



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF TUESDAY, May 17, 2016

CALL TO ORDER

Call to order at 6:00 P.M. by Larry Konopka, Chairman

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
Carl Anderson
James Allard

MEMBERS ABSENT

None

OTHERS PRESENT

Cara Marston, Town Administrator
Ammy Ramsey, Recording Secretary

PUBLIC INPUT

Fred Hast: A couple meetings ago the food pantry representatives were present. It was asked of them what the eligibility requirements were to receive food. Did you ever get your answer? Carl responded with a no.

Fred continued to explain the requirements and what the recipients would receive for food.

Fred: I spent many hours downstairs and would hate to see them removed from down there. I heard that it would become a storage area for the records that are currently upstairs. Have you thought about how the damp cool area may damage those files?

Carl: I think you will find that we may have hopefully come up with a way that the food pantry can stay down stairs. We have found this information out with in the past week.

Fred: There are concerns about the fire safety for employees being upstairs. The building is equipped with the fire alarm system. If something started any person should have time to get to safety. If you have found a solution for the food pantry to remain downstairs I'm glad.

Carl: Hopefully it will work out that the food pantry will be able to stay downstairs. We are working on it.

Tracy Huyck: I'm not sure if this is an appropriate time or when you are discussing the issue later. I have severe concerns in regards to the content of the School Board letter addressed to the Selectboard.

Larry: I can't guarantee it but I can try and call on you later during that time if you would like.

Carole Dodge: I would like to address professionalism amongst board members at other boards meetings. It seems we have board members from other boards that feel while they are in the audience they can speak at any time and take over the meeting. It is not professional and it doesn't belong in the meetings. People should remember that if you are not on the board they are a citizen at the meeting and should respect the board conducting the meeting. Please keep in mind that these other board members are volunteers and deserve respect.

Larry: Thank you, is there any other public input? If not, we are going to close public input.

AGENDA REVIEW

Carole: No additions.

Carl: No additions.

James: No additions.

Gerard: Pittsfield Aqueduct Committee is ready to reproduce those maps that they requested.

Fred Okrent: We would like to get 2 maybe 3 copies of these fairly large maps in the amount of up to \$100.00.

There was some discussion on the maps and how to get them copied. Donna Keeley offered to make those copies at no cost to the PAC or town. Karen Healy also offered to make the copy if Donna's machine can't.

APPOINTMENTS

1. 6:05 P.M. – George Bachelder, Superintendent of Public Works

Larry: We have paving bids to consider.

George: Yes this is with the Safe Routes to School. Continental is the only bidder on the project. The bid is low and they will deal with the Safe Routes to School program.

Larry: Is the Safe Routes to School on track?

George: I talked with Mike Vignale just before the meeting and he stated he just received some information from Cara and it may take a while. He was not sure if they will be able to get it done this year. Which concerns me because I bid a project with the understanding that that project would be done. The Safe Routes to School project has been time consuming and we are now waiting for the state which also can be time consuming. If it

looks like we are not going to do it, I have other projects that need to be done and if Continental is willing to keep the prices the same we can do the other paving this year.

Carl: If we can't do the Safe Routes to School project we should get some other paving done.

Larry: Will Continental keep the price for other roads or is that just for Safe Routes to School?

George: Continental has always been good to us. There may be an escalation clause because of oil prices going up.

Larry: Please keep us informed.

Carole: Can you tell us which roads those are?

George: Daroska and Siel are some and Tilton Hill up by Carole. We spent a lot of money reconstructing that road and if we don't keep on top of it we will have to do it all over again.

Carl: Is there anything we can do to get the ball rolling for the Safe Routes to School project?

George: I don't think so, it is up to the state at the moment to get their part done.

Carole: Do you think calling our State Rep's would be helpful?

George: I don't think so.

Carl: I make a motion to award the bid to Continental Paving and use it where ever we can.

James: Seconded

Motion carries 5-0

2. 6:15 P.M. – Donna Ward, sale of town owned tax-deed property

Donna introduced Nancy Carver who is one of the people who put in an offer to the town for the purchase of 4 parcels and the Fayette St. property.

Donna: Presented the offer for the purchase of the 4 parcels of town owned property to include the parking lot. Are there any questions you have for us in regards to what they are going to do with the property?

Larry: What are you going to be doing with the property?

Nancy: We are going to start renovating it, there are some issues that need to be fixed. And after that maybe using some of the space for storage.

Donna: The 2 different bay areas could be rented out to businesses. The garage area could hopefully be rented to a landscaper or car detailing business. And the last project they would be doing is the office area. They have a property management company themselves they could run out of the facility. The other thing we talked about is perhaps renting the office space out to a CPA, consultant, or a business who needs office space. They would like

to get businesses into town. So the parking lot would be useful. During the time I have had this property listed I have seen people interested in space but not needing the entire square footage, so I believe there is potential for several businesses that would be interested in renting a space.

Larry: This is as is, as shown without any covenants or clear title.

Nancy: Yes, we know that.

Donna: I have had them speak with a title attorney about that.

Carl: There is no assessment freeze request or anything like that?

Donna: No

There was some discussion about the agreement and seeking legal counsel. And they agreed to get back to Donna with an answer in a week.

3. 6:30 P.M. – Suncook Valley Regional Development Corporation

Ed LaGraize introduced himself and Linda Small. I am the vice president of the Suncook Valley Regional Development Corporation. We asked to come back in reference to the board recommending us to take a look at 33 and 37 Main St. We have not made an offer, and I would like to explain the reason and have some discussion where we could get some direction from the board as far as the where S.V.D.R.C. goes. The reasons we did not make an offer is one was without ongoing income we were concerned that there would not be enough resources to complete the project as planned in accordance with the town plan. Also is that these properties are open to the public for bid and it did not make sense to us to take town money and bid against town people. We need to have a discussion to see if we fit in this process at all. The only reason for us to exist is for us to be a resource for the town. So if we take over any properties in town the town would be assured that whatever would happen with those properties would be in accordance with the towns plan. Does any board member have an idea of where we fit in? And how can we be of use to town if we can't bid on properties?

Larry: It would have been nice to have a little bit of information presented to us before the meeting to review. It's tough for the board to answer the question without information to think about.

Ed: Linda and I have a suggestion.

Linda: Yes, the EDC is very willing to host a meeting to bring the board up to speed on where we are, what resources are available, and what tools are in place to see how we can partner together to perhaps seize these opportunities for these town owned properties. Without that plan and without everyone on the same page we would just be working against each other. The EDC will send you a letter of invitation to join us and other committees. It will be facilitated and we are in hopes that all the board members will be able to attend.

Tracy Huyck: As a private citizen I was interested in 33-37 Main St. it is a tremendous undertaking for a private citizen. Both properties need a lot of work. I think this would be a perfect situation. I think if a private citizen would purchase those properties that they would end up running out of money and they would sit empty again. I think taking 37 out of condo status would be something I would like to see.

4. 7:00 P.M. – Jesse Pacheco, Building Inspector

Jesse: I have had a chance to review the job requirements presented to me last meeting. I had a question on attending the Board of Selectmen meeting and the 48-hour notice. Is that something you will be giving to me?

Larry: Yes, if there is something that we have coming up we would like to give you as much notice as we can so you can attend the meeting.

Jesse: There are some things requested that are reasonable but there are some that may come up with an issue. You are asking me to perform a 12-hour week, I had a 13 ½ hour work week last week so I went over my 12-hour requirement. It is hard to base it because I have an open door policy. In the past I set up appointments and when I receive calls for an inspection I have gone and done those. I kept track this week and when I did I noticed I was not giving the citizens what they need, because of doing the 6 hours in the office. As I spent those 6 hours in my office I found that people would come in and take up time asking questions that should not come to me. And other people come in asking how to build things and it takes up a lot of time. With those questions in the past I would set up an appointment that would be convenient for both of us. And that would allow me to have the time to do inspections when people needed. I find that I am having trouble getting to the inspections needed later in the week and weekends when I used my time in the office hours. I went to a few towns around and a few of them have secretaries to handle their office work. The inspectors view and approve and the secretary handles the paperwork.

Larry: We also went to some surrounding towns and asked questions.

There was some discussion on the surrounding towns and how their building departments handle things.

Larry: I noticed on your time card last week you spent a few hours at an HSA meeting that you will not have every week.

Jesse: Yes that is correct but I also did not have adequate time to do the requested permits and I also have 3 people to deal with for zoning. Those issues I will have to put off till next week.

Larry: I think we should give this the 30 days to see how this works out and at that time we can review.

Jesse: Yes, we did say that we would do that and I think it is possibly feasible. The other thing I see here is that you would like inspections to be performed in 2 business days I

usually perform them right away. If there is some other heavy stuff that comes up you are sticking me to those 2 days, and I will be breaking what you are asking me to do.

Larry: I'm sure if you let the administrator know, something can be worked out for those times.

Carl: We are trying to make it so that contractors and people who need inspections are not held up. We have received some complaints and we just want to alleviate some issues we are hearing about.

Jesse: There may be other reasons why there is a hold up.

Carl: And that is fine we are just looking to make sure that things are being acted on. If there is a reason for the holdup that can be reported on the paperwork with in the 2 business days and that is all we are asking for. We are not asking you to complete the task in 2 days just act upon the request within the 2 business days.

Jesse: That is what is happening but sometimes all that paperwork gets backed up and I end up coming in here and spending 4 hours just doing paperwork. And most of these towns that I looked at have secretaries that handle all that paperwork. And I just got a lot of zoning stuff laid on top of me, I have to do all notifications, applications, mailings etc. It states here that in my absence this will go to the administrator. What does that mean? Is that if I am not here or not in the office. We are fine tuning something now but exploding somewhere else.

Carole: Are these new duties that you have now?

Jesse: No, these have been going on for some time. Dee has been taking care of these, but she is no longer here. We have been discussing these issues and have found out that these duties do come to me.

There was some discussion on how many hours were worked in the past and how they were spent.

Larry: I think that we should still give this the 30 days to see how it works out and if you keep Cara informed along the way and we come back in the 30 days and we see problems we can discuss a solution at that time.

Jesse: You also have in here the permit application response time is 5 business days. The state applicant time for commercial is 60 days, and smaller are 30 days. I think 5 days is not feasible for some of these because of the hours you are making me sit. I am having a hard time trying to keep up with what I have going on now. I have zoning stuff, complaints, and zoning board issues. I don't think I have the hours, when you take 2 or 4 of them and stick me sitting in that office. What happens is that when people come in to register their cars and see me here they come into my office for whatever reason and I can't just tell them I

can't talk at the moment I have to do paperwork. I have tried closing my door and it doesn't work.

Cara: The 5 days is just for the initial contact. Just to let them know that you received the application and you will work on it and it could take up to 60 days to complete the application.

Carl: If just closing the door doesn't work so you can get your paperwork done. Is there some way we can have people go the window and see Cara and she can call to your desk to see if you are available before people just come in?

Jesse: I had a gentlemen do that and he wrote a letter stating that he was shunned and was very upset. But I don't know if they have the time but we could maybe put a sign up on the door while it's closed to direct people to see them. But doesn't that defeat the purpose of me being here?

Carl: It does and it doesn't, we hear a lot that people don't know when the building inspector is going to be in the office. So even if there is a range of hours that people know that they can possibly come in or set an appointment up would be helpful.

Jesse: Right, that puts you back in to making an appointment. I have people that can't make it here in the times you want me here. So in the past I would set up appointments for the weekend or when they can make it here. I have a lot of people asking for appointments for me to explain to them on how to build things and walk them through the process of how to do things.

Carl: If you have received or get complaints in result of the boards directives please bring them to us and we can review and address them. I think we can work things out and come to a compromise that can work for everyone.

Larry: Ok we can meet and discuss this on June, 14, 2016 at 7:00 P.M.

Carole: Do you have your hours listed on your door?

Jesse: There was no hours. And listing hours now is fine but what happens if we don't continue with those hours? I have a lot of people now that know how this works and they understand how it works with making appointments. A lot of towns do appointments only.

Larry: I did some research and there are some towns that do have set hours.

There was some discussion on different towns and their hours and having secretaries.

Larry: Well let's continue with trying these things and come back and discuss some more.

5. 7:15 P.M. – Paul Rogers, sale of town owned tax-deeded property

Non-Public 7:29 P.M.

NON-PUBLIC SESSION

Gerard: Motion to go into Non-Public Session per **RSA 91-A:3 II (d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. **RSA 91-A:3 II (e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Carl: Second. Carried: 5-0. Individual members of the Board were polled and all agreed.

Board went into Non-Public Session at 7:29 P.M.

Board returned to Public Session at 7:46 P.M.

NOTE: RSA 91-A (III) – Minutes of proceeding in non-public session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decision reached in non-public session shall be publicly disclosed within seventy-two (72) hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the Minutes be publicly disclosed? No.

Motion made by Carole and Seconded by James to not publicly disclose the minutes because it is determined that divulgence of the information likely would render the proposed action ineffective. Carried 5-0. Individual members of the Board were polled and all agreed.

RESUME PUBLIC SESSION

Back to order 7:49 P.M.

6. 7:30 P.M. – Mike Wolfe & Dr. Freeman, letter from Pittsfield School Board

Mike Wolfe: As our letter states the school board is concerned that school board issues have been repeatedly addressed during a selectman's forum. We would like to have those conversations and people steered towards the school board. In a recent newspaper article, it states that you have a plan. I am curious what your plan is? During school board meetings we don't generally discuss town related issues because that is not our purpose. And we are curious what seems to be the issue with the school board on this.

Carl: We don't have an issue with the school board. The school board is welcome to research it and do whatever it wants with it. We are concerned with responding to the public in regards to the questions that they have about the school.

Mike: Questions that you have put out there.

Carl: Fair enough. I don't understand why there is an issue with having a group of people look into that subject that is not steered by the school. I think anyone can have a

conversation concerning that subject, and I don't think it should necessarily have to go in front of the school board. I feel we have every right to explore the possibility of tuitioning students out of Pittsfield. I think the more people that look at it the better it is for the town.

Mike: Were you at the meeting that we attended and stated everything we were doing and we stated we had a meeting coming up.

Carl: Yes and it was dismissed and we were told that it was not an economically feasible idea to do that. But I have not seen anything to prove that statement.

Mike: Perhaps you should attend a school board meeting. I am intrigued by how this board feels they can solve this problem without working with us? You have made it a point to state during meetings that this board does not want to get involved with other boards. But you have chosen this to be your cause.

Carl: I am not interested in getting involved with the school board. I am just interested in looking into the subject of tuitioning students elsewhere.

Mike: I wish you the best of luck in doing that. But I am afraid you are going to make the school look bad. Because you are going to be making the same calls and asking the same questions someone from Pittsfield already has. I respect your opinion I wish our opinion was respected as well. The eight years I have been on the school board I have always made it clear that I want what is best for the kids. There has been not contact with the school or the SAU to see what we have done. There has been zero attendance at any of our meetings, or any suggestions offered to us.

Carl: My personal feeling is that I will not receive the impartial information I am looking for if it is going through the school board.

There was some more discussion about comments being offensive, tax rates, and select board members being asked questions about the school. They also discussed how offensive the letter was to the Selectboard. Dr. Freeman apologized and stated he did not intend it to be offensive to anyone, they were just trying to convey their deep concern to the Selectboard.

Larry: Dr. Freeman and Mike you both know my number and if you would have called me I would have come down and meet with you to discuss any concerns you had.

Carl: Dr. Freeman has been looking into the subject and he may have taken great offence to what I may have said in the lines of not being impartial. Dr. Freeman maybe fair but how can he be impartial if he has a dog in the fight.

Mike: Dr. Freeman has no skin in the matter because by law we are still required to have an SAU and super intendent. He has the least to lose. And you say that we can't be impartial but who is impartial? You, because you would like to put the dollar first? Not me because I put the kids first.

Carl: I am impartial because I want to put the whole town first not just the kids. I want the kids to have a good education. But I strongly feel that we should be able to have an unrestricted look at this.

Mike: You absolutely can.

Carl: It was indicated in the letter that we were breaking the law.

Larry: RSA 41-8 states that the selectman shall manage the affairs of the town. And tax payers are coming to us asking us where we can look whether it be the school, police dept. or anywhere.

Tracy Huyck: I usually refer to the board's minutes and agendas and when I came across this letter I was deeply offended.

Tracy discussed some of the comments in the letter and how she felt about them.

Brandon Guida: When I saw this letter I was concerned. In my opinion this letter is extremely insulting to the board and the citizens.

Brandon discussed his feelings about the contents of the letter. He also gave his opinion on the school and referred to a few studies that he found.

Donna Keeley: This is tough for me because Mike is my neighbor and I respect him and Dr. Freeman as well as this board. It was myself and a couple other people who brought this question forward at the budget hearing in February. I did also say at that time it should be performed by an impartial party. I think the letter was very inappropriate.

Donna expressed her feelings about the letter and how she hopes that all the parties involved can work together.

Carole Dodge: I would like to applaud anyone who is interested in looking into the school tax rate. When you go to a school board meeting it feels like a closed meeting, because they sit at a type of round table style. So it feels you are not being listened to. I have also found that it is hard to get an appointment to speak, you are directed to voice your concern during the public input part of the meeting.

Larry: I hope we all can learn something from this and we can come together to come up with a solution. We are all here to serve our community.

Mike: I take 100% of the responsibility for the letter. John was directed by the board to write that letter

Carl: In light of the fact that I'm convinced the Selectboard has the authority and an obligation, based on the opinion that our crushing tax rate make this a prudential matter.

Carl: I would like to make the motion to have the Selectboard authorize a committee of volunteers to research the viability of tuitioning high school students outside the Pittsfield School District.

Gerard: Seconded

Larry: I think if we have a Selectboard member on this committee there should be a School Board member as well.

Mike: I can bring it up at a school board meeting.

Carl: I don't think there is any reason to have either boards represented on the committee.

Motion carries 4-1, James abstain

Carole: I hope anyone in the audience that would like to be on the committee signs up tonight.

Take a 5-minute break

Back to order 8:25 P.M.

NEW BUSINESS

ACTION ITEMS

1. 2016 paving projects bid award

Board awarded paving projects to Continental Paving, during appointment with George Bachelder's appointment (see above).

2. Application for parade permit, Old Home Day, July 23, 2016

Gerard: I make a motion to approve the parade permit for the Pittsfield Old Home Day for July 23, 2016 beginning at 1:00 P.M.

Carl: Seconded

Motion carries – 5-0

3. Selectboard representative, town owned properties

Larry: I spoke with Carl about this matter and he came up with a good idea to have one board member to deal with town owned properties. That is would make it easier to deal with these properties. The representative would make sure all the paperwork and information is ready for the board to review before the meeting. I think that Carl would be good because of his knowledge with real estate.

Carole: Is Carl willing to do that?

Carl: I will if you want me to, if someone else would like to that's fine. But I think it's important that someone does.

Carole: I make a motion to appoint Carl as the town owned properties representative for the Selectboard.

Gerard: Seconded

Motion carries 4-1 Carl abstain

Larry: Would you like an alternate in case you are out of town?

There was some discussion about James taking that responsibility on.

Gerard: I make a motion to appoint James Allard as the alternate representative for town owned properties.

Carole: Seconded

Motion carries 4-1 James abstain

4. Selectmen's ad in the Balloon Rally program

Cara: Carole had a nice idea to thank all the volunteers that we have here in town across all the boards and committees. If everyone is in agreement with this, we can have Denise Robinson put something together.

Carl: I make a motion to have Denise Robinson make an ad to thank all the town volunteers to place in the balloon rally program.

Carole: Seconded.

Motion carries 5-0

Chief Pszonowsky: I have a few things I would like to address. I would like to appoint Kenneth White as a Deputy Health officer. There would be two deputies, Jesse Pacheco and Ken White, to be a back-up for myself (as Health Officer). And I recommend Mike Wolfe as my Deputy Fire Chief. I feel he is the right fit for the job. He has been with the department for nearly 25 years and I would have no worries of him getting the job done and recommend him 100% for the job.

5. Deputy Fire Chief recommendation, PFD Captain Mike Wolfe

Larry: I make a motion to appoint Mike Wolfe as Deputy Fire Chief.

James: Seconded

Gerard: I would like to table it. I have concerns with Mike being on the School Board and this too.

Larry: That is not a reason.

Gerard: I know it is not a reason.

Larry: I have a motion out there James would you like to rescind your second I will rescind my motion or would you like to move forward.

James: I would say move forward. The chief needs to build the team he is comfortable with. He knows better than we. So my inclination is to defer to the chief's recommendation.

Motion dies 2-3 Carl, Carole, and Gerard oppose

6. Deputy Health Officer appointment, PFD Lt. Ken White

Carole: I make a motion to appoint Kenneth White as the Deputy Health Officer.

James: Seconded
Motion carries 3-2 Carl and Gerard opposes

7. Website Committee appointment, Clayton Wood

Gerard: I make a motion to appoint Clayton Wood to the website committee.
Carl: Seconded
Motion carries 5-0

8. Website Committee appointment, Robert Schiferle

Gerard: I make a motion to appoint Robert Schiferle to the website committee.
Carl: Seconded
Motion carries 5-0

9. Energy service provider contract, Eversource/Standard Power of America

Larry: I would like to stick with Eversource as our energy provider.

Carl: I have had a couple bad experiences with these other companies they look pretty good at first but down the road it does not turn out good.

Cara: We would still be with Eversource but Standard Power of America would send us a rebate check for going with them as well.

Donna: I would like to speak to this if I could. I had never heard of this company until now and so I looked into it. Standard Power is not an energy supplier. It sounds as though it is a hydro company and they are trying aggregate customers in order to be able to register with the Public Utilities Commission as a certain type of supplier. It is not a scam so that's why it is different and you get a rebate and stay with Eversource. They are trying to get enough customers under this umbrella group so they can register with the PUC. So then they can provide the hydro to the customer for a little less cost.

There was some more information discussed and Donna suggested not to sign anything until you read all the fine print in the contract and that is something they tell all Eversource customers. Donna also offered to come in and work with Cara to look over the contract.

Cara: Would the board still like to start the process of getting back to having Eversource as our power company? That is the beginning stage of this process.

Carl: I make a motion to go to Eversource for our power supply.
Carole: Seconded
Motion carries 5-0

10. Sale of town owned tax-deeded property

a. Tax map U2, lot 36 – 85 Catamount Road

Paul Rogers: We have an offer that was presented to you. I represent the town and not the buyer. I think it is a fair situation for him. I have talked with the previous owner and they are willing to sign off.

Larry: They are aware that it is as is as shown with no covenants.

Paul: Right, when you get the other people to sign off they still have to make sure it was done right by going through a title insurance.

Paul: They are willing to close by May 31st and come here instead of Concord.

Carl: Someone still has to prepare the HUD statement, CD57, the PA34.

Paul: The title company will prepare all that paperwork.

There was some discussion on how the board felt with the price and offer.

Carl: I make a motion to accept this offer on 85 Catamount Rd. for \$38,000.

Gerard: Seconded

Motion carries 5-0

Carl: I make a motion to approve Cara to sign the documents for 85 Catamount Rd.

Carole: Seconded

Motion carries 5-0

Carl: Could you please run the documents by us?

Cara: Absolutely.

Paul: I believe the title company started the work and I should have that within 48 hours.

Cara: So they will be preparing all the documents, but what about the deed?

Paul: They should contact you to see if you would like them to do it for \$150.00. It is the town's responsibility. It would cost more through legal counsel.

Carl: Yes it would cost more, however I think we should have our legal counsel draft the deed.

Cara: I will send over all the documentation to legal counsel and have them draft the deed.

b. Tax map U5, lot 41 – 11 Watson Street

Larry: Mr. Rogers are you ready to discuss Watson Street.

Paul: Are you sure you want to go through this one in public?

Larry: Do you feel that it needs to be in non-public?

Paul: Yes

c. Five parcel combined offer – tabled until 5/24/16

i. Tax Map U4, Lot 25 – 1 Fayette Street

ii. Tax Map U4, Lot 26 – Depot Street (was #7)

iii. Tax Map U3, Lot 127 – Fayette Street (parking lot parcel 1 of 2)

iv. Tax Map U3, Lot 128 – Bridge Street (parking lot parcel 2 of 2)

v. Tax Map U3, Lot 118 – Franklin Street parking lot

COMMITTEE REPORTS

INFORMATION ITEMS

1. Economic Development Committee planning meeting – Wednesday, May 25, 2016 – with Arnett Development Group, long term economic development plan

PUBLIC INPUT

Mike Wolfe: I would like to say I am disappointed that the board did not take Chief Pszonowsky's recommendations for the positions this evening. It has nothing to do with me, it does not change my duties for the department. I have however always stated throughout the 24 years I have spent on the department that I will continue to serve as long as I felt appreciated. The decision made this evening has cut into that feeling of being appreciated. It also sends a message to the department that the person running the department is not supported with the decisions he makes. It is hard to keep people on the department and that message could make it harder.

OLD BUSINESS

1. WWTP – personnel issues (update)
2. Sale of town property
 - a. Tax map R12, lot 10 – (pending)
3. Town hall basement (4/5/16)
4. Town owned tax-deeded properties (4/5/16)
 - a. Warren Avenue vacant land (U3-55-1) – selective bid to abutters
 - b. Upper City Road vacant land (R18-6) – selective abutter bid (5/3/16)
5. Sale of town owned property policy (4/5/16) - to be discussed with Planning Board 5/24/16

6. Central N.H. Regional Planning Commission representative appointment – James Pritchard (voted then tabled 4/19/16) – Planning Board

Cara gave some information concerning the letter from the Planning Board.

Carole: I would like to make a motion to appoint James Pritchard to Central N.H. Regional Planning commission.

Gerard: Seconded

Gerard: The board had another vote and it was unanimous. They agreed with advertising but would like to keep Jim on as well.

Motion carries 5-0

7. Website Policy (4/19/16) (draft for next meeting)

APPLICATIONS and WARRANTS

1. Timber Yield Tax Warrant – West Meadow Road, Tax map R23, Lot 2 - \$585.84

Gerard: I make a motion to approve the Timber Yield Tax for Tax map R23, Lot 2 for \$585.84

James: Seconded

Motion carries 5-0

2. Timber Yield Tax Warrant – Webster Mills Road, Tax map R51, Lot 3 - \$376.42

Gerard: I make a motion to approve the Timber Yield Tax Warrant for Tax map R51, Lot 3 for \$376.42

Carl: Seconded

Motion carries 5-0

3. Notice of Intent to Cut Timber – Loudon Road, Tax map R35, Lot 6

Carl: I make a motion to approve the Notice of Intent to Cut Timber for Tax map R35, Lot 6

Carole: Seconded

Motion carries 5-0

4. Notice of Intent to Cut Timber – True Road, Tax map R13, Lot 6

Gerard: I make a motion to approve the Notice of Intent to Cut Timber, Tax map R13, Lot 6.

James: Seconded

Motion carries 5-0

5. Sewer User Abatement – 60 So. Main Street, Tax map R33, Lot 4 (outside water meter broken)

Gerard: I make a motion to approve the Sewer User Abatement for 60 So. Main St. Tax map R33, Lot 4

Carole: Seconded

There was some discussion about the meter.

Motion carries 5-0

6. Property Tax Abatement – 24 Broadway, Tax map U2, Lot 2 (taxes were collected directly for tax redemption purposes, need formal abatement for collector to delete from tax system)

Cara: The tax collector needs a written document to remove this from the tax system.

Carl: I make a motion to provide the appropriate documentation for the tax collector

James: Seconded

Motion carries 5-0

7. Application for Elderly Credit – 104 River Road, Tax map R21, Lot 13

Cara: This is a recommended denial.

Gerard: I make a motion to deny the Elderly Credit for 104 River Rd., Tax map R21, Lot 13

Carl: Seconded

James: Why was this recommended to deny this credit?

Cara: An eligibility factor of this is household income, and during the process we found that there is another person living there with income which makes the household income too high to be eligible for the credit.

Motion carries for denial 5-0

CHECK MANIFESTS

1. Accounts Payable

Gerard: I make a motion to approve accounts payable

James: Seconded

Motion carries 5-0

2. Payroll

Gerard: I make a motion to approve payroll

Carole: Seconded

Motion carries 5-0

MINUTES

1. May 3, 2016 – Public Meeting Minutes

Carl: I make a motion to approve the minutes from May 3, 2016

James: Seconded

Motion carries 4-1 Gerard abstain

Motion carries 4-1 Gerard abstains

2. May 3, 2016 – Non-Public Meeting Minutes

Carl: I make a motion to approve the minutes from May 3, 2016

Carole: Seconded

Motion carries 4-1 Gerard abstains

PUBLIC INPUT

Scot Palmer: Would it be possible to switch to led lighting to save money.

Cara: It has been put into the budget, to be done in small projects around town hall.

Scot Palmer: I think you handled the issue with the school nicely.

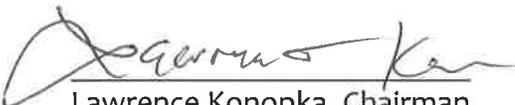
Carl: I make a motion to adjourn

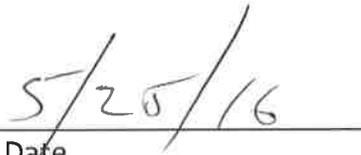
Carole: Seconded

Motion carries. 5-0

Meeting adjourned at 8:47 P.M.

Approved:


Lawrence Konopka, Chairman


Date



MEETING AGENDA

TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, MAY 17, 2016

6:00 p.m. - Call to order

PUBLIC INPUT

AGENDA REVIEW

APPOINTMENTS

1. 6:05 P.M. – George Bachelder, Superintendent of Public Works
2. 6:15 P.M. – Donna Ward, sale of town owned tax-deed property
3. 6:30 P.M. – Suncook Valley Regional Development Corporation
4. 7:00 P.M. – Jesse Pacheco, Building Inspector
5. 7:15 P.M. – Paul Rogers, sale of town owned tax-deeded property
6. 7:30 P.M. – Mike Wolfe & Dr. Freeman, letter from Pittsfield School Board

NEW BUSINESS

ACTION ITEMS

1. 2016 paving projects bid award
2. Application for parade permit, Old Home Day, July 23, 2016
3. Selectboard representative, town owned properties
4. Selectmen's ad in the Balloon Rally program
5. Deputy Fire Chief recommendation, PFD Captain Mike Wolfe
6. Deputy Health Officer appointment, PFD Lt. Ken White
7. Website Committee appointment, Clayton Wood
8. Website Committee appointment, Robert Schiferle
9. Energy service provider contract, Eversource/Standard Power of America
10. Sale of town owned tax-deeded property
 - a. Tax map U2, lot 36 – 85 Catamount Road
 - b. Tax map U5, lot 41 – 11 Watson Street
 - c. Five parcel combined offer
 - i. Tax Map U4, Lot 25 – 1 Fayette Street
 - ii. Tax Map U4, Lot 26 – Depot Street (was #7)
 - iii. Tax Map U3, Lot 127 – Fayette Street (parking lot parcel 1 of 2)
 - iv. Tax Map U3, Lot 128 – Bridge Street (parking lot parcel 2 of 2)
 - v. Tax Map U3, Lot 118 – Franklin Street parking lot

COMMITTEE REPORTS

INFORMATION ITEMS

1. Economic Development Committee planning meeting – Wednesday, May 25, 2016 – with Arnett Development Group, long term economic development plan

PUBLIC INPUT

OLD BUSINESS

1. WWTP – personnel issues (update)
2. Sale of town property
 - a. Tax map R12, lot 10 – (pending)
3. Town hall basement (4/5/16)
4. Town owned tax-deeded properties (4/5/16)
 - a. Warren Avenue vacant land (U3-55-1) – selective bid to abutters
 - b. Upper City Road vacant land (R18-6) – selective abutter bid (5/3/16)
5. Sale of town owned property policy (4/5/16) - to be discussed with Planning Board 5/24/16
6. Central N.H. Regional Planning Commission representative appointment – James Pritchard (voted then tabled 4/19/16) – Planning Board
7. Website Policy (4/19/16) (audio files on website will be incorporated in the policy)

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7. Application for Elderly Credit – 104 River Road, Tax map R21, Lot 13

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. May 3, 2016 – Public Meeting Minutes
2. May 3, 2016 – Non-Public Meeting Minutes

NON-PUBLIC SESSION(S)

1. RSA 91-A:3, II(d) - Consideration of the acquisition, sale, or lease of real or personal property
2. RSA 91-A:3, II(e) - Consideration or negotiation of pending claims or litigation

PUBLIC INPUT



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
85 Main Street Pittsfield, NH 03263**

NON-PUBLIC SESSION

DATE: Tuesday, May 17, 2016

PRESENT:

Lawrence Konopka, Chairman	Y
Gerard LeDuc, Vice-Chairman	Y
Carl Anderson	Y
Carole Richardson	Y
James Allard	Y

Motion to enter Non-Public Session made by Gerard LeDuc per
RSA 91-A:3 II (d) – Consideration of the acquisition, sale, or lease of real or
personal property.
Second by James Allard. Carried 5-0.

ROLL CALL VOTE:

Lawrence Konopka, Chairman	Y
Gerard LeDuc, Vice-Chairman	Y
Carl Anderson	Y
Carole Richardson	Y
James Allard	Y

The Board entered Non-Public Session at 7:29 p.m.

Other persons present during the non-public session:

Cara Marston, Town Administrator
Paul Rogers, realtor Perfect Choice Properties

Description of matters discussed:

1. Paul Rogers met with the board to discuss details of the sale of the town owned property, 11 Watson Street.

NOTE: RSA 91-A:3, III – Minutes of proceedings in non-public session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decision reached in non-public session shall be publicly disclosed within seventy-two (72) hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than the members of the Board, or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the Minutes be publicly disclosed? Board agreed No.

MOTION made by Gerard LeDuc and SECONDED by James Allard to not publicly disclose the minutes because it is determined that divulgence of the information likely would render a proposed action ineffective. Carried: 5-0.

ROLL CALL VOTE:

Lawrence Konopka, Chairman	Y
Gerard LeDuc, Vice-Chairman	Y
Carl Anderson	Y
Carole Richardson	Y
James Allard	Y

MOTION to reconvene the Public Session made by Carl Anderson and second by James Allard. Carried: 5-0.

ROLL CALL VOTE:

Lawrence Konopka, Chairman	Y
Gerard LeDuc, Vice-Chairman	Y
Carl Anderson	Y
Carole Richardson	Y
James Allard	Y

THE BOARD RECONVENED THE PUBLIC SESSION AT 7:46 p.m.

Approved: _____


Lawrence Konopka, Chairman


Date