Police, and it was made clear the majority of the board concurred with the opinion. I sincerely believe everyone is entitled to their own opinion but the statements made by the select board regarding decals is contrary to best practices and standards regarding accepted public safety protocols concerning Detective and Chief vehicles. I also believe you can respect someone's opinion and disagree with it at the same time, which is the case here. While I am not aware of any prior law enforcement experience or background that would validate the board's opinion, I completely respect it just the same. In reality I do nothing different than the majority of other local Police Chiefs and Sheriffs across the state, and for valid reasons (see attached). The High Sheriff of Merrimack County and former local police chief, Scott Hilliard, concurs and supports my position and welcomes any of you to call him should you need validation. The larger issue here is this statement made by the select board questions my integrity, loyalty, and pride in my department and the town of Pittsfield. This statement is inflammatory, unfounded, and offensive.

I have dedicated 19 years of my life to this town. I have literally and physically given my blood, sweat, and tears to this department and the town. I've worked nights, weekends and holidays in service to the town (my first 10+ years being on straight midnights). I've missed countless Christmases, Thanksgivings, holidays, birthdays, and family events all for the love of this job, the department, and the town. I've never missed a Balloon Rally, attended countless Memorial Day celebrations, Old Home Day events, National Night Out events, graduations, Halloween parades and night time trick-or-treating (missing my own kids' trick-or-treating, which I've never seen). I also currently serve as the Assistant Emergency Management Director and I'm on the hazard mitigation committee, both volunteer positions. I could have left and gone to another agency on numerous occasions, the offers were there, but I stayed. I stayed because I love the people I work with, I love this department, and I truly care about the people and the community we serve. So to question my integrity, my loyalty or the pride I have in my department or this town is highly offensive, disrespectful, and out of line.

I couldn't be prouder of the men and women in our department. I couldn't be more proud to work with every town employee in Pittsfield. From the Town Administrator, Town Clerk and the entire town hall staff, Fire Chief and his staff, and the Road Agent and his staff, this is collectively the most dedicated, talented, and hard working group of people I've ever had the honor to work with. My love for Pittsfield is unwavering, as is my love for the community, the people we serve, and the people I serve with, as it has been for the past 19 years.

We can discuss and disagree on a wide array of topics and do so with professionalism and mutual respect for each other, but when you use your position as an elected official to publically question my character and integrity I will vigorously defend myself publically, because in this profession that is all I have.

It is my opinion that someone should serve this community as an elected official or public servant more than a few months before they stand in judgement of me and my dedication, loyalty, and pride in this town.

Honored to be your Police Chief, Jeffrey M. Cain, Chief of Police."

Chairman Konopka thanked Chief Cain for his service and the many years he has given to the town.

Chief Cain addressed the article in the paper which he feels screams to the people that the Board does not trust the Chief of Police and feels he is insubordinate. He feels the image shakes the public's trust in the Chief which jeopardizes public safety. They had a lot of positive movement earlier in the year however it seems like a lot of things have been negative. He thinks they need to get back to making positive changes and working together for the benefit of the town.

Chief Cain distributed a list of why police chiefs don't have their vehicles decaled. He heard the concerns of the Board and issued a directive to the department that unmarked vehicles will not be used for traffic details, except emergency situations or permitted by the Chief. He contacted Diamond Dave Signs who will make a set of magnetic signs which can be attached to either vehicle so they can be used for traffic details if needed.

Mr. Anderson expressed that if he knew the words he used in the prior meeting would have been such an issue, he would have used different words. He is not interested in carrying on the decal issue any further. He explained his prior actions and reasoning for the previous discussions regarding the decals. He felt he was made to look like a fool during the first conversation of the decals and hoped things would have changed at the next meeting. He has found the Selectman job is thankless and frustrating beyond belief. He further discussed the difficulties involved in a selectman's job. He felt his prior comments were misconstrued and were not meant to be as inflammatory as they were.

Chief wanted to say his peace today and then put it to bed. He wants to move forward and have a positive working relationship. He explained he has a lot of frustrations which come along with his job, as well.

Mr. Anderson feels like the Selectmen are met with a stone wall whenever one of them has an idea which could be helpful to the town. He is disenchanted with the job of selectman and wishes he knew all this before he ran for selectman but will do the best he can for the next three years.

Chief Cain thinks they can agree to disagree. He has been called numerous names over the years. Everyone has their own opinion and he respects the fact that they have their own opinion however some things need to be censored before they are expressed.

Appointment with Epsom Selectman Don Hardy to discuss cooperative with Pittsfield Police Department (partial meeting in Non-public session - 91-A:3, II (a))

NON-PUBLIC SESSION #2

Motion. Mr. LeDuc made a motion to go into non-public under RSA 91-A:3, II (a) at 6:30 p.m. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Chairman Konopka called the meeting back to public session at 6:31 p.m.

Mr. Hardy, Chairman of Board of Selectmen in Epsom, introduced himself to the public. He explained he is here to discuss a cooperative between Epsom and Pittsfield police forces. He discussed the working relationship the two towns currently have in that Pittsfield has assisted them while their Chief has been out on medical leave. They want to make it so the two towns aren't duplicating shifts and

having to do overtime. He knows there are a lot of negatives to doing this but he would like to have members from both towns get together to determine if this would work. He would like members such as a representative from the Board of Selectman and the Police Chiefs from both towns.

Chairman Konopka believes they need to start somewhere and would like to have someone discuss the options available between the two towns.

Mr. Hardy explained there are only three officers in town and it is starting to wear on them. He discussed that they are not looking at a Chief for the two towns, rather to have the towns work together to fill the gaps in the town's patrol hours.

Chairman Konopka suggested the next step would be the TA get together with the police chiefs and board of selectmen members to discuss this option. Hardy discussed the need for coverage and the turnover Epsom is experiencing.

Chairman Konopka introduced Mr. Hardy to Chief Cain, Sgt. George, and Sgt. Walter. Chief Cain suggested they wait until Chief Preve is back from medical and do a round table discussion with the two Chiefs, Town Administrators, and a member from each board. Mr. Hardy explained Chief Preve is hoping to be back in two to three weeks.

Chairman Konopka suggested they set a date for a month out and informed Mr. Hardy Monday evening and Tuesday mornings are better for them. Mr. Hardy will talk with his Board to find out some dates which will work for them.

NEW BUSINESS ACTION ITEMS

2016 Dog warrant – 161 out of 1,146 dogs

Ms. Marston has a warrant for civil forfeiture for unlicensed dogs from Mrs. Anthony. They have added 18 more dogs since last Thursday so the total dogs are 161 dogs. Mr. Anderson asked if they have any way of knowing if the residents have the dogs. Ms. Marston explained that after the Board approves the warrant, Ms. Taylor will start contacting the residents.

Chief Cain passed on that Ms. Taylor had asked him to give Mrs. Anthony and the town hall staff credit for her efforts in licensing dogs. Ms. Taylor is drafting a letter for the residents asking to disregard notice if they don't have a dog.

Motion. Mr. LeDuc made a motion for the warrant for civil forfeiture for 161 unlicensed dogs. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Housing Standards Agency Inspection Fee increase request

Motion. Mr. LeDuc made a motion to table the request. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion to table passed.

Main Street parking concerns for businesses

Chief Cain explained the owner from Main Street Bar & Grille is concerned with parking spaces in front of his business. The town has a two hour parking ban, however, it seems difficult to enforce. The Police Department would not be able to be consistent in their enforcement of the parking ban. He suggested entertaining a formula to designate a number of parking spots for the maximum occupancy the businesses are allowed. He thinks they need to work with the businesses in town and try to come up with ideas. Chairman Konopka suggested running the idea by the Planning Board and see what they would suggest.

Mrs. Richardson asked how they would enforce the parking. Chief Cain discussed that they would put signage similar to downtown Concord parking garages. The signs would allow for parking in the spot for certain times of the day. He gave an example of parking in front of Main Street during business hours. He suggested the signage be the responsibility of the businesses.

Chairman Konopka expressed concerns about signs in regards to plowing in the wintertime. He suggested also running it by the Road Agent to see if the signs would be an issue.

Mr. Allard pointed out it is also a state road and they own the right-of-way which extends into the sidewalks.

Chief Pszonowsky said the Road Agent was concerned about the signs which hang up over. He suggested one sign which says how many parking spots for the business and then it won't be an issue for the Highway Department.

Mrs. Rollins asked why not make the sign removal the responsibility of the business at the end of the day. Chairman Konopka thought Mrs. Rollins had a good idea and thanked her for her input.

Chief Cain suggested having the committees and department heads discuss it and then do a public hearing. Chairman Konopka asked Chief to put a letter together discussing the issue. Mr. Allard suggested taking it to the Chamber.

Ms. Marston informed the Board that they want to respond to Mr. Partridge and wanted the Board of Selectmen's blessing before they moved forward.

Chief Cain will send a letter to the business owner letting him know they are working on it, then get a letter out to the department heads to prepare ideas, and also send it to the various committees for their input.

Mr. Allard pointed out that the parking lots Chief Cain mentioned in Concord are not on the main street whereas the parking spots in town are on the main street. He thinks it is a huge step to tell the residents they can't park on the main street when they are the ones paying for them. He suggested they be very careful about how they go about this. He also mentioned about the units having multiple tenants and then the business being considered one tenant. He explained that in other towns the business owners are responsible for the parking areas. The Board agreed to move forward with this project.

Heating oil bid response for 2016-2017

Ms. Marston had received a bid for heating oil from the school district. She explained they usually piggyback with the school and this year's price is \$1.876. They have used Dead River the last several years without any issues. The town has generally locked in the price in the past.

Motion. Mr. Anderson made a motion to accept the heating oil bid with Dead River. Mr. LeDuc seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

42 Chestnut Street demolition project

Ms. Marston received two bids for demolition on 42 Chestnut Street. One was from Ponderosa for \$28,500.00 which includes the removal of asbestos and other was from East Coast Container for \$31,743.75.

Motion. Mr. Anderson made a motion to accept Ponderosa bid for demolition at 42 Chestnut St. Mr. LeDuc seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Letter of Agreement – Pittsfield Hazard Mitigation Plan Update 2017

Ms. Marston received the grant from Central NH Regional Planning Commission to do the update but they have to have the letter memorializing they are going to put energy into the work as well. She explained they need to update their Hazard Mitigation Plan every few years in order to receive FEMA grants.

Motion. Mrs. Richardson made a motion to accept the Letter of Agreement for the Pittsfield Hazard Mitigation Plan Update 2017. Mr. LeDuc seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Hazard Mitigation Committee

Ms. Marston informed the Board that they need to appoint members to the committee and that they would like to have a member of the Board of Selectmen on the committee. Mr. LeDuc asked when they would meet. Ms. Marston said it would be a week day. Mr. Allard volunteered to be on the committee.

Motion. Mr. Anderson made a motion to appoint J.C. Allard to the Hazard Mitigation Committee. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Abstained; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Discussion of Summer Meeting Schedule

The Board will not meet on June 28, 2016.

The Board determined to meet every other week for July and August. July 5, 2016 will be the next meeting. The July 19, 2016 meeting will be held at 5:00 p.m.

Ms. Marston will schedule the public hearing for the proposed ordinances for August 16, 2016.

Website Committee Appointment

Motion. Mr. Anderson made a motion to appoint Fallon Reed to the Website Committee. Mr. LeDuc seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Fire Department stops at local food establishments

Chief Pszonowsky told the Board that he didn't know there was a problem. He explained that he doesn't mind them getting coffee or food if it is a long day but will keep the stops to a minimum. Mr. Anderson has gotten a lot of positive feedback and fewer complaints about them stopping for coffee.

Mrs. Richardson had been asked about the ambulance going to Rite Aid. Chief Pszonowsky responded they are able to save money for supplies by going to Rite Aid.

Mr. Allard was unaware of what they were discussing. He would rather the ambulance respond from wherever they are rather than having to go back to Fire Department before taking a call. Mr. Anderson explained there had been a lot of complaints because calls were delayed when they were going to Dunkin Donuts or Jitters.

Chairman Konopka had received complaints from businesses the ambulance can't stop by. Thinks it is good public relations.

COMMITTEE REPORTS

Mr. Allard updated the Board on the Economic Development Committee (EDC). He informed them that the EDC met in Suncook Valley Regional Development Corporation and that there was a good discussion. He informed the Board that they will be meeting Wednesday and will take tour of Franklin on Thursday.

INFORMATION ITEMS

Pittsfield Wellness Coalition Narcan event Friday, June 24, 2016 – 6-8 p.m.

Ms. Marston reminded the Board about the event would be on Friday, June 24, 2016 from 6-8 p.m. They have 140 people who have RSVP'd for the event. Chief Pszonowsky explained there will be a presentation and sign up for a class to administer Narcan. He also informed the Board that Mr. Simpson has had a cell phone set up and is ordering the business cards.

Fire Department tanker back in service

Chief Pszonowsky updated the Board that the tanker truck is back in service.

Board of Selectmen Public Forum Tuesday, July 19, 2016 - 7:00 p.m.

Ms. Marston informed the Board that the public notice forum has been scheduled for July 19, 2016.

APPLICATIONS and WARRANTS

Motion. Mr. LeDuc made a motion to grant the abatement for 55 Main Street, tax map U3, lot 39. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to deny the abatement for 11 Main Street tax map U3, lot 50. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to deny the abatement for 30-32 Main Street tax map U3, lot 70. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to deny the abatement for 8 Marshall Court tax map U5, lot 11. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to grant the abatement for 46 River Road tax map U5, lot 33. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to grant the abatement for 5 Main Street tax map U6, lot 1. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to deny the abatement for 28 Crescent Street tax map U6, lot 51. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to deny the abatement for 222 Catamount Road tax map R22, lot 8. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to grant the abatement for 490 Cough Road tax map R26, lot 20-2. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to grant the abatement for Webster Mills Road tax map R51, lot 1-1. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to deny the abatement for 424 Webster Mills Road tax map R51, lot 10. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to grant the abatement for 278-280 Webster Mills Road tax map R52, lot 2. Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

CHECK MANIFESTS

Accounts Payable

Motion. Mr. LeDuc made a motion to approve the Accounts Payable. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Payroll

Motion. Mr. LeDuc made a motion to approve the Payroll. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

MINUTES

June 14, 2016 – Public Meeting Minutes

Motion. Mr. LeDuc made a motion to accept the minutes for June 14, 2016 as amended. Mrs. Richardson seconded the Motion.

Mr. Anderson had a number of corrections and distributed a marked up copy to Mrs. Hetu for correction.

A Roll Call Vote was taken: Mr. Konopka - Abstained; Mr. LeDuc – Yes; Mr. Allard – Abstained; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

June 14, 2016 – Non-Public Meeting Minutes

Motion. Mr. LeDuc made a motion to accept the non-public minutes for June 14, 2016. Mrs. Richardson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Abstained; Mr. LeDuc – Yes; Mr. Allard – Abstained; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

PUBLIC INPUT

Mr. Owen David, 12 Watson Street, asked the town to enforce the Housing Standards Ordinance with the sale of the house across from his (11 Watson Street) which would help with the parking issues on that street.

Chief Cain addressed the comments made at the last meeting regarding the need for a detective position and other resources. He wanted to clarify there are no other resources for investigative services and the State Police does not provide these resources. He explained the need for the

detective position in the town is overwhelming. Kristina Martineau has been assigned as the detective now. Mrs. Richardson informed Chief Cain she had suggested to the party concerned that they discuss this at the public forum.

NON-PUBLIC SESSION #3

Motion. Mr. LeDuc made a motion to go into non-public session under RSA 91-A:3, II (a). Mr. Allard seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Motion. Mr. LeDuc made a motion to seal the non-public minutes, seconded by Mr. Allard, because it was determined that divulgence of the information likely would affect adversely the reputation of a person other than a member of the board.

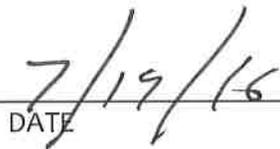
Motion. Mrs. Richardson made a motion to adjourn. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Konopka – Yes; Mr. LeDuc – Yes; Mr. Allard – Yes; Mr. Anderson –Yes; and Mrs. Richardson - Yes. Chairman Konopka declared the Motion passed.

Chairman Konopka adjourned the meeting at 8:24 p.m.

APPROVED:


LARRY KONOPKA, CHAIRMAN


DATE



MEETING AGENDA (REVISED)

TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, JUNE 21, 2016

5:00 p.m. – Call to order - early meeting time to review personnel evaluations (possibly in non-public)

6:00 p.m. - Call to order – regular session

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

APPOINTMENTS

1. 6:05 p.m. – Jeffrey M. Cain, Chief of Police
2. 6:30 p.m. – to be in non-public session - 91-A:3, II (a)

NEW BUSINESS

ACTION ITEMS

1. 2016 Dog warrant – 144 out of 1,146 dogs
2. Housing Standards Agency – inspection fee increase request
3. Main Street parking concerns for businesses
4. Heating oil bid response for 2016-2017
5. 42 Chestnut Street demolition project
6. Letter of Agreement – Pittsfield Hazard Mitigation Plan Update 2017
7. Hazard Mitigation Committee

COMMITTEE REPORTS

INFORMATION ITEMS

1. Pittsfield Wellness Coalition Narcan event Friday, June 24, 2016 – 6-8 p.m.
2. Board of Selectmen Public Forum Tuesday, July 19, 2016 - 7:00 p.m.

OLD BUSINESS

1. Town hall basement (4/5/16)
2. Sale of town owned tax-deeded property
 - a. Tax Map U5, Lot 41 – 11 Watson Street (5/17/16)
 - b. Five parcel combined offer - (5/24/16)
 - i. Tax Map U4, Lot 25 – 1 Fayette Street
 - ii. Tax Map U4, Lot 26 – Depot Street (was #7)
 - iii. Tax Map U3, Lot 127 – Fayette Street (parking lot parcel 1 of 2)
 - iv. Tax Map U3, Lot 128 – Bridge Street (parking lot parcel 2 of 2)
 - v. Tax Map U3, Lot 118 – Franklin Street parking lot

APPLICATIONS and WARRANTS

1. Abatement – 55 Main Street – tax map U3, lot 39
2. Abatement – 11 Main Street – tax map U3, lot 50
3. Abatement – 30-32 Main Street – tax map U3, lot 70
4. Abatement – 8 Marshall Court – tax map U5, lot 11
5. Abatement – 46 River Road – tax map U5, lot 33
6. Abatement – 5 Main Street – tax map U6, lot 1
7. Abatement – 28 Crescent Street – tax map U6, lot 51
8. Abatement – 222 Catamount Road – tax map R22, lot 8
9. Abatement – 490 Cough Road – tax map R26, lot 20-2
10. Abatement – Webster Mills Road – tax map R51, lot 1-1
11. Abatement – 424 Webster Mills Road – tax map R51, lot 10
12. Abatement – 278-280 Webster Mills Road – tax map R52, lot 2

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. June 14, 2016 – Public Meeting Minutes
2. June 14, 2016 – Non-Public Meeting Minutes

NON-PUBLIC SESSION

PUBLIC INPUT

To the Pittsfield Board of Selectmen,

Please find below an outline of reasons supporting my opinion to not decal the Chief vehicle:

1. The Chief of Police is out of town significantly more than front line patrol for a number of reasons (weekly/monthly County and State Chief meetings, legislative meetings, County Attorney meetings, court, non-law enforcement organization meetings/functions and other administrative duties to name a few):
 - a. An unmarked car helps keep a low profile in other communities and meeting venues which may not want high profile marked police cruisers which could cause a negative image or false public alarm.
 - b. It is an essential standard practice that the Chief of Police takes the cruiser home every night as he is ultimately responsible for everything that happens with the department and can be called in for an emergency at any time of day/night/weekend. A fully marked cruiser draws extra attention to his personal residence and can increase unwanted negative attention and potential threats.
 - c. Selectmen from other communities have indicated when the Chief drives a fully marked cruiser out of town it can cause false public concern and the phone calls increase dramatically from citizens asking why the police are out of town, thinking it is a duty or patrol unit.
2. Many meetings and public events a uniform is not appropriate attire and as such the Chief will wear a suit or plain clothes, for which an unmarked is much more appropriate than a fully marked patrol car.
3. Citizens, community leaders and business owners who need to talk or meet with the Police Chief don't always invite public knowledge they are speaking to the police, the unmarked car helps keep a lower profile for public image. Similar to the concern why some people are reluctant to come to the station to meet with the Chief.
4. Sensitive cases which require the Chief of Police to respond (Juvenile cases, sexual assault cases, untimely deaths, drug investigations or investigations involving local community leaders or public figures) can be handled without drawing extra attention or scrutiny.
5. Provides a 2nd low-profile vehicle available for special assignments/duties (ie. Drug investigations, surveillance, sexual assault investigations, juvenile cases, meetings, trainings ect.)
6. The cruiser assigned to the Chief of Police is not set up with the equipment a front line patrol car has and should not be portrayed as one, the unmarked cruiser typically sets the Chief of Police apart from regular patrol.
7. It is locally and nationally the industry standard regarding accepted public safety protocols for Police Chiefs, Sheriffs, ranking police officials, detectives, and specialized investigative units to drive unmarked cars. In speaking to Merrimack County Sheriff Scott Hilliard (also the former

Chief of Police in Northfield), I am doing nothing different than the vast majority of other local Chiefs and Sheriffs across the State of New Hampshire.

8. It would cost an estimated \$800-\$900 to decal each cruiser to match the other black SUV (K9). I did not budget \$1800.00 for this and don't feel this is a responsible use of the tax payers money, especially in these tough fiscal times.

Respectfully,

Jeffrey M. Cain
Chief of Police

Nonpublic Session Minutes
TOWN OF PITTSFIELD – BOARD OF SELECTMEN

Date: June 21, 2016 - Session #2

Members Present: Larry Konopka, Chairman
Gerard LeDuc, Vice Chairman
Jim Allard
Carl Anderson
Carole Richardson

Motion to enter Nonpublic Session made by LeDuc seconded by Richardson

Specific Statutory Reason cited as foundation for the nonpublic session:

- RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*
- RSA 91-A:3, II(b) *The hiring of any person as a public employee.*
- RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*
- RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*
- RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote to enter nonpublic session: Larry Konopka - Yes

Gerard LeDuc - Yes

Jim Allard - Yes

Carl Anderson - Yes

Carole Richardson - Yes

Remove public meeting tape//STOP recorder (if applicable).

Entered nonpublic session at 6:25 p.m.

Other persons present during nonpublic session:

Epsom Selectboard Chair Hardy

Cara Marston, Town Administrator

Description of matters discussed and final decisions made: _____

Epsom Chair came to see if Pittsfield was interested in researching the feasibility of a cooperative agreement for the cost sharing of police services. The discussion was initiated in non-public session to ensure there were no personnel matters that would be a factor in the discussion.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session & return to public session by LeDuc, seconded by Richardson.

Motion: PASSED

Public meeting tape replaced//START recorder (if applicable).

Public session reconvened at 6:31 p.m.

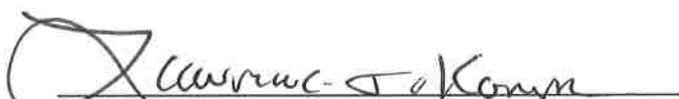
Motion made to seal these minutes? No.

It was determined that divulgence of this information likely would not:

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism

These minutes recorded by: Cara Marston, Town Administrator

APPROVED:


LAWRENCE KONOPKA, CHAIRMAN

DATE 7/19/16